



**Sarah Ebben**  
**Policy Analyst, Division of Finance and Administration**  
780 Regent St.  
Madison, WI 53715  
(608) 262-8939  
[sebben@uwsa.edu](mailto:sebben@uwsa.edu)  
<http://www.wisconsin.edu>

**April 5, 2024**

To: Johannes Britz, *Interim Vice President for Academic and Student Affairs*  
Sean P. Nelson, *Vice President for Finance and Administration*

From: Sarah Ebben, *Policy Analyst, Division of Finance and Administration*

Re: Q4 Preview of Fiscal Year 2024 UW System Administrative Policy Priorities

In the past quarter, UW System Administration (UWSA) has made progress on several policy priorities on the Fiscal Year 2024 Policy Priorities plan and has been responding to new policy priorities as they arise. In FY2024 to date, there have been four (4) new policies, 24 revised policies, two (2) rescinded policies, three (3) renumbered policies, one (1) new procedure, three (3) revised procedures, two (2) rescinded procedures, one (1) new guidance document, one (1) revised guidance document, one (1) revised FAQ page, one (1) new interim policy action, one (1) repealed interim policy action, and one (1) new interim FAQ page. This work has been detailed in the monthly Policy Action Summary memos.

Below, please find a detailed accounting of policies that have already been distributed to institutions and are planned for finalization and approval (section I). Also, please find a listing of policies and procedures planned for distribution to campuses (section II) in the fourth quarter (April 1<sup>st</sup>- June 30<sup>th</sup>). Policies on the Fiscal Year 2024 Policy Priorities plan are **bolded**.

## **I. POLICIES AND PROCEDURES PLANNED FOR FINALIZATION IN FY2024 Q4 (APR-JUN.)**

### **Academic and Student Affairs**

- **SYS 102.A, *New Academic Degree Programs, Changes to Academic Degree Programs, and Additional SYS 102 Items***

### **Travel**

- **SYS 425, *Use of Personal Vehicles, Rental Cars, and Fleet for Business Transportation***

### **Tuition and Fees**

- **SYS 807, *Medical Withdrawal and Refund Policy***

### **University Personnel System Operational Policies**

- **SYS 1213, *Wisconsin and Federal Family and Medical Leave Acts***
- **SYS 1275 Guidance: *Guidelines for Utilizing Recruitment Waivers***
- **SYS 1277, *Compensation***
- **SYS 1278, *UW System Pay Plan Distribution Framework for University Workforce***

## II. POLICIES AND PROCEDURES PLANNED FOR DISTRIBUTION TO CAMPUSES IN FY2024 Q4 (APR.-JUN.)

### Human Resources

- **SYS 2XX, *Gender Data Collection and Utilization***

### Financial Administration

- **SYS 312, *Official Functions***

### Information Security

- *SYS 1033, Information Security: Incident Response*
- **SYS 1037, *Information Security: Disaster Recovery***
- **SYS 1039, *Information Security: IS Risk Management***
- **SYS 10xx, *Information Security: Bring Your Own Device***

### University Personnel Systems Operational Policies

- **SYS 12XX, *Volunteer Management and Employee Volunteerism***
  - *SYS 12XX, Furlough Policy*
  - *SYS 12XX, Paid Parental Leave*
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