February 2010 Meeting Notes

1. **Fusion 2010 Conference: include faculty nomination process** (Andy, Lorna)
   Faculty nomination process – Lorna arranged for the funding with process/criteria. This was sent to all campus LTDC reps. This is for all teaching faculty/staff on campus. Presenters, first time attendees, are two good criteria. The funds will only cover registration. Ask that attendees come back and share what they learned or presented. There is no limit to how many can be nominated but there is a limited number of registrations we can support.

2. **LTDC f2f meeting at Green Lake: discuss a presentation to the entire ITMC group** (Andy, Lorna)
   The agenda is posted on the LTDC wiki. Times & duration is not yet set. We will want some agenda participation. April 19 & 20. Registration and hotel information will be sent. LTDC starts after lunch on Monday and continues on Tuesday morning. Monday morning is a joint session – we can do a presentation 20 minutes or so. Lorna has asked Pat & Scott to do one on Second Life. Some screen shots, do a short video, describe some faculty projects, send items to Pat & Scott showing what your campus has done around Second Life.
   Jim suggested we ask Ed to incorporate Grander's short video we showed at the LTDC Technology Conference. Lorna will check with Ed.

3. **e-pedagogy makeover**, Note: please see: http://www.youtube.com/ltdcepedagogy (Leif)
   The communications committee has agreed to move to YouTube with the e-Pedagogy series. Each campus rep will be requested to supply a video. One account will be shared (with the password changing and being shared with the reps) and each rep will have to post their own videos. Pat asked about the current videos are have posted. They are too long and need to be edited to fit the YouTube format. How often will each campus be required? It will be on a rotating basis. We want things to be fresh & to the point. These could be 4 -5 minute videos that could be shared. Contact information with each video to requested additional information. Some campuses do not have video production but YouTube can be lower quality filming and possible just screen captures.
   Leif will be point person, arrange a schedule and remind people to post. Hopefully, as we publicize this we can get move people to volunteer.

4. **D2L/SAIP, information sharing** (Lorna)
   The Student Application Integration Pack (SAIP) is by Oracle and exists on most campuses. The integration that happens now is a nightly run and a second interface to transfer grades. That only is on seven campuses. The SAIP will allow all campuses to be integrated with nightly enrollment and grade integration. The custom interfaces are home-grown and labor intensive to maintain. They could be replaced by SAIP. The Utility has submitted a proposal to fund this. The Common Systems Review Group is reviewing it next week. We hope to start campuses on a pilot mode during the summer through fall term. There will be three or four campuses on the pilot. If this goes well, we will start a migration schedule during spring term.

5. **UW-Online** (Lorna and anyone else who might be familiar with it)
   UW Online task group was established an initiate fro a common presence to be viewed from outside UW System and to coordinate our resources internally. Initially UW Extension was very involved with various services to campuses. No tall campuses were represented on the task force. Most campuses were not keen on using the UW Ex services. Every campus has a different view of how their programs should be marketed and promoted. The last meeting there was more movement towards coming together with a portal. How can this portal be more inviting? Who are our students? More such questions need to be addressed. How do online courses and programs go forward with so many differences? Many items need to be resolved before coming together.

6. **Funding opportunity update** (Lorna)
   Curricular redesign RFP is March 15th. There was a bit of traffic on the list asking for collaboration. In terms of the current year the funds are almost gone. $24,600 has been awarded for this year – only $400 left. The Professional funds we have a few hundred dollars left from the original $20,000. Look for the Growth agenda as they have a focus on the e-portfolio involved with student engagement. Their deadline is April 2nd??

7. **Second Life Island** (Pat F and Scott)
   We had a faculty open house on Feb 9 and had 66 participate not including people who were not included in the campus count. 11 campuses were represented. There has been in increase in interest from faculty. There have been four projects submitted. Scott has been setting up groups and buildings on the island. Scott can share the

details of the ideas submitted. There is a Second Life time schedule at the ITMC and we can share the project ideas at the large joint meeting.

8. **Proposed additions to our by-laws.** (Andy)

   The proposed changes are indicated in bold italic in the following paragraph. Note: discussion only; we will not be voting on our Feb 22 call. Also, complete and current by-laws are available online at:
   http://www.uwsa.edu/olit/ltdc/prog/ByLaws_LTDCRev06-07.pdf

   The Learn@ UW executive committee has expanded its role and wants one person from the LTDC to serve on the Exec Committee. The LTDC Exec is asking that the Chair serve on the Exec. The change to the By-Laws is found below. We will need to vote on this change to the By-Laws at the face to face meeting in Green Lake.

   Duties and Responsibilities of the Chair: The Chair position is the leadership position of the LTDC. The Chair is responsible for calling, organizing, and conducting meetings of the LTDC and the EC. It is assumed that the Chair will include other LTDC members in on some of these tasks. The Chair represents the LTDC and serves as the spokesperson for the LTDC. **The Chair represents the LTDC on the Learn@UW Executive Committee.** *The Executive Committee Chair shall also function as the LTDC Chair.*