



The University of Wisconsin System Administration

Academic Staff Committee

Contact: Jesse Czech

(608) 262-4973

Jesse.Czech@uwss.wisconsin.edu

November 21, 2023

2:00-3:00 PM

Teams or 660 W Washington Room 223

NOTES/MINUTES

Attendees: Jesse Czech, Lisa Nielsen, Katie Ptaszek, Jenna Swartz, Sarah Ebben, Leah Mellas, Jose Perez

Not in attendance: Cayla Leikin, Shanna Lockwood

AGENDA

1. Opening of meeting (Jesse)
2. Updates from divisions (All)
 - a. UWSA – still waiting for 780 move-in updates.
 - b. UWSS – Workday transition prep with customer service team to start in a few weeks. Month-of deductions communications have been sent and another will be sent in December. Shared Services will be revamping email communication guidelines.
 - c. UWEX – launch of Wisconsin Online portal is expected in January 2024. Campuses are providing feedback on program listings.
3. Subcommittee Updates (All)
 - a. Awards
 - b. Communications
 - c. Elections – encourage people to run. Nominations will be left open until December 1st. Elections are still planned for December 4-8 with Shanna doing the final tally.
 - d. Personnel Policies/Bylaws and Divisional Representation – discussed reasonable accommodation policy and provided ASC feedback at monthly meeting with Kelly Cook. ASC particularly noted the accommodations decision request timeframe was removed – it was decided that this will remain, and HR will add “unless extenuating circumstances prevent the decision from being made in that allotted time.”
 - e. Resolution Drafting
 - f. UWSA Policy Review and HR Liaison

Next meeting December 15th

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

Persons wishing to appear before the Academic Staff Committee to address an issue on the agenda, or wishing to request an issue be added to the agenda, are urged to contact the Academic Staff Committee Chair (608-262-4973, jesse.czech@uwss.wisconsin.edu) to do so. Advance notice is requested so that arrangements can be made to appropriately address an issue, including having background information and key contacts available.

4. Archiving updates (All) – Items are prepared and waiting pickup to be moved to the UW Archives.
5. Statewide Rep update (Jesse) – Focus was on pay plan discussion and how the President’s Office is working to move this forward. Reviewed ATP timeline and updates with Dan Chanen and Steven Hopper. President Rothman discussed the Direct Enrollment initiative and guidelines for students. Leah will look for a copy of the guidelines to share with ASC. Jesse will share talking points for UW Staff to advocate for the pay plan.
6. Onboarding ASC Members (Jesse) – Jesse reviewed the first few sections for onboarding new Academic Staff Committee members.
7. Open discussion as needed

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