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Below, please find a listing of all new and revised UW System Administrative policies and procedures approved between May 3 and June 7, 2024. There were two (2) new UW System Administrative Policies, three (3) revised UW System Administrative Policies, and one (1) Interim Policy Action expiration.

I. New UW System Administrative Policies

- SYS 1221, *Paid Parental Leave Policy* (Approved May 28, 2024)
    - o Summary of Policy
        - ▪ Pursuant to the authority delegated to the UW System President and the University of Wisconsin-Madison Chancellor by the Board of Regents in Regent Policy Document (RPD) 20-21, the UW System and the University of Wisconsin-Madison have drafted policies under their respective personnel systems to implement six weeks (240 hours) of paid parental leave within a 12-month period for the birth or adoption of a child.
    - o University Comments and Concerns
        - ▪ Please see the SYS 1221 University Comments and Concerns page for a list of the comments that were received during the distribution period and a summary of how they were addressed.

- SYS 1234, *Furlough* (Approved May 31, 2024)
    - o Summary of Policy
        - ▪ This is a new permanent policy, intended to replace the interim furlough policy that was first implemented in 2020, expired in 2022 and then was re-implemented in 2023.
        - ▪ The policy has no substantive changes from the interim policy. It outlines the following:
            - Method for the determination of the need for furloughs
            - Methods for the selection of employees
            - The procedure for implementing furloughs, including notice requirements and limits on the length and type of furloughs.
            - Prohibited criteria upon which to base furlough decisions.
            - Status of benefits and access to university resources
            - Voluntary furlough
            - The appeals process
    - o University Comments and Concerns
        - ▪ There were no comments from university stakeholders on this policy.

II. Revised UW System Administrative Policies

- SYS 350, *Payment Card Compliance Policy* Acts (Approved May 21, 2024)
    - o Summary of Policy and Policy Revisions
        - ▪ The purpose of this policy is preventing the loss or disclosure of cardholder data. The following technical revisions were made:
            - In section 2, updated the Responsible UW System Officer title to "Associate Vice President for Financial Administration & Controller."

- In the last paragraph of section 4, updated the referenced resource to "UW System Administrative Policy 1031, *Information Security: Data Classification*" as the currently referenced procedure will be rescinded effective December 1, 2024.
- In section 6.G, reordered the compliance assessments so the self-assessment is first, followed by external assessments and then internal progress reports as the first two are mandated by PCI standards and therefore have greater weight.
- In section 7, removed references to UW System Administrative Procedure 1031.A, *Information Security: Data Classification*, UW System Administrative Procedure 1031.A, *Information Security: Data Protections*, and UW System Administrative Policy 1110, *Information Technology Acquisitions Approval* as they all have been rescinded or will soon be rescinded.
- In section 7, updated the title of Regent Policy Document 25-5, *Information Technology: Information Security* and UW System Administrative Policy 1031, *Information Security: Data Classification*.
  - o University Comments and Concerns
    - As these were technical revisions, the draft policy was not included in a university distribution. The Finance and General Administrative Policy Committee did not have any concerns with the draft policy during their review.

- SYS 1033, *Information Security: Incident Response* (Approved May 29, 2024)
  - o Summary of Policy and Policy Revisions
    - This policy has been updated to reflect reporting protocols of incidents to the Office of Information Security. Language has been generalized to remove specific procedural requirements from policy language.
    - An additional guidance document 'UW System Incident Reporting Protocol' will be added to the guidance tab for this policy set and will be referenced in the policy where applicable. This guidance document will outline the reporting procedures/protocol necessary for reporting incidents to the UW System Office of Information Security.
    - Clarified reporting expectations for Denial of Service attacks and Ransomware events.
    - Removed requirements to report the theft or loss of computers, devices, or media containing moderate risk data.
  - o University Comments and Concerns
    - There were no comments from university stakeholders on this policy.

- SYS 1230, *Workplace Safety* (Approved May 31, 2024)
  - o Summary of Policy and Policy Revisions
    - Revisions were made to convert the policy into the most recent policy template.
    - Added Section 2. Responsible UW System Officer, Section 3. Scope and Institutional Responsibilities, and Section 9. Scheduled Review Date.
    - Revision made Section 6.E, Safety Equipment, requiring institution reimbursement policies to meet UWS-Office of Risk Management standards for protective footwear reimbursement.
      - The only standard ORM anticipates at policy rollout is to set the reimbursement cap at no less than $100.
  - o University Comments and Concerns
    - There were no comments from university stakeholders on this policy.

III.   Interim Policy Action Expiration

- SYS 1200-11, *Interim: Furlough Policy* (Expired May 30, 2024)
  - This Interim Policy Action Expired on May 30, 2024 with the approval of the permanent policy SYS 1234, *Furlough*.

IV.   Policies in the Final Stages of Revision

- SYS 102.A, *New Academic Degree Programs, Changes to Academic Degree Programs, and other SYS 102 Items*
- SYS 135, *UW System Undergraduate Transfer Policy*
- SYS 216, *Academic Pay Policy 9/12 Option*
- SYS 425, *Use of Personal Vehicles, Rental Cars and Fleet for Business Transportation*
- SYS 807, *Medical Withdrawal and Tuition Adjustment Policy*
- SYS 1290 Guidance: (Code of Ethics) Guidelines for Reporting Outside Activities Under UWS 8.025