

Board of Regents of the University of Wisconsin System
Capital Planning and Budget Committee Minutes
Thursday, October 4, 2018

The meeting of the Capital Planning and Budget Committee was called to order at 10:46 a.m. by Committee Chair Regent Steil in the Oak Room of the Student Center on the UW-Parkside campus. Regent Steil, Regent Delgado, Regent Jones, Regent Plante, and Regent Ring were in attendance. Regent Evers was unable to attend.

Regent Steil asked the committee members if any items on the agenda represented a conflict of interest to them, and hearing that there were none, he proceeded with the agenda.

I.3.a. Approval of the Minutes of the August 23, 2018 Meeting of the Capital Planning and Budget Committee

After receipt of a motion and second, the minutes of the August 23, 2018, meeting of the Capital Planning and Budget Committee were approved as presented.

I.3.b. UW System: Authority to Complete the Design and Construct the UW-Madison College Library Restroom Remodel Project

Upon the motion of Regent Delgado, and the second of Regent Jones, the Committee approved completion of the design and authorized construction of the UW-Madison College Library Restroom Remodel project for a total project cost of \$1,110,000 Gift Funds.

Associate Vice President Alex Roe summarized the project by saying it will expand the restrooms on each floor and provide all new fixtures and finishes and one gender neutral, ADA accessible, single-occupancy restroom on the first floor of the library. Associate Vice Chancellor of Facilities Planning and Management David Darling added that the project will add eleven additional fixtures to increase capacity and reduce waiting time. Regent Steil asked if construction would happen during the academic year or next summer, and Mr. Darling answered that the project will be constructed in phases and will start as soon as possible.

I.3.c. UW System: Authority to Complete the Design and Construct the UW-Madison Memorial Library and UW Press Remodel Project

Upon the motion of Regent Jones, and the second of Regent Delgado, the Committee approved completion of the design and authorized construction of the UW-Madison Memorial Library and UW Press Remodel project for a total project cost of \$1,424,000 Gift Funds. This project remodels 21,560 square feet of non-contiguous underutilized space in Memorial Library to consolidate current library staff and create space to house University of Wisconsin Press and its staff.

Ms. Roe summarized the project by saying it provides an opportunity for the university to relocate University Press from leased space on Monroe Street back onto the campus and save those leased costs over time. She added that work will also reconfigure space to consolidate current library staff. This relocation will allow everyone to have better access to University Press, which serves all the faculty, students, and staff of the institution. David Darling added

that the relocation of UW Press will eliminate significant future lease costs and provides a return on investment of approximately three years.

I.3.d. UW System: Authority to Increase the Budget of the UW-Milwaukee Connected Systems Institute Project

Bids for this project were opened recently and they were below the construction budget, therefore this item was withdrawn.

I.3.e. UW System Presentation: Building Condition Update

This item was postponed and will be presented to the committee at a future date.

I.3.f. UW-Parkside Presentation: Capital Planning & Budgeting for Student Success

Associate Vice President Alex Roe introduced Vice Chancellor for Finance and Administration Scott Menke who presented a PowerPoint that provided an overview of the UW-Parkside campus and the student community it serves. After a brief description of the university's history, Mr. Menke informed the committee about the progress of its Master Plan, which was updated in 2014. He mentioned recent major capital projects that included: the Student Fitness Center, the remodeling of the University Apartments, the Utility Tunnel-Phase I project, and a Multi-Building Energy Conservation project. He described a recent project that constructed the SC Johnson Integrated Science Lab and the current 2017-19 enumerated Wyllie Hall Renovation project, which will update the building's infrastructure, increase ADA compliance, and reconfigure the student services area. Mr. Menke concluded his presentation by saying that most of the future projects listed in the university's latest capital plan submission involve improvements to the campus infrastructure.

I.3.g. Report of the Associate Vice President

Associate Vice President Roe reported that UW System has begun to have conversations with members of the legislature and the Department of Administration about the capital projects requests that the Board approved in August. She stated that UW System and UW-Milwaukee staff recently met with members of the Department of Administration (DOA) and toured the Chemistry and Student Union buildings at that campus. DOA members were able to observe and appreciate the extent of the poor conditions of those facilities during the tour. Ms. Roe stated that many conversations are being held about our many of our 2019-21 capital budget proposals as DOA evaluates our requests.

Ms. Roe spoke about projects in the Gift Program and reported that a broad range of contractors and architect/engineering firms are working on those projects and that a more comprehensive update about that program will be provided at the December committee meeting.

Update on Cost Containment Measures

Ms. Roe reported that two cost containment measures for our building projects have recently been initiated. The first is the development of a Project Charter that is required for any project with a budget of \$3 million or more. The charter is an internal agreement among the institution and its users that informs about a project's budget, schedule, constraints, challenges, priorities, and goals; establishes participants' responsibilities; and defines the lines

of communication. She added that staff are currently working on a second containment measure, which focuses on ways to set aside estimated costs to distribute inflation as it occurs.

In response to a question asked by Regent Whitburn during a previous meeting, Ms. Roe answered that a majority of the UW-Parkside GPR debt relates to construction of the Rita Tallent project.

I.3.h. Closed session to consider the acceptance of a confidential gift and the naming of a facility at UW-Stevens Point, as permitted by s. 19.85(1)(e), Wis. Stats.

Upon the motion of Regent Delgado and the second of Regent Jones, the Committee adjourned to closed session to consider the acceptance of a confidential gift and the naming of a facility at UW-Stevens Point, as permitted by s. 19.85(1)(e), *Wis. Stats.*

The Capital Planning and Budget Committee meeting was adjourned at 11:30 a.m.