



**The University of Wisconsin System Administration
Academic Staff Committee**

Contact: Jesse Czech
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**October 26th, 2023
10:00-11:00 PM**

Teams or 660 W Washington Room 223

NOTES/MINUTES

Attendees: Jesse Czech, Lisa Nielsen, Katie Ptaszek, Jenna Swartz, Shanna Lockwood, Sarah Ebben, Leah Mellas

Not in attendance: Cayla Leikin, Jose Perez

AGENDA

1. Opening of meeting (Jesse)
2. Updates from divisions (All)
 - some confusion regarding the messaging errors from DOA regarding the compensation plan increase from the legislature and the possibility of it still being approved in the future for UW staff. There were no internal communications from leadership.
 - a. UWSA- some confusion about the lack of advance communication and guidelines for the Universities of Wisconsin rebrand and ramifications on work of UW not legally changing our name.
 - b. UWSS - continuing to prepare for month-of deductions change - employee communications will be going out in December.
 - c. UWEX - launch of Wisconsin Online portal is imminent. will get more updates on online strategic plan (benchmarking study results) forthcoming in early 2024
3. Subcommittee Updates (All)
 - a. Awards
 - b. Communications
 - c. Elections - call for nominations (3 weeks, ending on a Friday), then communication for voting to sent out on Monday (3 weeks, ending on a Friday). Katie will send out a proposed elections timeline: nominations 11/6-24. elections 11/27-12/15.
 - d. Personnel Policies/Bylaws and Divisional Representation

Next meeting November 21, 2023

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

Persons wishing to appear before the Academic Staff Committee to address an issue on the agenda, or wishing to request an issue be added to the agenda, are urged to contact the Academic Staff Committee Chair (608-262-4973, jesse.czech@uwss.wisconsin.edu) to do so. Advance notice is requested so that arrangements can be made to appropriately address an issue, including having background information and key contacts available.

- e. Resolution Drafting
- f. UWSA Policy Review and HR Liaison - Meeting next week with Dan Chanen and start discussion about group's policy review. Dan will send proposed changes for subcommittee review, who will then will bring reactions back to ASC as a whole. Reasonable accommodation draft reviewed as a group and ASC feedback will be submitted to HR.
- g. Archiving updates (All) - Katie will fill out the UW Archives procedure forms for ASC and materials will be picked up for storage. Use Teams site for future documentation storage.

4. Rep update (Jesse) - next meeting scheduled for 10/27. The group reviewed interim furlough policy, alternative benefits progress on campuses. Joint session policy discussion on the process of how policies are reviewed and finalized. Leadership discussed pay plan, DEI, furloughs and layoffs, ATP timeline changes.

5. Onboarding ASC Members (Jesse) - start to review materials as a group in the next session.

6. Guidelines on Organizing (Jesse)

7. Open discussion as needed - December meeting anticipated in-person.

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