

**UW System Board of Regents
Meeting of the Business & Finance Committee
UW-Whitewater
James R. Connor University Center, UC 259
228 Wyman Mall, Whitewater, Wisconsin
December 5, 2019**

The Meeting of the Business and Finance Committee was called to order at 10:45 AM by the Chair, Regent Mueller. Roll was taken. Regents Mueller, Delgado, Jones, Levzow, Peterson, and Tiedeman were present. Regents Atwell and Beightol were absent. The Committee had a quorum. The Chair asked Committee Members to identify any conflicts of interest. Regent Jones recused himself from voting on Items L and M.

A. Approval of the Minutes of the November 7, 2019 Meeting of the Business and Finance Committee

Upon the motion of Regent Jones and the second of Regent Tiedeman, the Committee approved the Minutes of the November 7, 2019 Business and Finance Committee meeting.

B. UW-Whitewater Presentation: Inspire, Engage, Transform – Operational Excellence at UW-Whitewater

Grace Crickette, UW-Whitewater Vice Chancellor for Administrative Affairs presented to the Committee on various campus initiatives for improving operational efficiencies independently, and with partners, like UW-Shared Services. Ms. Crickette emphasized the engagement of members of the campus community as necessary for success. She called upon Mike Baker, a non-traditional student in Geographic Information Systems, to share his experiences working as a horticulturalist on campus. Mr. Baker's research comparing the environmental effects, cost, and efficiency of herbicides has changed the way the grounds are kept. The discussion illustrated UW-Whitewater using its resources to create a positive culture of continuous improvement.

C. Trust Funds Quarterly Investment Report

Chuck Saunders, UW System Executive Director for the Office of Trust Funds provided an overview of the Trust Funds Quarterly Investment Report for the period ending September 30th. Highlights included: assets totaling \$602.1 million, \$461.06 million in the Long-Term Fund, and \$131.05 million in the Income Cash Fund.

D. Annual Report on Faculty Turnover

Shenita Brokenburr, UW System Senior Associate Vice President and Chief Human Resource Officer and Dan Chanen, UW System HR Director of Benefits provided an overview of the annual Faculty Turnover Report. Overall, the number of faculty departures declined to 370 – with more than half of those due to retirement, followed in number by resignations. Additional data was requested by Committee Members regarding how this impacts faculty-to-student or instructor-to-student ratios on each campus.

E. Annual Report on Staff and Faculty Base Adjustments and Additional Compensation Payments for FY19

Dr. Brokenburr and Mr. Chanen continued their presentation, segueing into the annual Report on Staff and Faculty Base Adjustments and Additional Compensation Payments. Base Adjustments are adjustments made to base compensation for promotions, title changes, changes in duties, merit, equity, and market competitive factors. In FY 19, out of 34,766 all staff, 25% received a base adjustment, with the average adjustment equaling \$4,165. Out of 5,837 faculty, 38.48% received a base adjustment, with the average adjustment equaling \$5,689. Additional compensation payments are non-base building compensation payments (such as lump-sum or overload payments) in recognition of merit or additional work performed beyond what is normally expected. In FY 19, out of 34,766 all staff, 23.21% received additional compensation, with the average amount equaling \$3,473. Out of 5,837 faculty, 38.63% received additional compensation, with the average amount equaling \$5,437. Regarding compensation outside of the state pay plan, data reflects more than a 5% decline in the number of staff receiving base adjustments and more than a 6% drop in the number of staff receiving base adjustments for merit.

F. Approval of a UW System Contractual Agreement with Travel Incorporated

Upon the motion of Regent Jones and the second of Regent Delgado, the Committee approved the contract between UW System and Travel Incorporated. Under this contract, Travel Incorporated will provide support services for the business travel program for all UW System institutions at an estimated cost of \$3.73 million over a five-year period beginning July 1, 2020 with three one-year options for renewal. Ruth Anderson, UW System Associate Vice President for Administrative Services, Paul Schlough, UW System Procurement Specialist Senior, and Elizabeth Dressel, UW System Director of Travel Management Services presented the contract to the Committee and were available to address questions from Committee members.

G. Approval of a UW System Contractual Agreement with Shorts Travel Management

Upon the motion of Regent Jones and the second of Regent Tiedeman, the Committee approved the contract between UW System and Shorts Travel Management. Under this contract, Shorts Travel Management will support business travel related to athletics for UW System institutions, excluding UW-Madison, beginning July 1, 2020 for a five-year period with three one-year options for renewal. The estimated cost over the life of this contract is estimated at \$1.10 million. Ruth Anderson, UW System Associate Vice President for Administrative Services, Paul Schlough, UW System Procurement Specialist Senior, and Elizabeth Dressel, UW System Director of Travel Management Services presented the contract to the Committee and were available to address questions from Committee members.

- H. Approval of a UW System Contractual Agreement with Fox World Travel**
Upon the motion of Regent Jones and the second of Regent Levzow, the Committee approved the contract between UW System and Fox World Travel. Under this contract, Fox World Travel supports the group block services with the business travel program beginning July 1, 2020 for a five-year period with three one-year options for renewal. The estimated cost of this contract is \$1.72 million for the five-year period. Ruth Anderson, UW System Associate Vice President for Administrative Services, Paul Schlough, UW System Procurement Specialist Senior, and Elizabeth Dressel, UW System Director of Travel Management Services presented the contract to the Committee and were available to address questions from Committee members.
- I. Approval of a UW-Oshkosh Contractual Agreement with Kings Colleges, LLC d/b/a Kings Education**
Upon the motion of Regent Jones and the second of Regent Delgado, the Committee approved the contract between UW-Oshkosh and Kings Education. Under this contract, Kings Education will provide support in recruitment of international students to UW-Oshkosh beginning January 1, 2020 for a six-year period. James Fletcher, UW-Oshkosh Vice Chancellor for Finance and Administration, Art Munin, UW-Oshkosh Assistant Vice Chancellor for Student Development and Dean of Students, Aggie Hanni, UW-Oshkosh Assistant Vice Chancellor for Enrollment Management, Brian Klinger, UW-Oshkosh Director of Purchasing, and Ruth Anderson, UW System Associate Vice President for Administrative Services presented the contract to the Committee and was available to address questions from Committee members.
- In order to keep the meeting on schedule, the Chair suggested that all six of UW-Madison's contracts be introduced by Laurent Heller, UW-Madison Vice Chancellor for Finance and Administration at once, without pause. Mr. Heller was available to address questions from Committee members. Each item was voted on individually.
- J. Approval of a UW-Madison Contractual Agreement with Boehringer Ingelheim Pharmaceuticals, Inc.**
Upon the motion of Regent Jones and the second of Regent Tiedeman, the Committee approved the contract between UW-Madison and Boehringer Ingelheim Pharmaceuticals, Inc. Under this clinical agreement, the University will provide requested research beginning December 15, 2019 for a five-year period.
- K. Approval of a UW-Madison Contractual Agreement with ColdQuanta, LLC**
Upon the motion of Regent Tiedeman and the second of Regent Jones, the Committee approved the contract between UW-Madison and ColdQuanta, LLC. Under this contract amendment, ending November 2020, the UW-Madison Physics Department will conduct a study entitled, "Development of a High-Performance Neutral Atom Qubit Array for Quantum Computing." The University will receive \$1,426,000 under this contract.

- L. Approval of a UW-Madison Contractual Agreement with PPD Investigator Services, LLC, on behalf of GlaxoSmithKline LLC for DREAMM4**
Upon the motion of Regent Levzow and the second of Regent Tiedeman, the Committee approved the contract between UW-Madison and GlaxoSmithKline LLC. Regent Jones refrained from voting. Under this research agreement, the University will conduct a study on a new drug treatment in combination with another test drug for the treatment of multiple myeloma, an incurable cancer affecting the plasma cells.
- M. Approval of a UW-Madison Contractual Agreement with PPD Investigator Services, LLC, on behalf of GlaxoSmithKline LLC for DREAMM5**
Upon the motion of Regent Levzow and the second of Regent Delgado, the Committee approved the contract between UW-Madison and GlaxoSmithKline LLC. Regent Jones refrained from voting. Under this research agreement, the University will conduct a study on a new drug treatment for multiple myeloma, an incurable cancer affecting the plasma cells.
- N. Approval of a UW-Madison Contractual Agreement with Parexel International, LLC**
Upon the motion of Regent Jones and the second of Regent Tiedeman, the Committee approved the contract between UW-Madison and Parexel International LLC. Under this master service agreement, the University will provide clinical trial support in ophthalmological therapeutic areas focusing on imaging.
- O. Approval of a UW-Madison Contractual Agreement with Regeneron**
Upon the motion of Regent Jones and the second of Regent Tiedeman, the Committee approved the contract between UW-Madison and Regeneron. Under this contract, the University will provide clinical trial support in ophthalmology focusing on the safety and efficacy of various drug treatments.
- P. Removal of Regent Policy (RPD 11-1) “Non-Duplication Broadcast Protection Agreement”, RPD 11-2: “Broadcast Stations: Procedures for Handling Complaints”, RPD 11-3: “Access for Expression of Varying Viewpoints”, and RPD 11-4: “Radio Broadcast Stations: Position Statement.”**
Upon the motion of Regent Delgado and the second of Regent Peterson, the Committee approved the rescinding and removal of Regent Policy (RPD 11-1) “Non-Duplication Broadcast Protection Agreement”, RPD 11-2: “Broadcast Stations: Procedures for Handling Complaints”, RPD 11-3: “Access for Expression of Varying Viewpoints”, and RPD 11-4: “Radio Broadcast Stations: Position Statement.” Jess Lathrop, Executive Director and Corporate Secretary to the Board of Regents was available to address questions from Committee members.
- Q. Removal of Regent Policy (RPD 20-7): “Outside Activity Report”**
Upon the motion of Regent Jones and the second of Regent Levzow, the Committee approved the rescinding and removal of Regent Policy (RPD 20-7): “Outside Activity Report.” Jess Lathrop, Executive Director and Corporate Secretary to the Board of Regents was available to address questions from Committee members.

R. Report of the Vice President(s)

Vice President Cramer provided a written update on various ongoing efforts under information security, UW libraries, UW-Shared Services, and the Restructuring project. Vice President Nelson talked about a recent workshop hosted by UW System with AGB Consulting on “Best Practices in Foundation Management and Oversight.”

The meeting adjourned at 12:14 PM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to be "Joyce E. Jackson", with a long horizontal line extending to the right.

Joyce E. Jackson
Recording Secretary

