UW SYSTEM ADMINISTRATION | OFFICE OF INTERNAL AUDIT | MADISON, WI

JOB ANNOUNCEMENT
INFORMATION TECHNOLOGY (IT) AUDITOR SENIOR

The [University of Wisconsin System](#) is one of the largest systems of public higher education in the country and employs more than 39,000 faculty and staff statewide. The UW System's combined enrollment headcount is approximately 170,000, and the System confers more than 36,000 degrees each year. Learn more about the UW System at https://www.wisconsin.edu/about-the-uw-system/.

The mission of the University of Wisconsin System Administration, Office of Internal Audit is to provide independent, objective assurance and consulting services designed to add value to, protect, and strengthen the management of the University of Wisconsin System and its universities. Central to this mission is performing and conducting engagements in a manner in which assurance can be ascertained as to whether University of Wisconsin System programs, policies, and practices are conducted in accordance with state law and Board of Regents policy.

POSITION SUMMARY: Under the general direction of the Chief Audit Executive and/or IT Director of the UW System Administration Office of Internal Audit, this position is responsible for assisting management in the effective discharge of their responsibilities by conducting independent IT audits related to University of Wisconsin System. This position is expected to conform to the Office of Internal Audit Charter, the Institute of Internal Auditors' Code of Ethics, and other auditing standards implemented by the Office of Internal Audit. This position requires periodic travel. ***According to the preference of the Finalist, this position may be located in Milwaukee or Madison, WI.***

MAJOR RESPONSIBILITIES:
- Develop audit programs for the execution of complex audits
- Conduct and lead complex audits
- Document and communicate the results of fieldwork
- Develop and participate in professional development training opportunities
- Perform follow-up reviews to determine the implementation status of recommendations including corrective action taken to improve deficient conditions

MINIMUM QUALIFICATIONS: To be considered for this position, applicants must have:
- Bachelor's degree in business, computer science, management information systems, or related field
- Three to five years of experience conducting or assisting with conducting IT audits OR three to five years of experience in information technology

PREFERRED QUALIFICATIONS: Well-qualified applicants will also have a substantial amount of experience in the following:
- Expert knowledge or certification such as Certified Information Systems Auditor (CISA), Certified Information Security Manager (CISM), Certified Information Privacy Professional (CIPP), Certified Information Systems Security Professional (CISSP), Certified Internal Auditor (CIA) or other equivalent certification(s)
- Knowledge of IT and/or auditing principles and practices, with special emphasis on COBIT and the integrated Framework of Internal Control published by COSO
- Knowledge of IT Systems and experience in auditing IT systems
- Knowledge of logical security, physical security, networking, change management, problem management, disaster recovery, operations and/or applications
- Knowledge of risk assessment and control frameworks
- Technical skills in data extraction from multiple and un-integrated datasets, analysis, statistical inference, sample and in synthesizing information to draw conclusions
- Self-motivated with the ability to work independently and in a team environment
- Ability to independently research and learn new technologies and concepts
- Excellent communication (oral and written), planning, organizational, prioritization, problem-solving, critical thinking, analytical, and customer service skills
- Experience in a higher education environment

CONDITIONS OF EMPLOYMENT: This position is a full-time, salaried (exempt), fixed term renewable academic staff position. The Senior Auditor title is assigned to Salary Range UWS 6, currently $55,406 – 86,466. Salary will be commensurate with the successful candidate's qualifications and experience. UW System employees receive an excellent benefit package. To learn more about the UWSA comprehensive benefit package, please access ALEX, the UW System's on-line virtual benefits counselor. In addition to ALEX, you can read our benefit summary guide: Summary - Faculty, Academic Staff & Limited Appointees. Furthermore, the UW System Total Compensation Estimator is a tool designed to provide you with total compensation information.

SPECIAL NOTE:
Employment will require a criminal background check. It will also require you and your references to answer questions regarding sexual violence and sexual harassment.

"The University of Wisconsin System is engaged in a Title and Total Compensation (TTC) project to redesign job titles and compensation structures. As a result of the TTC project, official job titles on current job postings may change in Spring 2020. Job duties and responsibilities will remain the same. For more information please visit: wisconsin.edu/ohrwd/title-and-total-compensation-study/."

APPLICATION INSTRUCTIONS: **To ensure full consideration, please submit application materials as soon as possible. Applicant screening will begin immediately and be ongoing through SUNDAY, JANUARY 12, 2020.** Applications may be accepted until the position fills.

1. Go to the UWSA Applicant Portal to submit your materials online. The web address is: https://www.wisconsin.edu/ohrwd/uwsa/careers/current-jobs/apply/
2. Select the appropriate applicant portal, either External Applicants or Internal Applicants.
3. Locate the position you want to apply for and click on the position.
4. Follow the onscreen instructions and be sure to include your salary expectations when asked in our applicant tracking system. In addition, please be sure to upload the following three documents: resume, cover letter, and references **as PDF files**. Uploading your documents as PDFs is critical to maintain the formatting of your documents.
   a. **Your cover letter MUST specifically address how your education and experience relate to the position and qualifications. Be sure to emphasize the areas outlined under "Minimum Qualifications."**
   b. Your reference page should include the names, addresses, e-mail addresses, and phone numbers for three professional references **with at least one being from a current or previous supervisor.**
5. Include a statement of whether you wish to have your application held in confidence or made available to the public upon request. Please note that in the absence of any statement regarding confidentiality, we will assume you do not wish to have your application held in confidence. The UW System will not reveal the identities of applicants who request confidentiality in writing, except that the identity of the successful candidate will be released. See Wis. Stat. sec. 19.36(7).
6. Submit your application.

Questions may be addressed to: Wanda Manning, HR Generalist, UW System Human Resources, at wmanning@uwsa.edu.

The University of Wisconsin System Administration is an affirmative action/equal opportunity employer and actively seeks and encourages applications from women, minorities, and person with disabilities.