



The Universities of Wisconsin System Administration Academic Staff Committee

Contact: Cayla Leikin (608) 263-0221

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August 20, 2026

3 – 4 pm

Teams or Room 126 780 Regent St

Attendees: Cayla Leikin, Sarah Ebben, Lindsey Smeaton, Jack Moldenhauer, Jenna Swartz, Ka Lia Smith

Not present: Holly Cho

AGENDA

1. Opening of meeting (Cayla)

2. Subcommittee Updates (All)

- a. Awards- waiting to hear back from HR
 - i. Ka Lia to attend next meeting with HR to discuss with Jason
- b. Communications and Events
 - i. Upcoming Terrace Social Hour event logistics
 - ii. Future event proposal- National Alliance on Mental Illness (NAMI) walk
 - 1. 5k walk on October 3- HR used to coordinate a UWSA team
 - 2. Proposal to have ASC coordinate the team this year
 - 3. Keep on the radar for next year- too close to event and lacking capacity
- c. Elections- review of proposed timeline
 - i. Monday, October 19 – Friday, October 23- first call for nominations
 - ii. Tuesday, October 20- second call for nominations
 - iii. Week of October 26- possibility of extension
 - iv. Wednesday, November 4- deadline for candidates to provide name and blurb
 - v. Monday, November 9- Thursday, November 19- voting open (reminder part way through)
 - vi. Friday, November 20- committee meets to tabulate results
 - vii. Week of November 23- contact new committee members
 - viii. *Voting conducted through email- need to update academic staff listserv*
 - ix. *Last year's ballot is saved on Academic Staff Committee website*
- d. Personnel Policies and Bylaws- last meeting cancelled
 - i. For next meeting- awards, update on Presidential Search, request to meet with

interim president

- e. Resolution Drafting- has not met
- 3. Updates from divisions (All)
- 4. Election of Statewide Representative Alternate (Cayla)
 - a. Standard practice will be for the alternate to attend
 - b. Nominations: Jack Moldenhauer
 - i. Unanimously approved
 - c. Cayla will attend orientation and first meeting as well in transition
- 5. Discussion of academic staff form proposals
 - a. Proposal to develop academic staff notifications listserv (Sarah)
 - i. Start with a year-long pilot to assess interest?
 - ii. Sarah can run pilot
 - iii. Meet with Amy to learn more about her idea
 - b. Proposal for directions in policy advocacy (Cayla)
- 6. Brainstorming and open discussion as needed (All)
 - a. SYS 1212, *Sick Leave* policy- seek clarification on definition of domestic partner

Next meeting September 17

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

Persons wishing to appear before the Academic Staff Committee to address an issue on the agenda, or wishing to request an issue be added to the agenda, are urged to contact the Academic Staff Committee Chair (608-263-0221, cayla.leikin@business.wisconsin.edu) to do so. Advance notice is requested so that arrangements can be made to appropriately address an issue, including having background information and key contacts available.