

Universities of Wisconsin Gift in Kind Acceptance Form

Note: See your individual campus' policy for accepting Gifts in Kind. Donations may be subject to review by Risk Management, Legal, Purchasing, and/or Property Control before being processed.

Donor Name

Donor Mailing Address

Donor City

Donor State

Donor Country

Donor Email

Relationship of Donor to UW: Alumni Vendor Employee Board Other

Gift Description

Estimated Value

By IRS Regulation-Publication 561, the Donor MUST determine the Fair Market Value of the gift being donated. If over \$5000 please attach a copy of Form 8283 and signed appraisal.

CONDITIONS OF ACCEPTANCE: I/We hereby irrevocably and unconditionally give, transfer, assign, and deliver to the Universities of Wisconsin by way of gift, all rights, title and interest in and to the property detailed above. I/We also state that the subject donation is my/our property free and clear, to dispose of.

Donor Signature

Date:

If Donor wishes to remain anonymous, please check this box. Should a public record request be received regarding the donation, Universities of Wisconsin will redact or remove the name of the individual, citing their wish to remain anonymous.

Does the gift meet the definition of capital equipment? Yes No

If yes, support documentation for the estimated value must be attached

Date of Receipt or Anticipated Receipt

Recipient/Responsible Party Name

Recipient/Responsible Party Email

Transaction Information:

Cost Center

Fund

Function

Gift Worktag

Significant or potential costs with gift:

Action involving training, space, remodel, storage, or construction? Yes No

Hazardous materials or potential environmental impacts which require
review under the Wisconsin Environmental Policy Act? Yes No

Will protocols apply for: biosafety/recombinant DNA, use of human
subject/human tissue, use of vertebrate animals, or pluripotent stem cell? Yes No

Other significant/potential anticipated costs? Yes No

If yes to any of these, approval documentation must be attached

IT Related gifts are noted below: IMPORTANT: If your response to the below question is "yes", route the form to the Procurement Coordinator in Information Technology prior to submitting to the Purchasing Department.

Is this gift software or hardware? Yes No

Approvals:

Risk Management Approval

Date

Departmental Approval

Date

Dean or Director Office Approval

Date