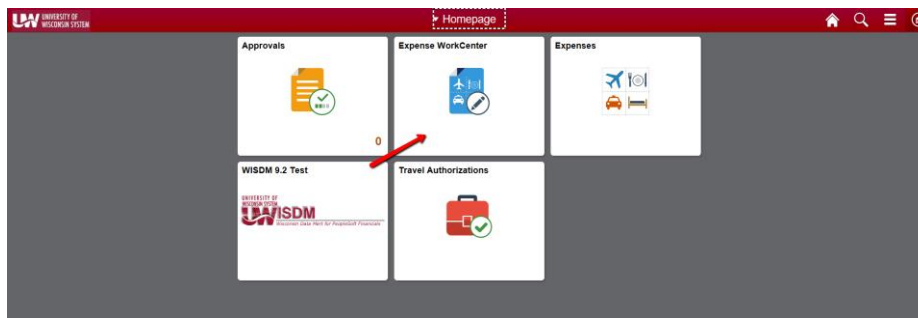


## Queries-in-SFS-to-track-Cash-Advances

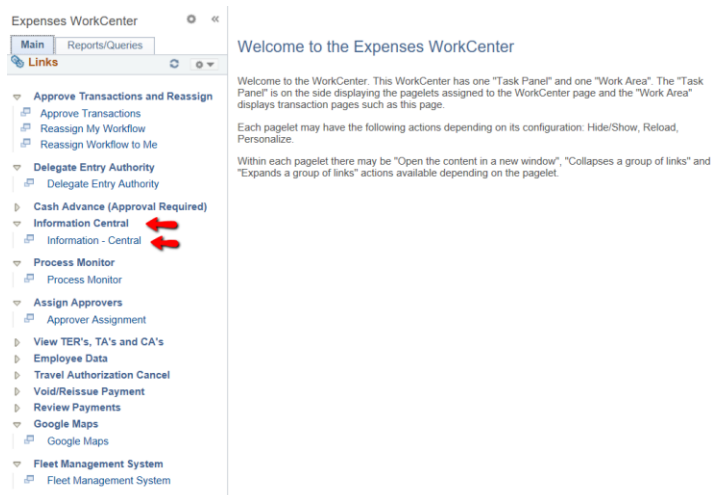
There are many queries set-up in Information Central Group 27 for Cash Advances. One of the main queries is Number 25 (CA's to reconcile). Run this query to see what outstanding Cash Advances.

Here are the steps for doing that:

1. Click the **Expense WorkCenter**



2. Scroll down and expand **Information Central**
3. Click the **Information - Central** link



4. Enter 27  
Information Central Group 27 for Travel Authorizations/Cash Advances
5. Click
6. Click number 25 'CAs to reconcile'
7. Enter EX Business Unit
8. Click View Results



# University of Wisconsin System

## SFS Business Process

### EX – Queries-in-SFS-to-track-Cash-Advances

**LW\_EX\_DASH\_R27\_CA2RECON - CAs to reconcile**

Expenses Business Line U100521Q

[View Results](#)

Download results in: [Excel Spreadsheet](#) [CSV Text File](#) [XML File \(33 kb\)](#)

View All Print: 1-60 of 60 Last

Advance ID	Traveler ID	Traveler Name	Advance Description	Total Amount	Balance	Submission Date	Accounting Date	Travel Auth ID	Travel Authorization Status	GL Reverses Date	Report ID	Status	Date From	Date To	Dept
1	00000202	00184138 WILLIAMS, JESSICA N	US 1128 Madison team meet	150.000	150.000	10/22/2014	10/22/2014	000011168	Closed				11/20/2014	11/20/2014	42000
2	0000004605	00491568 INGELS, THOMAS	FB-1116-Michigan Per Diem	2000.000	305.000	10/27/2017	10/27/2017	000033513	Closed				11/17/2017	11/16/2017	42050
3	0000004674	00491568 INGELS, THOMAS	FB-133-Rn Big 10 Championship	6000.000	2185.000	11/23/2017	11/23/2017	0000036196	Approved				11/30/2017	12/03/2017	42766
4	0000004673	00491774 HILVENIJE	FALL 2017 ASIA RECRUITING TRIP	7770.000	1270.830	11/22/2017	11/22/2017	0000036196	Closed				11/28/2017	12/14/2017	451049
5	0000004720	00221838 JAUGIAN, JOSETTE R	Hand 12/28-Change Blvd	13740.000	13740.000	12/14/2017	12/14/2017	000036641	Approved				12/28/2017	12/31/2017	42766
6	0000004719	00221838 JAUGIAN, JOSETTE R	Splic 12/27-Change Blvd	4260.000	4260.000	12/14/2017	12/14/2017	000036628	Approved				12/27/2017	12/31/2017	42766
7	0000004710	00203488 MORRIS, HAROLD D	Admns 12/14 Miami Blvd	30000.000	30200.000	12/10/2017	12/10/2017	0000036221	Approved				12/22/2017	12/31/2017	42766
8	0000004711	00181638 VANDERBETTERING, MARG	Staff 1/9 Milwaukee	1180.000	810.000	12/18/2017	01/01/2018	0000336713	Approved				01/03/2018	01/03/2018	42200
9	0000004649	00192845 CLARK, CHRISTOPHER H	WCrew 12/28-Austin, TX Team	29500.000	16359.360	11/13/2017	11/13/2017	0000025861	Approved				01/05/2018	01/10/2018	42400
10	0000004644	00437041 BRYAN, BEBE	WCrew 1/6/2018-Cocoa Beach, FL	18280.000	2285.000	11/13/2017	12/01/2017	0000036979	Approved				01/06/2018	01/13/2018	42400