

# Learn@UW Executive Committee Meeting

November 20, 2009

12:30 – 4:30

**Meeting Location:** UW Oshkosh, Reeve Memorial Union Room 220

**Parking:** Please park in **LOT 15**, between Algoma Blvd and High Street, across the street from Reeve Union. Please park in one of the bagged meter spaces along the front of parking lot; no permit is required. Please note that if you park in any other area, you will be ticketed. See map at <http://www.tts.uwosh.edu/parking/Maptop.html>

**Directions from North or South:** Exit Highway 21 (Oshkosh Avenue). If coming from the South turn right on to Oshkosh Avenue; if coming from the north turn left on Oshkosh Avenue. Stay in right hand lane. Follow Oshkosh Avenue for several blocks. Once you go over the bridge spanning the Fox River (*the name of the street you are on changes from Oshkosh Ave to Congress*) turn right at the first traffic light on to High Street, a one way street going roughly southeast. Follow High Street for several blocks. When you see the Axle plant on your right and the University power plant on your left you are getting close. Continue, in the left lane, past Taylor Hall (*on your left*) and Kolf Sports Center (*on your right*). Immediately past Taylor Hall, turn left into LOT 15 / LOT 32. When you turn into the parking lot you are facing Reeve Memorial Union.

**Directions from West:** You are coming in on Highway 21, also known as Oshkosh Ave, so follow directions above except do not exit highway 41 because you are not on highway 41. ☺

**Food:** To provide you with choices you are on your own for lunch. There are several dining options in the Union Food Court at the back of the building. Drinks will be available in the room and snacks will be provided at 2:30.

Voting Members		Others who Typically Attend	
Members based on job	Person	Position	Person
UW System CIO	Ed Meachen	L@UW Project Manager	Jeanne Blochwitz
UWS Dir of Learning Tech Dvlpmnt	Lorna Wong	L@UW Service Manager	Peter Mann
Learn@UW Sponsor (Madison)	Kathy Christoph	UWSA Procurement	Ruth Ginzberg
<b>Representatives of specific groups:</b>			
UW System Academic Affairs	Stephen Kolison		
CIO (Green Bay)	Kathy Pletcher		
CIO (Stout)	Doug Wahl	<b>UW Oshkosh IT Members Likely to Attend</b>	
Provost (La Crosse)	Kathleen Enz-Finken	CIO	Ken Splittgerber
Provost's Office (Madison)	Aaron Brower	Dir. Acad Computing	Laura Knaapen
Dean (Extension)	David Schejbal	Director Media Svcs	Nick Dvoracek
Dean (Whitewater)	Chris Clements	IT Trainer	Sarah Bradway
Faculty (Milwaukee)	Alan Aycock	Instr. Developer	Kerry Huberty
Faculty (Oshkosh)	Alan Hartman		
LTDC rep (Chair of LTDC)	Andy Speth		
Undesignated	Vacant		

## Agenda

- 12:30 Introductions (Al Hartman)
- 12:45 D2L Steering Committee/Learn@UW Executive Committee History (Kathy Pletcher and Al Hartman)
- Thank members leaving the Executive Committee
- 1:00 Learn@UW Executive Committee Review (Al Hartman)
- Review composition
  - Review responsibilities
  - Review relationships with Senior Vice President for Academic Affairs and UW System CIO
  - Agree on authority of the Committee
- 1:30 Executive Committee Communication channels (Lorna Wong)
- D2L website
  - Listserve
  - Conference Call – how often?
- 1:45 Learn@UW Utility Current Status (Kathy Christoph or Peter Mann)
- 2:00 CMS Status & Action (Ed Meachen)
- D2L contract & legal status
  - CMS exploratory action
  - Oracle SAIP pilot for real time integration capabilities
  - Reporting Needs
- 2:30 Break
- 2:45 CSRG Budget Preparation (Ed Meachen)
- Additional Budget Item -- Hire two FTE for the Utility
  - Additional Budget Item -- Streaming Servers
  - Discuss any additional instructional technologies that should be system wide (e.g. Turnitin.com)
  - Review what Learn@UW Executive Committee must accomplish by January submission
  - Assign responsibility for budget preparation
- 3:45 E-Learning Projects (Lorna Wong)
- e-Portfolio Pilot project
  - Illuminate Synchronous Tool Pilot
  - e-Learning Task Force groups – Life Cycle & Provisioning groups working on final report
  - Faculty satisfaction survey – Spring 2010
- 4:15 Other UW Initiatives
- Wisconsin Online – (Stephen Kolison)
- 4:30 Closing (Al Hartman)