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To: Anny Morrobel-Sosa, Vice President for Academic and Student Affairs  
Sean Nelson, Vice President for Finance  
Jim Langdon, Vice President for Administration

From: Stefan Fletcher, Director, Administrative Policies, Projects, and Academic Fellowships

Re: Q3 Preview of Fiscal Year 2022 UW System Administrative Policy Priorities

In the past quarter, UW System Administration (UWSA) has made progress on several policy priorities on the Fiscal Year 2022 Policy Priorities plan and has been responding to new policy priorities as they arise. In the second quarter (October 1, 2021 through December 31, 2021) there were five (5) revised policies and one (1) new guidance document that were approved. One (1) revised interim policy action and one (1) revised interim guidance were also approved. This work was detailed in the monthly Policy Action Summary memos.

Below, please find a detailed accounting of policies that have already been distributed to institutions and are planned for finalization and approval (section I). Also, please find a listing of policies and procedures planned for distribution to campuses (section II) in the third quarter (January 1, 2022 – March 31, 2022). Policies on the Fiscal Year 2022 Policy Priorities plan are **bolded**.

## **I. POLICIES AND PROCEDURES PLANNED FOR FINALIZATION IN FY2022 Q3 (JAN.—MAR.)**

### Academic & Student Affairs

- **Rescission-SYS 150, *The Application of Job Market Placement Information to Academic Planning***

### Financial Administration

- **SYS 306, *Accounting and Budget Control***

## Risk Management & Compliance

- **SYS 625, *Youth Protection and Compliance***

## Tuition & Fees

- **SYS 822, *Student Services Funding***

## Capital Planning & Budget

- SYS 920, *Standards Manual for UW Managed Capital Projects*

## Information Security

- **SYS 1036, *Information Security: Endpoint Protection***
- SYS 1036.A, *Information Security: Endpoint Protection Standard*

## Information Technology

- **Rescission-SYS 1110, *Information Technology Acquisitions Approval***

## University Personnel System Operational Policies

- SYS 1237, *Student Employment*
- **SYS 1277, *Compensation***

## **II. POLICIES AND PROCEDURES PLANNED FOR DISTRIBUTION TO CAMPUSES IN FY2022 Q3 (JAN.—MAR.)**

## Academic and Student Affairs

- SYS 135 Guidance, *Guidance on Extra-Institutional Examinations*
- SYS 155, *Faculty Development and Renewal—The 1970s and Beyond*
- SYS 185, *College Credit in High School*

## Human Resources

- SYS 220, *Affirmative Action Data Collection*
- SYS 237, *Utilization of Borrowed Employees/employee Interchange Agreements*
- SYS 240, *Relocation (Household Moves) and Temporary or Indefinite Work Assignments*

## Financial Administration

- SYS 324, *Inter-Institutional Financial Transactions*

- *SYS 370, Purchasing Card Compliance Policy*
- *SYS 370.A, Purchasing Card Procedure for Cardholders*
- *SYS 370 Guidance, Guidelines on Commonly Questioned Items*

## Travel

- ***SYS 405, UW System: Travel and Expense Policy***
- ***Rescission-SYS 410, Purchase & Payment of Business Air Travel***
- ***Rescission-SYS 415, Purchase & Payment of Lodging***
- ***Rescission-SYS 420, Travel & Expense-Meal and Incidental Expenses (M&IE) Per Diem Allowance Reimbursements***
- ***Rescission-SYS 425, Use of Personal Vehicles, Rental Cars and Fleet for Business Transportation***
- ***Rescission-SYS 430, Travel & Expense-Purchase & Payment Miscellaneous Travel Expenses***
- ***Rescission-SYS 435, Headquarter City & UW Sponsored Events Policy***

## Risk Management & Compliance

- *SYS 625.A, Youth Protection Procedure*

## Information Management

- *SYS 1030.A, Information Security: Authentication Procedure*
- *SYS 1031.A, Information Security: Data Classification*
- *SYS 1037, Information Security: IT Disaster Recovery*
- *SYS 1039.A, Information Security: Risk Management Procedure*
- *SYS 1041, Information Security: Logging and Monitoring*
- *SYS 1042, Information Security: Threat and Vulnerability Management*
- *SYS 1042.A, Information Security: Threat and Vulnerability Management Standard*

## University Personnel Management

- ***SYS 1202, Equal Employment Opportunity***
- ***SYS 1213, Wisconsin and Federal Family and Medical Leave Acts***
- *SYS 1235, Inclement Weather/Emergency Conditions*
- ***SYS 1254, Performance Management***