<table>
<thead>
<tr>
<th>Agenda Topic</th>
<th>Time</th>
<th>Discussion Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction</td>
<td>9:00 – 9:15</td>
<td>President Cross</td>
</tr>
<tr>
<td>Current State and Path Forward</td>
<td>9:15 – 9:30</td>
<td>Rob Cramer</td>
</tr>
<tr>
<td>Discussion on Key Issues</td>
<td></td>
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<tr>
<td>1. AAS Online Discussion</td>
<td>9:30 – 9:45</td>
<td>Karen Schmitt</td>
</tr>
<tr>
<td>2. Tenure Transfer</td>
<td>9:45 – 10:00</td>
<td>Jim Henderson</td>
</tr>
<tr>
<td>3. Approach to Tuition</td>
<td>10:00 – 10:20</td>
<td>Sean Nelson</td>
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<tr>
<td>Functional Team Activities (Informational)</td>
<td></td>
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<tr>
<td>2. EApp Redesign Update</td>
<td>10:40 – 10:50</td>
<td>Chris Navia</td>
</tr>
<tr>
<td>3. Student Information Systems</td>
<td>10:50 – 11:00</td>
<td>Anne Milkovich</td>
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<tr>
<td>Regional Team Path Forward</td>
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<tr>
<td>1. Regional Team Decisions</td>
<td>11:00 – 11:15</td>
<td>Mike Cogan</td>
</tr>
<tr>
<td>2. UW-Extension to UW-Madison Update</td>
<td>11:15 – 11:30</td>
<td>Casey Nagy</td>
</tr>
<tr>
<td>3. UW-Extension to UWSA Update</td>
<td>11:30 – 11:45</td>
<td>Jim Henderson</td>
</tr>
<tr>
<td>Next Steps</td>
<td>11:45 – 12:00</td>
<td>Rob Cramer</td>
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Introduction and Meeting Purpose

We are here today to:

1. Share the outlook of the project for the next four to six weeks;

2. Review, discuss, and address key regional issues;

3. Explore and discuss plans for employee transitions; and

4. Provide an update on UW-Extension planning in coordination with UW-Madison and UW System.
Current State of the Project: The Design Stage
A carefully crafted design stage allows for a smoother implementation.

Overview
Purpose:
Align resources and team members, weigh design options, and continue to gather data and information to ensure a smooth implementation.

Regional Team Decisions by April 13th
1. Develop a vision for integrated campuses
2. Put plan in place to hire a branch campus administrator
3. Formalize organizational charts
4. Formalize project plan to reach July 1, 2018 milestones
5. Escalate items for decision

Functional Team Deliverables by April 13th
1. Formalize path forward to reach July 1, 2018 milestones
2. Escalate items for decision

Removed word “phase” from timeline
Extended Restructuring Project Timeline

Future Activities and Milestones
- Transition employees to new homes
- Link student success outcomes to main campus
- Establish administrative oversight
- Establish oversight of instruction
- Operate under MOU
- Start migration of UWC curriculum and academic course catalog

Future Activities and Milestones
- Formalize curriculum scheduling
- Enact finalized student support services
- Develop plan to transition MOU functions for AY 19-20
- Formalize governance structures
- Plan to coordinate all recruiting and marketing out of the main campus
- Formalize biennial budgets
- Design future state for HR, IT, and Procurement
The AAS Online program provides students with a two-year liberal arts-based education. It is generally accepted by other UW institutions as fulfilling general education breadth requirements in pursuit of a bachelor’s degree.

### Program Overview

**General Objectives:**
- Build communications and critical thinking skills
- Serve as foundation for bachelor’s degree in UW System

**Value:**
- Offers flexibility, convenience, affordability and access to Guaranteed Transfer Program and BAAS
- Offers small class-size and personalized attention

### Structure

**Academic Requirements:**
- Core requirements in writing and mathematics
- Distributive requirements in fine arts and humanities, mathematics and natural sciences, social sciences, and others
- 60 credits; cumulative GPA of 2.0

**Degree Options:**
- 14 areas of emphasis available to students
- Engineering and Professional Health Pathways

**Degree Granting Authority:**
- UW Colleges

Source: UW Colleges webpage
AAS Online – Decision on Students

Though the Steering Committee and Board of Regents have charted a general path for the program, certain details with near-term implications remain unresolved. It is imperative that we take action to assign to a campus those UW Colleges Online students who are not currently assigned to one.

**Near-term Decision**

**Future of AAS Online Students without Campus Affiliation:**
- Approximately 1,024 students are enrolled who are currently without a campus affiliation
- Ten are scheduled to graduate in the summer

**Recommended Solution for AAS Online Students:**
- Each student will be assigned to the campus closest to his or her home address
- UW Colleges Central Office will administer all registration, financial aid, billing, etc.
- Revenue and expenses will remain within the purview of the UW Colleges, and no additional work will be undertaken by the branch campuses
- Campus affiliation will then be at the discretion of the student
Tenure Transfer – Upcoming Board Actions

• Vice President Jim Henderson
Tuition Discussion

Tuition levels will not change for FY18-19, as UW System is committed to maintaining the access mission of the UW Colleges. Students will continue to be charged the same rates for the associate degrees and baccalaureate degrees as currently charged. A tuition and fee functional group will be formed to provide further clarity on tuition and fees post-integration.

- Students enrolled in an associate degree program will continue to pay existing UW Colleges tuition for their degrees.
- All students enrolled in baccalaureate degrees will continue to pay receiving institution tuition levels.
- Are there other scenarios that require further clarification?
- Are there additional questions?

Clarified that tuition policy applies to assoc. and bach. degrees.
Human Resources Functional Team Overview

Team Overview

**Team Lead:**
Dr. Shenita Brokenburr, Senior Associate Vice President for Human Resources and Workforce Diversity

**Team Objectives:**
- Provide technical guidance for how to transition pay systems and human resource records at scale
- Offer guidance to support employees sponsored by H1B visas and other work-related immigration documents
- Review and identify necessary human resources policy needs
- Develop a plan for the successful migration of employees during the restructuring
Employee Transitions – Overview

Planning for employee transitions has been a thoughtful process, undertaken by UW System and UW Colleges Human Resources Departments. On the basis of clearly defined assumptions, employees will move to one of three places:

<table>
<thead>
<tr>
<th>Transition to UW System</th>
<th>Transition to Receiving Institution</th>
<th>Remain at Colleges and Extension Central Office</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Services defined in the HLC Submission:</strong></td>
<td><strong>Overarching Assumption:</strong></td>
<td><strong>Overarching Assumption:</strong></td>
</tr>
<tr>
<td>• Human Resources</td>
<td>• Employees who are campus-based and campus-funded will move to the corresponding main campus</td>
<td>• UW Colleges and UW-Extension Central Office will continue to operate through 2018-2019</td>
</tr>
<tr>
<td>• Information Technology</td>
<td>• Faculty must be assigned to an accredited institution</td>
<td>• It will continue to provide services to the branch campuses it currently supports through an MOU</td>
</tr>
<tr>
<td>• Procurement</td>
<td>• Divisions of Extension (UW-Madison):</td>
<td></td>
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<tr>
<td>• Risk Management</td>
<td>• Conference Centers and Auxiliaries</td>
<td><strong>Services defined in the HLC Submission:</strong></td>
</tr>
<tr>
<td>• Veterans Services</td>
<td>• BAMI – WPR and WPT</td>
<td>• Admissions and Registration</td>
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<tr>
<td>• WIPPS</td>
<td>• COOP</td>
<td>• Bursar</td>
</tr>
<tr>
<td><strong>Divisions of Extension:</strong></td>
<td>• School for Workers</td>
<td>• Financial Aid</td>
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<tr>
<td>• BAMI – ICS</td>
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<td>• Library Support Services</td>
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<tr>
<td>• Division of Business and Entrepreneurship</td>
<td></td>
<td>• Marketing and Recruitment</td>
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<tr>
<td>• Majority of CEOEL</td>
<td></td>
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<td>• Wisconsin Humanities Council</td>
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**Budgets:** Total campus budgets will transfer to the Receiving Institutions, and these budgets will be used to support campus individuals. Regional funding will be distributed proportionally to all Receiving Institutions; Receiving Institutions will have the flexibility to hire or not hire regional personnel. Funding for consolidated services employees will transfer to Receiving Institutions as individuals transfer or at the conclusion of FY19-20.
Employee Transitions – March/April Timeline

**Planning Activities and Milestones:**
- Develop planning assumptions for UW Colleges and UW-Extension employee transitions
- System and UWC/UWEX human resources departments verify assumptions
- **Finalize employee transition lists by March 9th**

**Internal Communications:**
- Develop list of recipients for internal communications
- **Draft lists of transitioning employees are distributed to regional and project leadership on March 9th**

**Employee Communications:**
- Human Resources Functional Team drafts messaging and materials for employee communications
- **Jason Beier and HR leadership communicate to UW Colleges and UW-Extension employees via a series of videoconferences March 26th – March 30th**
- Board of Regents meets April 5th – 6th
- **Letters are sent to all affected employees in the following weeks**
Employee Transitions – Key Clarifying Points

1. Receiving institutions will have employment authority over employees at their branch campuses effective 7/1/2018. Receiving institutions’ employment policies will govern those employees effective 7/1/2018.

2. HR services for transitioning employees will be provided by central HR in collaboration with the receiving institution through the transitional year.

3. Consideration of placement of UW Colleges regional leadership employees is a priority.

4. Hiring protocols are in development. These will include outlining terms and conditions of assignments or job offers, defining ramifications for employees with commitments who decline a reasonable job offer, and providing clarification of applicable personnel policies and rules.

5. The HR Functional Team is working toward ensuring a seamless transition for employees to their receiving institution in the restructured UW System.
Other Informational Updates

• EApp Redesign Update – Chris Navia, Student Recruitment Functional Team

• Student Information Systems – Anne Milkovich, Student Information Systems Functional Team
Regional Team Actions

As Functional Teams finalize paths forward, the focus is shifting to support essential decisions at the regional level.

Moving from Functional Project Plans...

...to Regional Actions

- Clear decision points
- High-level milestones
- Integrated timelines
# Regional Team Actions – Student-Facing

<table>
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<tr>
<th>Action Checklist</th>
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<td><strong>04/15</strong></td>
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<td><strong>05/03</strong></td>
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<td><strong>06/01</strong></td>
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<td><strong>06/15</strong></td>
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**Bold:** Required HLC Evidence
# Regional Team Actions – Employee-Facing

<table>
<thead>
<tr>
<th>Action Items with Target Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Develop recruitment plan for branch campus administrators, giving first consideration to UW Colleges regional executives</td>
</tr>
<tr>
<td>2. Develop first draft of organizational charts reflecting the integrated campus structure and vision for July 1, 2018</td>
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<tr>
<td>3. Identify shared governance model that will operate as of July 1, 2018</td>
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<tr>
<td>4. Finalize workforce planning and needs analysis based on employee transition lists</td>
</tr>
<tr>
<td>5. Finalize hiring plan to fill vacancies and functional gaps</td>
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</tbody>
</table>

**Bold:** Required HLC Evidence  
*PMO Recommended Deadlines*
Regional Team Actions – Other HLC

Action Checklist

1. Assign oversight of instruction at branch campus and link to Receiving Institution processes
2. Link assessment of student learning outcomes to Receiving Institution
3. Ensure that information about programs, requirements, and degrees is clear and published with processes linked to Receiving Institutions
Update on UW-Extension Divisions to UW-Madison

On July 1, 2018, oversight of UW-Extension’s Conference Services and Mailing Unit, Cooperative Extension, Wisconsin Public Media, and the Department of Labor Education will transition to UW-Madison.

1. Brief Review of Process
   - Organizational approach
   - Issue identification and analysis
   - Strategic planning

2. Strategic Decisions regarding July 1, 2018 Objectives
   - Institutional authority
   - Leadership transitions
   - Conference Centers and Mailing Services
   - School for Workers
   - Wisconsin Geological and Natural History Survey
   - Operational status of non-transitioning personnel and programs (after July 1, 2018)
   - Integrity of contracts and other agreements (after July 1, 2018, and through renewal discussions)

3. Governance Engagement and Implications for Transition Planning
Update on UW-Extension Divisions to UWSA

• Information Update – Vice President Jim Henderson
Next Steps

Before the next Steering Committee Meeting, Regional Teams and Functional Teams will finish the Design Phase and begin the Implementation Start Phase.

- Review draft of the Memorandum of Understanding
- Develop a plan to hire an administrator to oversee the branch campuses
- Escalate items for decisions as they arise that impede your project plan
- Begin to build a vision for the integrated branch campus structure

The next Steering Committee Meeting is on April 20th at 9:00am in the Pyle Center
Overview

The key objective of the March 16, 2018, Steering Committee meeting was to share the outlook of the project for the next four to six weeks as receiving institutions move from the design phase to the implementation phase, starting April 13, 2018. In preparation for this transition, the steering committee reviewed, discussed, and addressed key regional and functional issues, including plans for employee transitions. An update was also provided on the UW-Extension transition to UW-Madison and UW System Administration. Teams were encouraged to continue to escalate issue items for decisions.

Major Areas of Discussion

Current State of the Project – Design Phase

The purpose of the design phase is to align resources and team members, evaluate design on key issues, gather data and information, and make decisions to facilitate a smooth implementation.

By the end of the design phase (April 13, 2018), regional teams will need to:

1. Develop a vision for integrated campuses
2. Put plan in place to hire a branch campus administrator
3. Formalize organizational charts
4. Formalize project plan to reach July 1, 2018 milestones
5. Escalate items for decision

Functional teams will need to:

1. Formalize their path forward to reach July 1, 2018 milestones
2. Work together to integrate their plans
3. Escalate items for decision

Extended Project Timeline

From July 2, 2018 – December 31, 2018 key activities and milestones include:

- Completing employee transitions
- Linking student success outcomes to main campus
- Establishing administrative oversight
- Establishing oversight of instruction
- Operating under the MOU
- Beginning migration of UW Colleges’ curriculum and academic course catalog.

AAS Online

Pending HLC approval, UW Colleges’ AAS Online program will become a collaborative program offered through the accredited four year comprehensive and research universities and no longer operate as a stand-alone UW Colleges “campus.” It remains to be decided where to assign AAS Online students who do not have a brick and mortar campus affiliation. This affects approximately 1,024 current students.

The following recommendations were made to the Steering Committee:

- Each student will be assigned to the brick and mortar two-year campus closest to his or her zip code
UW Colleges Central Office will administer all registration, financial aid, billing, etc.

Revenue and expenses will remain within the purview of the UW Colleges, and no additional work will be undertaken by the branch campuses.

Campus affiliation will then be at the discretion of the student.

**Tenure Transfer**

At the November 9, 2017 Board of Regents (BOR) meeting, the Regents’ resolution authorizing the restructuring stated:

> “UW Colleges and UW-Extension employees who become employees of a UW System campus or UW System Administration shall continue to enjoy job security rights and shared governance rights consistent with their current appointment at UW Colleges and UW-Extension, the particulars of which will be developed by campus administration and UW System Administration in consultation with relevant governance bodies.”

It was recommended to the Steering Committee that the transfer of tenured faculty be memorialized in a future BOR action. To prepare for this BOR action, receiving institutions will need to assign a new “home unit” to tenured UW Colleges faculty, and provide a list of tenure assignments for transfer to the Vice President of Academic and Student Affairs prior to the June BOR meeting.

The Steering Committee concluded that further discussion and guidance on the transfer of tenure-track and post-tenure review is needed.

Receiving institutions should contact the UW System Office of General Counsel for guidance on language and navigating the process of transferring tenure.

**Tuition Discussion**

Tuition levels for 2018-19 will not change. UW System is committed to maintaining the access mission of UW Colleges.

The following recommendations were made to the Steering Committee:

- Students enrolled in two-year programs will continue to pay UW Colleges current tuition for their degrees.
- Students will pay existing UW Colleges tuition for two-year degree coursework regardless of the geographic location of the courses.
- Students enrolled in baccalaureate degree programs will continue to pay receiving institution tuition levels.

Implications of stratifying tuition by geography, course level, degree program, and modality were also discussed. Major considerations included avoiding students paying different rates for the same course; ensuring consistency with statutory requirements; and clearly articulating the tuition structure to students applying for Fall 2019. Tuition decisions will need to be made no later than August 2018 to accommodate institutional planning for Fall 2019.

UWSA Vice President of Finance Sean Nelson will lead a functional team to discuss tuition issues related to the project and provide recommendations for future tuition stratification models for the receiving institutions.

**Employee Transitions**
Meeting Summary – March 16, 2018

Planning for employee transitions has been a thoughtful process undertaken by UW System and UW Colleges Human Resources Departments. Based on a set of clearly defined assumptions, employees will transition to or remain at one of three places: UW System, receiving four-year institution (largest group of employees), or UW Colleges Central Office.

The timeline for employee transition communications is based on point-in-time assumptions and may evolve. It is currently arranged in three phases:

1. Develop transition groupings (February 19 – March 9)
2. Internal Communications Plan (March 5 – March 9)
3. Employee Communications Plan (March 9 – April 19)

Regions may share with employees that they can expect communication in the coming weeks, including key clarifying points, videoconferences, and letters.

EApp Update
The EApp Redesign Task Force convened on March 12, 2018 with representation from almost every receiving institution and UW Colleges. The main goals of the EApp redesign are:

1. Ensuring that applications from students seeking admissions to the two-year institutions are routed to the receiving four-year institutions beginning August 1, 2018;
2. Ensuring that students can apply to multiple UW comprehensive institutions using one set of application materials;
3. Ensuring that students who are denied admission by one UW institution can have their application reviewed and considered for admission by others in the system; and
4. Above all, ensuring that these changes are implemented in a way that makes it easier for students to apply to UW institutions.

The project timeline includes an EApp “testing phase” from May to July 2018, and an August 1 “go-live” date so that students can begin submitting applications to the newly redesigned EApp on September 1, 2018.

A key takeaway is that the EApp redesign will have implications for business processes, such as establishing consistency among institutions for accepting transcripts and test scores, and ensuring sufficient staffing to process the influx of applications that will be routed to the receiving institutions for the branch campuses.

Student Information Systems (SIS) Update
A detailed SIS update is being provided as a separate document with the final steering committee meeting materials.

Regional Team Actions
As the project moves into the implementation phase, functional team plans need to become regional actions. Processes will be established for the “hand-off” of functional team planning and design to the regional teams for implementation activities. Functional team work will continue in certain areas to ensure integrated planning across the system.

Upcoming regional actions were defined by Student Facing Actions, Employee Facing Actions, and Other HLC Actions. Key regional actions were assigned deadlines. The full list of actions and deadlines is being provided with the final steering committee meeting materials.
Update on UW-Extension Divisions Transferring to UW-Madison

UW-Madison convened a Steering Committee with representatives from UW-Madison and UW-Extension and established workgroups for specific areas to conduct assessment of major issues and build the framework for their strategic plans. The groups worked together to identify codependences that affect the progression of benchmark dates in order to critically assess what can be accomplished by July 1, 2018.

A key feature of project is the transition of institutional authority to UW-Madison, beginning with the transition of key leadership positions. Transparency and outreach with stakeholders (including 35,000 volunteers statewide) are the foundation of the transition process. The focus is on assuring all stakeholders that the excellence and mission of the programs that are transitioning to UW-Madison will be maintained.

Update on UW-Extension Divisions to UWSA

The transition process began with a meeting, including shared governance, to draft the mission, vision, and framework of transition. Three key operating assumptions have been made regarding the movement of units of UW-Extension to UWSA:

1) UWSA will not be accredited to offer a degree
2) No tenured or tenure track faculty will be associated with UWSA
3) No units associated with UWSA will compete with the accredited institutions for student enrollments

An important consideration with CEOEL is redefining the business model to address current and new needs while building on the strengths of CEOEL.

Project Sponsor Decisions

Tuition Functional Team

A Functional Team led by Vice President Sean Nelson will convene to consider the issues associated with tuition stratification of two-year and four-year degree coursework and will work to provide recommendations on future tuition stratification models for the receiving institutions.

Transfer of Tenure

Transfer of faculty tenure will be memorialized in a future Board of Regents (BOR) action. To prepare for this BOR action, receiving institutions will need to assign a new “home unit” to tenured UW Colleges faculty, and provide a list of tenure assignments for transfer to the Vice President of Academic and Student Affairs prior to the June 2018 BOR meeting.

Next Steps

Before the next Steering Committee Meeting, Regional Teams and Functional Teams will finish the Design Phase and begin the Implementation Start Phase. Next steps for receiving institutions include the following:

• Review draft of the Memorandum of Understanding
• Develop a plan to hire an administrator to oversee the branch campuses
• Escalate items for decisions as they arise that impede your project plan
Meeting Summary – March 16, 2018

- Begin to build a vision for the integrated branch campus structure

Regional requests for resource support as the project transitions from planning to regional implementation should continue to be sent to UWRestructuringInfo@uwsa.edu. Resource requests will be compiled and presented to UW System leadership for review.

The next Steering Committee meeting is on April 20, 2018 at 9:00 a.m. in the Pyle Center.
Steering Committee 5  
SIS Talking Points  

Update since last SC Meeting:  
1. Conducted a Student-Facing Workshop resulting in the development of an integrated calendar inclusive of ~75 milestones  
2. Conducted a SIS Workshop to refine these milestones and identify activities necessary to achieve them  
3. Pulled together an inventory of necessary decisions and proposed recommendations that need to be made in the near future  
4. Identified 8 different student use cases that must be managed: New, Continuing, Transfer, Re-entry for 18-19 and for 19-20 and beyond.  
5. Developed models to operationalize RI visions, e.g. regarding tuition, admissions criteria.  

Overarching Goals  
1. Take this opportunity to standardize data for easier reporting, as much as possible.  
2. Take this opportunity to develop data-transfer methods that will ease student-transfers in the future.  

Recommendations  
1. Students will have a home campus in RI SIS for reporting purposes.  
   a. Each region needs to implement this requirement according to their configuration.  
   b. We will standardize this as much as possible for CDR and future reporting.  
   c. Student count needs to be unduplicated, even if enrolled in two locations.  
2. Data will be transferred in stages to meet external requirements and to phase in time and effort.  
   a. E.g., bio data is needed Fall of 2018 to process FAFSA for 19-20; enrollment data is not needed until later.  
3. We will develop an automated process to facilitate the restructuring data transfer that will be useable long-term to automate or better facilitate student transfers.  
   a. This will require resource investment to build it now and for the future.  
   b. It should also make it easier to communicate and consistently report enrollment data across institutions.  
4. For 18-19 graduates, recommend to HLC that UWC SIS will process transcripts on behalf of RIs by adding a transcript text denoting the transition year and the RI granting institution.  
5. For the 18-19 transition year, students continuing into 19-20 will be transitioned into the RI SIS by evaluating course equivalencies using the RI OrgID, similar to the way transfer students are treated. This is a mechanical solution invisible outside the SIS that will not require the burden of transferring all the curricula prior to the 18-19 school year.  
   a. Regions may develop an equivalency determination method to reduce manual intervention required.
6. For the 19-20 year, UWC will export PRISM files beginning Fall of 2018 (see Data Transfer Plan below); RIs will have to independently cross-walk data to import.

7. After the 19-20 school year, re-entry students will be treated as any other re-entry student according to RI practice.
   a. Contingent upon System decision regarding length of hold harmless provision.

8. Hold Harmless should apply across UW System, including transfers to UW Madison (i.e. treat them as 2-year and not 4-year students).

9. Keep PRISM running as an archive system maintained by UW Extension registrar
   a. May need to revisit use and mechanism for storing and accessing PRISM data in coming years depending on stability of system, such as a data warehouse.
   b. Should be a standard process across all regions

Decisions Needed
1. Will HLC accept the transcript text recommendation?
   a. If not, we will have to develop an alternate method potentially at high cost.

2. What does the Hold Harmless provision mean and how long does it apply?
   a. Note—we do not ever “harm” transferring students.
   b. Does the SC accept the recommendation that after the 19-20 school year, re-entry students are treated as any other re-entry student?
   c. Does the Hold Harmless apply across the UW System, i.e. including transfers to UW Madison?

3. Does the UW Extension Registrar accept responsibility for running PRISM archive?

Data Transfer Plan
1. For the 18-19 transition year:
   a. Treat students as individual transfers.
   b. Evaluate their General Elective to find course equivalencies.
   c. New and continuing students will attend UWC courses through Summer 2019.

2. For 19-20 school year:
   a. September 2018: RIs begin to receive Eapp data.
   b. October 2018: UWC extracts and provides bio/demo data
      i. Regions evaluate and cross-walk extracts independently due to SIS differences.
      ii. Continuous data transfers needed due to FAFSA needs.
   c. November 2018: HRS instructor data transmitted
   d. February 2019: Student enrollment data transmitted
   e. March 2019: Course data transmitted
   f. Summer 2019: Grades and equivalencies transmitted
   g. TBD: student financial and other data transmitted

3. Data collected through EApp will go into institutions’ SIS through the EPCS interface.
4. A SIS workgroup will review if EPCS process can facilitate data migration.
5. A SIS workgroup will work on enrollment data transmission process that can be used long-term to facilitate student transfers across the UW System.
**Resource Needs**  
Over the next 18 months, from a personnel perspective we expect to need approximately 7 FTE per region reassigned or created to carry out the work with an additional 2 FTE that can be shared across regions. The more that institutions implement the SIS in the same way, the more opportunity there will be to share FTE. However, the SIS operationalizes the regional vision. For the regional SIS’s to be implemented in the same way, the regional visions must be the same.

The expertise needed spans multiple areas, most of which are not needed fulltime but many of which are not easily found in combination. Needed expertise includes:

- Project and technical management
- SIS development
- Data conversion
- Admissions
- Student Records
- Curriculum support
- Advising
- Credit evaluation
- Student financials
- Financial aid
- Test plan development, training and support (potentially shared)
- Information security (potentially shared)

**Next Steps**
1. Work with regions to identify their vision and operational strategies.
2. Work with the regions to identify their capacity to reassign FTE to this effort.
3. Develop alternative solutions and cost estimates to augment those regions that lack capacity.
4. Work with related teams (e.g. Eapp and HRS) to ensure interdependencies are understood and met.
5. Further elaborate the plan and begin execution.
UW Colleges and UW-Extension Restructuring Project – Steering Committee Meeting Schedule

A committee meeting reminder will be emailed from UWRestructuring@uwsa.edu on the Friday prior to each meeting, which will include a meeting preview and additional updates as needed. On the Wednesday prior to the meeting, an agenda and meeting materials will be distributed.

<table>
<thead>
<tr>
<th>Phase I: November 09, 2017 – June 30, 2018</th>
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<tbody>
<tr>
<td>Date</td>
<td>Time</td>
<td>Location</td>
<td>Room</td>
</tr>
<tr>
<td>January 19, 2018</td>
<td>9:00 AM - 12:00 PM</td>
<td>Pyle Center</td>
<td>Room 325/326</td>
</tr>
<tr>
<td>February 16, 2018</td>
<td>9:00 AM - 12:00 PM</td>
<td>Pyle Center</td>
<td>Room 325/326</td>
</tr>
<tr>
<td>March 16, 2018</td>
<td>9:00 AM - 12:00 PM</td>
<td>Pyle Center</td>
<td>Room 313</td>
</tr>
<tr>
<td>April 20, 2018</td>
<td>9:00 AM - 12:00 PM</td>
<td>Pyle Center</td>
<td>Room 325/326</td>
</tr>
<tr>
<td>May 17, 2018</td>
<td>9:00 AM - 12:00 PM</td>
<td>Pyle Center</td>
<td>Room 313</td>
</tr>
<tr>
<td>June 13, 2018</td>
<td>9:00 AM - 12:00 PM</td>
<td>Lowell Center</td>
<td>Isthmus</td>
</tr>
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<table>
<thead>
<tr>
<th>Phase II: July 01, 2018 – June 30, 2019</th>
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<tbody>
<tr>
<td>Date</td>
<td>Time</td>
<td>Location</td>
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</tr>
<tr>
<td>July 20, 2018</td>
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<td>Isthmus</td>
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<tr>
<td>August 17, 2018</td>
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<tr>
<td>September 21, 2018</td>
<td>1:00 PM – 4:00 PM</td>
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<tr>
<td>October 19, 2018</td>
<td>9:00 AM - 12:00 PM</td>
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<tr>
<td>November 16, 2018</td>
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<td>Pyle Center</td>
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<tr>
<td>December 21, 2018</td>
<td>9:00 AM - 12:00 PM</td>
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<td>Room 325/326</td>
</tr>
<tr>
<td>January 18, 2019</td>
<td>9:00 AM - 12:00 PM</td>
<td>Pyle Center</td>
<td>Room 313</td>
</tr>
<tr>
<td>February 15, 2019</td>
<td>9:00 AM - 12:00 PM</td>
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<td>Room 325/326</td>
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<td>March 15, 2019</td>
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<td>Room 325/326</td>
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<tr>
<td>April 19, 2019</td>
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<td>Isthmus</td>
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<tr>
<td>May 17, 2019</td>
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<td>9:00 AM - 12:00 PM</td>
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