

December 2010 Meeting Notes

LTDC – Minutes of meeting of 20 December 2010

Attending: Cheryl Diermyer (Madison), Kerry Huberty (Oshkosh), Andy Speth (Green Bay), Gene Leisz (Eau Claire), Lorna Wong (UWSA), Mary-Alice Muraski (UWRF), David Delgado (UWSA), Karin Franker (Colleges), Lisa Larson (Superior), Pat Fellows (Colleges), Jamison Olson (Stout), Renee Pfeifer-Luckett (Whitewater), John Thomson (Madison)

Chair: Gene Leisz; **Secretary:** Alan Aycock

Agenda

1. Approval of minutes/notes from November meeting [November 2010 Meeting Notes](#)

Minutes approved without amendment.

2. Status of the strategic plan and next steps - Mary-Alice and/or Andy

Planning material on Web site only from f2f session; next step is to include all materials. Mary-Alice heard from most groups, though not all. New strategic plan was drafted by Executive, input from f2f meeting, needs to be finalized. Each strategic initiative has action plan attached. (LTDC Strategic Action Plans, 2010-2011). Posted on wiki. Executive will review by Jan 14. Action items persist for the 3-year duration of the strategic plan. Perhaps do a yearly snapshot to see what has been accomplished.

3. Progress with the Web conferencing RFP - Lorna

Vendor response deadline Dec 2, RFP has reviewed responses and had meeting on Dec 14, vendors invited to demo approx Jan 10-11, invite few subject matter experts who have been using Web conferencing in teaching, accessibility experts, technology experts. Ask vendors for user accounts so we can do testing mid-Jan through Feb.

4. Media Management Platform Pilot - Kaltura - Lorna

Kaltura – agreement signed, set up on D2L Beta, campus coordinators named and contacted by Peter. Access to MediaSpace component and to management console (KMC) on Beta. Only have 500 users totally for pilot.

5. Update on the Learn@UW Exec meeting - Gene & Lorna

Put together budget request to send to Common Systems Review Group. Budget dealt with R&D fund (200K) for pilot projects; ePortfolio become part of Common Systems; also Web conferencing tool. Academic System budget historically around 7.2% of whole CSRG budget, asking to bring up to 8.6%, basic need for common system since it involves teaching and learning. Sent out last Friday, now CSRG looks at all requests around January 12, groups who submitted budget requests appear f2f before CSRG, after that CSRG will decide on allocation, usually announce end of Feb.

Also talked about LMS task force – published Web site and blog to update current actions of subgroups. LMS is engaging consulting service to give session on the LMS landscape, address questions pertaining to UWS, as well as other technologies, what peer institutions are doing. Discussion about getting more information from faculty, students,

learning technology support staff, LTDC; perhaps focus session? Renee doing student survey regarding LMS home page, so can ask questions regarding D2L as a whole. Lorna will let LTDC know where the blog is (OLIT Website).

6. Re-establishing the Communications Committee – Gene

If you are interested in being on it, let Gene know. Vice-Chair of LTDC would typically be chair of cttee, Mary-Alice would prefer that someone else take this role. Does not have to be LTDC rep. (Dan Semi, Leif Nelson have been active, David Delgado has been maintaining Web site.). No good description of cttee or what it is meant to do. Promote LTDC internally and externally. Meet first Thursday of every month just before SA meeting. Advertise at President's Summit? Comm Cttee will start up in Feb.

7. Spring f2f meeting and President's Summit - Start planning - Gene and Lorna

Normally have spring f2f meeting at Green Lake & ITMC, but at Point this year (Apr 20, 21, 22). President's Summit weekend before. Perhaps can combine those together, have LTDC meet at President's Summit in Madison rather than at Point. Usually have presentation in context of ITMC meeting. Need to plan what to do. Starting up in January. Mary-Alice volunteers. If combine with Summit, probably have meeting on Wednesday. Usually have afternoon and morning at Green Lake. (Possible conflict with LMS meeting.) Andy also volunteers. And Cheryl.

8. Wrap-up on the Second Life offerings - Pat

Have one more session in January because of rescheduling. Attendance was way beyond what had been expected. Will have formal wrap-up. Activities during Spring semester? Scott, Leif, and Tanya did great job.

9. Reminders: deadlines for grant proposal, Elluminate feedback, EP feedback, Hybrid Course Resource site

Deadline for CRG is Mar 7 (15K grant limit), should be programmatic, improve retention or completion rates, details on Web site.

Elluminate feedback from faculty who are using, requests survey information by end of December.

EP feedback for pilot campuses, should have received URLs on feedback from faculty and students, deadline at Dec 15 though could be accepted later. Can provide data w/o names to each campus.

Hybrid course resources: use it, send info to Karen Skibba, Kristin Koepke

10. Other items? Digital storytelling in college classroom, Feb 11 from 9-3:30 at Whitewater

Status of Turnitin has been obscure, not really learning technology, who would make decision, procurement now has plan, how much do you want to buy and for how long. Happening slowly, actively working on it.