



**The University of Wisconsin System Administration
Academic Staff Committee**

Contact: Cayla Leikin
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January 21, 2025

1:45-2:45

Teams or Room 212 at 780 Regent

AGENDA

1. Opening of meeting (Cayla)
2. New member introductions (All)
 - a. All members should send a list of 3 subcommittees they would like to join and send to Cayla before the February meeting. A description of each group is in the Teams site shared docs. Also consider running for Chair, Secretary, or Statewide Representative!
3. Subcommittee Updates (All)
 - a. Awards – ASC can work with HR or work on its own to solicit nominations for the Eugene Craven Memorial award for 2026. Payments to the winning academic staff member comes from the Office of Trust Funds. Examples of nomination communications and grading rubrics from previous award cycles are in the Teams site.
 - b. Communications – Cookie party in December was well attended! Consider what events we could host in 2026.
 - c. Elections – Jack, Holly, and Jenna were elected to ASC and attended their first meeting. Reviewed priority feedback from the ballots to focus on for this year.
 - d. Personnel Policies/Bylaws and Divisional Representation (see HR)
 - e. Resolution Drafting
 - f. UWSA Policy Review and HR Liaison – met with HR on January 20 to discuss remote work flexibility and title/pay progression concerns from staff. The updated ASC handbook is nearing completion.
4. Statewide rep update (Cayla) – next meeting is January 30th.

Next meeting February 17

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

Persons wishing to appear before the Academic Staff Committee to address an issue on the agenda, or wishing to request an issue be added to the agenda, are urged to contact the Academic Staff Committee Chair to do so. Advance notice is requested so that arrangements can be made to appropriately address an issue, including having background information and key contacts available.

5. ASC Handbook chapter 2 updates (HR Subcommittee) – N/A for this meeting
6. Brainstorming and open discussion as needed (All)
 - a. UWSA
 - b. UWSS
 - c. OPLR

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