Called to order at 2:02pm

**Meeting Purpose:** Scott reviewed meeting purpose; will be noted on each agenda.

**Council Member Change:** Gina Barbosa has elected to be reassigned to Academic Staff effective 9/1/2015 and therefore will not be eligible to serve on this committee after that date. Gina had previously agreed to lead the Program sub-committee. We will table assigning that role to another committee member until we have Gina’s position filled.

- Scott will approach next highest vote-getter in recent election about joining the USC.

**Administrative Representative:** Margo Lessard has been appointed as our Administrative Liaison. This confers ex officio USC membership.

**Policy Committee:** John Owen will lead the Policy sub-committee.

**USC Website:** Kelly reported progress on the USC website.

**Coordination Representation:** Scott and Kelly plan to attend as many of the Statewide University Staff Council video-conference calls that their schedules allow. Others are welcome to attend. Meetings occur biweekly at 10am. Next meetings: Aug 12, Aug 26, Sep 26, Oct 14, Oct 28, Nov 11, Dec 9.

- Gina will look into reserving a room with video-conference capability for these meetings.
- Scott will look into securing access to the statewide council’s One Note drive.
University Staff Council representatives are encouraged to attend the in-person Faculty and Academic Staff Reps Meetings held on Fridays. Next meetings: Sep 18, Nov 6, Dec 4, Jan 29, Mar 11, Apr 29.

**Huron Report/Recommendations**: No actions to note

**Other questions or discussion**:

The by-laws have been updated to refer to “university staff” instead of “classified staff.”

Next few meetings will be on a monthly schedule.

Adjourned at 2:35pm.