University Staff Committee Meeting Minutes
April 7, 2016 Meeting
1:00 pm, 121 Regent Street

Members Present: Scott Krause, Christine Greger, Dennis Rhodes, Kelly Campbell, Rose Stephenson, Bryan Peters, Rose Stephenson; Members Absent: John Owen; Guests Present: Richard Thal, HR

1. Meeting minutes approved for Jan /7/16 on a motion by Kelly, Christine with a 2nd.

2. Rich Thal provided an update on the status of the Performance Management Group. The group has not been selected or met. Several USC members have volunteered to serve on the group. Shenita Brokenburr and Margo Lessard are running the process.

2. Kelly updated the council on the USC web pages. Navigation is tricky and the structure of the Academic Staff web content differs significantly from the way USC content is structured. Rose agreed to ask UWSA web expert Rachel Klinger about the best way to display USC content and facilitate navigation.

3. The USC discussed when to schedule and how to structure the annual meeting for all University Staff where the work of USC is explained. Christine has set up a Doodle poll for the USC council members to help select a date. The meeting will involve introducing the USC, the elections process, state and local policies

4. Scott updated the committee on the work of the Statewide University Staff Committee and made the USC aware of the Sharepoint site where the statewide group’s documents and notes are stored. Several campuses have lost active representatives on their campus committees and face challenges in identifying new leadership. The statewide group has discussed:

   - Grievance Policies— UW Stout has a model policy
   - Tobacco policies— currently there is no statewide tobacco policy
   - Senator Marklein (R) Spring Green—the senator distributed misleading financial information and the statewide group discussed how to improve messaging to counteract misinformation.

   Rich indicated that work on a local UWSA grievance policy is complete and agreed to share the policy with the USC Policy Committee chaired by John Owen. Rich also said UWSA needs an inclement weather policy.

   There is statewide interest in the work of several UWSA organized committees including the Segregated Fee Task Force, the Tuition Task Force and the upcoming Compensation & Titling Taskforce. Dennis provided a brief update on the work of the Segregated Fee and Tuition taskforces.

5. Nominations and Elections to the USC. Christine is developing a timeline for elections that includes dates for a nomination e-mail, the date of annual meeting, the last day to nominate as well as the first and last day to vote. There are two seats open on the USC. Preferably whoever takes those two seats will not be from the same building. The USC strives for balance across Regent Street, Van Hise and West Washington locations.

The meeting adjourned at 2:05 pm.