Learn@UW Steering Committee Meeting - 2/16/2009

Monday, February 16, 2009
12:37 PM

Attended by:

Peter Mann, Kathy Pletcher, Andy Speth, Ruth Ginzberg, Bruce Maas, Ed Meachen, Lorna Wong, Faith Hensrud, Jeanne Blochwitz, Bob Kaleta, Ron Kraemer, Chris Clements, Kathy Christoph, Al Hartman

Action Items

- Al & Lorna - form a group to work on policy for tracking and charging non-matriculating users of D2L
    - To encourage usage rather than discourage because of unclear affiliation
    - To address support issue
    - To devise a way of cost recovery - honest with licensing cost, but realistic for various use other than direct instructional use

- Ed - distribute to Steering Committee on Integration budget that is associated with MILER rather than D2L

- Al - distribute eLWG report to Provosts, copy to Chancellors - ask them to distribute to appropriate campus constituents

- Lorna - prepare a short document to note the Recommendations on the eLWG that need to be addressed by the Steering Committee, by next meeting

- Ed - present the L@UW Utility D2L purge plan to Faculty Reps and CIO, report back to Steering Committee of their reaction and feedback

- Lorna & Andy - work on draft of D2L Purge Implementation plan and Communication Plan to be presented back to the steering committee by the next meeting

- **Next Meeting - Monday, March 16, 11am-noon.**
    - Lorna will reserve conference call
    - Al & Lorna will work on agenda

Meeting Notes

D2L contract - Ruth Ginzberg

> 5 year contract on the move. Governor's Office has approved the RPA to sign. Ruth's office working one editing language of the contract with D2L.
> Student use of license will increase by 10% or CPI per year, whichever is less, other types of license not affected.
> Ed mentioned that HRS will be using D2L for training in the next 2-3 years, may take up to 5000 licenses. Those may not be counted as non-matriculating type, need to clarify. Andy Speth did a survey in the summer, we are pretty close to 5000 license usage, but not
> Ruth -currently, D2L is charging $5.73 per head.

** Policy need to be clarified and proper tracking set up.

D2L Budget - FY 10 - Ed

    SC has narrative and budget request sent by Kathy from December.

    Ed reported that the CSRG recommended the request as is, except for the $88,000 fringe benefit, reflected in the summary document Lorna sent prior to this meeting.

    Integration budget was not included in the D2L budget, but MILER. Ed will send to SC. On the MILER end, the SAIP/Oracle pilot that will directly affect SIS and Grade integration with D2L was not approved for FY10, will revisit for FY11.

eLWG - Kathy & Lorna

    The SC had no additional comment on the report.

    Al will distribute to the Provost, and channel to interested constituents.

    The SC approved the Charters created by the three Task Force groups (charters sent prior to meeting)

    The SC will address action items on the other recommendations at future meetings

D2L Purge - Lorna and Andy

    The SC has the document with the overview of the rationale and general plan of the purge process, with the draft policy.

    Ed reported the reactions at the Provost meeting on Friday (2/13) - in general the provosts understand the needs, but have concerns about faculty being properly notified, given guidance and assistance to retain course material as needed.

    Ed will be at the Faculty Rep meeting next week, and collect more feedbacks.

    Ed will put this item on the CIO agenda as well.

    Jeanne related the test process that Utility is engaged in currently, and that we are dealing with more than 5 terabytes of storage. Ron and Bruce both attested to the fact that any corruption of the file system that need to be restored from a huge backup can take unacceptable length of outage.

    General consensus of the SC is that this is an exercise that needs to happen for the general health of the system. Need to have ample and effective communication plan to faculty. Lorna and Andy will work with the Utility/Site Admin group to draft an implementation and communication plan for the SC to review by next meeting.

D2L User Conference to be hosted in Wisconsin

    Tabled till next meeting