




The University of Wisconsin System Sales &
Use Tax Exemption Certificate Tax Exemption
Number: **ES 008-1020421203-13**

This card is verification that the presenting employee is traveling and conducting business on behalf of the UW System. As such, the employee is exempt from the payment of sales and use tax for meals, lodging, and vehicle rentals under s.77.54(9a) Wisconsin Statutes. All billings/invoices should include both UW System and the employee name.

This card also verifies that the employee should receive any rates/terms afforded to the University of Wisconsin System by government status or contract/discount agreement.



The Wisconsin Department of Revenue lists the following requirements for sales to governmental agencies to be exempt from sales and use tax:

- ❖ The retailer includes the name of the governmental agency on the billings/invoices.
 - ❖ The retailer receives a copy of this card or a similar document stating the tax exempt status of the governmental agency.
 - ❖ The retailer records the tax exemption number on the billing/invoice document or keeps a copy of the card or similar document to substantiate that the sale was exempt from sales and use tax.
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