

Learn@UW Retreat 2010

Date: Noon July 21 to Noon July 22

Location: Room 118, Lowell Center

Agenda

Wednesday, July 21

- 11:30 – noon **Lunch** will be provided
- Noon–12:30 **Call to Order /Introductions** – Al Hartman
Welcome – Rebecca Martin, Senior Vice President for Academic Affairs, UW System
Committee Business – Al Hartman
- Terms for membership in Learn@UW Executive Committee
 - Terms for leadership of Learn@UW Executive Committee
- 12:30–1:30 **Instructional Technology Survey Report and Findings** - Al Hartman, Lorna Wong, Peter Mann & task force
- Discuss draft report
 - Identify key recommendations to be included in final report
- Report will be sent to committee prior to retreat**
- 1:30-1:50 **elwg Life Cycle Task Force Report** – Jeanne Blochwitz & Team*
- Report will be sent to the committee prior to retreat**
- 1:50-2:45 **Learning Management Software (LMS) Discussion** – Ed, Al, Kathy P, Lorna
- Review MnSCU RFP process in preparation for our RFP submission
 - Discuss what research into alternative LMS should be done
 - Identify key questions to answer from the research
 - Create Task Force
 - Establish timeline
- If MnSCU RFP is available it will be sent prior to the meeting.**
- 2:45-3:00 **Break**
- 3:00-3:20 **Learning Technology Development Committee (LTDC) Rich Media Focus Team report and recommendations** - Peter Mann & Team *
- 3:20-4:00 **Updates on Pilot Projects**
- *D2L e-Portfolio Pilot* – Lorna, representative from a campus in the pilot
 - *D2L/Elluminate Web Conferencing Pilot* – Lorna
- 4:00-4:30 **Instructional Software Inventory** - Lorna
- 4:30–5:00 **Instructional Software Support Planning Discussion** – Al
- What criteria should be used to determine which academic software should be a “common” system?
 - Is there any software that meets these criteria?
- 5:00-5:15 **Update on e-Campus Initiative** -David Schejbal
- 5:15pm Adjourn for Dinner – Tutto Pasta – 305 State Street at 5:30pm**

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Thursday Morning, July 22

- 8:00-8:45 **Instructional & Academic Systems Budget Preparation**
- Common Systems Roadmap overview - Ed Meachen
 - Budget Preparation Strategy for FY12
 - New items to include in budget request
 - Form Task Force to develop?

Will send copy of roadmap & url to EC prior to retreat

[Ed leaves to go to Campus Solutions Forum at Pyle]

- 8:45 – ~9:20 **D2L Related Status Updates**
- Spring semester statistics, V9 upgrade – Peter
 - Recruitment of new FTE- Jeanne
 - Disk Storage Report – Peter

Any related documents will be sent prior to the meeting

[We will switch to next topic when Ed returns]

- 9:20--~ 10:00 **Reporting & Analytics on LMS Data Discussion-** Ed Meachen
- Current status of Business Intelligence initiatives
 - Discussion of where to go from here

Prior to meeting Ed will get a briefing on D2L's plan on reporting/Analytics

[Ed Meachen, Doug Wahl & Kathy P. leave for Common Systems Meeting at Van Hise]

~10:00-10:15 **Break**

- 10:15-11:30 **D2L Related Status Updates - cont**
- Review & Approve Non-affiliated use guideline – Lorna
 - System update/maintenance schedule revisited – Jeanne, Peter
 - Shibboleth project (move off IAA/Auth Hub by Spring 2012) - Jeanne
 - Student Administration Integration Pack (SAIP) Pilot Project –Jeanne, Lorna

[Lorna leaves at 11:15 for Campus Solutions Update]

- 11:30-11:40 **Wrap-up / Adjourn**
- Set next meeting date/time – By mid November we must approve budget request to Common Systems Group
 - Review Retreat – What went well? What should be changed for 2011?