



**The University of Wisconsin System Administration
Academic Staff Committee**

Contact: Jesse Czech
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**April 19, 2023
3-4 P.M.**

Hybrid Meeting – Webex and Room 223 at 660 West Washington

NOTES/MINUTES

Attendees: Jesse Czech, Cayla Leikin, Lisa Nielsen, Katie Ptaszek, Jose Perez, Shanna Lockwood, Jenna Swartz, Sarah Ebben

Not in attendance: Leah Mellas

AGENDA

1. Opening of meeting (Jesse)
2. Updates from divisions (All)
 - a. UWSA – Discussions about the raise that ATP employees have gotten and how that will affect peers when they return to UWSA positions. VP Nelson says that 780 may be ready for move-in in July – will the current work from home arrangements continue once this is complete? What will allocated desk space look like if more people will be coming in more often?
 - b. UWSS – ATP preparation with many resources dedicated to clean up for transition to Workday.
 - c. UWEX – trying to launch a portal to showcase all campus online offerings.
3. Formally assign subcommittees (Jesse)
 - a. Awards – Lisa, Sarah, Jenna
 - b. Communications – Jesse, Katie, Jose
 - c. Elections – Katie, Jose, Jenna, Shanna
 - d. Personnel Policies/Bylaws and Divisional Representation – Leah, Cayla, Katie, Shanna
 - e. Resolution Drafting – Jesse, Lisa, Sarah
 - f. UWSA Policy Review and HR Liaison – Leah, Cayla, Sarah, Jenna
4. Archiving ASC documentation (Jesse)
 - a. Katie will contact UWSA General Counsel for guidance for any open records or archival policies.
5. Statewide Governance Meeting (Leah)

Next meeting May 23rd, 2023, 2-3 p.m.

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

Persons wishing to appear before the Academic Staff Committee to address an issue on the agenda, or wishing to request an issue be added to the agenda, are urged to contact the Academic Staff Committee Chair (608-262-4973, jesse.czech@uwss.wisconsin.edu) to do so. Advance notice is requested so that arrangements can be made to appropriately address an issue, including having background information and key contacts available.

- a. Are we interested in having ASPRO chair and lobbyist come present to our group? ASPRO helps to support members through lobbying activities.
 - b. Local statewide governance representatives are encouraged to attend Board of Regents meetings when it is held in their local area. There is a table reserved for shared governance at each meeting.
 - c. ASC has a right to speak to our legislators, but there are different practices surrounding how staff should approach legislators. Chair of statewide committee requested training from our State Relations office on how to effectively approach state legislators. Is ASC interested in a training session, or receiving some materials after Jesse engages in the training on the statewide committee?
6. Title Progression (Jesse)
- a. President Rothman was asked to share his stance on career progression. He stated that fiscally we cannot support a robust progression policy/path at the time. Chair of the statewide committee requested that the committee be directly involved with creating progression policy.
7. Professional Development opportunities (All)
- a. Especially for the HR Liaison subcommittee to discuss with Dan Chanen – ASC should be involved with providing feedback on a consistent professional development policy across all units. Also discuss creating a continuing education coordinator position.
8. Open discussion as needed
- a. Staff awards are being presented on April 25th.

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