



The University of Wisconsin System Administration

Academic Staff Committee

Contact: Leah Mellas

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Thursday, January 6th 2022

9:30 a.m.

[Remote via MS Teams](#)

NOTES/MINUTES

Attendees: Blake Bishop, Jennie Broecker, Jesse Czech, Leah Mellas, Lisa Nielsen Agnew, Jose Perez, Katie Ptaszek, Joe Quintana

Not In Attendance: N/A

AGENDA

1. Welcome, Introduction of Members (All)
2. Determine 2022 ASC Leadership Roles (Quintana)
 - a. Chair
 - i. Leah Mellas by unanimous decision
 - b. Secretary
 - i. Blake Bishop by unanimous decision
 - c. Statewide Rep
 - i. Joe Quintana by unanimous decision
 - d. Others as necessary
 - i. None identified, ASPRO informational materials will be distributed by Jose Perez
3. Notes From 2020-21 Chair (Quintana)
 - a. Brief recap of 2020-2021 committee work and vision for moving forward (monthly meetings, more regular subcommittee work, preparation for more formal structures)
 - b. It was decided that the ASC would have running agenda items focused on existing policies and any policy changes of note. These will be presented and discussed at each meeting to build knowledge, identify key stake holders, and communicate out as necessary.
4. Discuss 2022 Subcommittees (Quintana)
 - a. All subcommittees' functions were briefly discussed and the committee decided to formulate the participants via email and approve them in February meeting. Subcommittees include:
 - i. UWSA Policy Review & HR Liaison
 - ii. Communications

Next Meeting

TBD: Will be posted to the below page as soon as has been determined

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

Persons wishing to appear before the Academic Staff Committee to address an issue on the agenda, or wishing to request an issue be added to the agenda, are urged to contact Academic Staff Committee Chair (608-265-2423, leah.mellas@uwex.edu) to do so. Advance notice is requested so that arrangements can be made to appropriately address an issue, including having background information and key contacts available.

- iii. Personnel Policies/Bylaws
- iv. Resolution Drafting
- v. Elections
- vi. Awards

5. 2022 Meetings (Quintana)

- a. Discuss frequency of ASC meetings and subcommittee meetings
 - i. Unanimous decision to move to monthly ASC meetings instead of quarterly.
- b. Determine tentative meeting dates
 - i. No dates determined, scheduler will aim for first Tuesday, Wednesday, or Thursday of each month.

6. Other Items Discussed

- a. Status of TTC at our individual units
- b. Extension of the TTC Appeal to 2/4
- c. Need for clarification of salary and title progression from HR. Staff members stuck in limbo who were prepared to submit for progression prior to TTC and COVID disruptions to process.
- d. Need to review and evaluate Parking policies for equity and fair application. New buildings are proposed which will disrupt UWSA parking.

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