Guidelines for Articulation Agreements

Welcome! We will begin shortly.

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  - 1 (630) 785-5805 (toll)
  - passcode: 8259 208#
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Webinar Agenda

I. Creating a robust articulation agreement
   ▪ Understanding UW System policy
   ▪ Key components of an articulation agreement
   ▪ Templates, models, and troubleshooting

II. Articulation agreement processes
   ▪ Recommendations and models for institutional collaboration
   ▪ UW System notification and *Transfer Wisconsin* publication processes

III. Group discussion and Q&A
Webinar Contributors

Diane Treis Rusk, UWSA
Director of Undergraduate Education

Katy Bengsch, UWSA
Transfer Program Associate

Linda Young, UW-Stout
Assistant Director of Admissions - Transfer and Articulation

Office of the Registrar
Undergraduate Credit Transfer Array

**COURSE-BASED**
- >300,000 credit equivalencies between and within UW and WTCS.

**PROGRAM-BASED**
- ~ 500 WTCS to UW Program Agreements
- UW College Transfer Guides

**ASSOCIATE DEGREE**
- All UW Associate Degrees
- WTCS Liberal Arts Transfer
- Reverse Transfer

**UNIVERSAL CREDIT TRANSFER**
- Universal to all UW/WTCS institutions
Transfer Policy

**ACIS 6.0**
UW System Undergraduate Transfer Policy

• Establishes procedures and guidelines for UW institutions to facilitate the overall transfer process for all students.

**ACIS 6.2**
UW System Guidelines for Articulation Agreements

• Provides procedures and guidelines to UW System institutions for developing articulation agreements with WTCS districts.
Transfer Wisconsin Web Portal

https://www.wisconsin.edu/transfer

Transfer to the UW with Success

Planning to transfer to a UW institution or a Technical College? Take the right steps to meet your education goals with our tools and guides!
What is an Articulation Agreement?

✓ Program-to-program based

✓ Applies to academic programs in which the course learning outcomes and degree requirements are closely associated

✓ Formalized and guarantees transfer of coursework from a specific WTCS program toward the degree requirements of a specific UW program
Key Elements of an Articulation Agreement

- Clearly states UW and WTCS degree type and major/program
- Discusses how the academic programs are related
- Includes admission, enrollment, and other relevant conditions and requirements, such as...
  - GPA requirements, prerequisites, and credit transfer limits and credits needed in residence
- States effective and review dates
- Lists specific transfer course work applicable to general education and major program requirements
- Assures institutional commitment
# UWSA Template

**University of Wisconsin (UW) – Institution Name**  
District Name Technical College

**WTCS Degree Type and Program**  
Click here to enter text.

**UW Degree Type and Major**  
Click here to enter text.

**Effective Date** (MM/YY)  
Next Review Date (MM/YY)

- [ ] New Agreement
- [ ] Revised Agreement

## Agreement Description and Rationale

Click here to enter text.

## Admission Requirements/Conditions Specific to this Agreement

Click here to enter text.

## Articulation Transfer Agreement Terms:

The terms of this agreement apply to District Name Technical College students who successfully complete the Degree Type and Program, meet the admission requirements set forth below for the UW – Institution Name, and enroll in the Degree Type and Major.

A transfer course/credit articulation table listing the list of courses the student must complete to earn the Degree Type and Major at UW – Institution Name; course/credit requirements fulfilled at District Name Technical College; and courses the student must be taken at UW – Institution Name may be found in Appendix A.

Students must meet the following requirements to confer the Degree Type and Major at UW – Institution Name:

- A minimum cumulative GPA of Number.
- Satisfactory completion of the degree credit requirements listed in Appendix A.
- Completion of the last Number credits in residence at UW – Institution Name.

Additional coursework completed at District Name Technical College may be transferable to satisfy UW – Institution Name general education or breadth requirements. These courses are listed in Appendix A or are searchable through the UW System Transfer Information System (TIS) Wizards: [http://www.wisconsin.edu/transfer/wizards/](http://www.wisconsin.edu/transfer/wizards/).

**Approved by:**  
University of Wisconsin – Institution Name  
District Name Technical College

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### Table 1: General Education / Breadth Requirements *

<table>
<thead>
<tr>
<th>Course Prefix + #</th>
<th>Course Title</th>
<th>GE Area</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
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</thead>
<tbody>
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</tbody>
</table>

**General Education Total**  
**General Education Total**

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### Table 2: Major Program Requirements

<table>
<thead>
<tr>
<th>Course Prefix + #</th>
<th>Course Title</th>
<th>GE Area</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
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</tbody>
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<th>Credits</th>
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</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

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[Appendix A](#)
III. Implementation and Review

A. The Provost, Dean, Program Director or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.

B. This Articulation Agreement is effective on mm/dd/yyyy and shall remain in effect until the end date of mm/dd/yyyy or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.

C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.

D. This Articulation Agreement will be reviewed by both parties beginning mm/dd/yyyy (within six months of the end date).

E. When a student enrolls at the receiving institution following this agreement, the receiving institution will encode any course waivers and substitutions.

F. This articulation agreement applies only to the receiving program in effect Fall 2014 until revised.
Breaks up articulation course transfer tables to:
- separate General Education and major program course transfer
- indicate what courses will not transfer
- clearly list remaining major requirements

Provides summary of total program credits and credit transferability.

<table>
<thead>
<tr>
<th>SECTION D - Summary of Total Program Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>College (sending) Credits</td>
</tr>
<tr>
<td>General Education</td>
</tr>
<tr>
<td>Major, Concentration Emphasis, Electives or Other</td>
</tr>
<tr>
<td>Total College Credits</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

Special Notes, if any:
### UW-Milwaukee Example

**Unique Features and Good Practices**

Summary table clearly illustrates General Education program requirements...

| General Education Requirements                  | Competency | X (see comments) | X (see comments) | X | 2 years in HS, or 2 semesters at MATC or 2 semesters at UWM | Any approved CD course. *May be satisfied by coursework completed elsewhere in the curriculum. | X | MATC Econ 195 or 201 or 202, Psych 199 or 231. | X | Any approved NS and NS+ course* | X | UWM Art History 101 and 102 |
|-----------------------------------------------|------------|------------------|------------------|---|----------------------------------------------------------|---------------------------------------------------------------------------------------------|---|------------------------------------------------------------------------------------------------|---|----------------------------------------------------------------------------------|
| Quantitative Literacy Part A (QLA)            | Competency | X                |                  |   | MATC Math 200 or 201 or 230                               |                                                                                            |   |                                                                                 |   |                                                                                   |
| Quantitative Literacy Part B (QLB)            | Competency |                  | X                |   | UWM Art 604                                              |                                                                                            |   |                                                                                 |   |                                                                                   |
| Oral and Written Communication Part A (OWCA)  | Competency |                  | X                |   | MATC English 201 and 202                                 |                                                                                            |   |                                                                                 |   |                                                                                   |
| Oral and Written Communication Part B (OWCB)  | Competency |                  |                  | X | UWM Art 509                                              |                                                                                            |   |                                                                                 |   |                                                                                   |
| Foreign Language                              | Competency | X (see comments) | X (see comments) |   | 2 years in HS, or 2 semesters at MATC or 2 semesters at UWM |                                                                                            |   |                                                                                 |   |                                                                                   |
| Cultural Diversity (CD)                       | 3          | X (see comments) | X (see comments) |   | Any approved CD course. *May be satisfied by coursework completed elsewhere in the curriculum. |                                                                                            |   |                                                                                 |   |                                                                                   |
| Social Science                                | 6          |                  | X                |   | MATC Econ 195 or 201 or 202, Psych 199 or 231.            |                                                                                            |   |                                                                                 |   |                                                                                   |
| Natural Science (NS)                           | 6          |                  | X                |   | Any approved NS and NS+ course*                           |                                                                                            |   |                                                                                 |   |                                                                                   |
| Humanities                                    | 6          |                  | X                |   | UWM Art History 101 and 102                               |                                                                                            |   |                                                                                 |   |                                                                                   |
### Courses/Credits required to earn the UWM degree (e.g., HIST 288, or Humanities Requirement)

<table>
<thead>
<tr>
<th>Course/Credits</th>
<th>Credits (e.g., 3)</th>
<th>Fulfilled by MATC Associate Degree (X = yes, blank = no)</th>
<th>Still to be completed at UWM (X = yes, blank = no)</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Design Studies Major Requirements</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art 101: Drawing I</td>
<td>3</td>
<td>X</td>
<td></td>
<td>UWM ART 101</td>
</tr>
<tr>
<td>Art 106: Art Survey</td>
<td>3</td>
<td></td>
<td>X</td>
<td>UWM ART 106</td>
</tr>
<tr>
<td>Art 108: 2D Concepts</td>
<td>3</td>
<td></td>
<td>X</td>
<td>MATC COMART 103</td>
</tr>
<tr>
<td>Art 109: 3D Concepts</td>
<td>3</td>
<td></td>
<td>X</td>
<td>MATC COMART 117</td>
</tr>
<tr>
<td>Art 118: Digital Arts</td>
<td>3</td>
<td></td>
<td>X</td>
<td>MATC COMART 106</td>
</tr>
<tr>
<td>Art 221: Intro to Design</td>
<td>3</td>
<td></td>
<td>X</td>
<td>MATC COMART 107</td>
</tr>
<tr>
<td>Art 223: Intro to Typography</td>
<td>3</td>
<td></td>
<td>X</td>
<td>MATC COMART 115</td>
</tr>
<tr>
<td>Art 309: Issues in Contemporary Art</td>
<td>3</td>
<td></td>
<td>X</td>
<td>UWM ART 309</td>
</tr>
<tr>
<td>Art 324: Web Design</td>
<td>12</td>
<td>X (3 credits)</td>
<td>X (9 credits)</td>
<td>MATC COMART 116 (in place of Art 424)</td>
</tr>
<tr>
<td>Art 325: Multimedia Design</td>
<td></td>
<td></td>
<td></td>
<td>UWM ART 324</td>
</tr>
<tr>
<td>Art 424: Topics in Web Design</td>
<td></td>
<td></td>
<td></td>
<td>UWM ART 325</td>
</tr>
<tr>
<td>Art 528: Print Production and Presentation Tech</td>
<td></td>
<td></td>
<td></td>
<td>UWM ART 528</td>
</tr>
<tr>
<td>Art 505: BA Project</td>
<td>1</td>
<td></td>
<td>X</td>
<td>UWM ART 505</td>
</tr>
<tr>
<td>Art 509: Art and Design Seminar</td>
<td>3</td>
<td></td>
<td>X</td>
<td>UWM ART 509</td>
</tr>
<tr>
<td>Art 604: Professional Practices</td>
<td>3</td>
<td></td>
<td>X</td>
<td>UWM ART 604</td>
</tr>
<tr>
<td>Directed Electives</td>
<td>32</td>
<td>X (11 credits)</td>
<td>X (21 credits)</td>
<td>MATC: COMART 110, COMART 113, COMART 118, COMART 122, AND COMART 152 (11 credits)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>UWM: ART 124, ART 422, ART 524, four 3-credit Art Studio Electives (21 credits)</td>
</tr>
</tbody>
</table>

**Total Credits**

| 120 (plus competencies) | Up to 72 credits (including competencies) | Minimum of 58 credits |

Comments: MATC or UWM Courses that will fulfill the degree requirements for the BA in Design Studies.
Evaluating an Articulation Agreement

✓ Does it meet ACIS 6.2 guidelines?

✓ Will a student be able to understand how it applies to them?

✓ Are additional resources made available for the student and/or advisor?
  - Transfer Wisconsin/TIS
  - Bachelor degree program requirements
Common Agreement Shortcomings

✓ Programs and assurances are not clearly stated

✓ Agreement reflects course-to-course transfer between academic departments, but lacks other agreement elements

✓ Agreement incorporates vague language regarding credit block transfer

✓ Agreement does not list major/degree program requirements
Other Types of Transfer Agreements and Advising Tools

✓ Course-based agreements
✓ Universal Credit Transfer Agreement (UCTA)
✓ Transfer guides
✓ Dual degree programs
Questions

- For
- More
- Effective
- Presentations
- Avoid
- Excessive
- Bullet
- Points
Institutional Processes

Practice Recommendations:

✓ Ensure policies and templates are readily accessible to departmental faculty
✓ Create internal templates and procedures
✓ When developing a multi-institution/district agreement include:
  ▪ Institution specific course guides
  ▪ Requirements both common and unique to participating institutions
✓ Identify and include all relevant departments
✓ Maintain current articulation agreements and transfer guides on institutional websites
INTERNAL ARTICULATION AGREEMENT PROCESS

1. E-mail draft of final agreement to UW System at afgp@uwsa.edu (Diane Treis Rusk)
2. E-mail Program Director as a ‘heads up’
3. Send to Program Director(s) to sign and forward to College Dean
4. Send to College Dean to sign and forward to Provost
5. Send to Provost to sign and return to Linda Young
6. Admissions: Mail off-campus to receiving institution
7. Receiving institution: Obtain all necessary signatures from your staff and return to Linda Young: Admissions Office, University WI-Stout, 212 Millennium Hall.
8. When returned to Admissions, scan and e-mail copies sent to Program Director, and Program Dean, for records.
9. Send hard copy to UW System via afgp@uwsa.edu, to be filed
10. Post PDF copy to website of articulation agreements
Notice & Publication Process

✓ Institutions may submit drafts to afgp@uwsa.edu for review and feedback.

✓ UW Institutions must submit final agreements to afgp@uwsa.edu
  ▪ Provide the URL link where the articulation is located on your institution’s website

✓ UWSA records update in the systemwide articulation database

✓ Each campus should maintain a websites with current articulation agreements and transfer guides.

✓ Agreement is posted on the Transfer Wisconsin website
Articulation Agreements between WTCS & UW by Campus

If you know your intended major, you may want to use an articulation agreement for easy transfer. An articulation agreement is a signed document that guarantees credit transfer from the completion of a degree or certificate program at a Wisconsin Technical College to a specific university major. In order to achieve credit transfer, ALL classes outlined in the articulation agreement must be completed. Partial credit transfer may not be awarded. Use the options below to browse articulation agreements categorized by campus.

Undecided about your major or school? The Universal Credit Transfer Agreement (UCTA) provides a set of courses that are transferable between all UW Institutions and all WTCS colleges.

Be sure to talk with your adviser to make sure you choose the agreement that will help you the most with your transfer plans. For additional information contact your UW institution transfer representative.
Articulation Agreements by UW Campus

Select a UW campus below to find articulation agreements involving the specific UW campus and Wisconsin Technical Colleges.

- UW Colleges
- UW-Eau Claire
- UW-Green Bay
- UW-La Crosse
- UW-Madison
- UW-Milwaukee

UW-Milwaukee

- Architectural Technician A.A.S. (From Madison Area)
  - Architectural Studies B.S.

- Associate degrees - various A.A./A.S./A.A.S. (From All WTCS Colleges)
  - Community Engagement and Education B.S.

- Early Childhood Education A.A.S.
  - Community Engagement and Education - Community Child Care specialty B.S.
  - Education - Early Childhood Education Ages 0-8 certification B.S.
  - Nursing A.A.S.
Maintaining Articulation Data: Annual Confirmation

✓ May - UW Institutions receive a list of:
  ▪ Currently active and published agreements
  ▪ Unpublished and unconfirmed data

✓ Review and submit updates via afgp@uwsa.edu

✓ Based on institutional information, UWSA will update the database and publish validated data to Transfer Wisconsin

✓ Articulation data used in Accountability Reporting
Questions

“I’m down to my last bullet point.”
Thank you for Participating

A recording of this web event and referenced resources are located at:

https://www.wisconsin.edu/transfer/articulation-agreement-webinar/.

Questions: Diane Treis Rusk, dtreisrusk@uwsa.edu