



The University of Wisconsin System Administration

Academic Staff Committee

Contact: Jesse Czech

(608) 262-4973

Jesse.Czech@uwss.wisconsin.edu

June 22nd, 2023

3-4 P.M.

Memorial Union and Teams

NOTES/MINUTES

Attendees: Jesse Czech, Lisa Nielsen, Katie Ptaszek, Jose Perez, Shanna Lockwood, Jenna Swartz, Sarah Ebben, Leah Mellas

Not in attendance: Cayla Leikin

AGENDA

1. Opening of meeting (Jesse)
2. Updates from divisions (All)
 - a. UWSA – new Chief Diversity Officer has started as of 6/12. The position has been vacant for a year.
 - b. UWSS – we are a year away from Workday implementation. AI tools have been tapped to use with the ATP Learning Sessions. A course is being developed and will be shared once it is reviewed and verified. UWSS has fully transitioned to Zoom. Proposal for University Staff leave calendars may be moving to fiscal year instead of calendar year.
 - c. UWEX – some employees have begun to move back to 780. No official seating chart or move-in timeline has been shared yet.
3. Subcommittee Updates (All)
 - a. Awards – N/A
 - b. Communications – N/A
 - c. Elections – N/A
 - d. Personnel Policies/Bylaws and Divisional Representation – N/A
 - e. Resolution Drafting – N/A
 - f. UWSA Policy Review and HR Liaison – updating the ASC bylaws. The subcommittee has met and started with chapter 3 and meeting minutes are on the Teams site. The subcommittee aims to complete review and making a list of recommendations for chapter 3 before the next meeting with Dan Chanen (HR) in early July. The main focus is to ensure the bylaws are aligned with State statutes or UW policies. Proposed changes from the conversation with Dan will be brought back to ASC for consideration and we can disseminate this to Academic Staff for more feedback.

Next meeting July 18, 2023.

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

Persons wishing to appear before the Academic Staff Committee to address an issue on the agenda, or wishing to request an issue be added to the agenda, are urged to contact the Academic Staff Committee Chair (608-262-4973, jesse.czech@uwss.wisconsin.edu) to do so. Advance notice is requested so that arrangements can be made to appropriately address an issue, including having background information and key contacts available.

4. Archiving updates (Jesse/Katie) – Katie will ask for volunteers to spend a few hours going through the files and set up a meeting. The UWSA Records Coordinator is still on maternity leave.
5. Statewide Rep update (Jesse) – N/A
6. Onboarding ASC Members (Jesse) – We currently have no materials to educate and onboard new ASC members. Jesse has received materials from other UW shared governance groups and will review to adapt for our own needs.
7. Open discussion as needed

Next meeting July 18, 2023.

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

Persons wishing to appear before the Academic Staff Committee to address an issue on the agenda, or wishing to request an issue be added to the agenda, are urged to contact the Academic Staff Committee Chair (608-262-4973, jesse.czech@uws.wisconsin.edu) to do so. Advance notice is requested so that arrangements can be made to appropriately address an issue, including having background information and key contacts available.