                    -- FOOTNOTE-INSTITUTION-ID --   TIS0320

     TRANSFER INFORMATION SYSTEM
     FOOTNOTE TABLE DATA

     | DEFINITION: |
     | A code that uniquely identifies the university or college which |
     | uses the footnote. |

     | CODING REQUIREMENTS: |
     | A valid institution based on the UWS CDR coding scheme. |
     | A code was added to identify UW Colleges as one institution. |
     | Also, for WTCS districts, the code associated with the |
     | principal campus is used for the overall college/district. |

     | VALIDATION CRITERIA: |
     | NONE. |

     | TECHNICAL CONSIDERATIONS: |
     | FILE NAME : TIS-TABLES   LENGTH: 4.00 |
     | FIELD NAME: FOOTNOTE-INSTITUTION-ID   FORMAT: A |

UW SYSTEM ADMINISTRATION
TRANSFER INFORMATION SYSTEM (TIS)   MAINTENANCE MANUAL

Date	Title	Chapter	Page
2-11	DATA DICTIONARY – FOOTNOTE TEXT	V	F.2

                        -- FOOTNOTE-NUMBER --   TIS0321

TRANSFER INFORMATION SYSTEM
FOOTNOTE TABLE DATA

| DEFINITION: |
| A number that identifies a footnote or group of related |
| footnotes. |

| CODING REQUIREMENTS: |
| Must be a 4-digit number between 1 and 9999. |
| NOTE: Footnote range 1 to 199 is reserved for systemwide |
| footnotes. A range of footnote numbers (between 200 |
| and 499) is reserved for footnotes that are commonly |
| used by the TO institution. Footnotes associated with |
| one or more specific equivalencies at the TO institution |
| are numbered in the 500-9999 range. |

| VALIDATION CRITERIA: |
| TIS0321-AE Footnote text record must be found for given Footnote |
| Number |
| TIS0321-BE Footnote Number may not be zero when Footnote Suffix is |
| given |
| TIS0321-CE Only System Administration may update footnotes numbered |
| < 200 |
| TIS0321-DE Footnote Text Record with the specified number already |
| exists |
| TIS0321-EE Footnote Number may not be zero when Footnote Text is |
| given |
| TIS0321-FE Footnote number must be numeric (1-9999) or blank |

| HELP INFO: |
| This field contains the number associated with |
| the footnote text record for the specified |
| institution. |

                    -- FOOTNOTE-NUMBER --   TIS0321

    TRANSFER INFORMATION SYSTEM
    FOOTNOTE TABLE DATA

                                                           CONTINUED

    | |
    | |
    | A range of footnote numbers (between 1 and 199) is |
    | reserved for systemwide footnotes; only System |
    | Administration personnel may update these footnotes. |
    | Other footnotes are institution-specific and the |
    | numbers range from 200-9999. |

    | TECHNICAL CONSIDERATIONS: |
    | FILE NAME : TIS-TABLES   LENGTH: 4.00 |
    | FIELD NAME: FOOTNOTE-NUMBER   FORMAT: N |

                      -- FOOTNOTE-SUFFIX --   TIS0322

    TRANSFER INFORMATION
    FOOTNOTE TABLE DATA

    | DEFINITION: |
    | A code that is used with the footnote number to identify a |
    | specific footnote. |

    | CODING REQUIREMENTS: |
    | 1 character code used in conjunction with footnote number to |
    | identify a unique footnote. |

    | VALIDATION CRITERIA: |
    | TIS0322-AE Footnote Number Suffix must be an alphabetic character or |
    | blank |

    | HELP INFO: | |
    | Usually, the Footnote Suffix field is blank. |
    | It is used when the text for a particular footnote |
    | expands beyond the size of a single footnote text |
    | record. In this case, the alphabetic suffixes |
    | link two or more footnote text records with the |
    | same footnote number. |

    | TECHNICAL CONSIDERATIONS: |
    | FILE NAME : TIS-TABLES   LENGTH: 1.00 |
    | FIELD NAME: FOOTNOTE-SUFFIX   FORMAT: A |

                    -- FOOTNOTE-TEXT --   TIS0323

   TRANSFER INFORMATION SYSTEM
   FOOTNOTE TABLE DATA


```
-------------------------------------------------------------------------------
| DEFINITION:                                                                 |
|      Text that describes circumstances related to a course equivalency.    |
-------------------------------------------------------------------------------


-------------------------------------------------------------------------------
| CODING REQUIREMENTS:                                                        |
|      250 character maximum.  A footnote longer than 250 characters          |
|      may be split into two or more shorter footnotes which                  |
|      are related through use of the footnote suffix.                        |
-------------------------------------------------------------------------------


-------------------------------------------------------------------------------
| VALIDATION CRITERIA:                                                        |
|    TIS0323-AE Footnote text may not be blank                                |
-------------------------------------------------------------------------------


-------------------------------------------------------------------------------
| HELP INFO:                                                                 |
|    This field contains the textual part of the                             |
|    footnote text record.  Since this is not a word                         |
|    processing function, the text that you enter will                       |
|    not automatically wordwrap.  It will wordwrap                           |
|    when the text is printed on student reports.                            |
|    Also, when adding or deleting text, you may need                        |
|    to manually align text.                                                 |
|                                                                            |
|    You may update only footnote text records for your                      |
|    institution.  Footnotes numbered in the range 1-199                     |
|    are systemwide footnotes and may be updated by                          |
|    System Administration staff only.                                       |
|                                                                            |
|    You may use the "Search footnote text" function to                      |
|    search for a word or phrase within an institution's                     |
|    footnote text records.  Use F11 (Search) or select                      |
|    the option from the File Menu to begin the search.                      |
|                                                                            |
-------------------------------------------------------------------------------
```

```
                    -- FOOTNOTE-TEXT --                      TIS0323

    TRANSFER INFORMATION SYSTEM
    FOOTNOTE TABLE DATA


                                                            CONTINUED
    ------------------------------------------------------------------------
    |      If the footnote text exceeds the space allotted,                |
    |      create multiple records using the same footnote                 |
    |      number and different suffixes to link them together.            |
    ------------------------------------------------------------------------


    ------------------------------------------------------------------------
    |  TECHNICAL CONSIDERATIONS:                                           |
    |      FILE NAME :  TIS-TABLES              LENGTH:     250.00         |
    |      FIELD NAME:  FOOTNOTE-TEXT           FORMAT:     A              |
    ------------------------------------------------------------------------
```

```
                      -- FOOTNOTE-UPDATE-DATE --              TIS0324

     TRANSFER INFORMATION SYSTEM
     FOOTNOTE TABLE DATA


     ----------------------------------------------------------------------
     | DEFINITION:                                                        |
     |      The date that the footnote was added or the last date that    |
     |      the footnote was modified.                                    |
     ----------------------------------------------------------------------


     ----------------------------------------------------------------------
     | CODING REQUIREMENTS:                                               |
     |      This field may not be directly modified by the user, but is set|
     |      automatically by the field update program code when the footnote|
     |      is added or the footnote text is changed.                     |
     ----------------------------------------------------------------------


     ----------------------------------------------------------------------
     | VALIDATION CRITERIA:                                               |
     |    TIS0324-AE Last Update Date must be a valid date in the form MMDDYYYY|
     |    TIS0324-BE Last Update start date must precede end date         |
     ----------------------------------------------------------------------


     ----------------------------------------------------------------------
     | HELP INFO:                                                        ||
     |    This field contains the date that the footnote                  |
     |    text was added or the date of the most recent                   |
     |    change to the footnote text.                                    |
     ----------------------------------------------------------------------


     ----------------------------------------------------------------------
     | TECHNICAL CONSIDERATIONS:                                          |
     |    FILE NAME :  TIS-TABLES                LENGTH:        0.00       |
     |    FIELD NAME:  FOOTNOTE-UPDATE-DATE      FORMAT:   D              |
     ----------------------------------------------------------------------
```

-- FOOTNOTE-UPDATE-TIME --   TIS0325

TRANSFER INFORMATION SYSTEM
FOOTNOTE TABLE DATA

| DEFINITION: |
| The time that the footnote was added or the last time that |
| the footnote data was modified. |

| CODING REQUIREMENTS: |
| This field may not be directly modified by the user, but is set |
| automatically by the file update program code when the footnote |
| is added or the footnote text is changed. |

| VALIDATION CRITERIA: |
| NONE. |

| TECHNICAL CONSIDERATIONS: |
| FILE NAME : TIS-TABLES   LENGTH: 0.00 |
| FIELD NAME: FOOTNOTE-UPDATE-TIME   FORMAT: T |