

**Minutes of the  
Business & Finance Committee  
University of Wisconsin System, Room 1920 Van Hise Hall  
Thursday, April 4, 2019**

The Business and Finance Committee was called to order at 10:30 AM by the Chair, Regent Gerald Whitburn. Roll was taken. All members of the Committee were present. At the commencement of the meeting, Regent Whitburn asked if any members of the Committee had conflicts of interest or potential conflicts of interest. None were noted. The Business and Finance Committee maintained a quorum.

**I.2.a. Approval of the Minutes of the February 7, 2019 Meeting of the Business and Finance Committee**

Upon the motion of Regent Hall and the second of Regent Grebe, the Committee approved the minutes of the February 7, 2019 meeting of the Business and Finance Committee.

**I.2.b. UW System Shared Financial System and Human Resource System Preplanning Project**

UW System Vice President for Administration Robert Cramer and UW-Madison Vice Chancellor for Administration and Finance Laurent Heller provided the Committee with an update on preplanning efforts related to future replacement of the Shared Financial (SFS) and Human Resource Systems (HRS). As noted at the February meeting, this 6-12 month long preplanning project is engaging consulting partner(s) to help evaluate paths forward.

Activities that have taken place since the Committee's last briefing include development of a unified governance structure for the preplanning effort; Executive and Advisory Committees meeting to outline the vision which will guide the project; and Requests for Proposals (RFP) being prepared for key consulting support functions, including quality assurance and independent verification and validation of the University's activities. In addition, a team of UW System and UW-Madison staff members have completed a site visit to Vanderbilt University which recently completed a project moving to a cloud-based platform.

**I.2.c. UW System Shared Services Update**

UW Vice President for Administration Robert Cramer and UW-Shared Services Executive Director Steve Wildeck provided the Committee with an update on the UW-Shared Services initiative. The update included information on the Conceptual Roadmap (identifying 56 service priorities for the next two years in the areas of Human Resources, Information Technology, and Business Services). Based on input from UW institutions, an initial array of 15 service priorities advanced to the detailed design and development stage. In addition, at the request of several institutions, a limited set of services were "soft-launched" while others are going through more detailed analysis prior to implementation.

**I.2.d. Approval of Salary Ranges for Senior Executives**

Chair Regent Whitburn called for a motion and reminded the Committee that a roll call vote would be taken. Upon the motion of Regent Atwell and the second of Regent Hall, the Committee unanimously approved an updated salary range for Executive Salary Range 9. This range applies only to the President of the UW System. UW System Senior Associate Vice President and Chief Human Resource Officer Shenita Brokenburr and UW System Administration Director of Benefits Dan Chanen were available to address any questions from

the Committee. The updated salary range for the position is \$489,334 to \$734,000, with a midpoint of \$611,667.

**I.2.e. UW System Collective Bargaining Agreement with The Building and Trades Council of South-Central Wisconsin**

**I.2.f. UW-Madison Collective Bargaining Agreement with The Building and Trades Council of South-Central Wisconsin**

In order to ensure adequate time to go through all of the agenda items, the Chair bundled two like items to act upon together. Upon the motion of Regent Delgado and the second of Regent Beightol, the Committee approved two collective bargaining agreements. UW System Senior Associate Vice President and Chief Human Resource Officer Shenita Brokenburr provided an overview regarding the UW System agreement seeking an increase of 2.13% in base wages effective January 6, 2019. Total cost for this agreement is expected to be \$84,953, approximately \$923 per full-time employee. UW-Madison Vice Chancellor for Administration and Finance Laurent Heller and UW-Madison Associate Vice Chancellor for Human Resources Mark Walters spoke about the second collective bargaining agreement regarding UW-Madison. This agreement seeks an increase of 2.13% in base wages effective January 6, 2019. Total cost for this agreement is expected to be \$375,209 approximately \$1,776 per full-time employee. The higher per employee amount at UW-Madison is based on a larger number of higher paid trades people at UW-Madison compared to other institutions.

**I.2.g. Approval of Changes to Regent Policy Documents Related to University of Wisconsin Trust Funds (RPD 22-1 and RPD 22-3)**

Upon the motion of Regent Grebe and the second of Regent Hall, the Committee rescinded and removed two obsolete Regent Policy Documents and replaced them with a new policy related to institutional funds held by the UW System for charitable purposes. UW System Vice President for Finance Sean Nelson answered questions.

**I.2.h. UW-Oshkosh Dining Services Contractual Agreement – A’Viands, LLC**

Upon the motion of Regent Delgado and the second of Regent Grebe, the Committee approved an agreement with A’Viands, LLC to provide dining services at UW-Oshkosh. The contract is for a five-year period effective July 11, 2019, with the option for two one-year extensions. UW System Associate Vice President for Administrative Services Ruth Anderson and UW System Senior Procurement Specialist Paul Schlough addressed the Committee on this contract. The estimated net revenue to the vendor is approximately \$5.2M per year for dining services and \$2.7M per year for retail services. Estimated commissions to the institution over the life of the contract are approximately \$3.15M. In addition, the vendor is expected to invest \$1M in campus facilities.

**I.2.i. UW-Milwaukee Contractual Agreement – Milwaukee Panther Sports Properties, LLC**

Upon the motion of Regent Hall and the second of Regent Mueller, the Committee approved an agreement with Milwaukee Panther Sports Properties, a wholly-owned LLC of Learfield Communications, for athletics-related marketing and multi-media rights at UW-Milwaukee. UW-Milwaukee Vice Chancellor for Finance and Administrative Affairs Robin Van Harpen gave background on the contract which will be for a ten-year period effective July 1, 2019 through June 30, 2029. Minimum commissions to the institution over the life of the contract are approximately \$3,000,000. In addition, Learfield will also make capital subsidy payments

totaling \$100,000. This agreement will replace a similar agreement the institution has with Learfield Communications and its affiliates.

**I.2.j. UW-Madison Contractual Agreement – EyeKor, Inc.**

Upon the motion of Regent Atwell and the second of Regent Grebe, the Committee approved a five-year Master Services Agreement (MSA) with EyeKor, Inc. UW-Madison Vice Chancellor for Administration and Finance Laurent Heller fielded questions from Committee members. In consideration for providing the requested services, EyeKor, Inc. will pay the University an estimated total exceeding \$6,000,000. This Master Services Agreement replaces a prior five-year agreement between the parties executed on September 26, 2013. Services under this agreement are anticipated to be conducted during the period from April 2019 through March 2024 and will be conducted in the department of ophthalmology under the direction of Dr. Barbara A. Blodi.

**I.2.k. Report of the Vice President(s)**

UW System Vice President for Administration Rob Cramer provided an update on the UW System CORE (Commitment to Operational Reform and Excellence), one of the four focal points of the *2020FWD* Strategic Framework. UW System Vice President for Finance Sean Nelson commented on the one-year anniversary of the transfer of management of retirement accounts over to the State of Wisconsin Investment Board (SWIB). UW System saved \$1,700,000 in fees related to management of these funds.

The Business and Finance Committee adjourned at 11:53 AM.

Respectfully submitted,

A handwritten signature in black ink, consisting of several loops and a long horizontal line extending to the right.

Joyce E. Jackson  
Recording Secretary

