



February 2019

Help Your Students Succeed in Just 15 Minutes!

Progress Reports allow instructors to notify the Retention Team when a student needs assistance.



Progress Reports are **simple, online forms** that ask instructors to **identify students who need extra academic assistance**. Typically, instructors will spend 15 minutes or less submitting Progress Reports for their students. The retention team contacts the students who need assistance to **connect them with resources or an academic coach**. Utilizing Progress Reports helps ensure that students get the help they need **early in the semester** when they have the most chance of improving in their class.

During Fall 2018...

209 instructors submitted Progress Reports

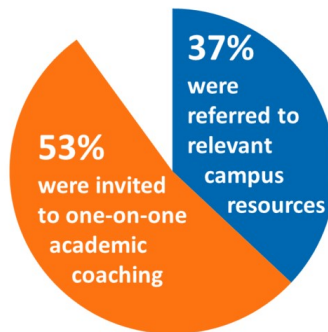
807 alerts submitted about **513 students**

59% of alerts submitted through Progress Reports

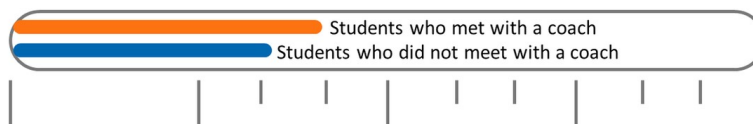
What happens once an instructor indicates a student needs assistance?

Depending on the severity of a student's situation, an academic coach will either **refer a student to helpful resources** (Tutoring, the Writing Center, etc.) or **invite the student to make an academic coaching appointment**.

Of those 513 students who received Progress Reports during Fall 2018...



59% of students met with an academic coach after being invited for coaching. On average, students who met with a coach earned a **1.65 term GPA** (roughly a C-) while those who did not earned a **1.34 term GPA** (roughly a D+).



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How can I submit a Progress Report for my students?

Watch your email the week of February 11th for a Progress Report Request.

The Progress Report request will include a list of pre-identified students in your courses who may be potentially at-risk. Follow the instructions in the email to respond! More information about Progress Reports is available [here](#).

Do you need to submit an alert about a student who is not on your Progress Report roster or submit an alert after Progress Reports conclude?

You can always submit an alert on Compass for any student at any time. Find instructions [here](#). Contact the Retention Team, academicassistance@uwplatt.edu with any questions.

What if I need to seek assistance for a student who is exhibiting disruptive or worrisome behavior?

Submit an alert to the [Behavioral Review and Recommendation Team](#) (BRRT). Contact the Dean of Students Office, deanofstudents@uwplatt.edu, with any questions.



Are you an advisor who needs more information about your advisees?

Do you want to know which of your advisees are on probation?

Do you want to know which of your advisees are registered for the next semester?

Are you interested in scheduling advising appointments electronically?

[Learn more about how Compass can help you](#)

Have 5-minutes? Check out past editions of [INSIGHTS](#).

References:

1. Academic Support Programs (2018). "Compass Progress Report and Alert Pilot."
2. Progress Report and Alert data downloaded from Compass (Jan. 2019).



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