



**The University of Wisconsin System Administration
Academic Staff Committee**

Contact: Cayla Leikin
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October 8, 2025

3:00-4:00

Teams or Room 126 at 780 Regent

ATTENDEES: Shanna Nifoussi, Sarah Ebben, Katie Ptaszek, Cayla Leikin, Lindsey Smeaton

NOT IN ATTENDANCE: Ryan Anderson, Ka Lia Smith

AGENDA

1. Opening of meeting (Cayla)
2. Brainstorm 2026 ASC events (All) – Cayla, Sarah, and Shanna will meet with interim VP Finance Julie Gordon to discuss possible funding and future event ideas.
 - a. Suggestions for a mix of professional and social events.
 - i. Book club – two fun books and one professional, last meeting could be potluck or social exchange.
 1. Can we leverage UWSA speakers or UWMSN speakers to tie into the book club idea?
 - ii. History of the Memorial Union
 - iii. Have UW Communications team present an internal talk about rebranding approach and discuss how to build identity as UWSA
 - iv. Staff appreciation massage events? Wellness events?
 - v. Group lunch – get to know your ASC reps
 - b. Could we access professional development funds from HR to assist with our events?
 - c. Could ASC engage in the next budget process so we can get a small annual budget? Or can we leverage unused funds in other offices?
3. ASC Handbook chapter 2 updates (HR Subcommittee) – discussion deferred until next ASC meeting.

Next meeting November 10

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

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4. *A History of the University of Wisconsin System* speaker update (Cayla)

- a. Cayla will create a rolling Powerpoint advertisement for ASC to post in the room while people come in
 - i. Please send Cayla a headshot for this!
- b. Will set up giant whiteboard for audience feedback – ideas for future events, speaker questions and feedback.
- c. Sarah will get lemonade, sparkling water, cupcakes, cookies, fruit; Cayla will get coffee. Anyone who wants to contribute can send funds to the person who will buying.

5. Subcommittee Updates (All)

- a. Awards – discussed keeping in communication with HR proactively and solidifying who is responsible for what tasks and by when.
- b. Communications – N/A
- c. Elections – ensure anyone running for reelection is not involved in the ballot process for annual elections.
- d. Personnel Policies/Bylaws and Divisional Representation – considering merging with the HR Liaison group – thoughts?
- e. Resolution Drafting – trying to build out process for what a resolution would look like, who is responsible for transmitting it? Who approves it?
- f. UWSA Policy Review and HR Liaison – finalizing the Pat Brady event. Discussing with OGC the procedure documents for appeals of nonrenewal, layoffs, dismissals for cause, and grievances. Will bring procedure documents to full group.

6. Statewide rep update (Cayla)

Cayla attended orientation and then the first full meeting. Act 15 and teaching credit load is a major concern with rep groups. Civil dialogue survey had a spokesperson who was requesting feedback on the survey. President Rothman talked high level about university challenges and priorities. Next meeting is October 24th. Submit any agenda items from our group to Cayla.

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