

2025 W2 schedule for W-2 reportable payments made to employees through AP

W-2 reportable AP taxable payments made during the month of:	Campus deadline to finalize reportables in W-2 bolt-on	UWSA deadline to reconcile and send files to HRS	Pay Run ID	Payroll Opens	Pay Period Start	Pay Period End	Final Calc and Confirmation	Pay Date	W2 Reporting Year	Transition
November 2024	12/6/2024	1/8/2025	2025BW01A	1/9/2025	12/29/2024	1/11/2025	1/16/2025	1/23/2025	2025	SFS
			2025BW01B	1/23/2025	1/12/2025	1/25/2025	1/30/2025	2/6/2025	2025	
December 2024	1/14/2025	2/5/2025	2025BW02A	2/6/2025	1/26/2025	2/8/2025	2/13/2025	2/20/2025	2025	SFS
			2025BW02B	2/20/2025	2/9/2025	2/22/2025	2/27/2025	3/6/2025	2025	
January 2025	2/11/2025	3/5/2025	2025BW03A	3/6/2025	2/23/2025	3/8/2025	3/13/2025	3/20/2025	2025	SFS
			2025BW03B	3/20/2025	3/9/2025	3/22/2025	3/27/2025	4/3/2025	2025	
February 2025	3/11/2025	4/2/2025	2025BW04A	4/3/2025	3/23/2025	4/5/2025	4/10/2025	4/17/2025	2025	SFS
			2025BW04B	4/17/2025	4/6/2025	4/19/2025	4/24/2025	5/1/2025	2025	
March 2025	4/15/2025	4/30/2025	2025BW05A	5/1/2025	4/20/2025	5/3/2025	5/8/2025	5/15/2025	2025	SFS
			2025BW05B	5/15/2025	5/4/2025	5/17/2025	5/22/2025	5/29/2025	2025	
April 2025	5/13/2025	5/28/2025	2025BW05C	5/29/2025	5/18/2025	5/31/2025	6/5/2025	6/12/2025	2025	SFS
			2025BW06A	6/12/2025	6/1/2025	6/14/2025	6/19/2025	6/26/2025	2025	
May 2025	6/10/2025	6/25/2025	2025BW06B	6/26/2025	6/15/2025	6/28/2025	7/1/2025	7/10/2025	2025	SFS
			2025BW07A	7/10/2025	6/29/2025	7/12/2025	7/17/2025	7/24/2025	2025	
June 2025	7/15/2025	7/23/2025	2025BW07B	7/24/2025	7/13/2025	7/26/2025	7/31/2025	8/7/2025	2025	SFS
			2025BW08A	8/7/2025	7/27/2025	8/9/2025	8/14/2025	8/21/2025	2025	
July 2025	8/12/2025	8/20/2025	2025BW08B	8/21/2025	8/10/2025	8/23/2025	8/28/2025	9/4/2025	2025	Workday
			2025BW09A	9/4/2025	8/24/2025	9/6/2025	9/11/2025	9/18/2025	2025	
August 2025	9/9/2025	9/17/2025	2025BW09B	9/18/2025	9/7/2025	9/20/2025	9/25/2025	10/2/2025	2025	Workday
			2025BW10A	10/2/2025	9/21/2025	10/4/2025	10/9/2025	10/16/2025	2025	
September 2025	10/7/2025	10/15/2025	2025BW10B	10/16/2025	10/5/2025	10/18/2025	10/23/2025	10/30/2025	2025	Workday
			2025BW11A	10/30/2025	10/19/2025	11/1/2025	11/6/2025	11/13/2025	2025	
October 2025	11/7/2025	11/12/2025	2025BW11B	11/13/2025	11/2/2025	11/15/2025	11/19/2025	11/26/2025	2025	Workday
			2025BW11C	11/27/2025	11/16/2025	11/29/2025	12/4/2025	12/11/2025	2025	
Catch Up for 2025	12/5/2025	12/10/2025	2025BW12A	12/11/2025	11/30/2025	12/13/2025	12/17/2025	12/24/2025	2025	Workday

September taxable expenses will be split across two bi weekly paychecks, similar to all other months. If spreading across multiple months in bolt-on, these taxable expenses can only be spread across

October taxable expenses wil be split across two bi weekly paychecks, similar to all other months. These expenses can NOT be spread across multiple months, due to the special accounting year. Contact UWSA Tax Mgr if you feel the amount is too large to only be split across two paychecks.

Catch Up - These entries will be requested via email by the UWSA Tax Manager during November/December. The request will have a short turn-around time so expenses can be reported on the remaining