



Foreign Flag Carrier Approval Exemption Certification Form

This completed form must be attached in Workday to the Non-Compliant Flight Payment (the Expense Report or Supplier Invoice)

Name:

Trip Dates: From _____ To _____ Campus _____

Certification: By signing this form, I certify that it was necessary to use the foreign flag carrier(s) listed below.

Signature:

Date:

Please use additional forms if more than four legs of your trip were on non-U.S. flag carriers.

Leg 1

Name of Foreign Flag Air Carrier

Flight Identification Number

between

and

Leg Point of Origin

Leg Destination

Leg 2

Name of Foreign Flag Air Carrier

Flight Identification Number

between

and

Leg Point of Origin

Leg Destination

Leg 3

Name of Foreign Flag Air Carrier

Flight Identification Number

between

and

Leg Point of Origin

Leg Destination

Leg 4

Name of Foreign Flag Air Carrier

Flight Identification Number

between

and

Leg Point of Origin

Leg Destination

En Route

from

to

Please indicate the applicable Fly America exemption below and complete a statement explaining why the traveler met one of the exceptions. In the case where a funding agency has given approval, please attach a copy.

Origin or interchange point is not served by a U.S. flag carrier.

Use of a foreign flag carrier for safety or medical concerns (must be approved by funding agency).

U.S. flag carrier involuntarily reroutes traveler via foreign flag carrier.

Use of a U.S. flag carrier would increase aircraft changes by two or more.

Use of a U.S. flag carrier would extend time in travel status by 24 hours or more than the use of a foreign flag carrier.

A coach-class seat is not available on a U.S. flag carrier.

Use of a U.S. flag carrier would increase travel time by 6 hours or require a layover of 4 hours or more at an overseas interchange point.

Travel time between origin and destination airport by foreign air carrier is 3 hours or less and U.S. flag carrier would involve double the travel time.

Open Skies Agreement exists with origin or destination country.

Additional details and justification.