



HLC Report and Visit Update

November 1, 2018

HLC Focused Visit Report Summary

UWSA submitted the Focused Visit Report to the Higher Learning Commission (HLC) on October 16. The report reflects the UW System and the Receiving Institutions' status and deployment of the restructuring. The Focused Visit Report describes progress on these areas:

- Restructuring goals and objectives
- Restructuring metrics
- Memoranda of Understanding process
- Management plan
- Phased deployment plan
- Financial information including pro forma budgets
- Continuity of academic programs
- Institutional statements that include a description of institutional oversight, governance, curriculum, assessment of student learning, faculty tenure, and planning and budgeting

HLC Visit Update

HLC will conduct interviews on the Focused Visit on December 3-4 in Madison. Two peer reviewers will meet with representatives from UWSA and Receiving Institutions to discuss the progress made on joining the branch campuses to the Receiving Institutions. Because HLC has already approved the restructuring proposal, this focus visit is a check-in to determine our status in carrying out the activities we have planned. It is an opportunity to get some advice from the reviewers and see if there are any compliance issues in fulfilling HLC criteria.

Carleen Vande Zande is coordinating the interview with HLC and the reviewers. She will make the interview schedule available after it is confirmed. Carleen is also putting together potential questions for Receiving Institutions to help them prepare for the review. These questions will be available in the next week. Please ask your institution Accreditation Liaison Officer for the questions at that time.

After reading the report, the peer review team will determine which group of people they want to interview to get clarity, seek more specific information, and verify the restructuring processes and strategies we have planned. The peer reviewers will ask questions based on the report to ensure compliance with the HLC criteria.

Participants in the interviews will be Chancellors, Regents, Provosts, Accreditation Liaison Officers, SSAOs, CBOs, faculty members, and students. The peer reviewers will also do an exit interview with President Cross, Chancellors, and UWSA VPs.

ALO Meeting Schedule

- November 5 at 10 a.m.
- November 20 at 1 p.m.
- December 3 at 1 p.m.
- December 18 at 1 p.m.



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Key Report and Visit Preparation Activities

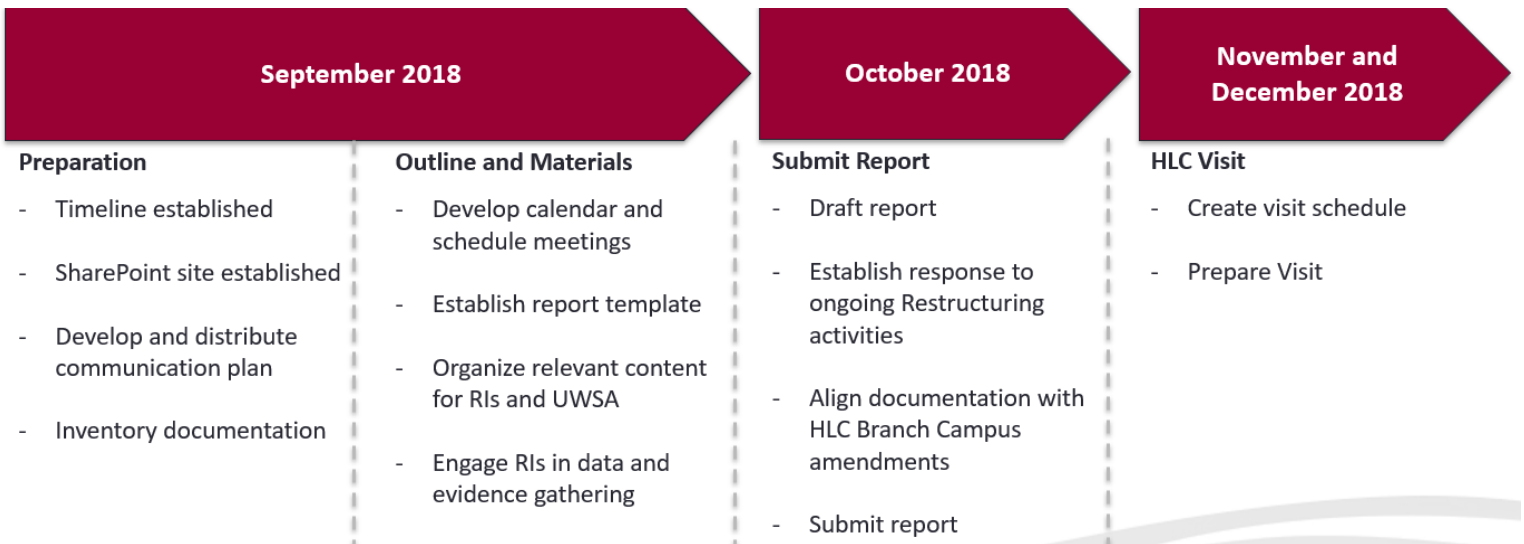
November

- HLC will create its visit schedule
- Continue to document progress related to the integration of branch campuses into the RIs
- Communicate with HLC and finalize visit schedule with ALOs, UWSA, and Receiving Institution students, faculty, and staff

December

- HLC visit with UWSA and Receiving Institutions December 3-4

HLC Report and Visit Timeline



Previous HLC Report and Visit Updates

- [October 18, 2018](#)
- [October 11, 2018](#)
- [October 4, 2018](#)
- [September 27, 2018](#)
- [September 20, 2018](#)

UW HLC Restructuring Visit Report Timeline

Office of the Associate Vice President for Academic Programs and Educational Innovation
as of November 1, 2018

Action	August	September	October	November	December	Collaborative Partners
1) Discovery						
HLC communications						PMO, PCO
Campus Liaison communications						Campus Liaisons, PMO, PCO
Steering Committee presentation						PMO
Develop expectations for a common approach						Campus Liaisons, PMO
2) Preparation						
Develop and maintain Sharepoint site						PMO
Inventory previous documents (e.g., application and SC materials)						PMO
Catalog System level documents (e.g., MOUs) for each campus						PMO
Confirm staff transitions from UW Colleges to RI, System, UWCS, etc.						Campus Liaisons, UWCS HR
Establish how branch campus change request expectations are being met						PMO
Develop and distribute communication plan						PCO, PMO
Confirm and redistribute branch campus change request expectations						Campus Liaisons, PMO
Document progress toward each institutional statement						Campus Liaisons, PMO
3) Focused Visit Report Outline and Materials						
Finalize visit date with HLC						Campus Liaisons, PMO
Develop calendar and schedule HLC Liaison meetings						PMO
Establish HLC report template						PMO
Organize current content and house in SharePoint						Campus Liaisons, PMO
Develop and distribute sample HLC visit schedule						Campus Liaisons, PMO
Establish a 'potential questions' document and distribute to RIs						PMO
4) Focused Visit Report Draft						
Address changes to original institutional statement (e.g., crosswalk)						Campus Liaisons, PMO
Identify resources and collaborate with campuses to develop content						Campus Liaisons, PMO
Align documentation with HLC Branch Campus change request						Campus Liaisons, PMO
Document service transition schedule (UWCS to RIs)						Campus Leads, UWCS Leads, PMO
Submit draft HLC report to UW System						Campus Liaisons
Provide feedback to Campus Liaisons and Leadership (e.g., Chancellor)						UWSA Leadership, PMO
5) Focused Visit Report Submission						
UW System reviews HLC final report						UWSA Leadership
Final report submitted to HLC						UWSA Leadership
Communicate progress with HLC (UWSA)						PCO, PMO
Document transition activities and campus/UWCS change requests						PMO