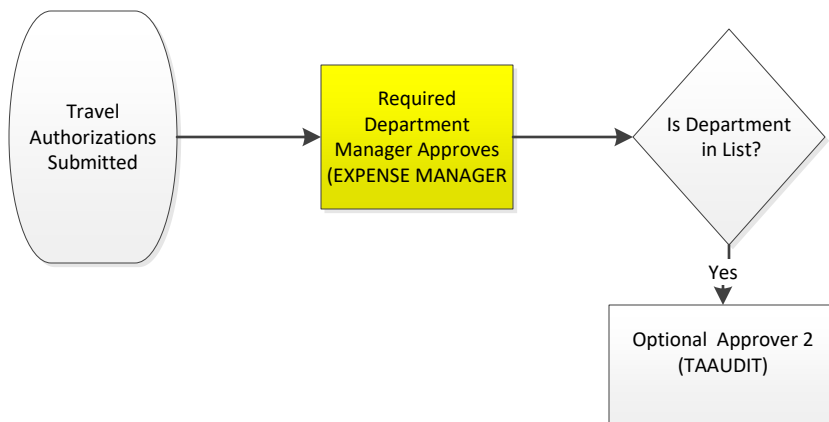
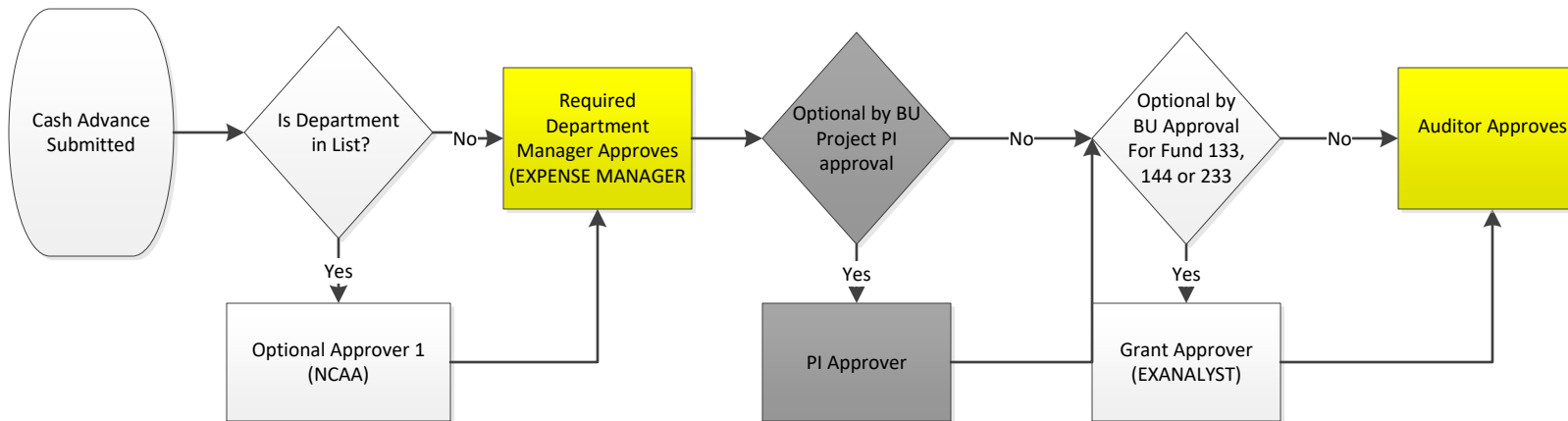
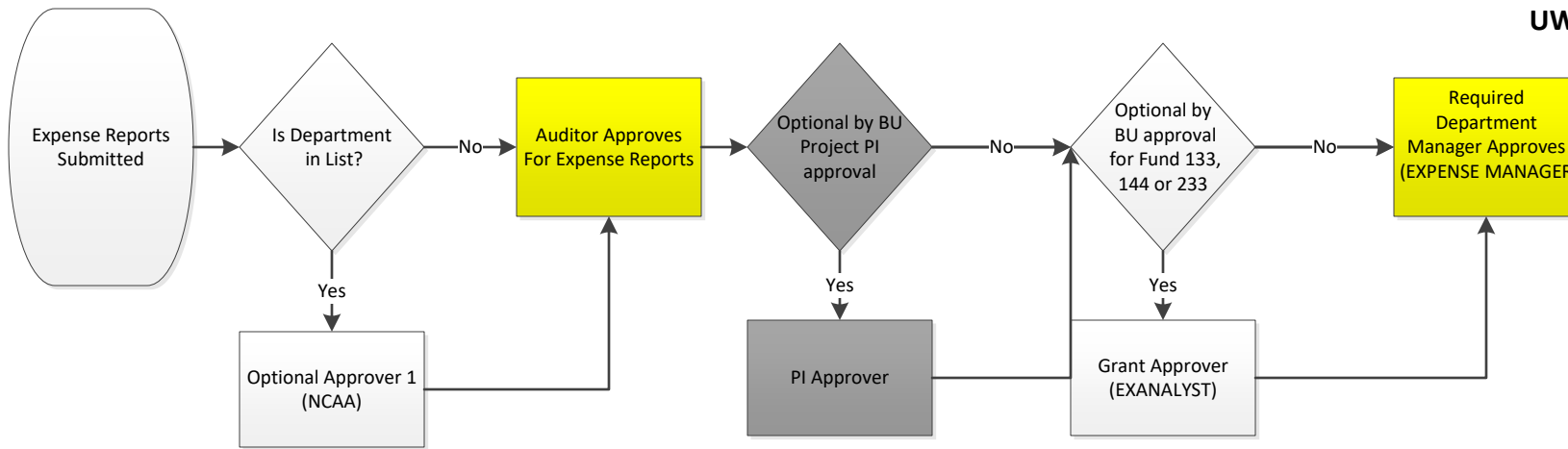


UWWTW Standard Workflow



Assumptions:

- Cannot have the same approver in Grant Approver and Department Manager Table.
- Auto approve will be turned on for all levels except Auditor. This means if the same approver is in multiple tables they will only have to approve it once.
- By campus you can choose if you want Travel Authorizations similar to what is shown in the bottom workflow or they can route the same as Expense Reports (except skipping Auditor approval step) The Travel Authorization workflow with Optional Approver 2 allows the Travel Authorization to route to a different first approver in case you need higher level approval for travel going forward.