



**The University of Wisconsin System Administration
Academic Staff Committee**

Contact: Jesse Czech
(608) 262-4973

Jesse.Czech@uwss.wisconsin.edu

December 15, 2023

2:30-3:30 PM

Teams or Memorial Union

NOTES/MINUTES

Attendees: Jesse Czech, Lisa Nielsen, Jenna Swartz, Sarah Ebben, Leah Mellas, Jose Perez

Not in attendance: Katie Ptaszek

AGENDA

1. Opening of meeting (Jesse)
 - a. Welcomed our new member, Ryan
2. Updates from divisions (All)
 - a. UW Extend Campus:
 - i. mentioned the progress of Wisconsin online and their goal of a soft launch in January.
 - ii.
 - b. UWSA:
 - i. Shared updates on moving people back into 780 and the potential return of a four-and-one work schedule. They also discuss shared governance issues, space limitations, and additional product lines for extended campus.
 - ii.
 - c. Shared Services:
 - i. Provided an update on shared services, including the pay plan and upcoming projects such as removing the MYUW portal and implementing new software for reference checks.
 - ii. Also mentioned is a project called IAS that will impact benefit management.
3. Subcommittee Updates (All)

Next meeting January 2024

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

Persons wishing to appear before the Academic Staff Committee to address an issue on the agenda, or wishing to request an issue be added to the agenda, are urged to contact the Academic Staff Committee Chair (608-262-4973, jesse.czech@uwss.wisconsin.edu) to do so. Advance notice is requested so that arrangements can be made to appropriately address an issue, including having background information and key contacts available.

- a. Awards
 - b. Communications
 - i. communication efforts discussed for the elections, including email lists and updates.
 - ii. proposal documenting the communication process for elections in a Teams folder. – Jesse to follow up on
 - iii. The idea of restarting monthly updates called "the big three" is discussed to increase the visibility of shared governance.
 - iv.
 - c. Elections
 - i. Elections are briefly discussed, 66 votes were received. The group would like to reinvigorate enthusiasm about shared governance.
 - d. Personnel Policies/Bylaws and Divisional Representation
 - e. Resolution Drafting
 - f. UWSA Policy Review and HR Liaison
 - i. Mention of old policy documents that need to be reviewed
4. Statewide Rep update (Jesse)
- a. Discussed the economic impact of not passing the pay plan, as well as their discussions at the statewide shared governance group meeting, including topics like ASPRO membership, legislative issues impacting UW status, and fighting for academic staff employees at the Capitol.
5. Onboarding ASC Members (Jesse)
- a. Did not cover any material and will wait for next meeting when Fay joins
6. Open discussion as needed

Action items:

1. Follow-up on FLSA documentation: Jesse needs to review and send out the notes regarding the FLSA (Fair Labor Standards Act) update discussed during the meeting.
2. Restart the monthly communication digest: A motion was made by Sarah to restart the monthly communication digest, and Leah seconded the motion. Jesse will ensure that the digest is reviewed by the whole group before publishing.

Next meeting January 2024

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

Persons wishing to appear before the Academic Staff Committee to address an issue on the agenda, or wishing to request an issue be added to the agenda, are urged to contact the Academic Staff Committee Chair (608-262-4973, jesse.czech@uws.wisconsin.edu) to do so. Advance notice is requested so that arrangements can be made to appropriately address an issue, including having background information and key contacts available.

3. Review and update bylaws: Sarah mentioned that the review of the bylaws should be put on hold until the new committee is formed with new members joining in January.

4. Monitor the progress of the ACT 10 lawsuit: There was a discussion about the ACT 10 lawsuit and its potential impact on shared governance. It was suggested to keep an eye on any developments related to the lawsuit.

Next meeting January 2024

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

Persons wishing to appear before the Academic Staff Committee to address an issue on the agenda, or wishing to request an issue be added to the agenda, are urged to contact the Academic Staff Committee Chair (608-262-4973, jesse.czech@uws.wisconsin.edu) to do so. Advance notice is requested so that arrangements can be made to appropriately address an issue, including having background information and key contacts available.