CIO Council Meeting Notes
Thursday, July 21, 2016
Videoconference

Attendees: Jim Barrett, Bob Beck, Dan Dunbar, Chip Eckardt, Werner Gade, Jordania Leon-Jordan, David Kieper Joe Kmiech, John Krogman, Bruce Maas, Anne Milkovich, Elena Pokot, Beth Schaefer, David Stack, Sue Traxler, Jason Winget, and guests Ruth Ginzberg, Mike Schlicht

David Stack welcomed Jordania Leon-Jordan as the new interim CIO at UW-Parkside. She received her undergraduate degree from UW-Stevens Point in economics and business. She also has an MBA from UW-Parkside with a focus on management. She been working at UW-Parkside as a project manager for the last 8 years, most recently in institutional effectiveness and strategic planning. UW-Parkside will spend the next year exploring different models for the management of Information Technology with a particular focus on collaborating with the other UW System institutions.

Approval of Minutes from June Meeting
Any corrections to the June minutes should be submitted by next week Friday, otherwise they will be approved as written.

UW System Membership in Unizin
Bruce Maas explained that the agreement between Unizin and Instructure, the maker of the Canvas Learning Management System (LMS), calls for a 50 cents per IPEDS cost reduction if no Unizin members issue an RFP for a Learning Management System. This is because Instructure wants to limit their sales expenses.

Since the UW System is planning to do an RFP for a LMS, joining Unizin would have resulted in the UW System paying a membership fee to Unizin that would have been countered by double the charge to the Unizin members by Instructure.

Maas therefore asked the Unizin board to give the UW System a one-year extension for joining Unizin, which has been approved through June 30, 2017. This appears to be a win-win for both Unizin and the UW System.

As time has gone on, the Unizin board has gained a better idea of the expense structure of running Unizin. Consequently, there will be cost increases for all members. There will be two more board meetings before the end of December to discuss the rates.

Maas recommends that the LMS vendor community make itself "Unizin compatible" so that Unizin services could be made available through other Learning Management Systems even if those products are not part of the "official" product stack. Blackboard has shown some interest. Ruth Ginzberg recommended that Unizin publish a fact sheet that would deliver this message clearly.

IT Security Policies
David Stack reported that the policy drafting subcommittee of the UW Information Assurance Council (UW IAC) considered all of the suggestions from the CIOs and institutions in the drafts that have been submitted to the UW System Finance and General Administration Policy Committee for further review

by the various business offices of the UW System.

Once the policies are approved, the next step will be planning and developing timelines for implementation at the UW System institutions. The UW IAC is looking for two CIO Council members to help with this step. Elena Pokot volunteered.

Council members expressed concern that auditors might assume that the policies have been implemented already. Jim Barrett emphasized that the policies impact not just IT. Their effects will also be felt by faculty, student affairs officers, etc. Change management and communication will be required and because implementation is not merely an IT matter.

Possibilities for collaboration during the implementation will be discussed at the August CIO Council meeting.

Semi-Annual Large IT Project Reporting
David Stack reminded the Council of the criteria for semi-annual reporting of "high cost and vital" IT projects to the Baord of Regents. Few investments at the UW System institutions reach the required reporting threshold. It is more common that systemwide ERP projects are reported.

Bruce Maas announced that UW-Madison is going through a series of investments in a student digital ecosystem of which Canvas and Unizin are components. Most of the costs will be internal labor. David Stack will check with Vice President David Miller as to whether a program of this type would require reporting.

Oracle Cloud Meetings
Some of the UW System institutions have been contacted by Oracle to discuss their cloud offerings. So far, these have not proved to be high pressure sales venues. UW-Oshkosh is evaluating the cost effectiveness and licensing options for remote hosting of the PeopleSoft Student Information System (SIS). It is not clear under what circumstances the Oracle academic licenses could be hosted by a commercial provider. Another option UW-Oshkosh is considering is to continue hosting the SIS on premises and outsourcing the management of the databases to a third party. A number of UW System institutions may not need full time database administrators and could possibly a utilize contract or FTE with those skills. This model has been used within the Technical Colleges.

Ruth Gizberg recommended developing a strategic plan for the cloud that would outline these options in greater depth. Elena Pokot reported that yesterday the Identity & Access Management (IAM) governance group had a strategic conversation. The IAM infrastructure needs to be driven by business strategy and solutions without necessarily assuming that systems will be hosted at UW-Madison. Cloud options are evaluated continuously when either hardware or software systems are upgraded. Many applications have been moved to the cloud, and many have not because the cloud is not ready.

August CIO Council Meeting
The August CIO Council meeting will be held from noon on Wednesday the 10th until noon on the 11th. Werner Gade will investigate the availability of the Inspiration Room at the Pyle Center to facilitate brainstorming on Thursday. UW-Platteville will be sending their Deputy CIO.

CIO Council Charter Review & Chair Election

Various suggestions were made for revising the CIO Council Charter. David Stack will incorporate the suggestions into a new draft. The focus will be on strategy and defining the reporting relationship for the Council. The management structure will be simplified by having only a chair and vice chair, who will presumptively become chair. The reference to the UW System CIO being a co-chair will be removed. Terms of office will be kept to one year with no prohibition against being re-elected.

Beth Schaefer was nominated and elected as Secretary. She will work David Stack to create a new workflow for the meeting minutes. Notes will be posted first to the CIO intranet site before being approved and posted to the UW System IT website.

Werner Gade was nominated and elected as Chair for another year. Gade will apprise Chip Eckardt of these developments and ask whether he is interested in serving as vice chair for another year. The election for Vice Chair will be deferred until August.

The suggestion was made to engage a qualified a consultant from another institution to aid the Common Systems Review Group (CSRG) in strategic planning. The appointees to the CSRG come from various backgrounds and they have not been given professional development as to how to function strategically.

At yesterday's IAM meeting, Shared Financial System (SFS) Director Nicki Burton did a great job of explaining the delivered functionalities that have not been implemented because SFS does not receive CSRG funding. Meanwhile, some UW System institutions are may be investing in their own workarounds. The people around the CSRG table do not necessarily own the outcomes of their decisions.

ITLP Cohort

Meeting dates for the IT Leadership Program (ITLP) for 2016-17 are being finalized. Council members are asked to confirm these dates with their participants. The final session will be held at UW-Madison so that the graduation can be coordinated with a CIO Council meeting.

In 2015-16, the participants worked on case student projects in small cohorts. Council members believe that simply participating in the ITLP is enough added responsibility on top of daily responsibilities. Instead, it was suggested that the participants could run a track at the IT Management Council conference in fall or spring. There are possibilities for collaborating with the existing LEAD IT breakout group.

Although CIOs sponsor participation in the ITLP, most CIO Council members have had limited exposure to the program itself. Suggestions are welcome as to how the CIOs could become more involved. One possibility is for the CIOs of nearby institutions to join the meeting in their area for lunch and perhaps stay another hour or so. Perhaps the visiting CIOs could say a few words about the critical issues at their campuses.

Purpose of the IT Management Council

Some of the challenges in planning the semi-annual IT Management Council (ITMC) meetings include:
- Finding local or national keynote speakers
- Deciding whether keynote speakers should focus on IT or a more general topic
- Soliciting agendas from breakout groups in a timely fashion
- Scheduling plenary sessions that benefit all attendees.

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The question is periodically raised regarding what we want the ITMC to be and who the audience is. The breakout groups are always enthusiastic about taking advantage of the venue and the planning done by the executive committee.

Suggestions include:
- Hold a separate CIO track that would function as the monthly CIO Council meeting
- Eliminate plenary sessions
- Confine the event to one day and only schedule breakout groups
- Alternate meeting format between spring and fall
- Bringing in speakers from professional societies or federal agencies who have outreach as part of their responsibilities and who will won't charge a lot of money
- Leverage institutional relationships with EAB to bring in their experts
- Include the Technical College CIOs

Telecom Updates
UW-Madison has created a team to reframe their telecom investigations. The chancellor wants options ranging from simple voice replacement to unified communications. They are looking at all of the vendors on state contract. A decision is expected in the next few weeks.

IAM Updates
Council members are asked to contact names for their active directories to Tom Jordan at UW-Madison DoIT.

A number of institutions are looking to have their Identity Providers (IDPs) hosted for them. Werner Gade recommended that the IAM Steering Committee make a suggestion. As of today, IDPs hosted by the IAM team are not allowed to connect to institutional systems, forcing the insitutions to set up their own IDPs. Elena Pokot will ask Ty Letto what the resource and policy implications would be if the central IAM team offered these services.

Managed Print Services
UW Colleges is looking to enter into a managed print services agreement that would cover all of their statewide locations. There is no existing state or UW System contract. Ruth Ginzberg will be working on a participating addendum to the UW-Oshkosh and UW-Milwaukee contract that will open it to participation by all of the UW System institutions.

2016 Meeting Dates	Meeting Time	Meeting Location
★August 10th-11th	Noon-to-Noon	WED.: 780 Regent Street, 126A-B THU.: W Washington, 217A-B
September 15	8:30 a.m.-12:30 p.m.	Videoconference / Joint Meeting w/CBOs
★October 19th (Tentative)	TBA	In conjunction w/ITMC
November 17th	8:30 a.m.-12:30 p.m.	Videoconference
★December 15th-16th	Noon-to-Noon	THU.: Van Hise Hall, Room 1820 FRI.: 780 Regent Street, 126A-B

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2017 Meeting Dates	Meeting Location
JAN 19th	Videoconference (780 Regent Street, Room 126A-B)
FEB 16th , 17th	In-person, 2-Day Meeting (780 Regent Street): Thu./Fri.
MAR 16th	Videoconference (780 Regent Street, Room 126A-B)
★APR 20th (TBA)	*In conjunction w/ITMC
MAY 18th	Videoconference (780 Regent Street, Room 126A-B
JUNE 14th, 15th	In-person, 2-Day Meeting (780 Regent Street): Wed./Thu.
JULY 20th	Videoconference (780 Regent Street, Room 126A-B)
AUG 16th, 17th	In-person, 2-Day Meeting (780 Regent Street): Wed./Thu.
SEPT 21st	Videoconference (780 Regent Street, Room 126A-B)
★OCT 19th (TBA)	*In conjunction w/ITMC
NOV 16th	Videoconference (780 Regent Street, Room 126A-B)
DEC 14th, 15th	In-person, 2-Day Meeting (660 W Washington & 780 Regent Street): Thu./Fri.

REMINDER:
- *Unless otherwise noted, all meetings are scheduled at 780 Regent Street, Room 126A-B*
- *All one-day meetings are scheduled for the third Thursday of the month*
- *April and October meetings are scheduled in conjunction with the ITMC meetings*
- *June and August two-day meetings are scheduled for a Wednesday-Thursday*
- *February and December two-day meetings are scheduled for a Thursday-Friday*

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