INSIGHTS
ENROLLMENT AND STUDENT SUCCESS

Connect Your Students to Academic Support!

Progress Reports allow instructors to connect students who need assistance with academic coaches and the Retention Team.

Progress Reports are **simple, online forms** that ask instructors to **identify students who need extra *academic* assistance**, and usually take 15 minutes or less to complete. The retention team receives these alerts and can provide aid to students **early in the semester** when they have the most chance of improving in their class.

"I assume I'm like many of my colleagues who react to a request to submit "some report" by reflexively hitting the DELETE button. Thankfully I had an enlightened moment, and didn't do that with Progress Reports. As an initial guinea pig for the program, and now a regular user, I have come to appreciate the value of the simple reports. They're easy and efficient. Really. The benefits to the students far outweigh the short time it takes to complete them." – **Kris Wright, Professor of Biology**

During Spring 2019:

123 instructors submitted Progress Reports

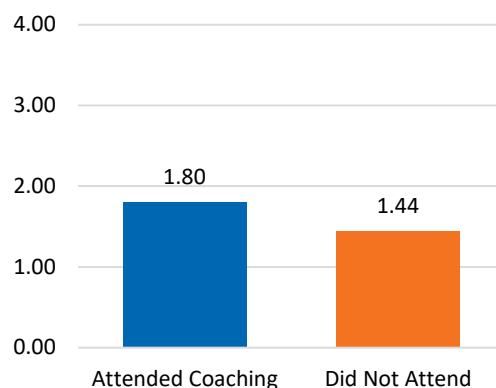**431 alerts** were submitted about **349 students**

68% of invited students attended an appointment

Of those 349 students who received progress reports during Spring 2019…

On average, students who met with a coach in Spring 2019 earned a 1.80 term GPA while those who did not earned a 1.44 term GPA

28% were referred to campus resources

68% were invited to one-on-one academic coaching

	Attended Coaching	Did Not Attend
	1.80	1.44

What happens once a report is submitted?

The Retention Team receives an instructor's report and determines the level of resources or intervention the student needs. Depending on the student's situation, a retention specialist will either **refer a student to helpful resources** (Tutoring, the Writing Center, etc.) or **invite the student to make an academic coaching appointment.**

Progress Reports aid in identifying which students need additional assistance and allow the retention team to contact them – it doesn't guarantee that students will take advantage of these resources or accept an invitation from an academic coach. You can provide additional support by encouraging your students to utilize the assistance available to them!

How can I submit a Progress Report for my students?

Watch for an email with a Progress Report request the week of September 23rd.
The Progress Report request will include a list of pre-identified students in your courses who may need additional support. Follow the instructions in the email to respond!

Submit an alert for any student you may have concerns about.
You can **always** submit an alert through Navigate **for any student at any time**, even if they were not identified in the Progress Report request email. Instructions for submitting an alert are available on the Academic Support Programs website.

What if I need to seek assistance for a student who is exhibiting disruptive or worrisome behavior?
Submit an alert to the Behavioral Review and Recommendation Team (BRRT). Contact the Dean of Students Office, deanofstudents@uwplatt.edu, with any questions.

Contact the Retention Team with questions about Progress Reports:
academicassistance@uwplatt.edu

Learn more about how Navigate can help you!
https://campus.uwplatt.edu/academic-support/navigate-resources

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