

BOARD OF REGENTS OF THE UNIVERSITY OF WISCONSIN SYSTEM

I.2. Business and Finance Committee

Thursday, October 6, 2016  
9:00 a.m. - 10:30 a.m.  
UW-Eau Claire  
Davies Center, Ho-Chunk Room (320E)  
Eau Claire, Wisconsin

- a. Approval of the Minutes of the August 18, 2016 Meeting of the Business and Finance Committee
- b. UW-Eau Claire Presentation: *Innovation and Change at the University of Wisconsin – Eau Claire*
- c. FY 2016 Program Revenue Balances Report  
[Resolution I.2.c.]
- d. UW-Madison Contractual Agreement – Lilly USA, LLC  
[Resolution I.2.d.]
- e. UW-Madison Contractual Agreement – MacroGenics, Inc.  
[Resolution I.2.e.]
- f. UW-Madison Contractual Agreement – Genentech, Inc.  
[Resolution I.2.f.]
- g. Trust Funds: UW-Madison Request for an Exception to Board Policy on Large Unendowed Bequests/Gifts for a Bequest from the Marion Lou Coyle Trust  
[Resolution I.2.g.]
- h. Review and Approval of changes to Regent Policies related to *Health, Safety, and Security Planning*  
[Resolution I.2.h.]
- i. Revisions to UW System Administrative Policies
- j. UW System Administrative Policies: Information Security Update
- k. Report of the Vice President(s)

**BUSINESS AND FINANCE COMMITTEE**

Resolution I.2.c.

That, upon the recommendation of the President of the University of Wisconsin System, the Board of Regents approves the UW System report on the 2015-16 year-end program revenue balances as categorized by each institution and the System as a whole. In so doing, the Board approves: (1) the spending plans for institutional balances above 12 percent of total year-end expenditures in Tuition, Auxiliary Operations, General Operations, or Other Unrestricted Program Revenue; (2) the savings plans submitted by institutions with a negative balance in Tuition or Auxiliary Operations; and (3) the justification and multi-year spending plan submitted by UW System Administration for the entire UW systemwide balances maintained for the System as a whole.

**REPORT ON THE LEVEL OF COMMITMENT OF  
PROGRAM REVENUE BALANCES  
FISCAL YEAR 2015-16**

**BACKGROUND**

2013 Wisconsin Act 20 required the Board of Regents to develop a methodology for the calculation of program revenue balances and reserves, expressed in both dollars and as percentages of total annual expenses, for the University of Wisconsin System as a whole, for individual University of Wisconsin institutions, and for UW Extension. The Board of Regents was also directed to develop proposed limits and report on program revenue account balances for the University of Wisconsin System as a whole and for each individual institution.

Regent Policy Document 21-6, *Program Revenue Calculation Methodology and Fund Balances Policy*, was reviewed and adopted, with modifications, by the Joint Legislative Audit Committee on April 24, 2014, and the Joint Committee on Finance on May 6, 2014. At its June 2014 meeting the Board of Regents approved final modifications to its policy to conform with legislative directives.

The policy requires the following:

“UW System Administration will provide the Board of Regents with estimates of year-end program revenue balances for use in determining UW System’s annual budget and setting tuition rates for the subsequent academic year. Actual year-end balances categorized by each institution and the System as a whole shall be reported annually after the fiscal year-end reconciliation and for formal approval by the Board of Regents at the October meeting.

For those institutions with negative balances, the Board of Regents will determine by vote whether the institution has an adequate plan in place to eliminate the negative balance within a reasonable period of time. For those institutions with balances above 12% of total year-end expenditures, the Board of Regents will determine by vote whether balances are adequately justified. The Board of Regents will determine by vote whether the justification and multi-year spending plan submitted by UW System Administration for the entire UW system-wide balance is adequate. Justifications for the balances should include:

1. the specific projects or initiatives for which the funds are being held;
2. the amount of funds held for each project or initiative;
3. the total amount of program revenue funds the institution plans to accumulate for each initiative or project;
4. the total amount of funds expected to be expended on each project or initiative; and,

5. the timeframe in which those funds will be expended.”

This is the third annual report on program revenue balances that has been submitted to the Board of Regents for approval.

## **REQUESTED ACTION**

Approval of Resolution I.2.c.

## **DISCUSSION**

The attached report on year-end balances for fiscal year 2016 is provided to the Board in compliance with Regent Policy Document 21-6. The report builds on earlier Program Revenue (PR) Balance Reports and the categories developed in Legislative Audit Bureau Report 13-17, *Level of Commitment for University of Wisconsin System Program Revenue Balances*, on November 15, 2013. This report includes all year-end balances and utilizes more refined definitions of categories that were developed in consultation with Legislative Audit Bureau staff.

The FY 2016 report is attached and includes the following components:

- I. Background and Summary
- II. Individual Institution Summaries and Detailed Reports
- III. Appendices
  - 1) Regent Policy Document RPD 21-6 *Program Revenue Calculation Methodology and Fund Balances Summary*
  - 2) Commitment Level Definitions
  - 3) Application of Defined Commitment Levels (examples)
  - 4) Report Methodology
  - 5) FY2016 balance summary by institution and fund group
  - 6) FY2015 balance summary by institution and fund group
  - 7) Summary of FY2016 balances by commitment level

## **RELATED REGENT POLICIES**

Regent Policy Document 21-6, *Program Revenue Calculation Methodology and Fund Balances Policy*



# **University of Wisconsin System**

## **Report on Program Revenue Balances by Institution and Level of Commitment**

**FISCAL YEAR 2016**

## UW SYSTEM PROGRAM REVENUE FUND BALANCE REPORT

### Executive Summary

The UW System has worked with the legislature and its service agencies to create a process for clearly reporting program revenue fund balances managed by each institution within the UW System. Using the definitions developed by the Legislative Audit Bureau, the UW System institutions provide specific details on program revenue fund balances by level of commitment annually. This report provides a high level of transparency for program revenue balances and the uses of these funds.

Fund balances are needed at all UW institutions as a necessary component of continuity of operations and a well-functioning university system. These resources are used strategically in situations such as addressing emergencies (for example, a federal government shut-down when grant and funding resources are frozen), smoothing out increases or decreases in available state or federal funding to help maintain quality of services, or capitalizing on new educational programs or initiatives that arise.

The total of all fund balances is not held in one account. Fund balances are spread among many accounts managed independently within each individual institution in the UW System. The balances vary among institutions and individual funds due to the differences between institutional programs.

Highlights from the 2015-16 Program Revenue Fund Balance Report include:

- The tuition fund balance has declined steeply. At the end of FY2016, the tuition fund balance was \$295.6 million, which is a 46.4% reduction from FY2013. **This balance represents approximately 45 days of operating expenses.**
- The total unrestricted fund balance has declined by 19.4% to \$888.3 million in FY2016 from \$1.1 billion in FY2013. Nearly 86% of the total unrestricted fund balance meets the Legislative Audit Bureau definition of being obligated for a specific purpose, in the final stages of planning, or designated for a specific project or program.
- The auxiliary operations fund balance is used to fund future construction projects, satisfy program revenue-funded debt service, and mitigate potential future increases in user rates. The funds have increased by \$64.9 million since FY2013 and consist of amounts collected for services such as residence halls, parking, or dining services. Auxiliary fund balances often result from program revenue-funded construction projects that were delayed.

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  - 3) Application of Defined Commitment Levels (examples)
  - 4) Report Methodology
  - 5) FY2016 Balances Summary by Institution and Fund Group
  - 6) FY2015 Balances Summary by Institution and Fund Group
  - 7) Summary of FY2016 Balances by Commitment Level

# **UW SYSTEM PROGRAM REVENUE BALANCE REPORT**

**Fiscal Year 2015-16**

## **Background and Summary**

In accordance with 2013 Wis. Act 20, the 2013-15 Biennial Budget Act, the University of Wisconsin System has prepared this program revenue balances report, which provides the accumulated difference between revenues and expenses at the end of a fiscal year. The report uses the definitions developed by the Legislative Audit Bureau. It also complies with the methodology and reporting requirements established by the UW System Board of Regents in Regent Policy Document 21-6 (Appendix 1), as approved by the Legislative Joint Audit Committee and the Legislative Joint Finance Committee.

### **Introduction**

Fund balances are needed at all UW institutions as a necessary component of continuity of operations and a well-functioning university system. At the end of FY2016, the tuition fund balance represents approximately 45 days of operating expenses. This is the amount of working capital the UW System would have available to ensure the operation of tuition funded university programs and services in the event of an emergency or unforeseen circumstance.

The reliance on program revenue has increased in recent years due to a decline in state funding and now represents more than 83% of total funding for the UW System. Nearly all of the university's program revenue funds are designated by state rules as "continuing" appropriations, which means that revenues the university receives in one year may need to be carried forward and spent in an ensuing year.

Program revenue balances within the UW System are not analogous to the State's "rainy day fund". The balances are held in accounts throughout the UW System's 13 four-year institutions, 13 two-year colleges, UW-Extension, and UW System Administration. These funds reflect the long-range planning by UW program managers and fiscal officers throughout the state for specific, locally necessary reasons. This includes emergency reserves, savings for large future purchases, ensuring positive cash flow of each self-supporting operation, or new initiatives or programs.

### **Levels of Commitment**

Five levels of commitment were established in 2013 with the Legislative Audit Bureau: (1) obligated, (2) planned, (3) designated, (4) reserves, and (5) undocumented. These levels of commitment establish the degree of flexibility campus officials may have in directing balances to be used for particular purposes.

For example, balances in certain funds, such as federal grants, are restricted to be used for their original purpose. In contrast, balances accumulated from tuition payments may be used for the broad academic mission and general university operations that tuition payments typically fund. For balances not limited by the fund origin, the auditors attempted to distinguish between obligations where, for example, balances had been set aside for a legally binding contract, and planned uses. As an example of a plan, funds may be planned for an event or purchase, but there is sufficient flexibility that the purchase could be cancelled in lieu of a higher priority that develops.

Detailed descriptions and definitions of the five categories are included in Appendix 2 of the report and functional examples of items that fit each category are included as Appendix 3.

### Report Design

The level of commitment categories form a central core of this report. As described in the section on methodology (appendix 4), all UW System institutions calculate their balances in the same way, and categorize those balances within each fund type by level of commitment category. Each institution's report consists of aggregated balance information by fund type and by level of commitment.

Institutions with balances exceeding 12% of expenditures in tuition, auxiliary operations, general operations, or other unrestricted program revenue funds were required to submit detailed spending plans for balances in those fund. Institutions with a negative balance in tuition or auxiliary funds were required to submit plans detailing how they would eliminate the negative balances.

As shown in Table 1, all institutions were required to submit detailed expenditure plans for one or more funds, and two institutions submitted detailed savings plans to address negative balances in either tuition or auxiliary funds.

<b>Table 1</b> <b>UW INSTITUTIONS REQUIRED TO REPORT UNDER REGENT POLICY</b> <b>DOCUMENT 21-6</b> <b>FY 2015-16</b>					
INSTITUTION	FUNDS				SAVINGS PLAN
	Tuition	Auxiliary Operations	General Operations	Other Unrestricted Program Revenue	
Madison		✓		✓	
Milwaukee *		✓	✓		
Eau Claire *		✓	✓		
Green Bay	✓	✓	✓	✓	
La Crosse		✓	✓		
Oshkosh		✓	✓		
Parkside	✓		✓		✓
Platteville	✓	✓		✓	
River Falls	✓			✓	
Stevens Point	✓	✓	✓	✓	
Stout		✓	✓		
Superior *	✓		✓		✓
Whitewater	✓	✓	✓	✓	
Colleges	✓	✓	✓	✓	
Extension	✓	✓	✓	✓	
System Administration *		✓	✓		
Systemwide *	✓	✓	✓		

\*Combined reserves and undocumented funds in at least one fund type exceed 12% of expenditures for the fiscal year.

These reports reflect the detailed planning and allocation processes employed by the institutions within the UW System. The expenditures contemplated in the detailed program revenue balance spending plans are consistent with the types of expenditures UW and other institutions routinely make from their annual budgets, such as expenditures for academic programs, student services, maintenance costs, and salaries.

### **Program Revenue Balances by Fund Type**

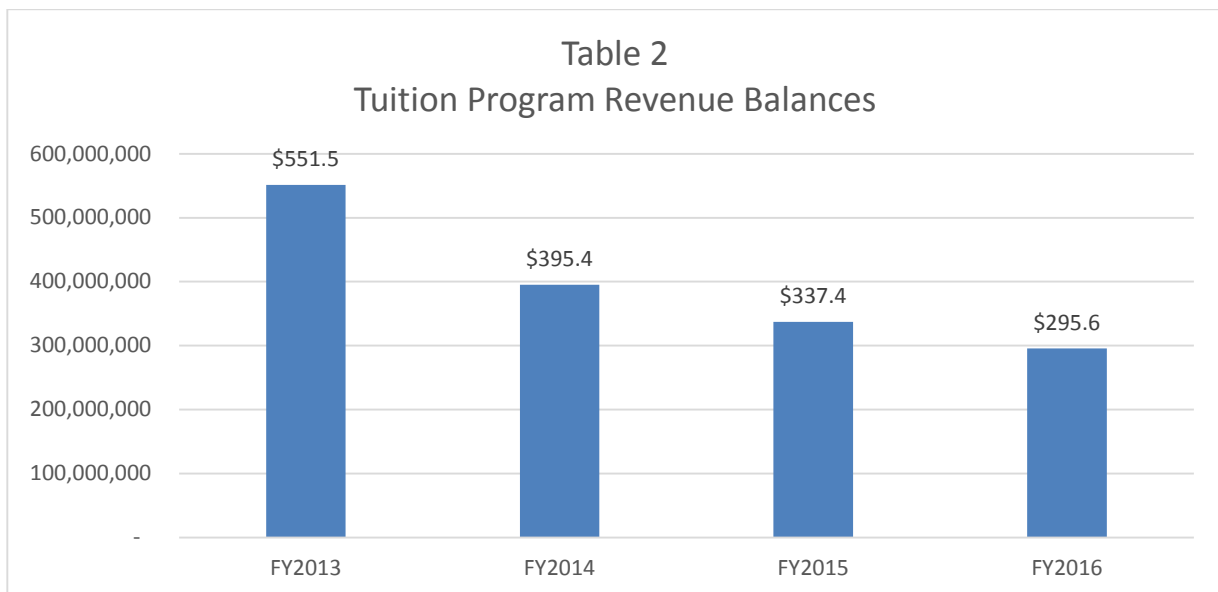
The UW System's unrestricted program revenue balances include tuition, auxiliary operations, general operations, federal indirect cost reimbursement, and other unrestricted program revenue. The total unrestricted fund balance has steadily declined, and has decreased by 19.4% to \$888.3 million in FY2016 from \$1.1 billion in FY2013.

Total program revenue balances by fund type and by institutions for FY2016 are provided in appendix 5. For comparison purposes, FY2015 balances are also provided in appendix 6.

### Tuition Funds

Tuition funds are used to achieve the university's broad academic mission and address general university operations. These funds are often flexible in how they can be used. For example, tuition funds can be used to purchase academic software or supplies, hire a faculty member, or hire a counselor.

As show in Table 2, tuition balances have declined steeply. UW institutions have reduced their tuition program revenue balances by 46.4% between FY2013 and FY2016. To some extent, these funds have been used to address reductions in general purpose revenue from the State. This one-time funding can bridge a funding gap, but does not constitute a long-term plan for dealing with these budgetary reductions.



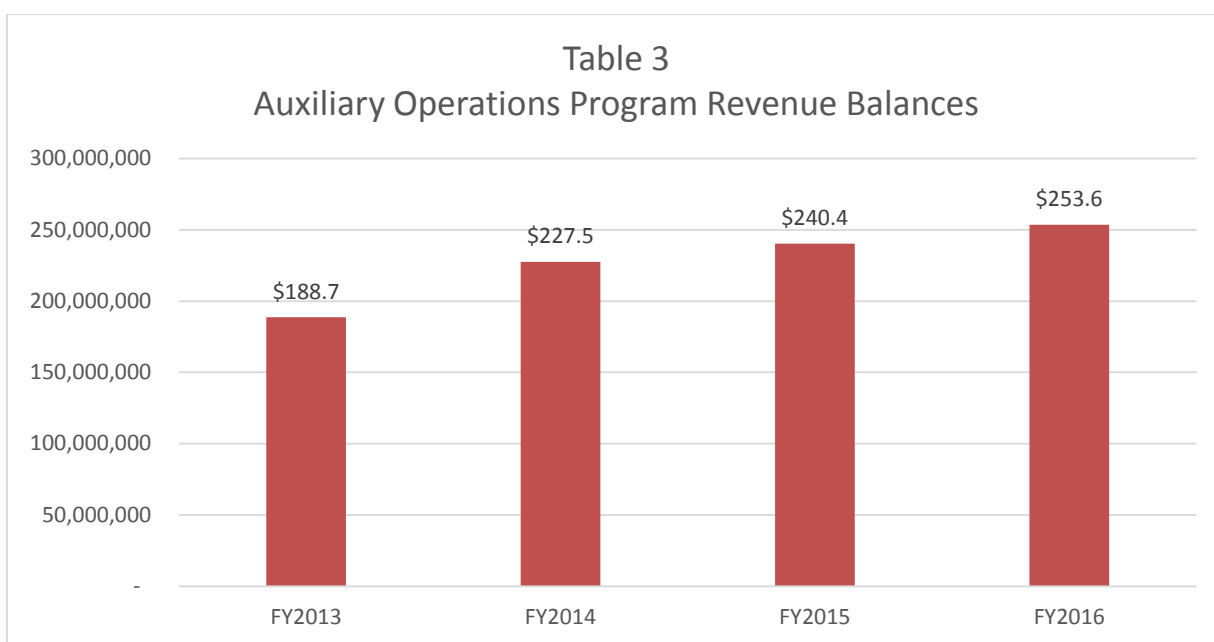
## Auxiliary Operations

Auxiliary Operations support institutional entities that furnish goods or services to students, faculty, or staff for a fee, which is directly related to the cost of those goods or services. Examples include university housing, bookstores, parking, and food service. These activities are essentially managed as self-supporting programs.

Current Board of Regents and UW System policies allow the transfer of auxiliary funds from one auxiliary to another, but limit a transfer to a one-time basis, subject to the approval of the Board at the time of the passage of the annual operating budget.

Some auxiliary operations are funded with student segregated fees, which in accordance with state statutes, can only be spent for the purposes for which they were collected. As shown in Table 3, program revenue balances related to auxiliary operations have increased to nearly \$253.6 million in FY2016.

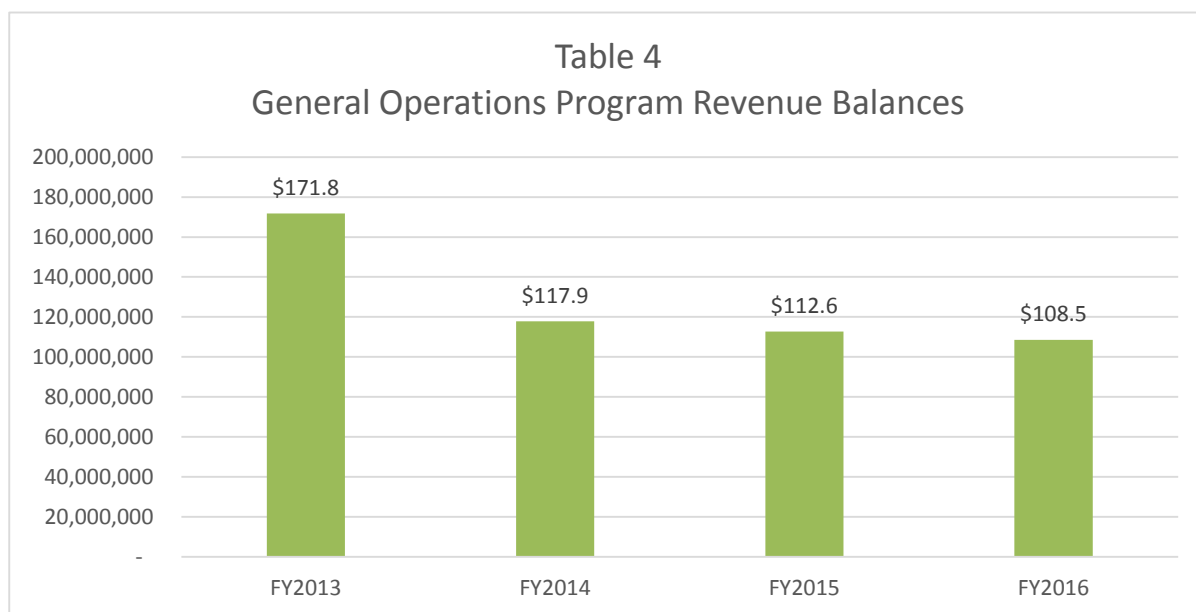
Delayed capital projects have contributed to this increase. For example, UW-Oshkosh cites \$3.3 million in balances related to delayed projects. UW-Stout reports that a \$5.8 million increase in its auxiliary operations balances is largely due to a delayed residence hall that was enumerated in the 2011-13 biennium. Funds have been collected for architect fees, equipment purchases, and future debt service, but because the project is delayed, these funds cannot be spent, resulting in an increase in balances.



## General Operations

General Operations receipts are generated from a broad range of activities which have a close tie to and/or support the academic mission of the University. These funds commonly support the programs in the area in which the funds were generated. This includes operations such as the World Class Instructional Design and Assessment Consortium, Babcock Dairy, and the Pre-School Lab operations at UW-Madison.

General operations balances have decreased \$63.3 million (36.8%) between FY2013 and FY2016. Approximately 75.8% of these funds are either obligated or planned by UW institutions.



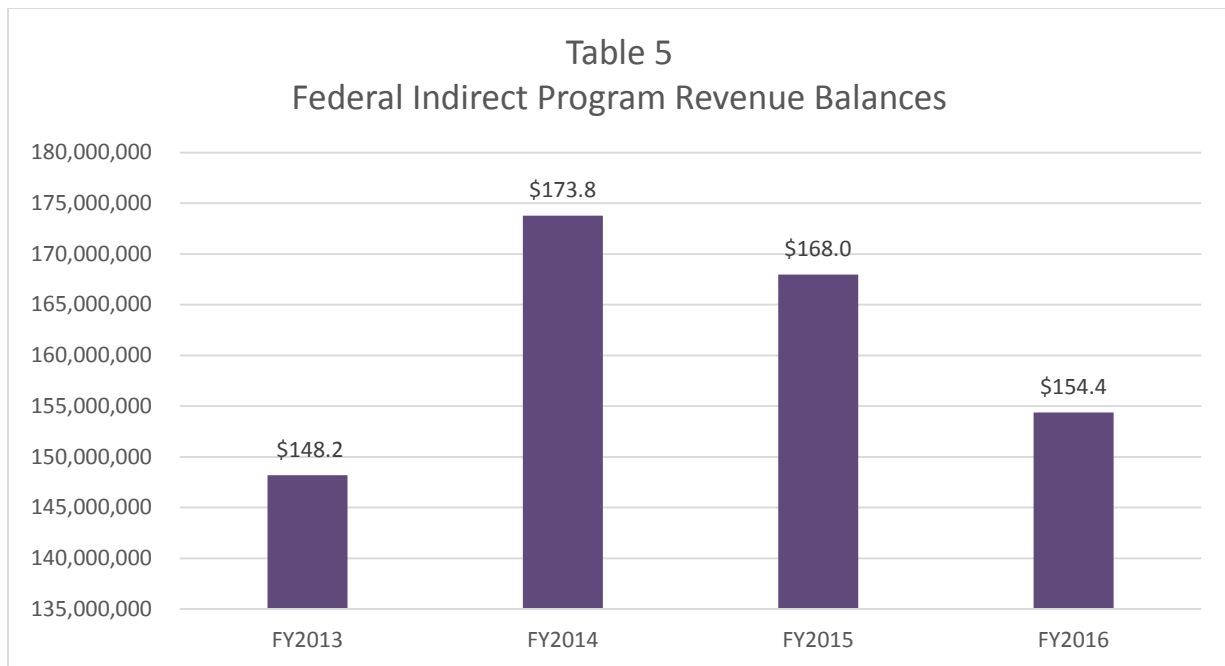
## Federal Indirect Cost Reimbursement

Federal indirect funds are received as a form of overhead on federal grants, based on a negotiated rate that is applied to each direct grant expenditure. While the use of these funds is not restricted, they are often used to support an institution's research infrastructure.

Federal indirect balances were \$148.2 million in FY2013, and increased to \$173.8 million in FY2014, as shown in Table 5. Since that time, the federal indirect balances have declined, with a balance of \$154.4 million at the end of FY2016 – an 8.1% reduction in FY2016 alone.

Approximately 67.6% of FY2016 federal indirect funds are planned or obligated by UW institutions. An additional 23.8% is held as a reserve, partially used to guard against unanticipated declines in grant funding. The majority of federal indirect funds are held by UW-Madison, which supports a research enterprise of approximately \$1.0 billion annually.

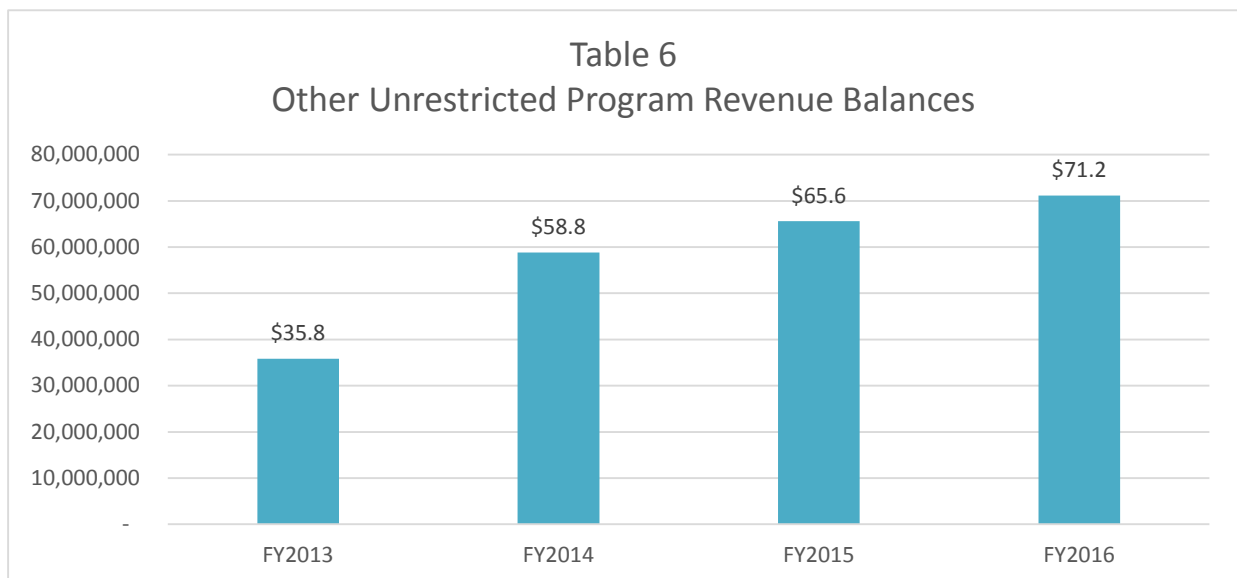




### Other Unrestricted Funds

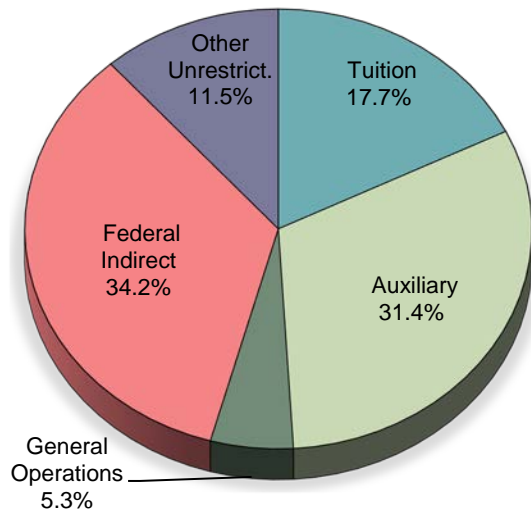
The other unrestricted funds category consists of a variety of different funds and sources. For example, this category includes non-credit Extension programs and a fund that accounts for UW debt service payments that will be transferred to the State in the next fiscal year. It also includes the State Laboratory of Hygiene and the Veterinary Diagnostics Laboratory, which are separate entities with their own governing board, but attached to the UW System for administrative purposes.

Since FY2013, the other unrestricted funds category has increased from \$35.4 million to nearly \$71.2 million in FY2016. Of this increase, \$24.6 million is due to debt service payments and the greater, more consistent use of the designated fund for transmitting these funds to the state. An additional \$9.2 million of the increase is related to the non-credit programs. Across the UW System, 91.8% of these balances are categorized as either obligated or planned.

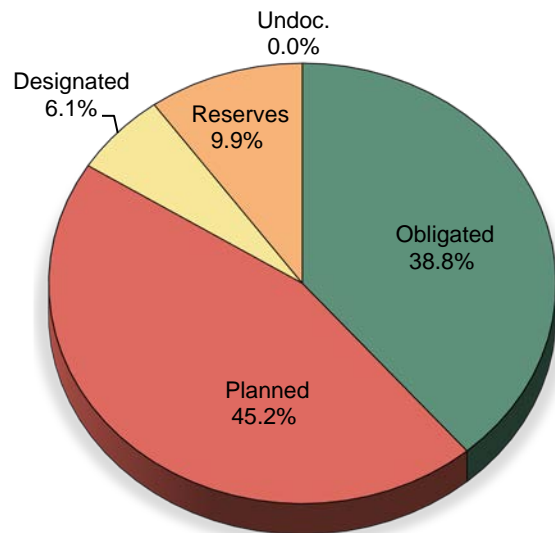


# UW-Madison FY 2016 PR Balances

**FY16 PR Balances by Category**



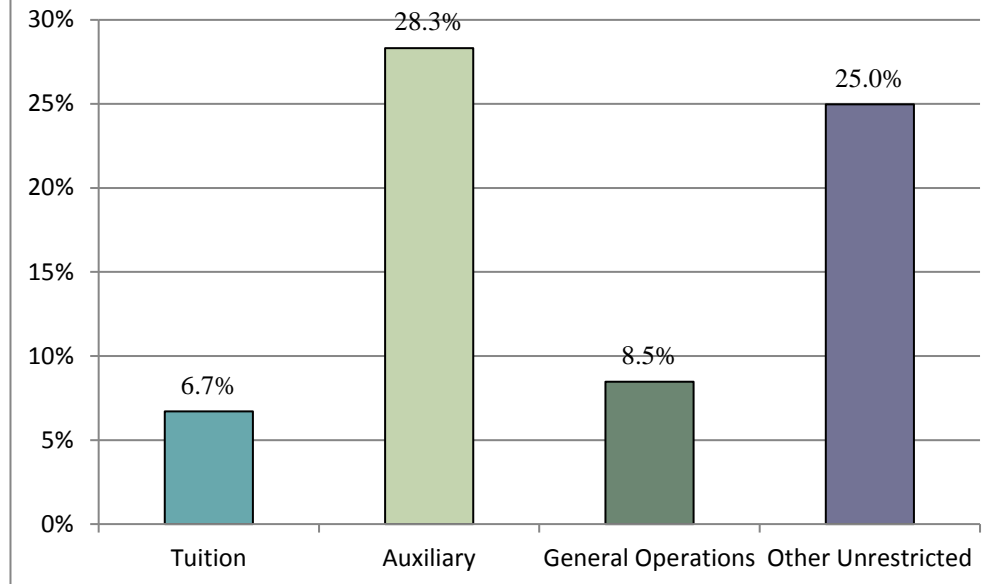
**FY16 PR Balances by Commitment Level**



**PR Balances Highlights**

- Total unrestricted balances decreased \$7.9 million. The largest decreases were \$13.5 million in Federal Indirect funds and \$5.7 million in Tuition funds.
- No reports were required for Tuition and General Operations, where the balances were less than 12% of expenditures.
- Other unrestricted funds increased to \$42.5 million but includes \$39 million of debt service and attached entities (SLH and VDL).
- Auxiliary balances includes \$28.2 million for approved projects.

**Balance as a Percentage of Expenditures**



**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW-Madison**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	9,002,149	50,678,390	1,468,513	4,206,319	0	65,355,371
Auxiliary	66,314,434	37,220,649	12,284,009	0	0	115,819,093
General Operations	14,160,075	0	5,311,743	0	0	19,471,818
Federal Indirect	14,647,586	79,113,743	0	32,482,394	0	126,243,723
Other Unrestricted	39,049,431	0	3,454,234	0	0	42,503,665
<b>Total</b>	<b>143,173,675</b> 38.8%	<b>167,012,782</b> 45.2%	<b>22,518,499</b> 6.1%	<b>36,688,713</b> 9.9%	<b>0</b> 0.0%	<b>369,393,670</b> 100.0%



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	71,104,967	116,984,330	17,874,441	31,593,610	237,557,348	139,693,817	377,251,165
FY2015-16	65,355,371	115,819,093	19,471,818	42,503,665	243,149,947	126,243,723	369,393,670
Change	-5,749,596 -8.1%	-1,165,237 -1.0%	1,597,377 8.9%	10,910,055 34.5%	5,592,599 2.4%	-13,450,094 -9.6%	-7,857,495 -2.1%
<b>Total Expenses</b>							
FY2014-15	974,621,295	403,936,515	196,347,532	169,719,567	1,744,624,909	126,070,294	1,870,695,203
FY2015-16	974,571,186	408,994,185	229,870,099	170,188,478	1,783,623,948	143,779,576	1,927,403,524
Change	-50,109	5,057,670	33,522,567	468,911	38,999,039	17,709,282	56,708,321
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	7.3%	29.0%	9.1%	18.6%			
FY2015-16	6.7%	28.3%	8.5%	25.0%			

## **Report on Auxiliary Operations Balance (Funds 128 and 228) in Excess of 12% of Fiscal Year Expenditures**

**UW-Madison**

**Fiscal Year: 2016**

Total Balance	\$115,819,093	28.3%
Obligated		\$66,314,434
Planned		\$37,220,649
<i>subtotal: Obligated and Planned</i>		<i>\$103,535,084</i>
Designated	\$12,284,009	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Outstanding Encumbrances	Obligated	\$10,385,254	\$10,385,254	\$10,385,254	FY 17
Outstanding invoices and contracts for employee bus pass, shuttles, campus bus and property leases	Obligated	\$8,278,056	\$8,278,056	\$8,278,056	FY 17 and 18
Outstanding invoices and contracts for student bus pass program	Obligated	\$1,851,000	\$1,851,000	\$1,851,000	FY 17
FY17 Debt Service minus amounts in fund 123	Obligated	\$15,791,648	\$15,791,648	\$15,791,648	FY 17
FY 18 and 19 UHS/SAC debt service (special seg fee)	Planned	\$2,487,165	\$2,487,165	\$2,487,165	FY 18 and 19
Transportation Services equipment, lot and ramp repair, lot 130 redevelopment and fleet vehicle purchases net of sales proceeds	Planned	\$1,724,873	\$1,724,873	\$1,724,873	FY 17
Lot 62 Vet Med parking ramp	Planned	\$3,000,000	\$3,000,000	\$3,000,000	FY 17 and 18
SERF replacement	Obligated	\$800,000	\$800,000	\$800,000	FY 19
Nielsen: roof replace (13E3P), PA system, Cole Tennis Lights (15B3O), HVAC repairs, paracourse; prepare for SERF closure, Ogg remodel; Nat gym and roof repairs	Planned	\$2,977,600	\$2,977,600	\$2,977,600	FY 17, 18 and 19
Athletic Scholarships with cost of attendance included	Obligated	\$1,150,227	\$8,418,100	\$8,418,100	FY 17
University Health Service remodeling project floors 6, 7 and 8	Planned	\$1,800,000	\$1,800,000	\$1,800,000	FY 17 and 18
Liz Waters Renovation	Obligated	\$3,257,000	\$3,257,000	\$3,257,000	FY 17
Witte Hall Renovation	Obligated	\$22,104,000	\$22,104,000	\$22,104,000	FY 17 to FY 20

Financial aid: Trademark/Licensing and other need-based grants	Planned	\$5,203,338	\$5,203,338	\$5,203,338	FY17
MDS/SWAP FY 17 SciQuest License Fees	Obligated	\$612,250	\$612,250	\$612,250	FY17
Information Technology: backup and storage, campus computing infrastructure, campus network, software licenses, enterprise internet services, Tableau and video management service	Planned	\$10,734,247	\$10,734,247	\$10,734,247	FY 17
Memorial Union remodeling	Obligated	\$2,085,000	\$2,085,000	\$2,085,000	FY 18
Memorial Union remodeling not in 09K1K scope, seat renovations, and equipment purchases	Planned	\$2,865,145	\$2,865,145	\$2,865,145	FY 17
UHS reduction of balances to cover operating deficit	Planned	\$1,284,900	\$1,284,900	\$1,284,900	FY 17
Housing major repairs, maintenance and capital equipment	Planned	\$5,143,382	\$16,891,100	\$16,891,100	FY 17

Total	\$103,535,084
Obligated	\$66,314,434
Planned	\$37,220,649

### **Designated Funds**

#### **Major Balance Grouping**

#### **FY16 Designated Balance**

Student segregated fees designated per Board policy	\$8,659,272
Student Health Insurance Program balances maintained for estimated claims in process	\$3,624,737
Totals	\$12,284,009

### **Reserves**

#### **Major Balance Grouping**

#### **FY16 Reserves Balance**

Totals	\$0

### **Undocumented Funds**

#### **Major Balance Grouping**

#### **FY16 Undocumented Balance**

Totals	\$0

## Report on Other Unrestricted Program Revenue Balance in Excess of 12% of Fiscal Year Expenditures

**UW-Madison**

**Fiscal Year: 2016**

Total Balance	\$42,503,665	25.0%
Obligated		\$39,049,431
Planned		\$0
<i>subtotal: Obligated and Planned</i>		<i>\$39,049,431</i>
Designated	\$3,454,234	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### Obligated and Planned Funds

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
FY17 Debt Service, Fund 123	Obligated	\$27,406,074	\$27,406,074	\$27,406,074	FY17
Wisconsin State Laboratory of Hygiene (WSLH)	Obligated	\$10,372,661	The WSLH is an attached entity under state law.	The WSLH is an attached entity under state law.	The WSLH is an attached entity under state law.
Wisconsin Veterinary Diagnostic Laboratory (WVDL)	Obligated	\$1,270,696	The WVDL is an attached entity under state law.	The WVDL is an attached entity under state law.	The WVDL is an attached entity under state law.

Total	\$39,049,431
Obligated	\$39,049,431
Planned	\$0

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Other Funds received from State Agencies for programs relating to Cancer Research, Physician Loan Assistance and Urban Land Economic Research held for purposes related to their original funding intent.	\$720,634
Non-Credit Extension unplanned balance catergorized as designated per UW System definitions.	\$2,733,600
Totals	\$3,454,234

**Reserves**

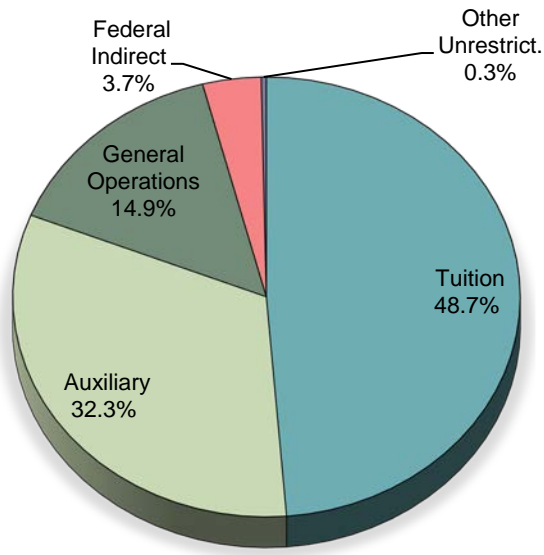
Major Balance Grouping	FY16 Reserves Balance
Totals	\$0

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

# UW-Milwaukee FY 2016 PR Balances

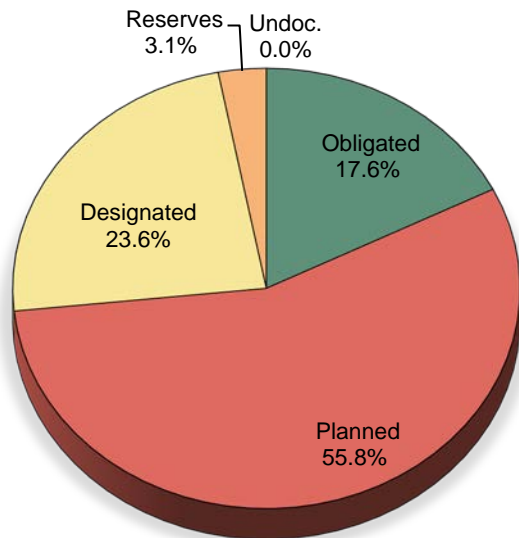
## FY16 PR Balances by Category



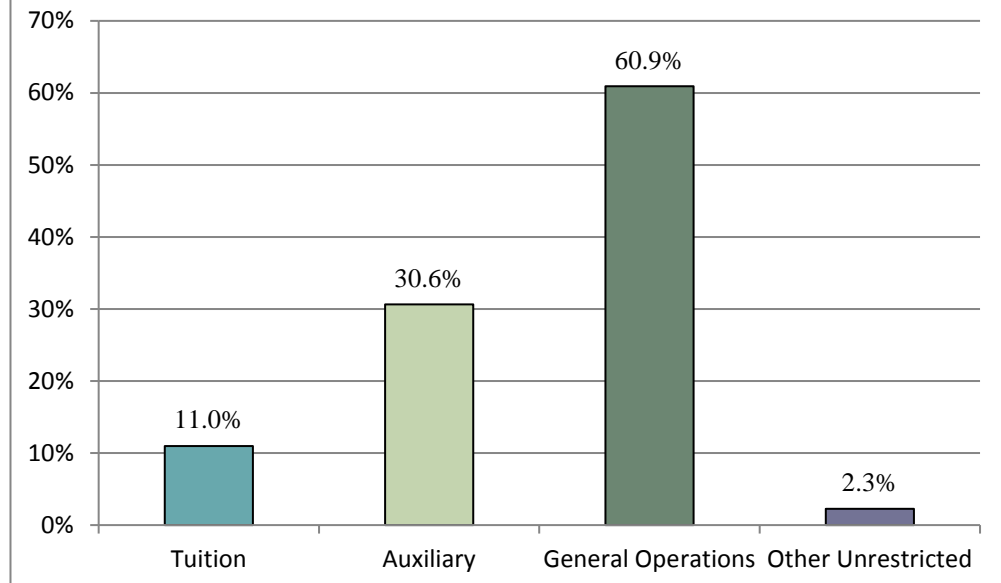
## PR Balances Highlights

- No reports were required for Tuition and Other Unrestricted funds, where balances were less than 12% of expenditures
- 97% of unrestricted balances are Obligated, Planned, or Designated
- Reserves for General Operations are greater than 12% of expenditures for the fund group

## FY16 PR Balances by Commitment Level



## Balance as a Percentage of Expenditures





**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW-Milwaukee**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	7,371,303	28,364,705	4,183,316	0	0	39,919,323
Auxiliary	4,632,174	10,099,902	11,748,392	0	0	26,480,468
General Operations	327,605	6,069,926	3,306,543	2,500,000	0	12,204,074
Federal Indirect	2,068,827	987,324	0	0	0	3,056,151
Other Unrestricted	0	172,584	93,593	0	0	266,177
<b>Total</b>	<b>14,399,908</b> 17.6%	<b>45,694,441</b> 55.8%	<b>19,331,844</b> 23.6%	<b>2,500,000</b> 3.1%	<b>0</b> 0.0%	<b>81,926,193</b> 100.0%



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	34,635,899	16,855,091	7,343,707	2,702,361	61,537,058	3,578,166	65,115,224
FY2015-16	39,919,323	26,480,468	12,204,074	266,177	78,870,042	3,056,151	81,926,193
Change	5,283,424 15.3%	9,625,377 57.1%	4,860,367 66.2%	-2,436,184 -90.2%	17,332,984 28.2%	-522,015 -14.6%	16,810,969 25.8%
<b>Total Expenses</b>							
FY2014-15	380,994,017	88,542,169	22,515,565	11,260,980	503,312,731	11,233,721	514,546,452
FY2015-16	363,799,255	86,423,448	20,031,179	11,773,854	482,027,736	9,425,377	491,453,113
Change	-17,194,762	-2,118,721	-2,484,386	512,874	-21,284,995	-1,808,344	-23,093,339
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	9.1%	19.0%	32.6%	24.0%			
FY2015-16	11.0%	30.6%	60.9%	2.3%			

## Report on Auxiliary Operations Balance (Funds 128 and 228) in Excess of 12% of Fiscal Year Expenditures

**UW-Milwaukee**

**Fiscal Year: 2016**

Total Balance	\$26,480,468	30.6%
Obligated		\$4,632,174
Planned		\$10,099,902
<i>subtotal: Obligated and Planned</i>		\$14,732,076
Designated	\$11,748,392	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### Obligated and Planned Funds

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Childrens Learning Center - Debt Service	Obligated	\$631,347	\$631,347	\$631,347	FY 16/17
Childrens Learning Center - Debt Service	Planned	\$1,870,233	\$1,870,233	\$1,870,233	19/20
Open Encumbrances - Outstanding Purchase Orders	Obligated	\$1,223,512	\$1,223,512	\$1,223,512	FY 16/17
Integrated Shared Services Implentation	Planned	\$500,000	\$500,000	\$500,000	17/18
Debt Service - Student Affairs	Obligated	\$2,777,315	\$2,777,315	\$2,777,315	FY 16/17
Debt Service (Additional Years) - Sudent Affairs	Planned	\$7,625,326	\$7,625,326	\$7,625,326	19/20
Center for International Education recruitment ( No Base Funding )	Planned	\$104,343	\$104,343	\$104,343	FY 16/17

Total	\$14,732,076
Obligated	\$4,632,174
Planned	\$10,099,902

**Designated Funds****Major Balance Grouping****FY16 Designated  
Balance**

Student Seg Fees for Parking	\$1,001,668
Interest Collected ,Payment Plan Fees and other Miscellaneous Administrative Receipts	\$1,886,000
Theatre Dept Annual Trip (128 Funds) NY	\$11,121
Art & Design Supplies to be purchase for continuing semester	\$16,611
Art & Design Licensing Lynda	\$16,470
Film Department Non-Digital Processing Run out	\$15,536
Student special course fees which will be used for the support of instruction as previously campus approved.	\$246,271
Student Affairs - Aux Operations Student Fees - (Ex: Athletic Practice Arena, New Union, Parking Infrastructure)	\$8,529,322
Special Course Fees	\$25,393
Totals	\$11,748,392

**Reserves****Major Balance Grouping****FY16 Reserves  
Balance**

Totals	\$0

**Undocumented Funds****Major Balance Grouping****FY16  
Undocumented  
Balance**

Totals	\$0

## Report on General Operations Balance (Fund 136) in Excess of 12% of Fiscal Year Expenditures

**UW-Milwaukee**

**Fiscal Year: 2016**

Total Balance	\$12,204,074	60.9%
Obligated		\$327,605
Planned		\$6,069,926
<i>subtotal: Obligated and Planned</i>		<i>\$6,397,531</i>
Designated	\$3,306,543	
Reserves	\$2,500,000	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### Obligated and Planned Funds

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Research CyberInfrastructure - No Base Funding	Planned	\$23,591	\$23,591	\$23,591	FY 16/17
Center for Excellence Teaching & Learning - No Base Funding	Planned	\$26,400	\$26,400	\$26,400	FY 16/17
Student Accessibility Center - No Base Funding	Planned	\$42,455	\$42,455	\$42,455	FY 16/17
TRIO/Precollege programs - No Base Funding	Planned	\$53,811	\$53,811	\$53,811	FY 16/17
Projected AOC deficit	Planned	\$35,435	\$35,435	\$35,435	FY 16/17
Dean's Scholarships	Obligated	\$212,250	\$212,250	\$212,250	FY 16/17
Dance Department Scholarships	Planned	\$25,000	\$25,000	\$25,000	FY 16/17
Research Computing Salaries ( No Base Funding )	Obligated	\$98,246	\$98,246	\$98,246	FY 16/17
Library Research Commons	Planned	\$300,000	\$300,000	\$300,000	FY 16/17
Nursing Signed Service Contracts ( No Base )	Obligated	\$17,109	\$17,109	\$17,109	FY 16/17
Kenilworth Housing Financing and Debt Service	Planned	\$4,500,000	\$4,500,000	\$4,500,000	FY17-FY21
Funds designated for Northwest Quad Building to pay for non base funded building operating expense	Planned	\$1,063,234	\$1,063,234	\$1,063,234	FY 16/17

Total	\$6,397,531
Obligated	\$327,605
Planned	\$6,069,926

**Designated Funds****Major Balance Grouping****FY16 Designated  
Balance**

Business School SAP capital computer replacement	\$404,000
Office of Charter Schools - operating receipts to be returned to Charter Schools	\$36,522
Minor updates (painting, signage, etc.) for labs in Engineering. Facilities doing the work over summer 2016, but billing not complete yet.	\$20,000
Music Department Performances, Camps, Trip (136 Funds)	\$27,290
Art & Design Dept First Yr Prog, Ceramics, Print, etc (136 Funds)	\$107,512
Office of Research User Fees/Rental Fees	\$32,112
User Fees- Network: Ongoing network (wireless backbone, switches) replacement	\$800,000
Tax Program support including scholarships & research	\$431,000
Executive Programs Reserve for program fluctuations	\$528,927
Student Succss Center Orientation Program	\$365,000
Scholarships for Students in Financial Need	\$360,000
Registrar Fees	\$55,623
Library User Fees/Fines	\$138,557

Totals	\$3,306,543
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**Reserves****Major Balance Grouping****FY16 Reserves  
Balance**

Campus Wide Reserve's for Enrollment Revenue Declines	\$2,500,000
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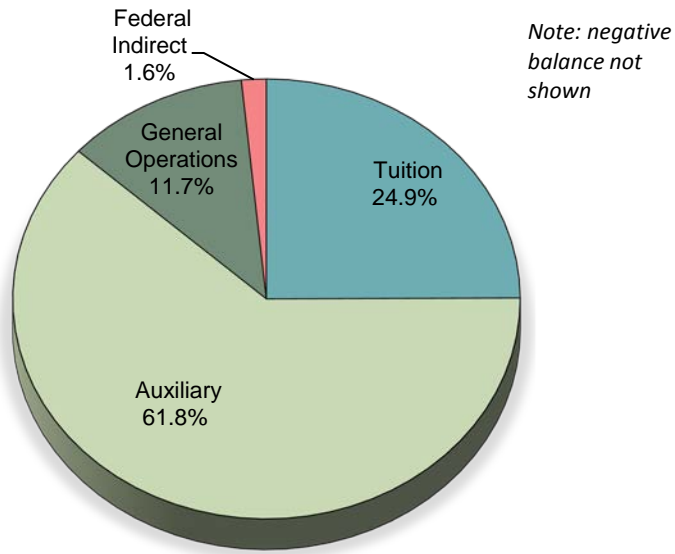
Totals	\$2,500,000
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**Undocumented Funds****Major Balance Grouping****FY16  
Undocumented  
Balance**

Totals	\$0

# UW-Eau Claire FY 2016 PR Balances

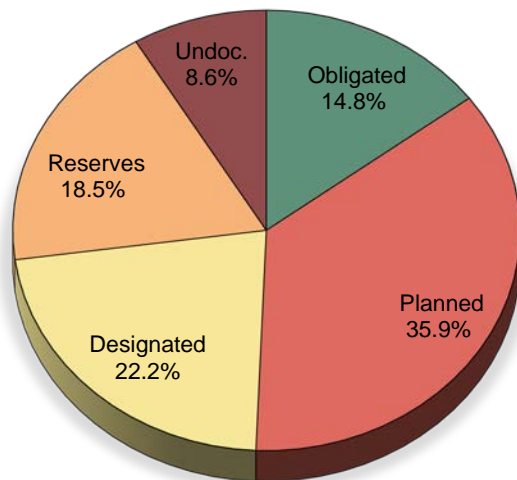
## FY16 PR Balances by Category



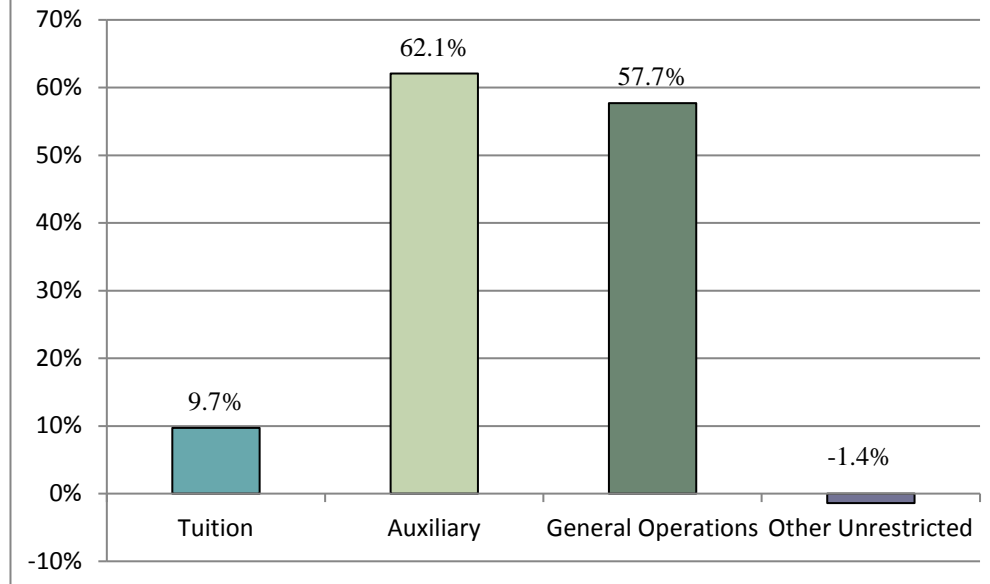
## PR Balances Highlights

- No reports were required for Tuition and Other Unrestricted funds, where balances were less than 12% of expenditures
- 73% of unrestricted balances are Obligated, Planned or Designated
- Reserves and Undocumented for General Operations are greater than 12% of expenditures

## FY16 PR Balances by Commitment Level



## Balance as a Percentage of Expenditures



**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW-Eau Claire**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	101,536	2,114,589	546,937	5,531,620	2,447,540	10,742,222
Auxiliary	6,079,619	10,140,527	7,881,877	2,373,975	139,620	26,615,618
General Operations	161,217	2,567,892	1,122,600	135,000	1,055,362	5,042,071
Federal Indirect	3,169	616,739	0	0	60,233	680,141
Other Unrestricted	0	0	0	(71,111)	0	(71,111)
<b>Total</b>	<b>6,345,541</b> 14.8%	<b>15,439,747</b> 35.9%	<b>9,551,414</b> 22.2%	<b>7,969,484</b> 18.5%	<b>3,702,755</b> 8.6%	<b>43,008,941</b> 100.0%



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	10,321,824	16,902,566	6,147,443	4,653,889	38,025,722	1,219,583	39,245,305
FY2015-16	10,742,222	26,615,618	5,042,071	-71,111	42,328,800	680,141	43,008,941
Change	420,398 4.1%	9,713,052 57.5%	-1,105,372 -18.0%	-4,725,000 -101.5%	4,303,078 11.3%	-539,442 -44.2%	3,763,636 9.6%
<b>Total Expenses</b>							
FY2014-15	120,320,853	36,929,928	7,994,595	5,260,475	170,505,851	625,013	171,130,864
FY2015-16	110,632,392	42,876,402	8,738,747	5,193,541	167,441,082	741,982	168,183,064
Change	-9,688,461	5,946,474	744,152	-66,934	-3,064,769	116,969	-2,947,800
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	8.6%	45.8%	76.9%	88.5%			
FY2015-16	9.7%	62.1%	57.7%	-1.4%			

## Report on Auxiliary Operations Balance (Funds 128 and 228) in Excess of 12% of Fiscal Year Expenditures

### UW-Eau Claire Fiscal Year: 2016

Total Balance	\$26,615,618	62.1%
Obligated		\$6,079,619
Planned		\$10,140,527
<i>subtotal: Obligated and Planned</i>		<i>\$16,220,146</i>
Designated	\$7,881,877	
Reserves	\$2,373,975	
Undocumented Funds	\$139,620	
Remaining Balance	\$0	

### Obligated and Planned Funds

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Res Halls - New Dorm Enumerated Project cash commitment	Obligated	\$1,053,640	\$1,053,640	\$1,053,640	FY17
Athletics - Encumbrance for services/supplies	Obligated	\$54,080	\$54,080	\$54,080	FY17
Parking - Encumbrance for services/supplies	Obligated	\$124,000	\$124,000	\$124,000	FY17
Parking - Debt Service FY17	Obligated	\$65,930	\$65,930	\$65,930	FY17
Residence Halls - Encumbrance for services/supplies	Obligated	\$33,007	\$33,007	\$33,007	FY17
Residence Halls - Debt Service FY17	Obligated	\$1,344,681	\$1,344,681	\$1,344,681	FY17
University Centers - Debt Service FY17	Obligated	\$2,966,596	\$2,966,596	\$2,966,596	FY17
Food Service - Encumbrance for services/supplies	Obligated	\$14,874	\$14,874	\$14,874	FY17
Food Service - Debt Service FY17	Obligated	\$233,083	\$233,083	\$233,083	FY17
Recreation - Debt Service FY17	Obligated	\$34,116	\$34,116	\$34,116	FY17
Organized Activities - Encumbrance for services/supplies	Obligated	\$6,522	\$6,522	\$6,522	FY17
Central Utility Fund - Debt Service FY17	Obligated	\$149,089	\$149,089	\$149,089	FY17
Residence Halls cash commitment for renovations to Towers & Chiller Project	Planned	\$1,440,000	\$2,006,114	\$2,006,114	FY18
Recreation Facility Project changed due to new land donation along Memonomie Street (formerly Crest Wellness Project)	Planned	\$925,000	\$925,000	\$925,000	FY18
Interest earnings on auxiliary operations used to fund portions of strategic planner	Planned	\$25,800	\$25,800	\$25,800	FY17-FY19



Bursar's Office - salaries and expenses consistently exceed annual revenue	Planned	\$80,889	\$80,889	\$80,889	FY17-FY19
Alcohol Counseling Program	Planned	\$12,723	\$12,723	\$12,723	FY17-FY19
International Education Study Abroad	Planned	\$30,008	\$30,008	\$30,008	FY17-FY19
Experiential Leadership	Planned	\$799	\$799	\$799	FY17-FY19
Facilities Management Temporary University Staff and Student Salaries exceeding sales credits.	Planned	\$15,165	\$15,165	\$15,165	FY17-FY19
Parking - Planned operational decrease in balance for the Hibbard Lot rebuild in FY19.	Planned	\$704,995	\$704,995	\$704,995	FY19
Residence Halls - Planned operational decrease in balance for new dorm construction, Towers renovations, chiller project along with planned FY16 expenses to be expended in FY17 for furniture for Sutherland, access points, card readers, switches, and cameras.	Planned	\$4,930,210	\$4,930,210	\$4,930,210	FY17-FY19
University Centers - Planned operational decrease in balance due to Phase 1 upgrades to Zorn video, curtain, rigging replacement.	Planned	\$24,775	\$24,775	\$24,775	FY18
University Printing Services - Planned operational decrease in balance from purchase of equipment and cost of moving to new location on campus.	Planned	\$276,062	\$276,062	\$276,062	FY17-FY19
Food Service - Planned operational deficit due to reduction in students on meal plans in FY18 due to dorm renovations and Hilltop carpet replacement expense.	Planned	\$400,508	\$400,508	\$400,508	FY18
Recreation - Planned operational decrease in balance due to equipment replacement and maintenance.	Planned	\$126,586	\$126,586	\$126,586	FY18-FY19
Textbook Rental - Planned operational decrease in balance due to reduction of fees by \$20 annually in FY17 and an additional \$5 reduction annually in FY18.	Planned	\$526,873	\$526,873	\$526,873	FY17-FY19
Athletics/Recreation Facilities - Planned operational decrease in balance for painting Olson auditorium.	Planned	\$70,000	\$70,000	\$70,000	FY17
Intramurals - Planned operational decrease in balance for the lighting of the Olson Tennis courts.	Planned	\$41,644	\$41,644	\$41,644	FY19
Auxiliary Chargeback - Planned operational decrease in balance to cover the University portion of Priory lease (\$11,000/month).	Planned	\$249,316	\$249,316	\$249,316	FY17-FY18
Municipal Services reduction of segregated fee	Planned	\$81,174	\$81,174	\$81,174	FY17-FY19
Student Office of Sustainability - Solar Garden	Planned	\$178,000	\$178,000	\$178,000	FY17

Total  
Obligated  
Planned

\$16,220,146
\$6,079,619
\$10,140,527

**Designated Funds****Major Balance Grouping****FY16 Designated  
Balance**

Davies Center Construction Segregated Fee Balance	\$3,002,000
International Education - Study Abroad	\$340,236
College of Business - HCAD Exam Fees	\$4,670
Segregated Fee Balance	\$3,306,751
Textbook Rental	\$1,228,220

Totals	\$7,881,877
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**Reserves****Major Balance Grouping****FY16 Reserves  
Balance**

Athletics Reserve	\$75,371
Parking Reserve	\$76,200
Res Halls Reserve	\$506,600
University Centers Reserve	\$796,200
Food Service Reserve	\$300,000
Recreation Reserve	\$400,000
Children's Nature Academy Reserve	\$17,731
Student Health Services Reserve	\$167,874
Counseling Reserve	\$17,364
Intramurals Reserve	\$16,635

Totals	\$2,373,975
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**Undocumented Funds****Major Balance Grouping****FY16  
Undocumented  
Balance**

University Printing Services	\$38,810
Textbook Rental	\$100,810

Totals	\$139,620
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## **Report on General Operations Balance (Fund 136) in Excess of 12% of Fiscal Year Expenditures**

**UW-Eau Claire**  
**Fiscal Year: 2016**

Total Balance	\$5,042,071	57.7%
Obligated		\$161,217
Planned		\$2,567,892
<i>subtotal: Obligated and Planned</i>		\$2,729,109
Designated	\$1,122,600	
Reserves	\$135,000	
Undocumented Funds	\$1,055,362	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Unclaimed student refunds from stale dated checks	Obligated	\$95,466	\$95,466	\$95,466	
Clinics & Camps - Encumbrances	Obligated	\$2,596	\$2,596	\$2,596	FY17
Summer Session Distance Education - Encumbrances	Obligated	\$20,000	\$20,000	\$20,000	FY17
Diploma/Data Request - Encumbrances	Obligated	\$40,000	\$40,000	\$40,000	FY17
Accelerated Nursing Program - Encumbrances	Obligated	\$1,850	\$1,850	\$1,850	FY17
Special Course Fee - Encumbrances	Obligated	\$1,305	\$1,305	\$1,305	FY17
Police - Planned deficit spending	Planned	\$129,153	\$129,153	\$129,153	FY17-18
Sport Camps	Planned	\$91	\$91	\$91	FY17
Minority programs	Planned	\$114,870	\$114,870	\$114,870	FY17
Summer Session Distance Education	Planned	\$17,000	\$17,000	\$17,000	FY17-18
Center for Excellence in Teaching and Learning (CETL) Online Course Development	Planned	\$3,025	\$3,025	\$3,025	FY18
Office of Research and Sponsored Prgrams Research Boards	Planned	\$500	\$500	\$500	FY18
Human Development Center Referral Service	Planned	\$11,250	\$11,250	\$11,250	FY17-19
Regional Placement Tests	Planned	\$1,791	\$1,791	\$1,791	FY17-19
Computer Based Testing Services	Planned	\$26,388	\$26,388	\$26,388	FY17-18
Blugold CareerLink	Planned	\$18,693	\$18,693	\$18,693	FY17-18
Business Intern Supervision	Planned	\$35,687	\$35,687	\$35,687	FY17-18

Honors Program	Planned	\$338	\$338	\$338	FY17
Geology Field Vehicles	Planned	\$104,950	\$104,950	\$104,950	FY18
Marching Band Activities	Planned	\$22,693	\$22,693	\$22,693	FY18
Material Science	Planned	\$29,984	\$29,984	\$29,984	FY17-19
Remedial Education	Planned	\$25,000	\$25,000	\$25,000	FY17
College of Arts & Science Programs including collaborative language program, art travel experiences, chemistry lab, english portfolio fees, choral, jazz festival, opera workshops, applied music, planetarium and campus autism program.	Planned	\$42,695	\$42,695	\$42,695	FY17-19
College of Business - Student Professional Development	Planned	\$106,811	\$106,811	\$106,811	FY17-18
College of Business - Remodeling Projects	Planned	\$300,000	\$300,000	\$300,000	FY17-18
College of Business - MBA Consortium Instruction	Planned	\$154,567	\$154,567	\$154,567	FY17-19
College of Business - MBA Consortium Management/Marketing	Planned	\$164,399	\$164,399	\$164,399	FY17-19
College of Business - Business Alliance Admin/Marketing	Planned	\$98,795	\$98,795	\$98,795	FY17-19
College of Business - Business Alliance Instruction	Planned	\$121,178	\$121,178	\$121,178	FY17-19
College of Business - Instruction Initiatives	Planned	\$46,600	\$46,600	\$46,600	FY17-19
College of Business programs including Business Administration Certification Online, Business Communication seminar, Information Systems seminar and maintenance on risograph (high-speed digital printing system).	Planned	\$40,814	\$40,814	\$40,814	FY17-19
College of Business Entrepreneur Program and Summer Research Program	Planned	\$552,613	\$552,613	\$552,613	FY17-19
College of Education and Human Sciences programs including Masters of Social Work, kinesiology community fitness, physical education home school program, physical activity and recreation for individuals with disabilities (PRIDE), speech and hearing clinic, communication sciences disorders professional seminars, special education LEAP clinic (community-based summer program addressing academic and behavioral needs).	Planned	\$44,750	\$44,750	\$44,750	FY17-19
College of Nursing & Health Sciences - Nursing Application Fee	Planned	\$10,894	\$10,894	\$10,894	FY17
College of Nursing & Health Sciences - Collaborative Nursing	Planned	\$101,651	\$101,651	\$101,651	FY17-18
Library Services including replacement materials and printing costs	Planned	\$13,354	\$13,354	\$13,354	FY17-18
Learning & Technology Services including plotter support, internet access fee, software distribution and computers.	Planned	\$140,882	\$140,882	\$140,882	FY17-19
Facilities - Classroom Furniture Replacement	Planned	\$2,400	\$2,400	\$2,400	FY17-19
Viennese Ball	Planned	\$29,000	\$29,000	\$29,000	FY17-19

New Student Orientation	Planned	\$24,171	\$24,171	\$24,171	FY17
Special Course Fee	Planned	\$30,904	\$30,904	\$30,904	FY17-19

Total	\$2,729,109
Obligated	\$161,217
Planned	\$2,567,892

### **Designated Funds**

Major Balance Grouping	FY16 Designated Balance
MBA Consortium	\$462,909
Business Alliance	\$457,518
Sports Camps	\$94,009
Remedial Education	\$23,082
Special Course Fees	\$85,083
Totals	\$1,122,600

### **Reserves**

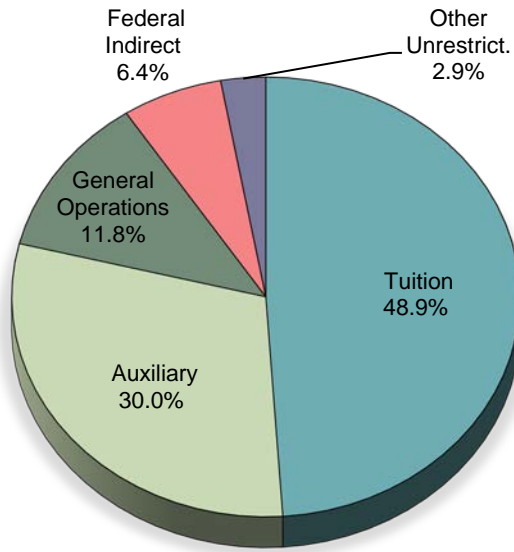
Major Balance Grouping	FY16 Reserves Balance
MBA Consortium Reserve	\$135,000
Totals	\$135,000

### **Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
MBA Consortium Instruction	\$69,545
MBA Consortium Marketing/Management	\$355,537
Business Alliance Admin/Marketing	\$39,837
Business Alliance Instruction	\$66,545
COB Instruction Initiatives	\$51,617
Master of Social Work	\$103,398
LTS Software Distribution	\$368,882
Totals	\$1,055,362

# UW-Green Bay FY 2016 PR Balances

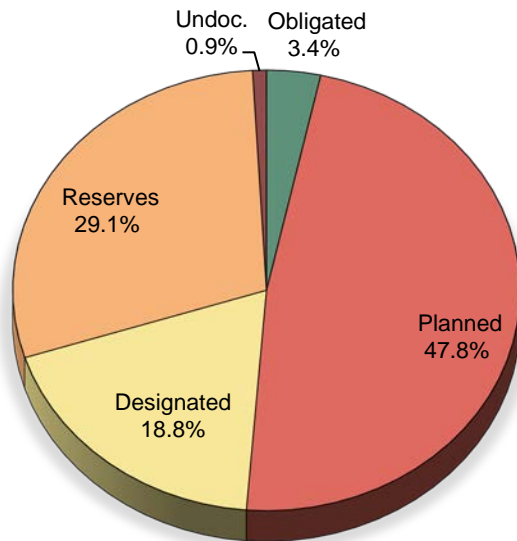
## FY16 PR Balances by Category



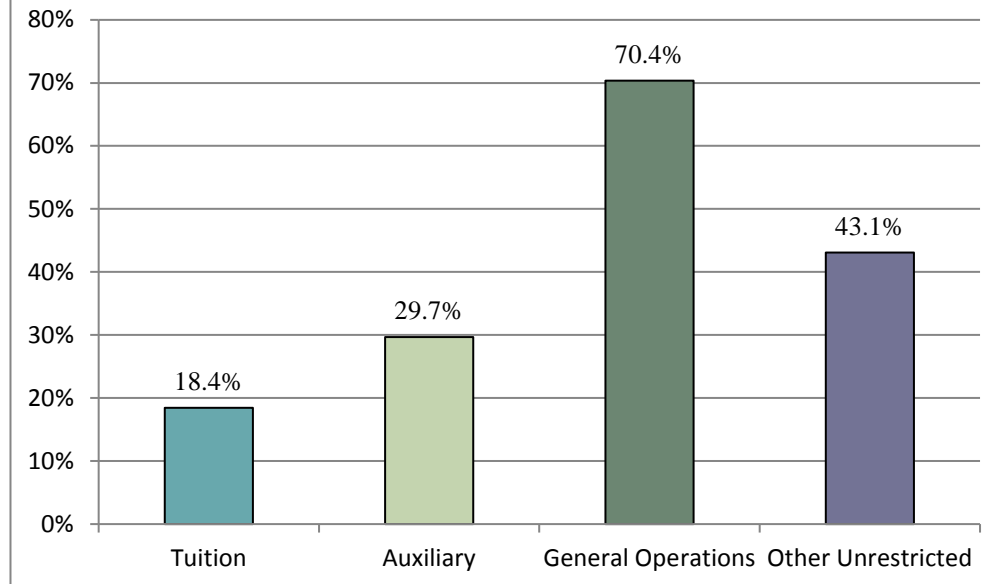
## PR Balances Highlights

- Auxiliary balances decreased \$1.1 million (15.2%)
- General Operations balances decreased \$354 thousand (12.6%)
- Tuition balances increased \$1.5M (17.8%) primarily as a result of funding transferred from Systemwide late in the fiscal year

## FY16 PR Balances by Commitment Level



## Balance as a Percentage of Expenditures



**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW-Green Bay**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	37,215	6,953,690	0	3,149,000	0	10,139,905
Auxiliary	210,029	1,980,848	1,925,312	2,092,167	0	6,208,356
General Operations	464,976	79,077	1,561,553	348,854	0	2,454,460
Federal Indirect	0	772,169	0	373,407	182,147	1,327,723
Other Unrestricted	0	125,000	406,959	60,000	0	591,959
<b>Total</b>	<b>712,220</b> 3.4%	<b>9,910,784</b> 47.8%	<b>3,893,824</b> 18.8%	<b>6,023,428</b> 29.1%	<b>182,147</b> 0.9%	<b>20,722,403</b> 100.0%



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	8,608,742	7,318,451	2,808,206	571,094	19,306,493	1,290,446	20,596,939
FY2015-16	10,139,906	6,208,356	2,454,460	591,959	19,394,681	1,327,722	20,722,403
Change	1,531,164 17.8%	-1,110,095 -15.2%	-353,746 -12.6%	20,865 3.7%	88,188 0.5%	37,276 2.9%	125,464 0.6%
<b>Total Expenses</b>							
FY2014-15	56,394,572	18,542,488	4,047,747	1,500,200	80,485,007	529,799	81,014,806
FY2015-16	54,958,902	20,921,665	3,488,537	1,373,908	80,743,012	264,167	81,007,179
Change	-1,435,670	2,379,177	-559,210	-126,292	258,005	-265,632	-7,627
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	15.3%	39.5%	69.4%	38.1%			
FY2015-16	18.4%	29.7%	70.4%	43.1%			

# **Report on Tuition Balance (Funds 131 and 189) in Excess of 12% of Fiscal Year Expenditures**

**UW-Green Bay**  
**Fiscal Year: 2016**

Total Balance	\$10,139,905	18.4%
Obligated		\$37,215
Planned		\$6,953,690
<i>subtotal: Obligated and Planned</i>		<i>\$6,990,905</i>
Designated	\$0	
Reserves	\$3,149,000	
Undocumented Funds	\$0	
Remaining Balance	\$0	

## **Obligated and Planned Funds**

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Bridge Funding for Enrollment Shortfall	Planned	\$4,010,000	\$5,000,000	\$5,000,000	FY17/FY18
Need-Based Financial Aid	Planned	\$735,500	\$735,500	\$735,500	FY17/FY18
Student Success Initiative Block Grants to Deans	Planned	\$600,000	\$600,000	\$600,000	FY17
Student Success Center implementation	Planned	\$500,000	\$500,000	\$500,000	FY17
Professional Development-Student Success initiatives	Planned	\$300,000	\$300,000	\$300,000	FY17
Diversity Initiatives	Planned	\$200,000	\$200,000	\$200,000	FY17
Early Alert/Student Retention Initiatives	Planned	\$199,600	\$199,600	\$199,600	FY17
Grant Writer - two year start-up costs	Planned	\$170,000	\$170,000	\$170,000	FY17/FY18
Common Systems Unfunded Portion	Planned	\$128,985	\$128,985	\$128,985	FY17
Disability Services	Planned	\$50,000	\$50,000	\$50,000	FY17
Diversity/Inclusivity Project Appointment/Mentor Program	Planned	\$42,105	\$42,105	\$42,105	FY17
Engineering Technology Grant	Obligated	\$37,215	\$37,215	\$37,215	FY17
Sustainability Committee	Planned	\$17,500	\$17,500	\$17,500	FY17

Total	\$6,990,905
Obligated	\$37,215
Planned	\$6,953,690



**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Totals	\$0

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
Reserves for enrollment/revenue declines	\$3,149,000
Totals	\$3,149,000

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

## **Report on Auxiliary Operations Balance (Funds 128 and 228) in Excess of 12% of Fiscal Year Expenditures**

### **UW-Green Bay**

**Fiscal Year: 2016**

Total Balance	\$6,208,356	29.7%
Obligated		\$210,029
Planned		\$1,980,848
<i>subtotal: Obligated and Planned</i>		<i>\$2,190,877</i>
Designated	\$1,925,312	
Reserves	\$2,092,167	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Bridge Funding for budget reduction/enrollment shortfall	Planned	\$1,000,000	\$1,000,000	\$1,000,000	FY17, FY18
Fleet Vehicle Replacement	Planned	\$225,000	\$225,000	\$225,000	FY17-20
Residence Life Parking Lot Reconstruction	Obligated	\$210,029	\$210,029	\$210,029	FY17
Weidner Center/Studio Arts Parking Lot Replacement	Planned	\$170,978	\$1,800,000	\$1,800,000	FY22
Public Safety/Security Operations	Planned	\$305,370	\$305,370	\$305,370	FY17-22
Res Life Emergency Phones/Basement Remodels/Lights/Locks	Planned	\$149,500	\$149,500	\$149,500	FY17
Public Safety Squads/Interview Rm Camera/Telephone Logger	Planned	\$105,000	\$105,000	\$105,000	FY17, FY19
Golf Course Greens Mower	Planned	\$25,000	\$25,000	\$25,000	FY17

Total	\$2,190,877
Obligated	\$210,029
Planned	\$1,980,848

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Segregated Fee Funded Operations	\$1,670,829
International Education/Study Abroad	\$221,321
Course Fees	\$33,162
Totals	\$1,925,312

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
Reserves for revenue declines	\$2,092,167
Totals	\$2,092,167

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

**Report on General Operations Balance (Fund 136) in Excess of 12% of Fiscal Year Expenditures**

**UW-Green Bay**

**Fiscal Year: 2016**

Total Balance	\$2,454,460	70.4%
Obligated		\$464,976
Planned		\$79,077
<i>subtotal: Obligated and Planned</i>		<i>\$544,053</i>
Designated	\$1,561,553	
Reserves	\$348,854	
Undocumented Funds	\$0	
Remaining Balance	\$0	

**Obligated and Planned Funds**

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Soccer/Softball Complex	Obligated	\$450,851	\$598,914	\$598,914	FY17
Mail Truck (400400)	Planned	\$40,000	\$40,000	\$40,000	FY18
Bridge Funding for budget reduction/enrollment shortfall	Planned	\$39,077	\$1,000,000	\$1,000,000	FY17/FY18
Course Leaf Software Maintenance	Obligated	\$14,125	\$14,125	\$14,125	FY17

Total	\$544,053
Obligated	\$464,976
Planned	\$79,077

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Distance Education Fees	\$779,095
User Fees	\$287,351
Conferences/Workshop Camps	\$62,772
Service Centers	\$105,746
Remedial Education	\$47,688
Scholarships	\$24,436
National Nursing Marketing	\$197,485
Dietetic Internship Program	\$56,980
Totals	\$1,561,553

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
Reserves for revenue declines	\$348,854
Totals	\$348,854

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

## **Report on Other Unrestricted Program Revenue Balance in Excess of 12% of Fiscal Year Expenditures**

### **UW-Green Bay Fiscal Year: 2016**

Total Balance	\$591,959	43.1%
Obligated		\$0
Planned		\$125,000
<i>subtotal: Obligated and Planned</i>		<i>\$125,000</i>
Designated	\$406,959	
Reserves	\$60,000	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Summer Camps	Planned	\$125,000	\$125,000	\$125,000	FY17

Total	\$125,000
Obligated	\$0
Planned	\$125,000

### **Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Non-Credit Outreach Programs	\$403,223
Scholarships	\$3,736
Totals	\$406,959

**Reserves**

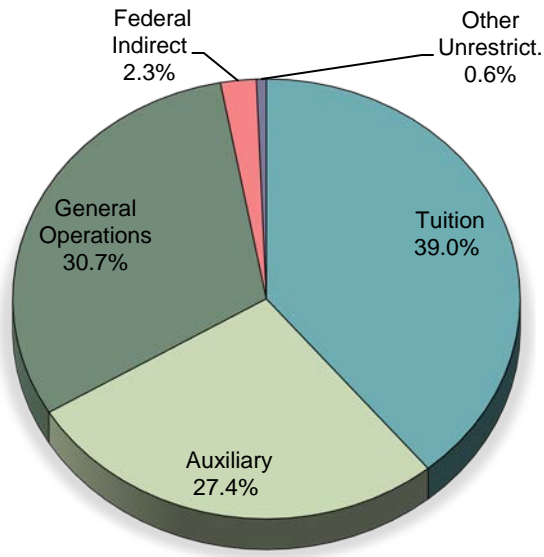
Major Balance Grouping	FY16 Reserves Balance
Reserves for revenue declines	\$60,000
Totals	\$60,000

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

# UW-La Crosse FY 2016 PR Balances

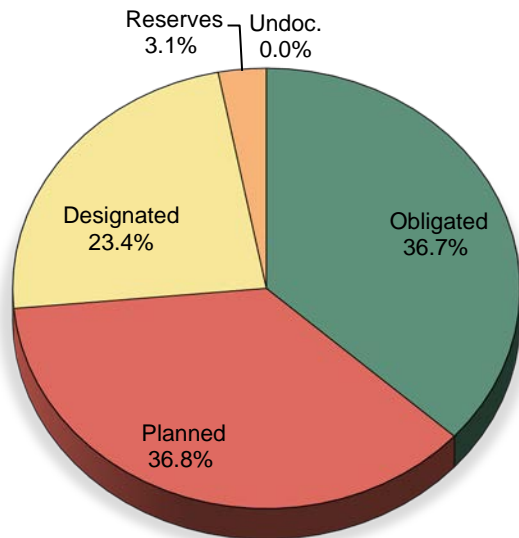
**FY16 PR Balances by Category**



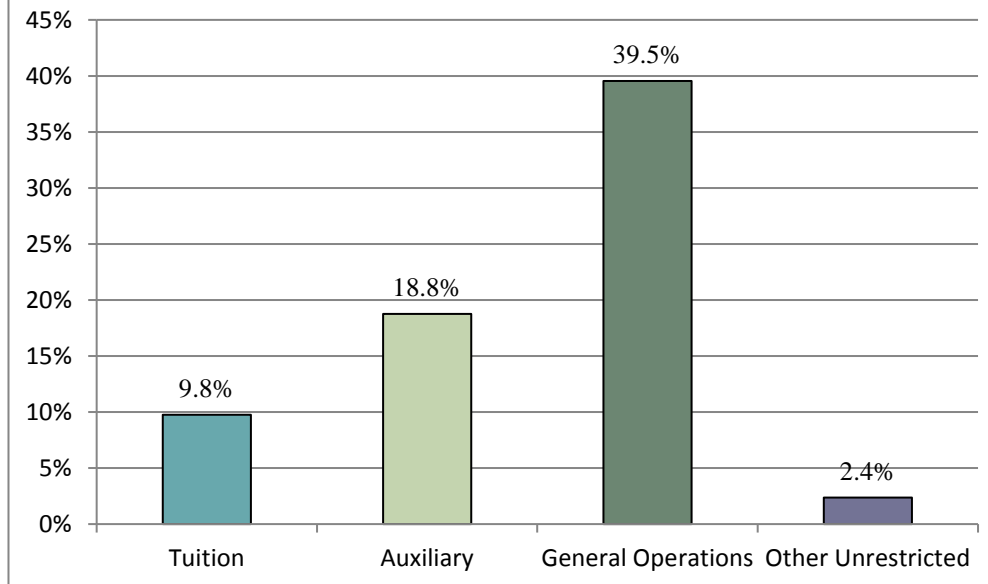
**PR Balances Highlights**

- Total unrestricted balances decreased by nearly \$32 million largely due to two major projects - renovation of Wittich Hall (future home of the College of Business Administration) and the beginning design stages for a new Fieldhouse.
- 97% of balances are either obligated, planned or designated.
- No reports were required for Tuition and Other Unrestricted funds, where the balances were less than 12% of expenditures

**FY16 PR Balances by Commitment Level**



**Balance as a Percentage of Expenditures**





**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW-La Crosse**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	2,807,446	3,548,357	5,136,288	490,481	0	11,982,572
Auxiliary	1,359,695	5,539,654	1,510,173	0	0	8,409,522
General Operations	6,961,898	1,841,998	468,696	167,000	0	9,439,592
Federal Indirect	152,314	266,459	0	280,751	0	699,524
Other Unrestricted	0	117,008	76,245	0	0	193,253
<b>Total</b>	<b>11,281,353</b> 36.7%	<b>11,313,476</b> 36.8%	<b>7,191,402</b> 23.4%	<b>938,232</b> 3.1%	<b>0</b> 0.0%	<b>30,724,463</b> 100.0%



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	21,837,143	18,446,576	21,197,135	276,609	61,757,463	721,218	62,478,681
FY2015-16	11,982,572	8,409,522	9,439,592	193,253	30,024,939	699,524	30,724,463
Change	-9,854,571 -45.1%	-10,037,054 -54.4%	-11,757,543 -55.5%	-83,356 -30.1%	-31,732,524 -51.4%	-21,694 -3.0%	-31,754,218 -50.8%
<b>Total Expenses</b>							
FY2014-15	111,818,139	45,422,972	16,586,330	7,195,640	181,023,081	412,370	181,435,451
FY2015-16	122,800,198	44,830,972	23,869,114	8,163,994	199,664,278	400,553	200,064,831
Change	10,982,059	-592,000	7,282,784	968,354	18,641,197	-11,817	18,629,380
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	19.5%	40.6%	127.8%	3.8%			
FY2015-16	9.8%	18.8%	39.5%	2.4%			

## **Report on Auxiliary Operations Balance (Funds 128 and 228) in Excess of 12% of Fiscal Year Expenditures**

### **UW-La Crosse Fiscal Year: 2016**

Total Balance	\$8,409,522	18.8%
Obligated		\$1,359,695
Planned		\$5,539,654
<i>subtotal: Obligated and Planned</i>		\$6,899,349
Designated	\$1,510,173	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
LED lighting for new Student Union - FY17 obligation (year 4 of 4) funding from Environmental Sustainability	Obligated	\$46,750	\$46,750	\$46,750	FY17
LED lighting project for new Student Union	Obligated	\$140,250	\$187,000	\$187,000	FY17
Environmental Sustainability - green energy surcharge, REC Center Variable Frequency Drives	Obligated	\$26,249	\$26,249	\$26,249	FY17
Fiber Optic (REC, Child Care, Counseling, Res Life, Stadium, Union, Dining)	Obligated	\$574,772	\$689,334	\$689,334	FY17
REC Center Walms Project	Obligated	\$5,500	\$5,500	\$5,500	FY17
Child Care Center - Float Teacher, one year bridge funding	Obligated	\$6,488	\$6,488	\$6,488	FY17
Rec Sports - Encumbrance for new Sound System	Obligated	\$55,233	\$55,233	\$55,233	FY17
Counseling and Testing - temporary project staff for July	Obligated	\$9,658	\$9,658	\$9,658	FY17
Residence Life - graduate tuition waivers	Obligated	\$39,884	\$39,884	\$39,884	FY17
Stadium Card Access Project - encumbrance	Obligated	\$2,700	\$2,700	\$2,700	FY17
Athletics - pending post season travel reimbursement	Obligated	\$3,095	\$3,095	\$3,095	FY17
FY17 La Crosse Medical Health Science Consortium (LMHSC) Debt Service and operating budget overage	Obligated	\$321,216	\$321,216	\$321,216	FY17
Financial Services clearing - student billing unapplied payments from the 990	Obligated	\$93,640	\$93,640	\$93,640	FY17

Parking Services - encumbrance for software	Obligated	\$31,459	\$31,459	\$51,858	FY17
International Study faculty grant	Obligated	\$2,801	\$2,801	\$2,801	FY17
Organized Activities - utilize balance to lower FY17 rates	Planned	\$16,701	\$16,701	\$16,701	FY17
Fieldhouse Project	Planned	\$570,142	\$2,669,500	\$2,669,500	FY17-FY20
Student Organized Activities - programming, equipment purchases	Planned	\$42,953	\$42,953	\$42,953	FY17
Rec Center - fitness equipment, exterior door access, steam/chiller plant expenses, technology and furniture	Planned	\$198,251	\$198,251	\$198,251	FY17-FY19
Child Care Center - fencing	Planned	\$3,000	\$3,000	\$3,000	FY18
Residence Life - A/E design for new residence hall project	Planned	\$500,000	\$500,000	\$500,000	FY19
Sports Complex projects - turf maintenance, scoreboard panels, asphalt seal coating	Planned	\$57,624	\$57,624	\$57,624	FY17
Athletics uniforms for teams	Planned	\$33,608	\$33,608	\$33,608	FY17
University Centers - chiller/steam upgrades, equipment and furniture for new Student Union	Planned	\$204,923	\$204,923	\$204,923	FY17
Dining Services - A/E design for Whitney Center renovations, small wares, ID card replacement, food service equipment	Planned	\$873,000	\$1,000,000	\$1,000,000	FY17-FY19
Textbook and Bookstore - bookstore improvements in new union, textbook purchases	Planned	\$547,000	\$547,000	\$547,000	FY17-FY19
La Crosse Medical Health Science Consortium increased operating costs and debt service obligations and FY17-FY19 building projects	Planned	\$975,000	\$975,000	\$975,000	FY17-FY19
Card access software (CBORD) equipment upgrades, replacement, increased licenses and locations	Planned	\$71,000	\$71,000	\$71,000	FY17-FY19
Central Seg Fee account - student organization insurance, tennis court project	Planned	\$17,345	\$250,000	\$250,000	FY17-FY19
Central System Chargeback clearing account - future chargeback overages	Planned	\$90,000	\$90,000	\$90,000	FY17-FY19
Surplus Property/Stores - use for Maintenance & Stores facility project enhancements	Planned	\$35,000	\$35,000	\$35,000	FY17
Math Curricular Design grant - used for FastTrack teaching stipends and student help.	Planned	\$10,708	\$10,708	\$10,708	FY17
Special Course Fees - purchase of software, lab materials, clinical experience, travel, equipment, professional development	Planned	\$133,399	\$133,399	\$133,399	FY17-FY19
Tennis Court Project - design, project costs	Planned	\$1,160,000	\$1,200,000	\$1,200,000	FY18-FY19

Total	\$6,899,349
Obligated	\$1,359,695
Planned	\$5,539,654

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
International Education - exchange, study abroad, programming	\$18,134
Student Life programming	\$1,513
Segregated Fee Units	\$694,019
Residence Life	\$314,850
Dining Services	\$46,840
Textbook Rental	\$156,073
LMHSC Facility and Operations	\$91,576
Administration and Financial Services and Operations	\$52,144
Special Course Fees	\$135,024
Totals	\$1,510,173

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
Totals	\$0

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

## **Report on General Operations Balance (Fund 136) in Excess of 12% of Fiscal Year Expenditures**

### **UW-La Crosse Fiscal Year: 2016**

Total Balance	\$9,439,592	39.5%
Obligated		\$6,961,898
Planned		\$1,841,998
<i>subtotal: Obligated and Planned</i>		\$8,803,896
Designated	\$468,696	
Reserves	\$167,000	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Graduate Studies - Graduate Assistant position	Obligated	\$12,765	\$12,765	\$12,765	FY17
Records and Registration and Testing Center - staff project positions	Obligated	\$128,695	\$168,695	\$168,695	FY17-FY19
Gymnastics Camps - salary increase to contracted staff	Obligated	\$1,275	\$1,275	\$1,275	FY17
Cleary Center - encumbrance for furniture	Obligated	\$4,803	\$4,803	\$4,803	FY17
Information Technology encumbrances for products - Office 365 and Edge Growth	Obligated	\$84,560	\$84,560	\$84,560	FY17
All Agency and campus small project encumbrances and in progress projects	Obligated	\$1,779,751	\$1,779,751	\$1,779,751	FY17
Faculty start up accounts - in year 1 or 2 of their start up for existing faculty for research, equipment, technology and professional development	Obligated	\$88,944	\$88,944	\$88,944	FY17-FY18
Remedial Math - instructional academic staff positions and FastTrack overloads.	Obligated	\$119,106	\$119,106	\$119,106	FY17
Wittich Hall Project - moveable equipment, technology	Obligated	\$4,741,999	\$4,741,999	\$4,741,999	FY18-FY19
Graduation programming expenses	Planned	\$12,645	\$12,645	\$12,645	FY17-FY19

Graduate studies - workshops, new program planning grants, temporary office support	Planned	\$142,530	\$147,530	\$147,530	FY17-FY19
New Student and Transfer Orientation - programming expenses for START and Welcome Week	Planned	\$152,199	\$152,199	\$152,199	FY17-FY19
Career Services events, programming, advertising, handbooks and Academic Affairs technology	Planned	\$26,000	\$26,000	\$26,000	FY17-FY18
Continuing Education program support - grant awards for faculty to develop workshops	Planned	\$53,892	\$53,892	\$53,892	FY17-FY19
Student Affairs divisional overhead - memberships	Planned	\$9,900	\$9,900	\$9,900	FY17-FY19
Testing Center - computer replacement, software upgrade, staff training, marketing	Planned	\$25,060	\$36,560	\$36,560	FY17-FY19
Athletics - camp expenses, travel expenses, equipment	Planned	\$50,974	\$50,974	\$50,974	FY17-FY19
Athletics events - WIAA state track meet expenses	Planned	\$69,994	\$69,994	\$69,994	FY17
Alumni and Advancement Center - donor recognition system, overage on operating budget	Planned	\$8,501	\$9,000	\$9,000	FY17-FY19
Land Acquisition Real Estate Development - purchase of property, feasibility studies for pool and tennis courts	Planned	\$170,000	\$170,000	\$170,000	FY17
Dining Services - scholarship funding	Planned	\$2,000	\$2,000	\$2,000	FY17
Police Services - AED, safety and first aid supplies from the Diversion program	Planned	\$27,315	\$42,750	\$42,750	FY17-FY19
Campus small projects for office and classroom remodels, Facility Management and Information Technology equipment, Major/DFD projects	Planned	\$584,209	\$584,209	\$584,209	FY17-FY18
Masters of Business Administration Consortium - CBA professional development, search and screen expenses, accreditation, study abroad support	Planned	\$189,359	\$189,359	\$189,359	FY17-FY19
Theatre production supplies, student help for College of Liberal Studies programs	Planned	\$23,500	\$23,500	\$23,500	FY17-FY19
College of Science and Health - equipment repair & replacement, Health Professions programming and workshops	Planned	\$74,805	\$74,805	\$74,805	FY17-FY18
Math Remedial staffing plans, textbooks and statistical consulting center support	Planned	\$179,162	\$212,040	\$212,040	FY17-FY18
College of Science and Health - programming, classroom supplies, publication costs, faculty development	Planned	\$39,953	\$39,953	\$39,953	FY17-FY19

Total	\$8,803,896
Obligated	\$6,961,898
Planned	\$1,841,998

**Designated Funds****Major Balance Grouping****FY16 Designated  
Balance**

Graduate Studies programming, initiatives	\$11,267
Academic Affairs programs	\$38,878
Career Services initiatives	\$20,852
Library initiatives and programming	\$25,371
School of Education programs	\$14,957
Student Affairs programs and initiatives	\$19,926
Counseling and Testing Center	\$38,040
Athletics Equipment and fan clubs	\$10,048
Athletics team travel	\$17,856
Athletics Camps	\$54,095
University Communications	\$3,636
Financial Services	\$19,257
Facilities and Information Technology initiatives	\$17,702
Divisional Overhead (Colleges, Student Affairs)	\$10,504
College of Business Administration initiatives and programming	\$22,273
College of Liberal Studies programs and events	\$30,550
Individual and department indirects	\$56,537
Health Professions fees	\$7,841
School of Science and Health programs and events	\$27,044
Exercise Sport Science programs	\$22,062

**Totals****\$468,696**

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
Continuing Education Program development - reserve to protect against revenue declines and program enrollment fluctuations.	\$167,000
Totals	\$167,000

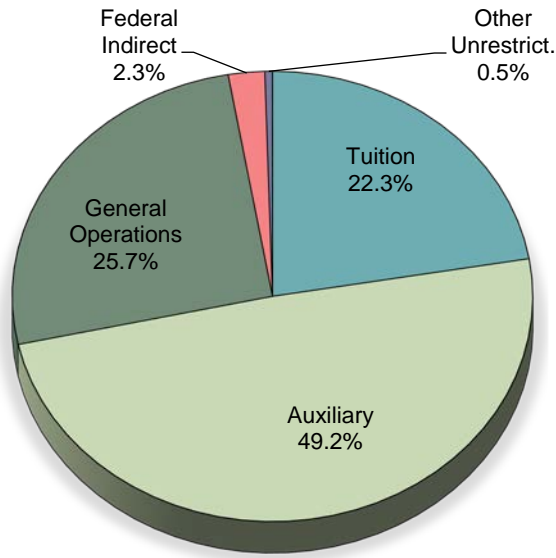
**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0



# UW-Oshkosh FY 2016 PR Balances

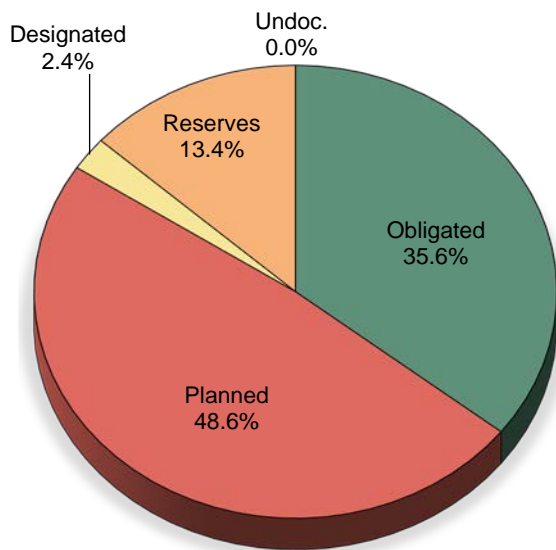
## FY16 PR Balances by Category



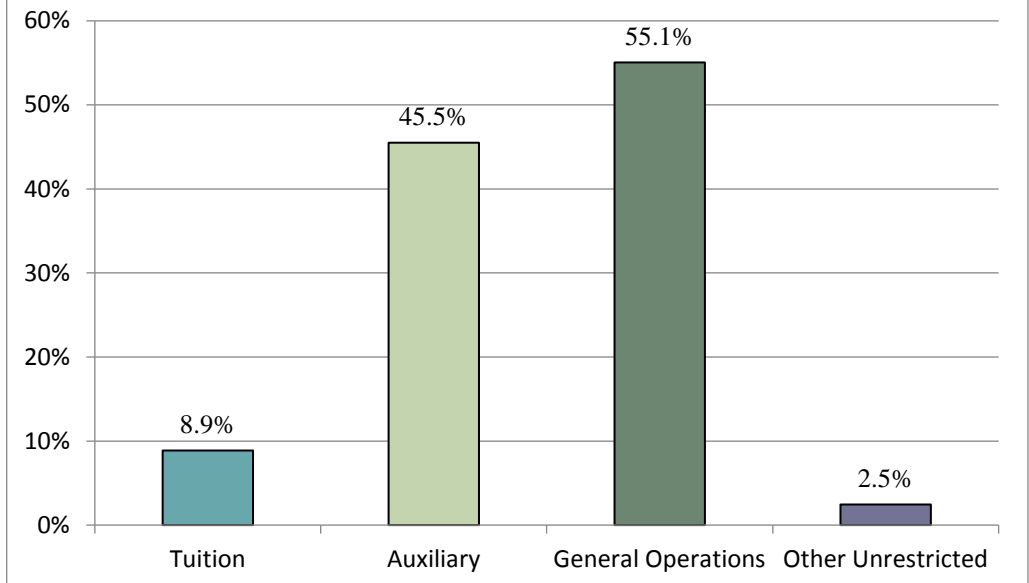
## PR Balances Highlights

- Total unrestricted balances declined \$4.9 million (11%), with reductions in all fund groups except Other Unrestricted
- The largest decline was in General Operations, \$3.8 million (28%)
- No report was required for Tuition and Other Unrestricted funds, where the balance was less than 12% of expenditures
- \$3 million of the Auxiliary balance is due to delayed projects

## FY16 PR Balances by Commitment Level



## Balance as a Percentage of Expenditures



## Summary of UW System Unrestricted PR Balances by Level of Commitment

FY 2016 ending balances as categorized by institution reports

### UW-Oshkosh

	Obligated	Planned	Designated	Reserves	Undocumented (Discretionary)	Total
Tuition	444,547	5,865,332	0	2,338,317	0	8,648,196
Auxiliary	11,718,113	6,833,533	155,508	369,274	0	19,076,428
General Operations	1,631,883	5,875,696	603,987	1,844,928	0	9,956,494
Federal Indirect	0	261,900	0	614,200	0	876,100
Other Unrestricted	0	0	169,929	12,680	0	182,609
<b>Total</b>	<b>13,794,543</b> 35.6%	<b>18,836,461</b> 48.6%	<b>929,424</b> 2.4%	<b>5,179,399</b> 13.4%	<b>0</b> 0.0%	<b>38,739,827</b> 100.0%

	Tuition (131 and 189)	Auxiliary (128 and 228)	General Operations (136)	Other Unrestricted (xxx)	Subtotal	Federal Indirect (150)	Total Unrestricted
<b>Total PR Appropriation Balances</b>							
FY2014-15	8,855,840	19,299,107	13,804,016	156,885	42,115,848	1,533,118	43,648,966
FY2015-16	8,648,196	19,076,427	9,956,494	182,609	37,863,726	876,100	38,739,826
Change	-207,644 -2.3%	-222,680 -1.2%	-3,847,522 -27.9%	25,724 16.4%	-4,252,122 -10.1%	-657,018 -42.9%	-4,909,140 -11.2%
<b>Total Expenses</b>							
FY2014-15	106,907,461	41,159,826	12,883,725	7,932,095	168,883,107	292,599	169,175,706
FY2015-16	97,440,984	41,923,750	18,084,748	7,449,063	164,898,545	1,310,747	166,209,292
Change	-9,466,477	763,924	5,201,023	-483,032	-3,984,562	1,018,148	-2,966,414
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	8.3%	46.9%	107.1%	2.0%			
FY2015-16	8.9%	45.5%	55.1%	2.5%			

## Report on Auxiliary Operations Balance (Funds 128 and 228) in Excess of 12% of Fiscal Year Expenditures

**UW-Oshkosh**

**Fiscal Year: 2016**

Total Balance	\$19,076,428	45.5%
Obligated		\$11,718,113
Planned		\$6,833,533
<i>subtotal: Obligated and Planned</i>		<i>\$18,551,646</i>
Designated	\$155,508	
Reserves	\$369,274	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### Obligated and Planned Funds

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
ALRA Commitments	Obligated	\$4,060	\$4,060	\$4,060	07/2016 - 06/2017
Residence Life - 1 year of debt service on multiple projects.	Obligated	\$3,626,088	\$3,626,088	\$3,626,088	07/2016-06/2017
Student Recreation - Debt Service for one year for Student Rec and Wellness Center.	Obligated	\$1,391,356	\$1,391,356	\$1,391,356	07/2016-06/2017
Reeve Union - 1 year Project 2000 debt service (128 escrow account).	Obligated	\$950,000	\$950,000	\$950,000	07/2016-06/2017
Reeve Union - 1 year Project 2000 debt service (228 escrow account).	Obligated	\$92,153	\$92,153	\$92,153	07/2016-06/2017
University Dining - 1 year of Project 2000 debt service (128 escrow account).	Obligated	\$149,500	\$149,500	\$149,500	07/2016-06/2017
University Dining - Debt service for one year for Project 2000 in Fund 228.	Obligated	\$17,245	\$17,245	\$17,245	07/2016-06/2017
Bookstore - Debt service for one year for Project 2000 in Fund 228.	Obligated	\$19,640	\$19,640	\$19,640	07/2016-06/2017
Bookstore - 1 year of Project 2000 debt service (128 escrow account).	Obligated	\$161,000	\$161,000	\$161,000	07/2016-06/2017

Substation Switchgear Replacement - debt service paid by multiple units.	Obligated	\$54,970	\$54,970	\$54,970	07/2016-06/2017
Blackhawk Commons - One year Debt Service.	Obligated	\$49,145	\$49,145	\$49,145	07/2016-06/2017
Parking - One year Debt Service.	Obligated	\$605,332	\$605,332	\$605,332	07/2016-06/2017
Titan Stadium Parking lot - One Year Debt Service.	Obligated	\$29,105	\$29,105	\$29,105	07/2016-06/2017
Childcare Center - One year Debt Service for Lincoln Hall.	Obligated	\$162,266	\$162,266	\$162,266	07/2016-06/2017
Webster Apt & Desk Renovation	Obligated	\$210,640	\$210,640	\$210,640	07/2016 - 06/2017
Desks (Sit to Stand) for Scott Hall	Obligated	\$7,205	\$7,205	\$7,205	07/2016 - 06/2017
Chairs for Reeve Union	Obligated	\$16,408	\$16,408	\$16,408	07/2016 - 06/2017
Fletcher Hall Renovations Delayed - Originally scheduled to be completed in 2013.	Obligated	\$1,253,200	\$1,253,200	\$1,253,200	07/2016 - 06/2017
Intramural Recreation Field Complex, project # 13A1M - Project has been delayed, approved by students in Spring 2012, approved to be added to Capital Budget by the Board of Regents in October 2012; approved to start Spring 2014.	Obligated	\$1,630,000	\$1,630,000	\$1,630,000	07/2016 - 06/2018
Reeve Union Entrance project Delayed - Originally scheduled to be completed in 2014	Planned	\$1,084,800	\$1,084,800	\$1,084,800	07/2016 - 06/2017
Dumpster Enclosure Scott Hall	Planned	\$204,000	\$204,000	\$204,000	07/2016 - 06/2017
Oshkosh Sports Complex - replacement of current turf. Approved by the Segregated Fee Committee. Project has been delayed. Should occur in Spring 2016.	Planned	\$50,000	\$50,000	\$50,000	07/2016 - 06/2017
Property/Liability/Workers Compensation Premiums	Planned	\$247,537	\$247,537	\$247,537	07/2016 - 06/2017
Common Systems chargeback - PR portion	Planned	\$815,750	\$815,750	\$815,750	07/2016 - 06/2018
WIAC Commissioners assessment	Planned	\$9,600	\$9,600	\$9,600	07/2016 - 06/2017
One-time Coverage of GPR Budget Reduction. Phased in over 3 years.	Planned	\$1,414,800	\$1,414,800	\$1,414,800	07/2016 - 06/2017
Blackhawk Dishroom Repairs	Planned	\$13,542	\$13,542	\$13,542	07/2016 - 06/2017
Blackhawk Elevator Replacements	Planned	\$272,426	\$272,426	\$272,426	07/2016 - 06/2018
Dining Room Renovations	Planned	\$425,000	\$425,000	\$425,000	07/2016 - 06/2018
Campus Vision TV	Planned	\$1,200	\$1,200	\$1,200	07/2016 - 06/2017
CBORD Hardware (Titan Card)	Planned	\$3,600	\$3,600	\$3,600	07/2016 - 06/2017
Titan Card - card printers (3)	Planned	\$24,000	\$24,000	\$24,000	07/2016 - 06/2017

Parking Paint Striper	Planned	\$5,000	\$5,000	\$5,000	07/2016 - 06/2017
Student Recreation -2nd year of Debt Service for Student Rec and Wellness Center. Project 03G1C.	Planned	\$1,226,730	\$1,226,730	\$1,226,730	07/2017-06-2018
Reeve Union - 2nd year Project 2000 debt service (128 escrow account).	Planned	\$950,000	\$950,000	\$950,000	07/2017-06-2018
Reeve Union - 2nd year Project 2000 debt service (228 escrow account).	Planned	\$113,400	\$113,400	\$113,400	07/2017-06-2018
University Dining - 2nd year of Project 2000 debt service (128 escrow account).	Planned	\$149,500	\$149,500	\$149,500	07/2017-06-2018
University Dining -2nd year of Debt service for Project 2000 in Fund 228.	Planned	\$20,644	\$20,644	\$20,644	07/2017-06-2018
Bookstore -2nd year Debt service for Project 2000 in Fund 128. Project #98179 & 98467.	Planned	\$161,000	\$161,000	\$161,000	07/2017-06-2018
Bookstore - 2nd year of Project 2000 debt service (228 escrow account).	Planned	\$19,640	\$19,640	\$19,640	07/2017-06-2018
Blackhawk Commons - 2nd year Debt Service	Planned	\$43,362	\$43,362	\$43,362	07/2017-06-2018
Childcare Center - 2nd year Debt Service for Lincoln Hall	Planned	\$160,648	\$160,648	\$160,648	07/2017-06-2018
Substation Switchgear Replacement - 2nd year debt service paid by multiple units.	Planned	\$46,189	\$46,189	\$46,189	07/2017-06-2018
Residence Life - 2nd Year of Debt Service for multiple projects.	Planned	\$659,965	\$659,965	\$659,965	07/2017-06-2018

Total  
Obligated  
Planned

\$18,551,646
\$10,429,313
\$8,122,333

**Designated Funds****Major Balance Grouping****FY16  
Designated**

Green Fee Fund (Segregated Fee Funded)	\$66,382
College of Letters and Science Special Course Fees	\$30,585
College of Education and Human Services Special Course Fees	\$58,541

Totals	\$155,508
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**Reserves****Major Balance Grouping****FY16 Reserves  
Balance**

Reserves	\$369,274

Totals	\$369,274
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**Undocumented Funds****Major Balance Grouping****FY16  
Undocumented  
Balance**


Totals	\$0
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## Report on General Operations Balance (Fund 136) in Excess of 12% of Fiscal Year Expenditures

### **UW-Oshkosh Fiscal Year: 2016**

Total Balance	\$9,956,494	55.1%
Obligated		\$1,631,883
Planned		\$5,875,696
<i>subtotal: Obligated and Planned</i>		<i>\$7,507,579</i>
Designated	\$603,987	
Reserves	\$1,844,928	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Education Advisory Board (EAB)					
Student Success Collaborative Membership					
Academic Affairs Forum, Business Affairs Forum, Student Affairs Forum, Advancement Forum, IT Forum & COE Forum Membership					
Facilities Forum					
Academic Performance Solutions	Obligated	\$341,272	\$180,500	\$180,500	07/2016-06/2017
Kolf Sports Center Video Board	Obligated	\$585,000	\$585,000	\$585,000	07/2016-06/2017
College of Business Lease for the Green Bay MBA Center	Obligated	\$96,518	\$96,518	\$96,518	07/2016-06/2017
College of Business Lease for Appleton MBA Building	Obligated	\$182,515	\$182,515	\$182,515	07/2016-06/2017
Life Long Learning & Community Engagement Bond Payment for new Lincoln Hall building	Obligated	\$182,981	\$182,981	\$182,981	07/2016-06/2017
University Support Position	Obligated	\$63,000	\$63,000	\$63,000	07/2016-06/2017
Applicant Tracking Software (Page Up)	Obligated	\$70,300	\$70,300	\$70,300	07/2016-06/2017
Outstanding FY16 Purchase Orders	Obligated	\$110,297	\$110,297	\$110,297	07/2016-06/2017
Collaborative Membership for 2.5 additional years	Planned	\$432,500	\$432,500	\$432,500	07/2017-06/2020

Education Advisory Board (EAB) Academic Affairs Forum, Business Affairs Forum, Student Affairs Forum, Advancement Forum, IT Forum & COE Forum Membership for 2 additional years	Planned	\$385,650	\$385,650	\$385,650	07/2017-06/2020
Educational Advisory Board (EAB) Services for UW Oshkosh Enrollment Management/Royall	Planned	\$218,344	\$231,000	\$231,000	07/2016-06/2017
College of Business Lease for the Green Bay MBA Center - 3 Additional Years of Lease Funds	Planned	\$298,329	\$298,329	\$298,329	07/2017-/06/2018
College of Business Lease for the Appleton MBA Building - 1 Additional Year of Lease Funds.	Planned	\$186,165	\$186,165	\$186,165	07/2017-/06/2018
3 years Debt Service for Life Long Learning & Community Engagement Debt Service Payment for Lincoln Hall	Planned	\$537,417	\$537,417	\$537,417	07/2017-06/2020
Environmental Research and Innovation Center (ERIC) Lab - Salaries and Fringes (038844)	Planned	\$309,902	\$309,902	\$309,902	07/2016-06/2017
Common Systems Chargeback over budgeted amount	Planned	\$277,826	\$277,826	\$277,826	07/2017-06/2020
Study Abroad/Away -- FY16 trips	Planned	\$179,944	\$179,944	\$179,944	07/2017-06/2020
Student Titan Employment Program (STEP) on-campus internships	Planned	\$500,000	\$500,000	\$500,000	7/2016-6/2017
Gender Equity Conference	Planned	\$5,000	\$5,000	\$5,000	07/2016-06/2017
Academic Excellence - Scholarship An enhancement that UW Oshkosh offers to qualifying students.	Planned	\$188,615	\$188,615	\$188,615	7/2016-6/2017
Microsoft Campus Agreement	Planned	\$39,050	\$39,050	\$39,050	7/2016-6/2017
CCDET Pathlore Management System Upgrade	Planned	\$16,000	\$16,000	\$16,000	07/2016 - 06/2017
One-time Coverage of GPR Budget Reduction. Phased in over 3 years.	Planned	\$912,600	\$912,600	\$912,600	07/2016 - 06/2017
UWO Story Crew emphasising sustainability efforts in teaching, learning, research, operations and community involvement.	Planned	\$14,260	\$14,260	\$14,260	07/2016 - 06/2017
Titan National Scholarship	Planned	\$1,014,836	\$1,014,836	\$1,014,836	07/2016 - 06/2017
University Marketing & Communication (UMC) Remodel	Planned	\$24,000	\$24,000	\$24,000	07/2016 - 06/2017



College of Business Dean Search & Screen	Planned	\$40,000	\$40,000	\$40,000	07/2016 - 06/2017
Life Long Learning & Community Engagement Student Scholarship Program	Planned	\$295,258	\$295,258	\$295,258	07/2016 -06/2021

Total	\$7,507,579
Obligated	\$1,631,883
Planned	\$5,875,696

### **Designated Funds**

#### **Major Balance Grouping**

#### **FY16 Designated Balance**

College of Letters and Science Special Course/Lab Fees	\$12,784
College of Education and Human Services Special Course/Lab Fees	\$13,935
College of Nursing Special Course/Lab/Tech Fees	\$548,964
Science Olympiad	\$14,369
Human Services Leadership Outreach Tech Fee	\$13,935

Totals	\$603,987
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### **Reserves**

#### **Major Balance Grouping**

#### **FY16 Reserves Balance**

Reserves	\$1,844,928
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Totals	\$1,844,928
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### **Undocumented Funds**

#### **Major Balance Grouping**

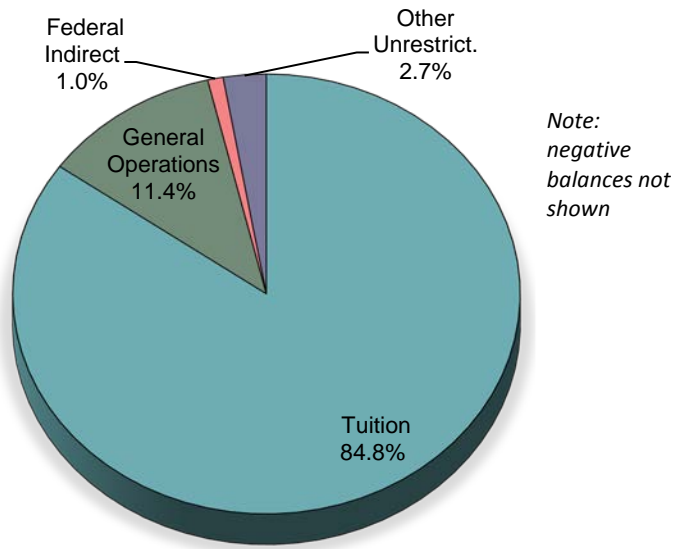
#### **FY16 Undocumented Balance**

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Totals	\$0
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# UW-Parkside FY 2016 PR Balances

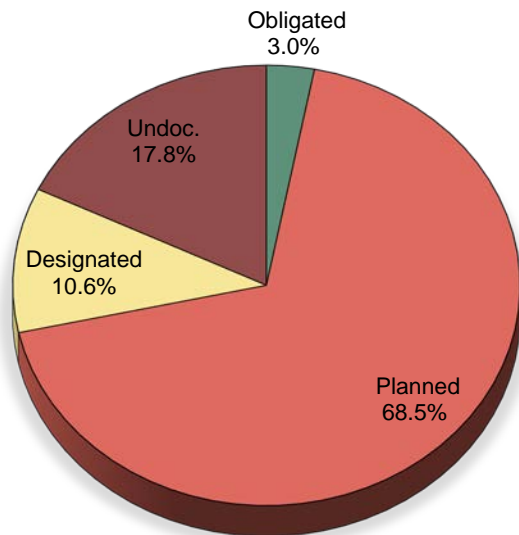
## FY16 PR Balances by Category



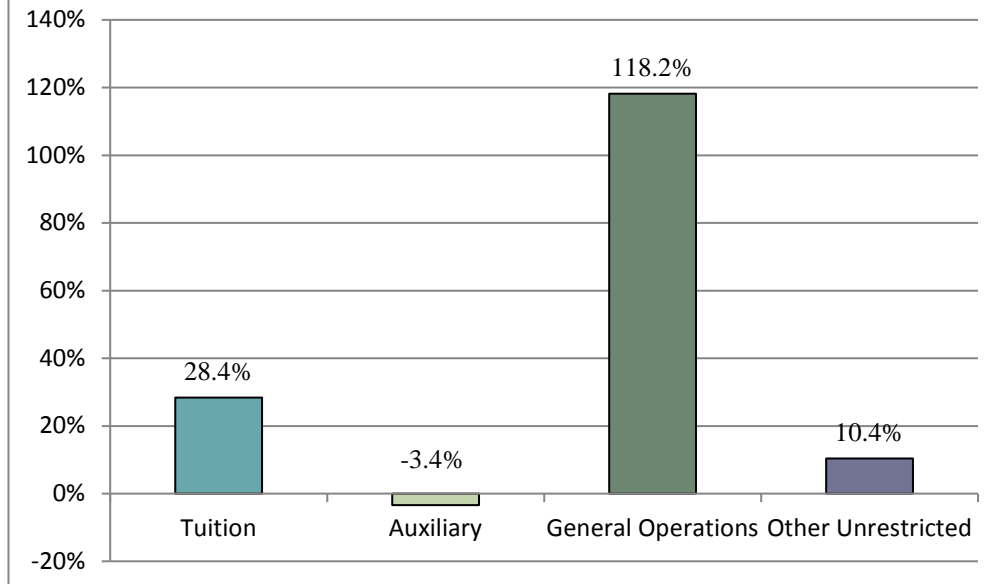
## PR Balances Highlights

- Tuition balances increased \$3.1 million largely as a result of Systemwide funding transferred close to the end of the fiscal year
- Negative Auxiliary balances have been reduced \$455,000 (60%) from the prior year
- A savings plan was required for Auxiliary Operations
- 84% of balances are Obligated, Planned, or Designated

## FY16 PR Balances by Commitment Level



## Balance as a Percentage of Expenditures



**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW-Parkside**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	358,977	9,844,629	284,775	0	2,383,155	12,871,536
Auxiliary	0	0	0	(305,455)	0	(305,455)
General Operations	16,025	522,214	1,027,151	0	170,499	1,735,889
Federal Indirect	0	0	0	0	150,542	150,542
Other Unrestricted	86,933	27,000	301,113	0	0	415,046
<b>Total</b>	<b>461,935</b> 3.1%	<b>10,393,843</b> 69.9%	<b>1,613,039</b> 10.8%	<b>(305,455)</b> -2.1%	<b>2,704,196</b> 18.2%	<b>14,867,558</b> 100.0%



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	9,782,514	-760,907	1,269,715	347,731	10,639,053	138,922	10,777,975
FY2015-16	12,871,536	-305,455	1,735,889	415,046	14,717,016	150,542	14,867,558
Change	3,089,022 31.6%	455,452 -59.9%	466,174 36.7%	67,315 19.4%	4,077,963 38.3%	11,620 8.4%	4,089,583 37.9%
<b>Total Expenses</b>							
FY2014-15	46,279,235	8,932,652	1,511,739	4,330,770	61,054,396	55,255	61,109,651
FY2015-16	45,354,594	8,893,379	1,468,754	3,997,966	59,714,693	48,054	59,762,747
Change	-924,641	-39,273	-42,985	-332,804	-1,339,703	-7,201	-1,346,904
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	21.1%	-8.5%	84.0%	8.0%			
FY2015-16	28.4%	-3.4%	118.2%	10.4%			

## Report on Tuition Balance (Funds 131 and 189) in Excess of 12% of Fiscal Year Expenditures

### UW-Parkside Fiscal Year: 2016

Total Balance	12,871,536	28.4%
Obligated		358,977
Planned		9,844,629
<i>subtotal: Obligated and Planned</i>		<i>10,203,606</i>
Designated	284,775	
Reserves	-	
Undocumented Funds	2,383,155	
Remaining Balance	-	

### Obligated and Planned Funds

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Summer Online Course Workshop Awards to Faculty	Obligated	23,900	23,900	23,900	9/30/16
GenEd's Mobile App Development	Planned	7,320	7,320	7,320	5/31/17
Dodge County Modeling Study	Planned	2,800	2,800	2,800	5/31/17
Start Up & Professional Dev. Funds	Obligated	35,894	35,894	35,894	FY17
Faculty Recruitment Funds	Planned	67,661	67,661	67,661	FY17
Academic Staff Development	Planned	1,191	1,191	1,191	FY17
Ongoing support for Faculty and Academic Staff Professional Development	Planned	8,685	8,685	8,685	5/31/17
Wyllie 337/Technology/Presentation System Upgrade	Planned	15,000	15,000	15,000	12/31/16
Board of Regents Meeting at UW-Parkside/Anniversary Initiatives - 2018 and Funding for Coordinator/Planner for 2018 Meeting/Celebration	Planned	36,591	36,591	36,591	FY17
Leased Vehicle	Obligated	5,884	5,884	5,884	FY17
Waste disposal	Planned	1,030	1,030	1,030	8/30/16
disposal of legacy compressed gas cylinders (lecture bottles) from College of Natural & Health Sciences	Planned	3,514	3,514	3,514	8/30/16
Upgrade Report Exec to accept mobile app	Planned	720	720	720	FY17
Purchase tablet, printer, and envelopes for parking ticket issuance	Planned	1,000	1,000	1,000	FY17

Security camera wiring for Sports Activity Center parking lot	Planned	3,685	3,685	3,685	FY17
Replacing register package & computer	Planned	2,965	2,965	2,965	FY17
Evidence camera	Planned	1,650	1,650	1,650	FY17
Taser service contract	Obligated	2,750	2,750	2,750	FY17
Ammunition for handguns and rifle	Planned	1,786	1,786	1,786	FY17
Stadler bullet resistant vest	Planned	1,000	1,000	1,000	FY17
Supplies and expense assistance	Planned	14,655	14,655	14,655	FY17
University Staff development program	Planned	7,933	7,933	7,933	FY17
Lease commitments for door locks, network switches, and cameras	Planned	132,121	132,121	132,121	FY17
Campus Planning	Obligated	20,000	20,000	20,000	FY17
Purchase one ton dump truck from UW-Madison	Planned	25,000	25,000	25,000	3/1/17
LGBTQ Resource Center - Painting Office	Planned	634	634	634	12/31/16
New Veterans Center - Painting Office	Planned	869	869	869	12/31/16
International Student Services/Study Abroad (ISS/SA) - Painting Office	Planned	1,000	1,000	1,000	12/31/16
Student Affairs Front Office & Conference Room Upgrade	Planned	11,000	11,000	11,000	12/31/16
Office of Multicultural Student Affairs Director's Office Furniture	Planned	3,000	3,000	3,000	12/31/16
Advising & Career - Director Coaching Calls	Obligated	3,500	3,500	3,500	7/31/16
Safe Zone Training Overload Payment	Planned	1,250	1,250	1,250	5/31/17
Student Assistant to maintain Student Affairs webpages	Planned	10,000	10,000	10,000	5/31/17
New Veterans Center Supplies	Planned	2,000	2,000	2,000	FY17
Respect T-shirts (1,250)	Planned	5,000	5,000	5,000	8/31/16
Student Travel to conferences/workshops	Planned	3,000	3,000	3,000	5/31/17
Faculty Start-Up Funds	Obligated	51,846	51,846	51,846	FY17
Liquid Chromatograph in new Integrated Science and Applied Learning Lab Greenquist 362-364	Planned	44,000	44,000	44,000	FY18
Flame Atomic Absorption Spectrometer in new Integrated Science and Applied Learning Lab Greenquist 362-364	Planned	34,000	34,000	34,000	FY18
Renovated Greenquist 223-225	Planned	45,000	300,000	300,000	FY17
Faculty Development	Planned	12,500	49,000	49,000	FY17
Student Research Support	Planned	2,000	10,000	10,000	FY17
College for Kids	Planned	1,860	7,000	7,000	FY17
Master's degree programs - BIOS, PSYC, HESM	Planned	5,000	20,000	20,000	FY17

Faculty Computer Upgrades	Planned	1,500	1,500	1,500	FY17
Psychology Lab Equipment/classroom demonstration materials/faculty development	Planned	2,440	2,440	2,440	FY17
Computer/Laptop Upgrades / faculty-staff development	Planned	1,800	4,500	4,500	FY20
Faculty/Staff Conference Travel	Planned	1,500	1,500	1,500	FY17 &18
Renovation/equipment replacement for Dance Studio and activity classes	Planned	1,000	1,000	1,000	FY17
Faculty development	Planned	1,900	1,900	1,900	FY17
TableTop Centrifuge Purchase	Obligated	4,074	8,288	8,288	8/31/16
TableTop Centrifuge Purchase	Obligated	4,214	8,288	8,288	8/31/16
Carry-over Orders from FY 15-16	Obligated	3,500	3,500	3,500	8/31/16
New hires start up	Obligated	3,700	15,000	15,000	5/1/18
Salary swap authorizations to be used for Greenquist lab/classroom upgrades	Planned	33,300	33,300	33,300	FY17
Outreach Manager position	Obligated	24,500	24,500	24,500	FY17
Lexmark (ImageNow) upgrade	Obligated	19,500	19,500	19,500	8/31/16
Classroom upgrades	Obligated	5,000	5,000	5,000	8/31/16
Training for VoIP telephone system	Obligated	9,000	9,000	9,000	2/28/17
Campus wireless survey	Obligated	36,735	36,735	36,735	12/31/17
Digital Communications project, final year	Obligated	37,586	37,586	37,586	FY17
Wireless upgrade equipment for Molinaro Building	Obligated	26,121	26,121	26,121	8/31/16
Wireless upgrade equipment for Molinaro Building	Obligated	18,000	18,000	18,000	8/31/16
AACSB Membership, maintenance and six year review fee	Obligated	13,400	13,400	13,400	FY17
Student Workers	Planned	10,000	10,000	10,000	FY17
Professional Services/Database	Planned	1,250	1,250	1,250	FY17
Annual Appeal/Donor Outreach	Planned	4,300	4,300	4,300	FY17
NRCCUA mailing-final costs - printing/presort	Obligated	8,750	8,750	8,750	FY17
NRCCUA mailing-final costs - paper	Obligated	1,123	1,123	1,123	FY17
Laptop Computer	Planned	1,562	1,562	1,562	7/31/16
Parkside folders (two types)	Planned	12,000	12,000	12,000	8/31/16
Ranger Bear promotional shirts	Planned	1,600	1,600	1,600	7/31/16
Environmental Branding	Planned	8,729	8,729	8,729	9/30/16
LTE Staff	Planned	20,000	20,000	20,000	FY17

<b>Centrally Funded Initiatives</b>					
3 Yrs - Operating Expenses not Base Budgeted	Planned	570,000	570,000	570,000	FY19
3 Yrs - Faculty Promotions & Compensation Adjustments	Planned	700,000	700,000	700,000	FY19
3 Years - Funding to bridge the budget reduction from the state	Planned	5,418,000	5,418,000	5,418,000	FY19
Campus Initiatives funded Centrally	Planned	1,857,129	1,857,129	1,857,129	FY17
Financial Aid	Planned	678,200	678,200	678,200	FY17

Total

Obligated

Planned

10,203,606
358,977
9,844,629

### Designated Funds

#### Major Balance Grouping

#### FY16 Designated Balance

Collaborative Programs - Staffing (Fund 189)	284,775
Totals	284,775

### Reserves

#### Major Balance Grouping

#### FY16 Reserves Balance

Totals	0

### Undocumented Funds

#### Major Balance Grouping

#### FY16 Undocumented Balance

Various	2,383,155
Totals	2,383,155

## Report on General Operations Balance (Fund 136) in Excess of 12% of Fiscal Year Expenditures

### **UW-Parkside Fiscal Year: 2016**

Total Balance	1,735,889	118.2%
Obligated		16,025
Planned		522,214
<i>subtotal: Obligated and Planned</i>		538,239
Designated	1,027,151	
Reserves	-	
Undocumented Funds	170,499	
Remaining Balance	-	

### Obligated and Planned Funds

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Orientation catering expenses incurred in June 2016	Obligated	13,375	13,375	13,375	7/1/16-9/30/16
Orientation catering expenses to be incurred July/August 2016	Planned	20,000	20,000	20,000	7/1/16-9/30/16
Orientation Leader salaries July/August 2016	Planned	5,500	5,500	5,500	7/1/16-9/30/16
Ranger Welcome - PlayFair contract for team building	Obligated	2,650	2,650	2,650	9/1/16-9/30/16
Ranger Welcome - Outdoor Movie License	Planned	3,500	3,500	3,500	8/1/16-9/30/16
National Orientation Directors Conference - Travel Expenses	Planned	1,350	1,350	1,350	9/1/16-12/31/16
National Orientation Directors Conference - Registration	Planned	650	650	650	9/1/16-12/31/16
Orientation Summer Intern (Graduate Assistant)	Planned	2,500	2,500	2,500	6/1/17-8/30/17
Orientation Summer Intern - Housing	Planned	1,000	1,000	1,000	6/1/17-8/30/17
Start-up Funds for New Faculty	Planned	6,000	6,000	6,000	F18-Y19
Faculty/staff Conference Travel and Development	Planned	4,000	4,000	4,000	FY18-19
Exercise Science Lab Repairs and Upgrades	Planned	13,000	13,000	13,000	FY17-19
Launch of new Sport Management master's degree	Planned	3,150	3,150	3,150	FY17-18
Greenhouse and Outdoor Lab Materials	Planned	1,688	3,000	3,000	Summer 2018
App Factory Salaries for current projects	Planned	9,800	9,800	9,800	42735
Distance Education	Planned	450,076	450,076	450,076	FY19

Total	538,239
Obligated	16,025
Planned	522,214



**Designated Funds****Major Balance Grouping****FY16 Designated  
Balance**

Orientation Fees	162,049
Charter School Office	16,962
Distance Education	326,323
Enrollment Fees	152,137
MBA Consortium	369,680

Totals	1,027,151
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**Reserves****Major Balance Grouping****FY16 Reserves  
Balance**

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Totals	0
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**Undocumented Funds****Major Balance Grouping****FY16  
Undocumented  
Balance**

Miscellaneous	170,499

Totals	170,499
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## **Savings Plan Template: Annual Program Revenue Balances Threshold Report**

Date: 9/2/2016      Institution: UW-Parkside      Submitted by: Scott Menke

Fund: 128      Fiscal Year: FY 2016

Fiscal Year Balance: (\$ 305,455)      Prior Year Expenditures: \$ 8,893,379

### **Policy**

Institutions with negative balances for (1) Tuition and (2) Auxiliary Operations shall submit a savings plan on how they will eliminate the negative balance and within what time frame.

1. Please identify the reason for the negative balance, including the specific projects or functional areas that produced the negative balance.

The primary reason this fund is in deficit was the construction of a new residence hall – Pike River Suites for \$17.7 million. The normal issue of having too much capacity caused by a new resident hall coming on line and the unanticipated enrollment decline on campus has caused a shortfall in revenue needed to cover operating expenses and related debt service. Annual room rental income for Pike River Suites at the current occupancy rate of 85% is \$991,000. Debt service alone is \$1.1 million annually.

2. Discuss any corrective actions already taken and associated fiscal savings/gain.

Various plans and activities are in place to increase enrollment on campus. The financial projections associated with building Pike River Suites was shared with staff at UWS and it was understood that increased enrollments were needed.

It was also understood that UW-Parkside's room rates were on the higher end of the range when compared to other campus. Future increases would be modest. Increasing room rates over time will help cover the debt service on the building. Room rental rates for the campus are projected to increase 2% annually.

3. Describe any additional steps that will be taken to address the negative balance and achieve fiscal stability on an ongoing basis. Please provide the estimated financial savings and timeline for each of these action items.

The focus on campus is to increase enrollments. If enrollments and resident hall occupancy rates remain flat, the deficit in the Resident Life operation of approximately \$3.7 million is projected to be eliminated by 2025.

It should be noted that the original debt on University Apartments was paid off in FY 2015 and Ranger Hall will be paid off in FY 2019, significantly reducing the debt service burden on the Residence Life operation. University Apartments and Ranger Hall are the other two residence halls on campus. The campus is already experiencing efficiencies related to the operation of three residence halls with the addition of Pike River Suites. Realizing the benefits of operational efficiencies and paying off debt are key factors in getting the Residence Life operation and Fund 128, as a whole, out of a deficit position.

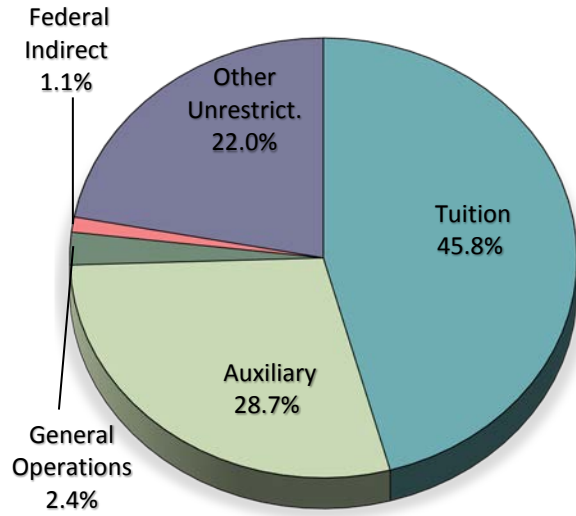
The actual deficit in Fund 128, as a whole, is expected to peak in FY 2017 at approximately \$788,000. This is due to the fact that other departmental balances in Fund 128 will offset the deficit in the Residence Life operation. It is currently projected that Fund 128 will be positive by FY 2020.

Assumptions used in the projection of Residence Life activity:

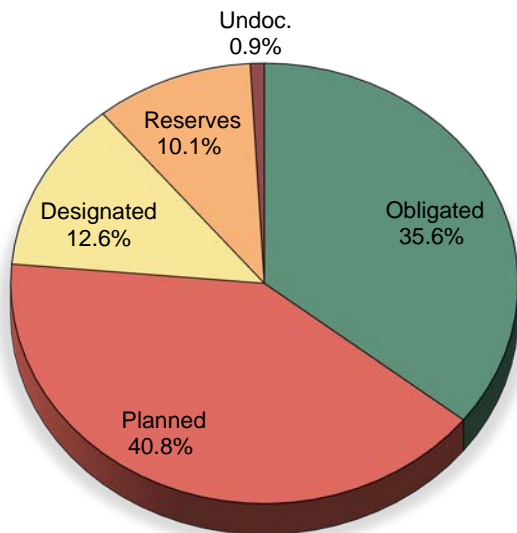
Current occupancy	79%
Annual increases in occupancy	0%
Annual increase in room rental rates	2%
Annual increase in other operating income	2%
Annual increase in operating expenses	2%

# UW-Platteville FY 2016 PR Balances

## FY16 PR Balances by Category



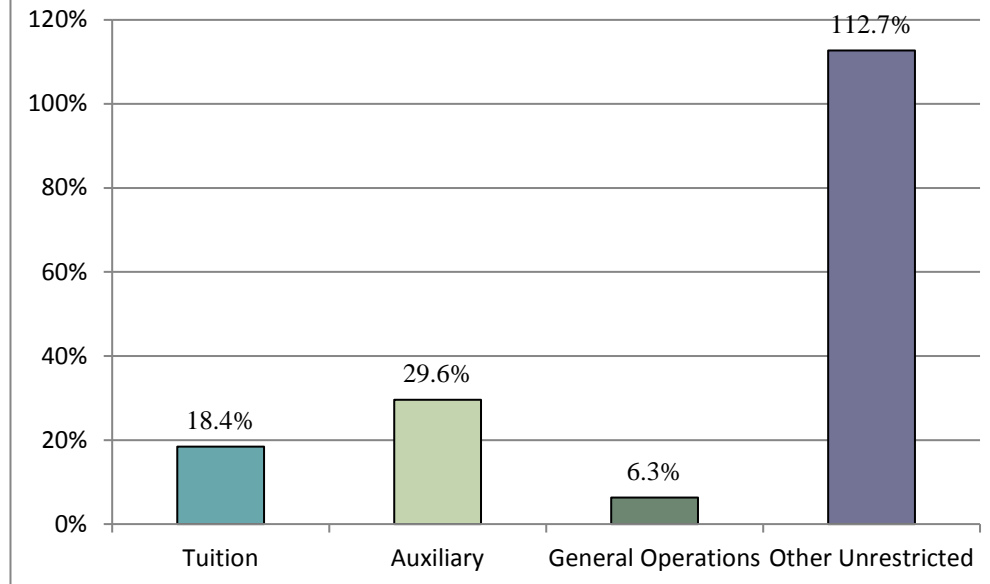
## FY16 PR Balances by Commitment Level



## PR Balances Highlights

- 89% of balances are Obligated, Planned or Designated
- No report was required for General Operations, where balances were less than 12% of expenditures
- Tuition balances increased largely as a result of Systemwide funding transferred close to the end of the fiscal year

## Balance as a Percentage of Expenditures



**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW-Platteville**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	1,195,264	9,962,557	407,021	3,219,098	0	14,783,940
Auxiliary	3,143,997	3,176,452	2,962,286	0	0	9,282,735
General Operations	76,592	0	696,011	0	0	772,603
Federal Indirect	0	22,300	0	47,365	288,339	358,004
Other Unrestricted	7,101,174	8,234	5,997	0	0	7,115,405
<b>Total</b>	<b>11,517,027</b> 35.6%	<b>13,169,543</b> 40.8%	<b>4,071,315</b> 12.6%	<b>3,266,463</b> 10.1%	<b>288,339</b> 0.9%	<b>32,312,687</b> 100.0%



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	11,466,823	6,193,679	1,101,004	6,588,302	25,349,808	287,826	25,637,634
FY2015-16	14,783,940	9,282,735	772,603	7,115,405	31,954,683	358,004	32,312,687
Change	3,317,117 28.9%	3,089,056 49.9%	-328,401 -29.8%	527,103 8.0%	6,604,875 26.1%	70,178 24.4%	6,675,053 26.0%
<b>Total Expenses</b>							
FY2014-15	82,548,433	31,176,779	12,231,682	5,221,035	131,177,929	132,617	131,310,546
FY2015-16	80,189,421	31,375,137	12,228,749	6,312,595	130,105,902	128,977	130,234,879
Change	-2,359,012	198,358	-2,933	1,091,560	-1,072,027	-3,640	-1,075,667
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	13.9%	19.9%	9.0%	126.2%			
FY2015-16	18.4%	29.6%	6.3%	112.7%			

## **Report on Tuition Balance (Funds 131 and 189) in Excess of 12% of Fiscal Year Expenditures**

### **UW-Platteville**

**Fiscal Year: 2016**

Total Balance	\$14,783,940	18.4%
Obligated		\$1,195,264
Planned		\$9,962,557
<i>subtotal: Obligated and Planned</i>		<i>\$11,157,821</i>
Designated	\$407,021	
Reserves	\$3,219,098	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Encumbrances for supply and capital purchases across campus.	Obligated	\$793,736	\$793,736	\$793,736	FY17
One-time spending for VSIP (Voluntary Separation Incentive Plan)	Obligated	\$401,528	\$401,528	\$401,528	FY17
Three years of planned spending from Differential Tuition funds (planned spending exceeds revenue projections). Areas funded by differential tuition include Retention, Introduction to College Life, Mental Health, Career Center and Pioneer Academic Center for Community Engagement.	Planned	\$432,160	\$432,160	\$432,160	FY17-19
Planned spending from the Distance Learning Center (planned spending exceeds revenue projections). Covers faculty and staff compensation and operational expenses.	Planned	\$803,745	\$803,745	\$803,745	FY17-19
Planned spending from the School of Education for capital & supplies.	Planned	\$73,113	\$73,113	\$73,113	FY17
Planned spending for Institutional Aid for Wisconsin residents (funding received from UW-System 05/25/16)	Planned	\$696,600	\$696,600	\$696,600	FY17
Planned spending for 3-years of scholarships for which base funds are not available.	Planned	\$1,105,800	\$1,105,800	\$1,105,800	FY17-19

Planned initiatives for which no base funds are available (3-years). Includes initiatives such as summer academic enrichment programs, enrollment management customer relationship management software and the final year of startup support for the English Language Program.	Planned	\$536,917	\$536,917	\$536,917	FY17-19
Planned spending on executive search for Provost (starting August 2017).	Planned	\$100,000	\$100,000	\$100,000	FY18
Planned remaining spending for card access & door security project, chemistry inventory project, outdoor wireless project, improve campus lighting project and surveillance infrastructure project.	Planned	\$193,781	\$193,781	\$193,781	FY17
Planned remaining spending for leadership development project & crucial conversations onsite training.	Planned	\$46,983	\$46,983	\$46,983	FY17
Planned spending for two factor authentication & identity management upgrade, enrollment and financial aid modeling project, and maintenance of Page Up software.	Planned	\$276,451	\$276,451	\$276,451	FY17-FY18
Planned remaining spending for swine center repairs, upgrades to financial aid office, update library bathrooms, theatre stage improvements and Giese building/office remodel.	Planned	\$315,622	\$315,622	\$315,622	FY17
Planned spending for various classroom and lab remodels; including technology upgrades.	Planned	\$1,342,229	\$1,342,229	\$1,342,229	FY17
Planned spending for roof assessments.	Planned	\$105,000	\$105,000	\$105,000	FY17
Year two of spending for PACCE (Pioneer Academic Center for Community Engagement). Campus use of GPR funds to support this program have been permanently reduced so this will provide bridge funding until a permanent solution can be found.	Planned	\$115,000	\$115,000	\$115,000	FY17
Year two of spending for WASI (Wisconsin Agricultural Stewardship Initiative). Campus use of GPR funds to support this program have been permanently reduced so this will provide bridge funding until a permanent solution can be found.	Planned	\$61,000	\$61,000	\$61,000	FY17
Year two of funding a position for an International Recruiter.	Planned	\$40,000	\$40,000	\$40,000	FY17

One year of funding for the Grant Office to cover staff compensation and operational expenses since the base funding has been cut.	Planned	\$96,000	\$96,000	\$96,000	FY17
Final two years of funding for faculty fellows. The base funding was cut in FY16, so this will support the final two contracts currently in force.	Planned	\$151,737	\$151,737	\$151,737	FY17-FY18
Planned one-time spending from the College of Liberal Arts and Education (LAE) for capital purchases, laboratory modification, curriculum revision and development, faculty and student professional development and new faculty moving/start-up expenses.	Planned	\$212,904	\$212,904	\$212,904	FY17
Planned one-time spending from the College of Business, Industry, Life Science and Agriculture (BILSA) for capital & consumable supplies purchases, laboratory modifications, faculty professional development and student employment.	Planned	\$198,414	\$198,414	\$198,414	FY17
Planned spending for temporary hire of instructional positions. (salary + fringe)	Planned	\$556,400	\$556,400	\$556,400	FY17-FY18
Planned spending for a temporary hire to implement new organizational structure and goals. (salary + fringe)	Planned	\$77,128	\$77,128	\$77,128	FY17
Planned spending to hire a temporary assistant soccer coach/recruiter.	Planned	\$117,100	\$117,100	\$117,100	FY17-FY18
Planned spending for hiring academic advisors to pilot professional advising program within the College of Engineering, Math and Science (EMS).	Planned	\$424,980	\$424,980	\$424,980	FY17-FY18
Planned spending for data analytics services to support student success and academic planning.	Planned	\$665,700	\$665,700	\$665,700	FY17-FY18
Planned spending to improve academic planning processes and provide training to deans, department chairs and other faculty.	Planned	\$250,000	\$250,000	\$250,000	FY17
Planned spending to replace dairy robotics (which are non-functional).	Planned	\$370,000	\$370,000	\$370,000	FY17
Planned spending to hire a temporary project manager to implement new budget model.	Planned	\$188,600	\$188,600	\$188,600	FY17-FY18
Planned spending to hire a temporary corporate relations coordinator.	Planned	\$200,600	\$200,600	\$200,600	FY17-FY18
Funding for the Office of Research and Sponsored Programs/Undergraduate Research and Creative Endeavors to create an undergraduate research program to increase retention and student success as well as enhance faculty teaching, job satisfaction and access to extramural grant funding.	Planned	\$135,000	\$135,000	\$135,000	FY17-FY18



Funding to develop a strategic climate and culture plan, provide training, and implement assessment plan.	Planned	\$73,593	\$73,593	\$73,593	FY17
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Total	\$11,157,820
Obligated	\$1,195,264
Planned	\$9,962,557

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Fund 189 - Extension Student Fees	\$40,565
Fund 131 - Differential Tuition	\$366,456
Totals	\$407,021

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
Institutional Core Model Reserves	\$3,000,000
Tornado Recovery Reserve	\$219,098
Totals	\$3,219,098

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

## **Report on Auxiliary Operations Balance (Funds 128 and 228) in Excess of 12% of Fiscal Year Expenditures**

### **UW-Platteville**

**Fiscal Year: 2016**

Total Balance	\$9,282,735	29.6%
Obligated		\$3,143,997
Planned		\$3,176,452
<i>subtotal: Obligated and Planned</i>		\$6,320,449
Designated	\$2,962,286	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Fund 128/228 encumbrances for supply and capital purchases	Obligated	\$599,158	\$599,158	\$599,158	FY17
One year of lease payments for rental of premises for Kristine's Café inside Rountree Commons.	Obligated	\$72,055	\$72,055	\$72,055	FY18
One year of lease payments for rental of premises for housing and dining facilities in Bridgeway Commons.	Obligated	\$2,472,784	\$2,472,784	\$2,472,784	FY17
Planned spending for security upgrades to the cashier's office	Planned	\$100,220	\$100,220	\$100,220	FY18
Debt Service on Stadium/Athletic fields beyond the 1 year of obligated funds in Other Unrestricted Funds	Planned	\$74,471	\$74,471	\$74,471	FY18
Debt Service on Williams Fieldhouse expansion beyond the 1 year of obligated funds in Other Unrestricted Funds	Planned	\$740,507	\$740,507	\$740,507	FY18 & FY19
Debt Service on the Markee Pioneer Student Center beyond the 1 year of obligated funds in Other Unrestricted Funds	Planned	\$1,009,912	\$1,009,912	\$1,009,912	FY18
Planned spending for professional development and tuition reimbursement	Planned	\$55,079	\$55,079	\$55,079	FY17-FY19
Planned spending for PCI compliance software maintenance fees in the University Box Office	Planned	\$12,780	\$12,780	\$12,780	FY17 & FY18
Planned spending in excess of revenues for the Markee Pioneer Student Center	Planned	\$282,800	\$282,800	\$282,800	FY17-FY19
Planned spending in excess of revenues for the Parking fund	Planned	\$494,600	\$494,600	\$494,600	FY17-FY19
Planned spending in excess of revenues in the Car Fleet budget.	Planned	\$81,000	\$81,000	\$81,000	FY17-FY19
Planned spending in excess of revenues for the Children's Center.	Planned	\$31,700	\$31,700	\$31,700	FY17-FY19

Planned spending in excess of revenues for the Health Center	Planned	\$4,600	\$4,600	\$4,600	FY17
Planned spending in excess of revenues for the Textbook Center	Planned	\$23,900	\$23,900	\$23,900	FY18-FY19
Planned spending in excess of revenues for the Pioneer Activity Center	Planned	\$216,600	\$216,600	\$216,600	FY17-FY19
Fund 228 balance planned for future debt service payments for HVAC remodeling in Chancellor's residence.	Planned	\$30,483	\$30,483	\$30,483	FY18-19
Projected deficit in Cashier's office	Planned	\$17,800	\$17,800	\$17,800	FY18-19

Total	\$6,320,449
Obligated	\$3,143,997
Planned	\$3,176,452

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Residence Life	\$185,756
Dining Services	\$1,006,500
Markee Pioneer Student Center	\$449,649
Pioneer Activity Center	\$283,911
Misc Other - Auxiliary Operations are designated due to current Board policy that prohibits using these funds for other purposes unless approved by the Board.	\$1,036,470
Totals	\$2,962,286

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
Totals	\$0

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

## Report on Other Unrestricted Program Revenue Balance in Excess of 12% of Fiscal Year Expenditures

### **UW-Platteville**

**Fiscal Year: 2016**

Total Balance	\$7,115,405	112.7%
Obligated		\$7,101,174
Planned		\$8,234
<i>subtotal: Obligated and Planned</i>		<i>\$7,109,408</i>
Designated	\$5,997	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### Obligated and Planned Funds

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
One year of debt service as shown on amortization schedule	Obligated	\$7,101,174	\$7,101,174	\$7,101,174	FY17
Planned debt service beyond 1 year of obligated funds.	Planned	\$8,234	\$8,234	\$8,234	FY18

Total	\$7,109,408
Obligated	\$7,101,174
Planned	\$8,234

### Designated Funds

Major Balance Grouping	FY16 Designated Balance
Fund 132 (Extension Non-Credit Program Receipts)	\$5,122
Fund 184 - License Plate Scholarship Programs	\$875
Totals	\$5,997

**Reserves**

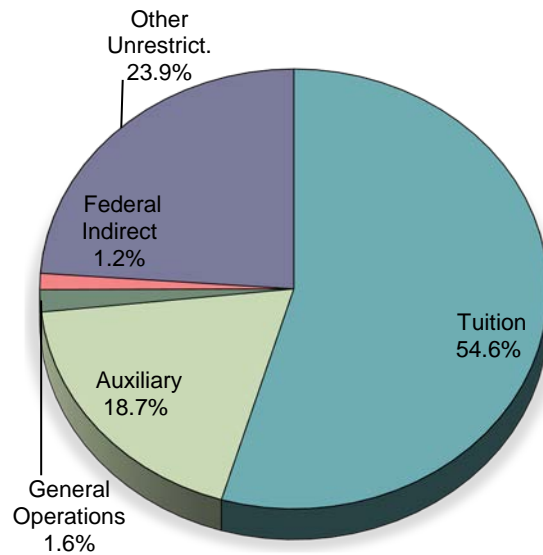
Major Balance Grouping	FY16 Reserves Balance
Totals	\$0

**Undocumented Funds**

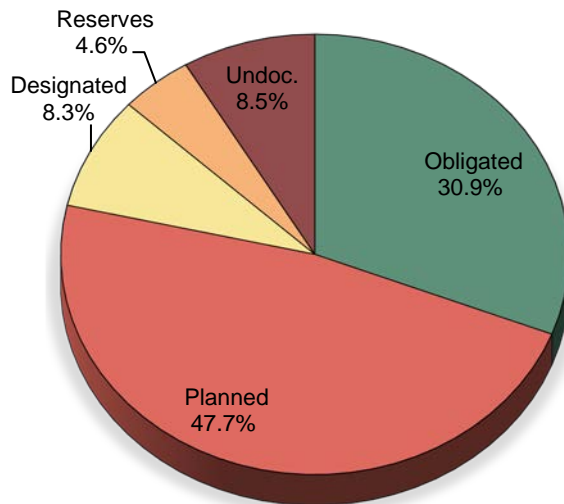
Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

# UW-River Falls FY 2016 PR Balances

## FY16 PR Balances by Category



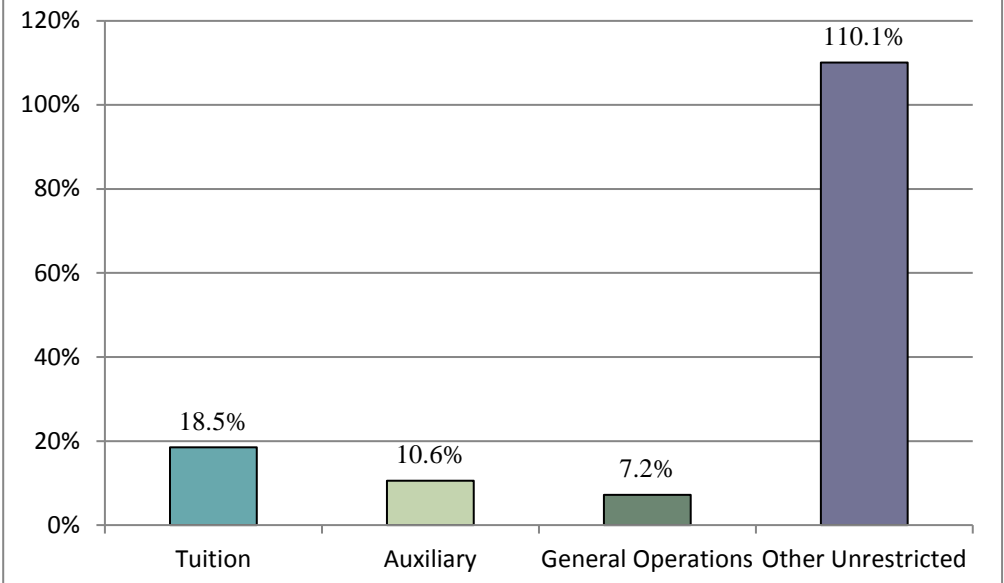
## FY16 PR Balances by Commitment Level



## PR Balances Highlights

- Unrestricted balances decreased \$2.7 million (12%) and Auxiliary balances decreased \$5.8 million (61%)
- No report was required for Auxiliary Operations and General Operations, where balances were less than 12% of expenditures
- 87% of balances are Obligated, Planned or Designated
- Tuition balances increased largely as a result of Systemwide funding tranferred to the institution close to the end of the fiscal year

## Balance as a Percentage of Expenditures



**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW-River Falls**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	1,452,300	6,811,887	208,058	650,151	1,533,605	10,656,001
Auxiliary	0	2,101,008	1,302,278	248,000	0	3,651,286
General Operations	0	247,177	71,608	0	0	318,785
Federal Indirect	0	108,016	0	0	123,258	231,274
Other Unrestricted	4,578,191	37,236	42,782	0	0	4,658,209
<b>Total</b>	6,030,491 30.9%	9,305,324 47.7%	1,624,726 8.3%	898,151 4.6%	1,656,863 8.5%	19,515,555 100.0%



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	7,414,142	9,434,332	626,454	4,415,258	21,890,186	319,054	22,209,240
FY2015-16	10,656,001	3,651,286	318,785	4,658,209	19,284,281	231,274	19,515,555
Change	3,241,859 43.7%	-5,783,046 -61.3%	-307,669 -49.1%	242,951 5.5%	-2,605,905 -11.9%	-87,780 -27.5%	-2,693,685 -12.1%
<b>Total Expenses</b>							
FY2014-15	62,593,911	25,039,594	4,982,732	4,227,000	96,843,237	296,276	97,139,513
FY2015-16	57,569,283	34,571,180	4,429,306	4,231,513	100,801,282	393,535	101,194,817
Change	-5,024,628	9,531,586	-553,426	4,513	3,958,045	97,259	4,055,304
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	11.8%	37.7%	12.6%	104.5%			
FY2015-16	18.5%	10.6%	7.2%	110.1%			

## **Report on Tuition Balance (Funds 131 and 189) in Excess of 12% of Fiscal Year Expenditures**

### **UW-River Falls**

**Fiscal Year: 2016**

Total Balance	\$10,656,001	18.5%
Obligated		\$1,452,300
Planned		\$6,811,887
<i>subtotal: Obligated and Planned</i>		<i>\$8,264,187</i>
Designated	\$208,058	
Reserves	\$650,151	
Undocumented Funds	\$1,533,605	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
College of Education and Professional Studies commitments to new hires	Obligated	\$24,800	\$24,800	\$24,800	FY17
College of Education and Professional Studies faculty research, travel, marketing, program development	Planned	\$110,526	\$110,526	\$110,526	FY17-FY18
School Psychology Program (Education Specialist) assessment materials, upgraded technology, program development	Planned	\$48,000	\$48,000	\$48,000	FY17-FY19
Teach Education course redesign	Obligated	\$3,500	\$3,500	\$3,500	FY17
Teach Education graduate students and instructional academic staff	Planned	\$31,127	\$31,127	\$31,127	FY17-FY19
Master's in Business Administration program development	Planned	\$74,693	\$74,693	\$74,693	FY17
Master's in Computer Science staffing and marketing	Planned	\$40,000	\$40,000	\$40,000	FY17
Adult Degree Completion Program lease payment, furniture replacement, computers, and facility expansion	Planned	\$149,807	\$149,807	\$149,807	FY17-FY18
Clinical Exercise Physiology Program graduate assistant funding, lab equipment, anatomy lab models, and professional development	Planned	\$60,000	\$60,000	\$60,000	FY17-FY18
Scholarship for study abroad or research funded by differential tuition	Obligated	\$270,000	\$270,000	\$270,000	FY17-FY19
Differential Tuition (24 hour computer lab, extended library hours, tutoring, undergraduate research grants to students, classroom remodeling)	Planned	\$168,769	\$168,769	\$168,769	FY17-FY19
Extension funding for base budget reduction	Planned	\$381,900	\$381,900	\$381,900	FY17-FY19
Extension funding to support STEMteach Master Teacher/Academic Director, marketing, Hanover Reports, Online instruction/technical support, program revisions and development	Planned	\$540,000	\$540,000	\$540,000	FY17-FY19



Student recruitment scholarship initiative for students beginning Fall 2016	Obligated	\$1,154,000	\$1,154,000	\$1,154,000	FY17-FY18
Student recruitment scholarship initiative for students beginning Fall 2017 and Fall 2018	Planned	\$2,026,000	\$2,026,000	\$2,026,000	FY18-FY19
College/Division initiatives	Planned	\$570,000	\$570,000	\$570,000	FY17
Address critical budget shortfalls	Planned	\$300,000	\$300,000	\$300,000	FY17
Compensation	Planned	\$561,000	\$561,000	\$561,000	FY17-FY19
Dairy Pilot Plant renovation	Planned	\$176,000	\$176,000	\$176,000	FY17
Abbot Concert Hall renovation	Planned	\$69,000	\$69,000	\$69,000	FY17
Engineering (facilities and personnel)	Planned	\$1,505,065	\$1,505,065	\$1,505,065	FY17

Total	\$8,264,187
Obligated	\$1,452,300
Planned	\$6,811,887

#### Designated Funds

##### Major Balance Grouping

##### FY16 Designated Balance

Extension program development and support	\$208,058
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Totals	\$208,058
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#### Reserves

##### Major Balance Grouping

##### FY16 Reserves Balance

Chancellor's reserve for Fund 131 General Tuition	\$650,151
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Totals	\$650,151
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#### Undocumented Funds

##### Major Balance Grouping

##### FY16 Undocumented Balance

Discretion of Chancellor	\$1,533,605
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Totals	\$1,533,605
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## Report on Other Unrestricted Program Revenue Balance in Excess of 12% of Fiscal Year Expenditures

### **UW-River Falls Fiscal Year: 2016**

Total Balance	\$4,658,209	110.1%
Obligated		\$4,578,191
Planned		\$37,236
<i>subtotal: Obligated and Planned</i>		<i>\$4,615,427</i>
Designated	\$42,782	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### Obligated and Planned Funds

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Auxiliary debt service for FY17: Child Care, Parking, Residence Halls, Student Center, Dining and Rec Center	Obligated	\$4,578,191	\$4,578,191	\$4,578,191	FY17
Small Business Development Center operational expenditures associated with new consultant	Planned	\$22,736	\$22,736	\$22,736	FY17
Faculty summer salary, equipment, and faculty travel for Co-Op Extension for Agriculture and Ag Business	Planned	\$14,500	\$14,500	\$14,500	FY17

Total	\$4,615,427
Obligated	\$4,578,191
Planned	\$37,236

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Student Financial Aid funded by the license plate scholarship fund	\$2,022
Extension programs for youth and adults	\$40,760
Totals	\$42,782

**Reserves**

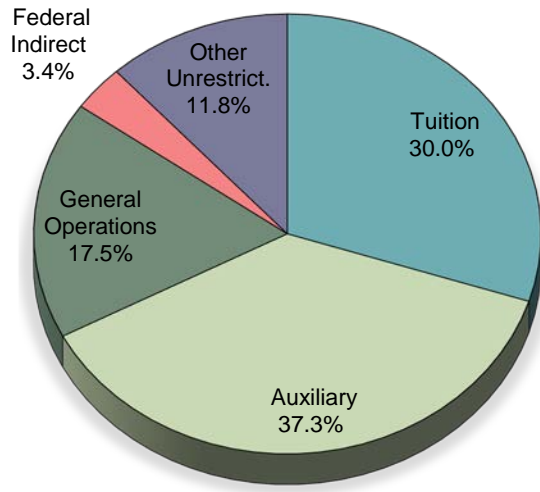
Major Balance Grouping	FY16 Reserves Balance
Totals	\$0

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

# UW-Stevens Point FY 2016 PR Balances

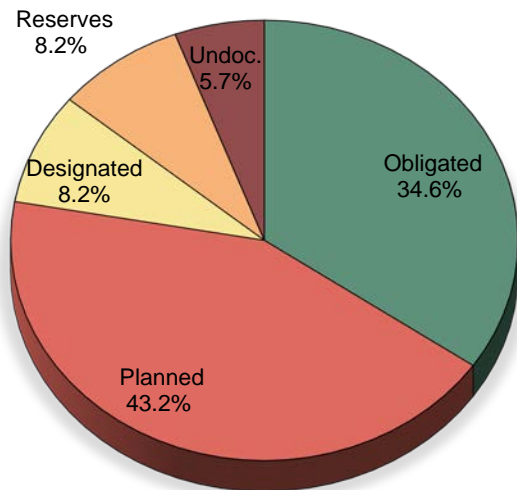
## FY16 PR Balances by Category



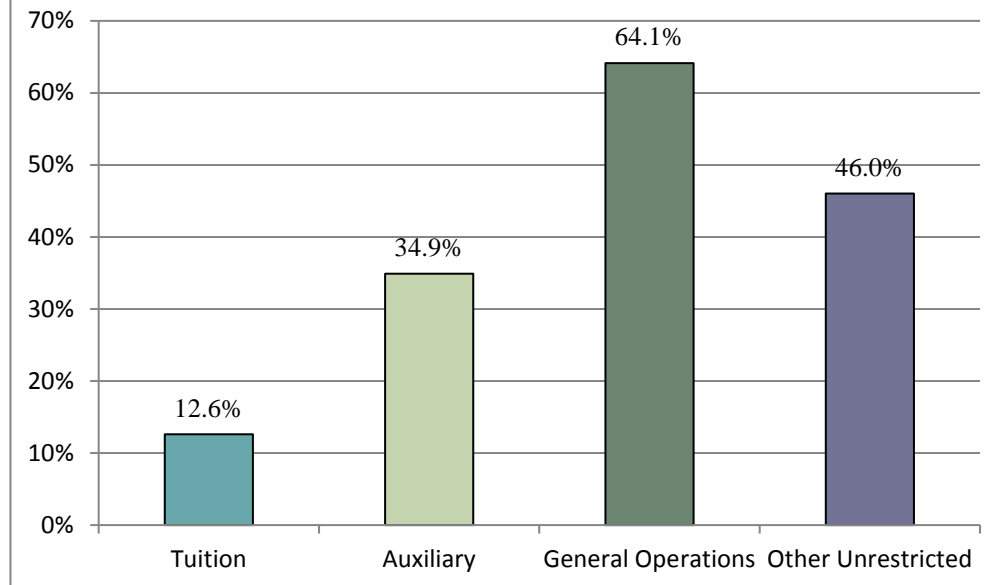
## PR Balances Highlights

- 86% of balances are Obligated, Planned, or Designated
- Auxiliary balances declined \$1.5 million (10%)
- Expenditures declined significantly, with Tuition declining \$13 million and Auxiliaries declining \$4 million

## FY16 PR Balances by Commitment Level



## Balance as a Percentage of Expenditures



**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW-Stevens Point**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	3,658,739	4,846,545	0	1,909,359	838,594	11,253,237
Auxiliary	1,836,638	9,308,326	1,043,905	629,634	1,203,633	14,022,136
General Operations	3,125,714	1,450,559	1,827,504	184,030	0	6,587,807
Federal Indirect	213,773	576,094	0	368,837	109,521	1,268,225
Other Unrestricted	4,167,748	41,564	216,355	0	0	4,425,667
<b>Total</b>	<b>13,002,612</b> 34.6%	<b>16,223,088</b> 43.2%	<b>3,087,764</b> 8.2%	<b>3,091,860</b> 8.2%	<b>2,151,748</b> 5.7%	<b>37,557,072</b> 100.0%



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	11,436,598	15,570,494	2,577,940	2,832,229	32,417,261	1,065,848	33,483,109
FY2015-16	11,253,237	14,022,136	6,587,807	4,425,667	36,288,847	1,268,225	37,557,072
Change	-183,361 -1.6%	-1,548,358 -9.9%	4,009,867 155.5%	1,593,438 56.3%	3,871,586 11.9%	202,377 19.0%	4,073,963 12.2%
<b>Total Expenses</b>							
FY2014-15	102,149,149	44,008,148	8,722,130	9,401,329	164,280,756	569,591	164,850,347
FY2015-16	89,261,191	40,176,661	10,272,124	9,614,712	149,324,688	416,236	149,740,924
Change	-12,887,958	-3,831,487	1,549,994	213,383	-14,956,068	-153,355	-15,109,423
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	11.2%	35.4%	29.6%	30.1%			
FY2015-16	12.6%	34.9%	64.1%	46.0%			

## **Report on Tuition Balance (Funds 131 and 189) in Excess of 12% of Fiscal Year Expenditures**

### **UW-Stevens Point**

**Fiscal Year: 2016**

Total Balance	\$11,253,237	12.6%
Obligated		\$3,658,739
Planned		\$4,846,545
<i>subtotal: Obligated and Planned</i>		\$8,505,284
Designated	\$0	
Reserves	\$1,909,359	
Undocumented Funds	\$838,594	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
University-Wide - Remaining 2013-15 budget reduction	Obligated	\$2,497,114	\$2,532,945	\$2,532,945	FY17
University-Wide - Student success initiatives	Planned	\$1,589,920	\$1,589,920	\$1,589,920	FY17
Executive - University Relations and Communications - UW-Stevens Point Faculty Recruitment Media Presentation project	Obligated	\$39,310	\$39,310	\$39,310	FY17
Executive - University Relations and Communications - Purchase of copier	Planned	\$3,166	\$3,166	\$3,166	FY17
Student Affairs - Dean of Students - Subscriptions to Alcohol and Marijuana eCheckups	Obligated	\$1,950	\$1,950	\$1,950	FY17
Business Affairs - Sustainability - Purchase of shirts	Planned	\$2,072	\$2,655	\$2,655	FY17
Business Affairs - Facilities Planning - Design work for interior of Chemistry/Biology building	Planned	\$10,673	\$13,700	\$13,700	FY17
Business Affairs - Human Resources - Empathia Life Matters Employee Assistance Program Contract	Obligated	\$17,284	\$17,284	\$17,284	FY17
Business Affairs - Human Resources - Title IX investigator training	Obligated	\$3,444	\$3,444	\$3,444	FY17
Business Affairs - Human Resources - Title IX training	Planned	\$3,468	\$3,468	\$3,468	FY17
Business Affairs - Human Resources - Professional development	Planned	\$10,326	\$10,326	\$10,326	FY17
Business Affairs - Human Resources - Higher Ed Jobs renewal	Planned	\$3,095	\$3,095	\$3,095	FY17

Business Affairs - Human Resources - Lump sum payments, student help, and supplies/travel	Planned	\$62,925	\$62,925	\$62,925	FY17
Business Affairs - Risk Management - FY17 Chemical Inventory System Pro (CISPRO) software renewal	Planned	\$7,552	\$14,301	\$14,301	FY17
Business Affairs - Facility Services - Maintenance fleet vehicle	Obligated	\$46,678	\$46,678	\$46,678	FY17
Business Affairs - Facility Services - Heating plant repairs	Obligated	\$10,208	\$10,208	\$10,208	FY17
Business Affairs - Facility Services - New advising area door project	Obligated	\$4,500	\$4,500	\$4,500	FY17
Business Affairs - Facility Services - Alumni Room lighting project	Obligated	\$42,946	\$42,946	\$42,946	FY17
Business Affairs - Facility Services - Campus Steam Trap Repair	Obligated	\$10,000	\$10,000	\$10,000	FY17
Business Affairs - Facility Services - Inspections at the Quandt and Berg gyms	Obligated	\$22,655	\$22,655	\$22,655	FY17
Business Affairs - Facility Services - Health Enhancement Center rekeying project	Obligated	\$12,271	\$12,271	\$12,271	FY17
Business Affairs - Facility Services - Delzell Hall remodeling project	Obligated	\$6,724	\$6,724	\$6,724	FY17
Business Affairs - Facility Services - Fuel costs for FY16 not yet paid	Obligated	\$102,251	\$102,251	\$102,251	FY17
Business Affairs - Facility Services - Electric costs for FY16 not yet paid	Planned	\$20,000	\$20,000	\$20,000	FY17
Business Affairs - Facility Services - Time and materials for project management	Planned	\$337	\$337	\$337	FY17
University College - Career Services - Office furniture for new Academic and Career Advising office	Obligated	\$53,278	\$53,417	\$53,417	FY17
University College - Library - Electronic subscription renewal to Bowker from Proquest	Obligated	\$5,870	\$5,870	\$5,870	FY17
University College - Library - Digital Theatre database subscription	Obligated	\$4,750	\$4,750	\$4,750	FY17
University College - Academic Success Office - Renovation to the Learning Resource Center 3rd floor for the Academic and Career Advising Center; Suite 403 for the new Center for Inclusive Teaching and Learning; office suite 018	Planned	\$270,604	\$270,604	\$270,604	FY17-FY18
University College - Library - Purchase computer for new employee	Planned	\$1,086	\$1,086	\$1,086	FY17
Academic Affairs - Academic Affairs Office - U.S. Department of Education Title III grant - salary cost share obligations	Obligated	\$87,614	\$87,614	\$87,614	FY17-FY18

Academic Affairs - Academic Affairs Office - Undergraduate Research, Scholarship & Creative Activities (URSCA) Coordinator - Summer 2016	Obligated	\$10,940	\$10,940	\$10,940	FY17
Academic Affairs - Academic Affairs Office - Stipends for faculty summer work on tenure policy, Quality Initiative work as required by the Higher Learning Commission, and preparing for assessment of the Integration Level of General Education Program	Obligated	\$17,304	\$17,304	\$17,304	FY17
Academic Affairs - Academic Affairs Office - Advisor training	Obligated	\$3,591	\$3,591	\$3,591	FY17
Academic Affairs - Academic Affairs Office - Recruitment expenses for Advisors search	Planned	\$1,075	\$1,075	\$1,075	FY17
Academic Affairs - Academic Affairs Office - Salaries of advising office program assistant positions (one in each of the four colleges)	Planned	\$220,000	\$220,000	\$220,000	FY17-FY18
Academic Affairs - Academic Affairs Office - Great Lakes Career Ready Internship Grant matching funds	Planned	\$144,000	\$144,000	\$144,000	FY17-FY19
Academic Affairs - Academic Affairs Office - Replacement costs to College of Professional Studies while faculty member serves as Director of Technology Innovation in Teaching and Learning within Academic Affairs	Planned	\$26,394	\$26,394	\$26,394	FY17
Academic Affairs - Academic Affairs Office - Strategic National Arts Alumni Project (SNAAP) Membership	Planned	\$7,900	\$7,900	\$7,900	FY17
Academic Affairs - Office of Research and Sponsored Programs - University Personnel Development Committee Grants & Publication & Creative Dissemination Support	Planned	\$26,582	\$26,582	\$26,582	FY17
Academic Affairs - Office of Research and Sponsored Programs - Undergraduate Research poster display banner	Planned	\$290	\$290	\$290	FY17
Academic Affairs - Office of Research and Sponsored Programs - University Research, Scholarship, and Creative Activity Grants	Planned	\$5,109	\$5,109	\$5,109	FY17
Academic Affairs - Office of Research and Sponsored Programs - UW System Symposium	Planned	\$7,539	\$7,539	\$7,539	FY17
Academic Affairs - Office of International Education - Dreyfus University Center project	Obligated	\$31,122	\$31,122	\$31,122	FY17
Academic Affairs - Office of International Education - Dreyfus University Center project	Planned	\$22,548	\$22,548	\$22,548	FY17
Academic Affairs - Office of International Education - Faculty Study Abroad Leader support	Planned	\$26,003	\$26,003	\$26,003	FY17



Academic Affairs - Office of International Education - International Education Team	Obligated	\$6,997	\$6,997	\$6,997	FY17
Academic Affairs - Office of International Education - International Education Team travel to Australia and New Zealand	Planned	\$11,000	\$11,000	\$11,000	FY17
Academic Affairs - Office of International Education - Study Abroad Initiative Grant	Obligated	\$585	\$585	\$585	FY17
Academic Affairs - Office of International Education - Campus internationalization initiatives	Planned	\$52,219	\$52,219	\$52,219	FY17
Academic Affairs - Continuing Education - Midwest Community Advertising	Obligated	\$13,193	\$13,193	\$13,193	FY17
Academic Affairs - Continuing Education - Lamar Advertising for UW-Extension Collaborative Program	Obligated	\$1,450	\$1,450	\$1,450	FY17
Academic Affairs - Continuing Education - Classroom facilities rental with Osceola School District for NRES 620 Forestry Education for WI K-12 Classrooms	Obligated	\$150	\$150	\$150	FY17
Academic Affairs - Continuing Education - Travel expenses to attend Health and Wellness Management Faculty Symposium and Advisory Board Biannual Meeting	Obligated	\$81	\$81	\$81	FY17
Academic Affairs - Continuing Education - Webinar - The Mind Sweep Event	Obligated	\$139	\$139	\$139	FY17
Academic Affairs - Continuing Education - Use of Stanton Mead Education and Visitor Center	Obligated	\$250	\$250	\$250	FY17
Academic Affairs - Continuing Education - Travel Expense Report and payment order for supplies from teaching NRES 632 sec 88	Obligated	\$136	\$136	\$136	FY17
Academic Affairs - Continuing Education - Campus overhead support	Planned	\$137,923	\$137,923	\$137,923	FY17
Academic Affairs - International Students and Scholars Office - Capstone Vietnam Fall 2016 recruitment event	Obligated	\$13,483	\$13,483	\$13,483	FY17
Academic Affairs - International Students and Scholars Office - U.S. Commercial Service Nepal & India tour	Obligated	\$13,573	\$13,573	\$13,573	FY17
Academic Affairs - International Students and Scholars Office - Dreyfus University Center 203 renovations	Planned	\$53,670	\$53,670	\$53,670	FY17
Academic Affairs - International Students and Scholars Office - International Recruitment Specialist search	Planned	\$3,700	\$3,700	\$3,700	FY17
Academic Affairs - Financial Aid - UW System Financial Aid Program	Planned	\$1,150,000	\$1,150,000	\$1,150,000	FY17
Academic Affairs - Financial Aid - Lawton Minority Grant	Planned	\$17,380	\$17,380	\$17,380	FY17

College of Letters & Science - Dean - Travel costs	Planned	\$3,769	\$3,769	\$3,769	FY17
College of Letters & Science - Dean - Class/lab modernization	Planned	\$23,516	\$23,516	\$23,516	FY17
College of Letters & Science - Dean - Unbudgeted salary adjustments and adjunct salary amounts	Obligated	\$222,728	\$222,728	\$222,728	FY17
College of Letters & Science - Dean - Undergraduate Education Initiative grants	Planned	\$33,355	\$33,355	\$33,355	FY17
College of Letters & Science - Dean - Flammables disposal in Ichthyology collection	Planned	\$52,210	\$52,210	\$52,210	FY17
College of Letters & Science - Dean - Faculty development grants	Planned	\$4,167	\$4,167	\$4,167	FY17
College of Letters & Science - Dean - Advising Center office renovations, furniture & start-up expenses	Planned	\$20,483	\$20,483	\$20,483	FY17
College of Letters & Science - Dean - Miscellaneous supplies	Obligated	\$7,046	\$7,046	\$7,046	FY17
College of Letters & Science - Biology - University Professional Development grants	Planned	\$12,698	\$12,698	\$12,698	FY17
College of Letters & Science - Biology - Undergraduate Research, Scholarship & Creative Activity funds	Planned	\$4,000	\$4,000	\$4,000	FY17
College of Letters & Science - Biology - WI teaching Fellow	Planned	\$203	\$203	\$203	FY17
College of Letters & Science - Biology - Undergraduate Education Initiative funds	Planned	\$26,624	\$26,624	\$26,624	FY17
College of Letters & Science - Biology - Herbarium expenses	Planned	\$6,131	\$6,131	\$6,131	FY17
College of Letters & Science - Biology - Course fee and field trip related expenses	Planned	\$28,343	\$28,343	\$28,343	FY17
College of Letters & Science - Biology - Economic Development and Regent Scholar program grants	Planned	\$74,588	\$74,588	\$74,588	FY17
College of Letters & Science - Chemistry - Undergraduate Education Initiative funds	Planned	\$7,867	\$7,867	\$7,867	FY17
College of Letters & Science - Chemistry - WiSys Technology Advancement Grant funds	Planned	\$111	\$111	\$111	FY17
College of Letters & Science - Chemistry - University Personnel Development Committee grant	Planned	\$4,003	\$4,003	\$4,003	FY17
College of Letters & Science - World Languages - Wisconsin Teaching Fellow	Planned	\$4,000	\$4,000	\$4,000	FY17
College of Letters & Science - Geography/Geology - Undergraduate Research, Scholarship, and Creative Activities grant	Planned	\$2,000	\$2,000	\$2,000	FY17
College of Letters & Science - Psychology - University Professional Development Committee grant	Planned	\$1,269	\$1,269	\$1,269	FY17

College of Letters & Science - Sociology - Miscellaneous supplies	Obligated	\$535	\$535	\$535	FY17
College of Letters & Science - Computing & New Media Technology - Innovation Program grant funds	Planned	\$2,280	\$2,280	\$2,280	FY17
College of Letters & Science - Computing & New Media Technology - Lab upgrades	Obligated	\$7,906	\$7,906	\$7,906	FY17
College of Letters & Science - Computing & New Media Technology - Lab upgrades	Planned	\$14,800	\$14,800	\$14,800	FY17
College of Professional Studies - Dean Professional Studies - Unbudgeted personnel costs	Obligated	\$158,173	\$158,173	\$158,173	FY17
College of Professional Studies - Dean - Encumbrances not yet processed for Advising Center furniture and equipment	Obligated	\$48,063	\$48,063	\$48,063	FY17
College of Professional Studies - Dean - College of Professional Studies 116 lecture hall classroom equipment	Planned	\$82,229	\$82,229	\$82,229	FY17
College of Professional Studies - Dean - Student lobby furniture	Planned	\$32,981	\$32,981	\$32,981	FY17
College of Professional Studies - Dean - Travel	Planned	\$3,915	\$3,915	\$3,915	FY17
College of Professional Studies - Dean - Implementation of new academic programs	Planned	\$146,152	\$567,500	\$567,500	FY17-FY20
College of Professional Studies - Communication Sciences and Disorders - Course Development Grant	Obligated	\$1,500	\$1,500	\$1,500	FY17
College of Professional Studies - Communication Sciences and Disorders - Graduate Assistantship Contracts	Obligated	\$4,176	\$4,176	\$4,176	FY17
College of Professional Studies - Communication Sciences and Disorders - Travel	Obligated	\$230	\$230	\$230	FY17
College of Professional Studies - Communication Sciences and Disorders - Unbudgeted Position (Office Director)	Planned	\$35,120	\$35,120	\$35,120	FY17
College of Professional Studies - School of Education - Laptop and docking station	Obligated	\$1,571	\$1,571	\$1,571	FY17
College of Professional Studies - School of Education - Implementation of new EdD Program	Planned	\$73,550	\$73,550	\$73,550	FY17
College of Professional Studies - School of Health Promotion and Human Development - Conference attendance	Obligated	\$4,278	\$4,278	\$4,278	FY17
College of Professional Studies - Interior Architecture - Printer purchases	Planned	\$7,172	\$7,172	\$7,172	FY17
College of Professional Studies - Interior Architecture - Travel	Obligated	\$5,038	\$5,038	\$5,038	FY17

College of Professional Studies - Interior Architecture - Interior Design Educators Council membership dues	Obligated	\$2,240	\$2,240	\$2,240	FY17
College of Professional Studies - Interior Architecture - Building Green, Inc. Renewal	Obligated	\$495	\$495	\$495	FY17
College of Professional Studies - School of Health Care Professions - Implementation costs for Doctor of Physical Therapy	Planned	\$71,344	\$71,344	\$71,344	FY17
College of Fine Arts & Communication - Dean - Advising Center furniture	Obligated	\$10,619	\$10,619	\$10,619	FY17
College of Fine Arts & Communication - Dean - Advising Center room remodel and carpet installation	Planned	\$16,152	\$16,152	\$16,152	FY17
College of Fine Arts & Communication - Dean - Jenkins Theatre floor	Planned	\$10,000	\$10,000	\$10,000	FY17 - FY18
College of Fine Arts & Communication - Communication - Unbudgeted salary costs	Obligated	\$2,269	\$2,269	\$2,269	FY17
College of Fine Arts & Communication - Communication - Tripod Ipad holders	Obligated	\$180	\$180	\$180	FY17
College of Fine Arts & Communication - Communication - University Personnel Development Committee Grant: Late-Life Stepfamily Formation	Planned	\$2,564	\$2,564	\$2,564	FY17
College of Natural Resources - Dean - Unbudgeted personnel expenses	Obligated	\$90,004	\$90,004	\$90,004	FY17
College of Natural Resources - Dean - New Wisconsin Center for Environmental Education Director moving expenses	Planned	\$5,000	\$5,000	\$5,000	FY17
College of Natural Resources - Dean - Remodel of the new Student Success Center (Trainer Natural Resources building)	Planned	\$61,068	\$61,068	\$61,068	FY17
College of Natural Resources - Dean - Non-tenured faculty project match	Planned	\$12,000	\$12,000	\$12,000	FY17
College of Natural Resources - Natural Resources - Treehaven IT broadband upgrade	Planned	\$10,000	\$10,000	\$10,000	FY17
College of Natural Resources - Natural Resources - Paper Science and Engineering equipment	Planned	\$6,298	\$6,298	\$6,298	FY17
College of Natural Resources - Projects - Salary, travel, & supplies for the Cranberry Project in WI	Planned	\$20,054	\$20,054	\$20,054	FY17
College of Natural Resources - Projects - WiSYS grant and associated expenses	Planned	\$20,307	\$20,307	\$20,307	FY17

College of Natural Resources - Projects - DNA Extraction-WI Conservation Genetics Lab	Planned	\$5,666	\$5,666	\$5,666	FY17
College of Natural Resources - Treehaven - Replace Ford Focus station wagon with Ford Explorer	Obligated	\$9,847	\$28,684	\$28,684	FY17

Total	\$8,505,284
Obligated	\$3,658,739
Planned	\$4,846,545

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Totals	\$0

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
University-Wide - Reserve in case of enrollment declines/mix changes or any campus emergencies	\$1,376,704
Business Affairs - Reserve for unanticipated expenditures, including maintenance of facilities, utility costs, and campus emergencies	\$519,635
College of Natural Resources - Emergency reserve for the college in case of short term loss of funding	\$13,020
Totals	\$1,909,359

**Undocumented Funds****Major Balance Grouping****FY16  
Undocumented  
Balance**

Business Affairs - Auditing, Title IX training, increased need for Protective Services	\$21,443
University College - Renovations, staffing changes	\$194,795
Academic Affairs - Changes in staff, requests for travel, costs associated with Affordable Care Act, unexpected expenditures	\$139,335
College of Letters & Science - Start up funds for new faculty, non-budgeted anticipated adjunct salaries, start up funds for new faculty	\$253,783
College of Professional Studies - Program startup costs, faculty development and equipment purchases	\$76,643
College of Natural Resources - New faculty grants, program expenses, maintenance, Student Service Center remodel	\$152,595

Totals	\$838,594
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## **Report on Auxiliary Operations Balance (Funds 128 and 228) in Excess of 12% of Fiscal Year Expenditures**

### **UW-Stevens Point**

**Fiscal Year: 2016**

Total Balance	\$14,022,136	34.9%
Obligated		\$1,836,638
Planned		\$9,308,326
<i>subtotal: Obligated and Planned</i>		<i>\$11,144,964</i>
Designated	\$1,043,905	
Reserves	\$629,634	
Undocumented Funds	\$1,203,633	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
University-Wide - FY17 Human Resource System Service Center support	Planned	\$460,000	\$460,000	\$460,000	FY17
University-Wide - FY17 Common Systems costs	Planned	\$440,875	\$440,875	\$440,875	FY17
Executive - University Relations and Communications - Reserve Officers' Training Corps (ROTC) commissioning	Obligated	\$400	\$400	\$400	FY17
Executive - University Relations and Communications - Retirement medallion	Obligated	\$21	\$21	\$21	FY17
Executive - University Relations and Communications - New ink jet envelope printer	Planned	\$21,500	\$21,500	\$21,500	FY17
Executive - University Relations and Communications - New Duplo DuccuCutter to replace older model	Planned	\$54,000	\$54,000	\$54,000	FY17
Student Affairs - Various Departments - Health and Wellness Building construction and furnishings	Planned	\$2,586,244	\$5,000,000	\$5,000,000	FY18-20
Student Affairs - Administrative Offices - Center for Inclusive Learning support	Planned	\$100,000	\$100,000	\$100,000	FY17
Student Affairs - Administrative Offices - Student Affairs Development Director salary	Planned	\$33,882	\$48,333	\$48,333	FY17
Student Affairs - Residential Living - FY17 debt service	Obligated	\$398,105	\$6,465,272	\$6,465,272	FY17

Student Affairs - University Dining - Design fee for DeBot renovation	Obligated	\$371,200	\$371,200	\$371,200	FY17
Student Affairs - University Dining - Shelving for Lower DeBot	Obligated	\$10,718	\$10,718	\$10,718	FY17
Student Affairs - University Dining - FY17 debt service	Obligated	\$117,145	\$117,145	\$117,145	FY17
Student Affairs - University Dining - Dish machine	Planned	\$249,045	\$249,045	\$249,045	FY17
Student Affairs - University Dining - FY18 & FY19 debt service	Planned	\$167,040	\$230,943	\$230,943	FY18-19
Student Affairs - University Dining - DeBot building renovation	Planned	\$1,808,507	\$5,000,000	\$5,000,000	FY18-20
Student Affairs - Student Government Assoc. - Credit card purchases	Obligated	\$158	\$158	\$158	FY17
Student Affairs - Student Government Assoc. - Late Night Programming	Obligated	\$4,595	\$4,595	\$4,595	FY17
Student Affairs - Student Government Assoc. - Poster printing	Planned	\$667	\$667	\$667	FY17
Student Affairs - Student Government Assoc. - Edna Carlsten Art Gallery remodel	Planned	\$10,795	\$10,795	\$10,795	FY17
Student Affairs - Student Government Assoc. -University Recreational Sports signage	Planned	\$796	\$796	\$796	FY17
Student Affairs - Student Government Assoc. - Green Fund green roof	Planned	\$70,000	\$70,000	\$70,000	FY17
Student Affairs - Student Government Assoc. - Green Fund bike shelter	Planned	\$42,267	\$42,267	\$42,267	FY17
Student Affairs - Student Government Assoc. - Green Fund chemistry purchases	Planned	\$9,283	\$9,283	\$9,283	FY17
Student Affairs - Student Government Assoc. - Green Fund College of Professional Studies Café signage	Planned	\$175	\$175	\$175	FY17
Student Affairs - Student Government Assoc. - FY18-FY20 debt service	Planned	\$18,331	\$18,331	\$18,331	FY18-20
Student Affairs - University Store - FY17 materials for resale	Obligated	\$37,972	\$37,972	\$37,972	FY17
Student Affairs - University Store - Athletics Department revenue sharing	Planned	\$7,000	\$7,000	\$7,000	FY17
Student Affairs - University Store - Cash registers	Planned	\$15,015	\$15,015	\$15,015	FY17
Student Affairs - Text Rental - Pay clock system	Obligated	\$281	\$281	\$281	FY17
Student Affairs - Text Rental - FY17 textbook purchases	Obligated	\$17,191	\$17,191	\$17,191	FY17
Student Affairs - Dean of Students - Redefining masculinity speaker	Planned	\$3,000	\$3,000	\$3,000	FY17
Student Affairs - Student Health Services - Renovations	Planned	\$33,601	\$33,601	\$33,601	FY17-18
Student Affairs - Student Health Services - Medical supplies	Planned	\$27,184	\$27,184	\$27,184	FY17-18



Student Affairs - Student Health Services - IT upgrades	Planned	\$15,261	\$15,261	\$15,261	FY17
Student Affairs - Counseling Center - Placement Testing invoice	Obligated	\$34,821	\$34,821	\$34,821	FY17
Student Affairs - Counseling Center - Professional development	Planned	\$4,046	\$4,046	\$4,046	FY17
Student Affairs - Counseling Center - Renovations	Planned	\$4,336	\$4,336	\$4,336	FY17
Student Affairs - Counseling Center - Limited Term Employee coverage for maternity leave	Planned	\$36,097	\$36,097	\$36,097	FY17
Student Affairs - Counseling Center - Air conditioning units	Planned	\$543	\$543	\$543	FY17
Student Affairs - Counseling Center - Contribution to UW System Counseling Impact Assessment	Planned	\$700	\$700	\$700	FY17
Student Affairs - Counseling Center - Promotional materials	Planned	\$302	\$302	\$302	FY17
Student Affairs - Childcare Center - Teacher salaries due to payroll error	Obligated	\$7,875	\$7,875	\$7,875	FY17
Student Affairs - Childcare Center - Playground renovations	Planned	\$28,005	\$28,005	\$28,005	FY17
Student Affairs - Childcare Center - Indoor renovations	Planned	\$20,000	\$20,000	\$20,000	FY17
Student Affairs - Childcare Center - Desktop workstations	Planned	\$3,464	\$3,464	\$3,464	FY17
Student Affairs - Childcare Center - Planned Health & Wellness Center renovations	Planned	\$170,503	\$170,503	\$170,503	FY17
Student Affairs - University Centers - Renovations and furniture	Obligated	\$24,126	\$24,126	\$24,126	FY17
Student Affairs - University Centers - FY17 debt service	Obligated	\$112,726	\$1,995,159	\$1,995,159	FY17
Business Affairs - Business Affairs Office - Education Advisory Board membership	Planned	\$25,725	\$25,725	\$25,725	FY17
Business Affairs - Facility Services - Door replacement	Obligated	\$7,825	\$7,825	\$7,825	FY17
Business Affairs - Facility Services - Emergency generator	Obligated	\$46,095	\$46,095	\$46,095	FY17
Business Affairs - Facility Services - Building booster coil shut off valves	Obligated	\$53,647	\$53,647	\$53,647	FY17
Business Affairs - Facility Services - Resurface hardwood gym floors	Obligated	\$10,555	\$10,555	\$10,555	FY17
Business Affairs - Facility Services - Reseal concrete pad at Schmeeckle	Obligated	\$500	\$500	\$500	FY17
Business Affairs - Facility Services - Elevator repairs	Obligated	\$7,574	\$7,574	\$7,574	FY17
Business Affairs - Facility Services - Campus recycling/litter containers	Obligated	\$4,517	\$4,517	\$4,517	FY17
Business Affairs - Facility Services - Old Main cupola lighting	Obligated	\$7,862	\$7,862	\$7,862	FY17
Business Affairs - Facility Services - Condensate receiver inspections	Obligated	\$1,875	\$1,875	\$1,875	FY17

Business Affairs - Facility Services - Johnson Control consultation and maintenance	Obligated	\$27,781	\$27,781	\$27,781	FY17
Business Affairs - Facility Services - Asbestos abatement and testing	Obligated	\$22,500	\$22,500	\$22,500	FY17
Business Affairs - Facility Services - Campus map and survey	Obligated	\$25,000	\$25,000	\$25,000	FY17
Business Affairs - Facility Services - Campus roof repairs	Obligated	\$10,000	\$10,000	\$10,000	FY17
Business Affairs - Facility Services - Campus fire alarm inspections	Obligated	\$10,000	\$10,000	\$10,000	FY17
Business Affairs - Facility Services - Outdoor painting	Obligated	\$49,500	\$49,500	\$49,500	FY17
Business Affairs - Facility Services - Low pressure steam traps	Obligated	\$21,625	\$21,625	\$21,625	FY17
Business Affairs - Facility Services - Campus fleet vehicle purchase	Planned	\$85,329	\$85,329	\$85,329	FY17
Business Affairs - Facility Services - Sidewalk repairs	Planned	\$49,675	\$49,675	\$49,675	FY17
Business Affairs - Facility Services - Butler building repairs	Planned	\$50,000	\$50,000	\$50,000	FY17
Business Affairs - Facility Services - Financial assistance in the postage and bulk mailing operations	Planned	\$48,583	\$48,583	\$48,583	FY17
Business Affairs - Financial Operations - New furniture	Obligated	\$2,631	\$2,631	\$2,631	FY17
Business Affairs - Financial Operations - Student refunds yet to be paid	Obligated	\$128,234	\$128,234	\$128,234	FY17
Business Affairs - Financial Operations - Bank fees	Planned	\$43,560	\$43,560	\$43,560	FY17
Business Affairs - Financial Operations - Student scholarships from Student Government Association/US Bank	Planned	\$241,005	\$241,005	\$241,005	FY17
Business Affairs - Financial Operations - Fox World Travel agent fees	Planned	\$21,633	\$21,633	\$21,633	FY17
Business Affairs - Financial Operations - Limited Term Employee and software for Student Information System implementation	Planned	\$130,135	\$130,135	\$130,135	FY17
Business Affairs - Financial Operations - New cash management position	Planned	\$80,300	\$80,300	\$80,300	FY17
Business Affairs - Financial Operations - Unfunded salary increases	Planned	\$23,995	\$23,995	\$23,995	FY17
Business Affairs - Financial Operations - Professional development	Planned	\$5,402	\$5,402	\$5,402	FY17
Business Affairs - Parking - FY17 debt service	Obligated	\$96,123	\$253,930	\$253,930	FY17
Academic Affairs - Office of International Education - Clearing accounts & Study Abroad program accounts	Planned	\$228,940	\$228,940	\$228,940	FY18

Academic Affairs - Office of International Education - Jagiellonian Scholar Exchange Fund	Planned	\$34,607	\$34,607	\$34,607	FY17
Academic Affairs - Office of International Education - Peace Studies Conference 2016	Obligated	\$2,350	\$2,350	\$2,350	FY17
Academic Affairs - Office of International Education - Scholarships	Planned	\$44,304	\$44,304	\$44,304	FY18
Academic Affairs - Office of International Education - Student exchanges	Planned	\$34,682	\$34,682	\$34,682	FY20
Academic Affairs - Office of International Education - General office expenses	Planned	\$37,777	\$37,777	\$37,777	FY17
Academic Affairs - Continuing Education - Distance Education Fees to clear the \$104,293 deficit in 131 account and help fund further Distance Education	Planned	\$146,957	\$146,957	\$146,957	FY17
Academic Affairs - Office of the Registrar - Acalog license renewal and support	Obligated	\$10,314	\$10,314	\$10,314	FY17
Academic Affairs - Office of the Registrar - Veterans Tutor and Support Services	Planned	\$19,315	\$19,315	\$19,315	FY17
Information Technology - Remodel/Renovation of several areas in Learning Resource Center	Planned	\$101,100	\$101,100	\$101,100	FY17
Information Technology - You Reserves for University College	Obligated	\$1,559	\$1,559	\$1,559	FY17
Information Technology - Training for Business Analyst	Obligated	\$2,045	\$2,045	\$2,045	FY17
Information Technology - Furniture for rooms in the Learning Resource Center	Obligated	\$5,282	\$5,282	\$5,282	FY17
Information Technology - Telecom upgrade and replacement equipment	Planned	\$388,543	\$388,543	\$388,543	FY20-FY21
Information Technology - Adobe software renewal	Obligated	\$38,000	\$38,000	\$38,000	FY17
Information Technology - Treehaven upgrades	Planned	\$46,853	\$46,853	\$46,853	FY17
Information Technology - Purchase 2 new Information Technology vans	Planned	\$15,000	\$15,000	\$15,000	FY17
Information Technology - Microsoft Dynamics Customer Relationship Management (CRM) software	Planned	\$110,900	\$110,900	\$110,900	FY17
Information Technology - HootSuite social media software	Planned	\$15,000	\$15,000	\$15,000	FY17
College of Letters & Science - Biology - Student research awards	Planned	\$4,930	\$4,930	\$4,930	FY17
College of Letters & Science - Psychology - Student research awards	Planned	\$4,292	\$4,292	\$4,292	FY17

College of Letters & Science - Chemistry - Student research awards	Planned	\$134	\$134	\$134	FY17
College of Professional Studies - Dean - Implementation of new academic programs	Planned	\$458,877	\$689,500	\$689,500	FY17-FY18
College of Professional Studies - Communication Sciences and Disorders - Unbudgeted personnel costs	Obligated	\$16,858	\$16,858	\$16,858	FY17
College of Professional Studies - Communication Sciences and Disorders - Travel reimbursement	Obligated	\$322	\$322	\$322	FY17
College of Professional Studies - Communication Sciences and Disorders - Calipso Student Tracking accounts	Planned	\$3,220	\$3,220	\$3,220	FY17
College of Professional Studies - Communication Sciences and Disorders - Program revenue assessment	Planned	\$9,395	\$9,395	\$9,395	FY17
College of Professional Studies - Communication Sciences and Disorders - Course related expenses	Planned	\$6,119	\$6,119	\$6,119	FY17
College of Professional Studies - School of Education - Startup costs related to EdD in Educational Sustainability	Planned	\$164,144	\$164,144	\$164,144	FY17-FY19
College of Professional Studies - School of Education - Course related expenses	Planned	\$4,050	\$4,050	\$4,050	FY17-FY19
College of Professional Studies - School of Health Promotion and Human Development - Upcoming adventure tour lodging	Obligated	\$9,258	\$9,258	\$9,258	FY17
College of Professional Studies - School of Health Promotion and Human Development - Conference costs	Planned	\$1,155	\$1,155	\$1,155	FY17
College of Professional Studies - School of Health Promotion and Human Development - Lakota Reservation trip	Planned	\$14,262	\$14,262	\$14,262	FY17
College of Professional Studies - School of Health Care Professions - Future costs related to Doctor of Physical Therapy	Planned	\$11,533	\$11,533	\$11,533	FY17
College of Natural Resources - Natural Resources - Central Wisconsin Environmental Station ipads and monitors	Planned	\$2,570	\$2,570	\$2,570	FY17
College of Natural Resources - Global Environmental Management (GEM) - 12 College of Natural Resources scholarships	Planned	\$9,631	\$9,631	\$9,631	FY17
College of Natural Resources -Wisconsin Center for Environmental Education (WCEE) - Outreach program staff travel	Obligated	\$2,000	\$2,000	\$2,000	FY17
College of Natural Resources -Wisconsin Center for Environmental Education (WCEE) - Graduate course scholarships	Obligated	\$2,000	\$2,000	\$2,000	FY17

College of Natural Resources -Wisconsin Center for Environmental Education - Outreach Program Manager new employee moving expenses	Obligated	\$940	\$940	\$940	FY17
College of Natural Resources -Wisconsin Center for Environmental Education (WCEE) - Moodle Educational Platform	Obligated	\$1,008	\$1,008	\$1,008	FY17
College of Natural Resources -Wisconsin Center for Environmental Education (WCEE) - Sustainability Education Resources and Communications Assistant payroll/fringe	Planned	\$5,553	\$5,553	\$5,553	FY17
College of Natural Resources -Watershed Center - Capital equipment replacement	Planned	\$23,103	\$23,103	\$23,103	FY17
College of Natural Resources -Treehaven - FY17 debt service	Obligated	\$73,525	\$73,525	\$73,525	FY17
College of Natural Resources -Wisconsin Institute for Sustainable Technology (WIST) - FY18 personnel expense	Planned	\$113,573	\$113,573	\$113,573	FY17

Total	\$11,144,964
Obligated	\$1,836,638
Planned	\$9,308,326

### **Designated Funds**

<b>Major Balance Grouping</b>	<b>FY16 Designated Balance</b>
Student Affairs - Student Government, Text Rental, Student Health Services, Childcare Center - Student seg fee related program costs	\$1,043,905
<b>Totals</b>	<b>\$1,043,905</b>

**Reserves****Major Balance Grouping****FY16 Reserves  
Balance**

University-Wide - Contingency for any unplanned emergencies across campus	\$92,002
Student Affairs - Unexpected licensure requirements and unexpected decline of child enrollments	\$41,083
Business Affairs - Facilities and capital equipment repair/maintenance, campus emergencies	\$346,936
Academic Affairs - International Education Operations Reserves	\$1,972
Information Technology - Hardware failure and unexpected classroom upgrades and replacements	\$115,415
College of Natural Resources -Unexpected loss of grant funding	\$32,226

Totals	\$629,634
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**Undocumented Funds****Major Balance Grouping****FY16  
Undocumented  
Balance**

Executive - Social media advertisements; fees for Commencement and potential reduction in funding due to enrollment decline	\$112,441
Student Affairs - Supplies and expenses	\$19,265
Business Affairs - Equipment maintenance/replacement, maintaining financial operations	\$437,125
University College - Supplies, equipment, promotional materials, experiential learning	\$37,923
Information Technology - Equipment failure and replacement	\$125,165
College of Professional Studies - Course expenses, program costs, student printing, travel/conference costs	\$226,533
College of Natural Resources - Programming, reinvestment back into College, course related expenses	\$245,181

Totals	\$1,203,633
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## **Report on General Operations Balance (Fund 136) in Excess of 12% of Fiscal Year Expenditures**

### **UW-Stevens Point**

**Fiscal Year: 2016**

Total Balance	\$6,587,807	64.1%
Obligated		\$3,125,714
Planned		\$1,450,559
<i>subtotal: Obligated and Planned</i>		<i>\$4,576,273</i>
Designated	\$1,827,504	
Reserves	\$184,030	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
University-Wide - Student Information System implementation	Obligated	\$2,510,752	\$3,209,900	\$3,209,900	FY17
Student Affairs - University Centers - Health Enhancement Center rekeying project	Planned	\$120,407	\$120,407	\$120,407	FY17
Business Affairs - Sustainability - Compost program expansion	Planned	\$3,000	\$3,000	\$3,000	FY17
Academic Affairs - Academic Affairs Office - 2016 Biennial Council on Undergraduate Research Conference	Obligated	\$1,660	\$1,660	\$1,660	FY17
Academic Affairs - Academic Affairs Office - Tech Select program	Planned	\$8,150	\$8,150	\$8,150	FY17
Academic Affairs - Continuing Education - Wisconsin State Chapters of Philanthropic Educational Organization (P.E.O.) Convention	Obligated	\$14,672	\$14,672	\$14,672	FY17
Academic Affairs - Continuing Education - Purchase of copier machine	Obligated	\$4,018	\$4,018	\$4,018	FY17
Academic Affairs - Continuing Education - Staff computer replacements	Planned	\$11,490	\$11,490	\$11,490	FY17
Academic Affairs - Admissions - Scholarships	Planned	\$500,000	\$500,000	\$500,000	FY17
Information Technology - Wireless access points	Obligated	\$199,124	\$199,124	\$199,124	FY17

Information Technology - Laptop for Student Information System	Obligated	\$2,143	\$2,143	\$2,143	FY17
Information Technology - College of Professional Studies remodel	Obligated	\$44,200	\$44,200	\$44,200	FY17
Information Technology - College of Professional Studies remodel	Planned	\$4,828	\$4,828	\$4,828	FY17
Information Technology - Server upgrade to support University Centers administration	Planned	\$48,772	\$48,772	\$48,772	FY17
Information Technology - Annual server space lease for University Centers	Planned	\$10,000	\$10,000	\$10,000	FY17
Information Technology - Pathway planner for student information systems	Planned	\$20,000	\$20,000	\$20,000	FY17
College of Letters & Science - Mathematics - Memorandum of Understanding for Remedial Math	Planned	\$33,000	\$33,000	\$33,000	FY17-FY19
College of Letters & Science - Mathematics - Math 90 instructor costs (funded with balances)	Planned	\$140,953	\$140,953	\$140,953	FY17-FY19
College of Professional Studies - Dean - Implementation of new academic programs	Planned	\$20,070	\$20,070	\$20,070	FY17-20
College of Professional Studies - School of Education - Unbudgeted personnel costs	Obligated	\$2,500	\$2,500	\$2,500	FY17
College of Professional Studies - School of Health Promotion and Human Development - Unbudgeted personnel costs	Obligated	\$1,424	\$1,424	\$1,424	FY17
College of Professional Studies - School of Business & Economics - Golf outing (fundraiser) costs	Planned	\$492	\$492	\$492	FY17
College of Professional Studies - School of Business & Economics - Kickstart Your Career week	Planned	\$4,900	\$4,900	\$4,900	FY17
College of Fine Arts & Communication - Music - ACS-15115 Camera	Obligated	\$1,694	\$1,694	\$1,694	FY17
College of Fine Arts & Communication - Music - 7% PR Assessment	Planned	\$3,696	\$3,696	\$3,696	FY17
College of Natural Resources - Becoming an Outdoors Woman Destinations outfitter and Treehaven	Planned	\$105,145	\$105,145	\$105,145	FY17
College of Natural Resources -Global Environmental Management- 12 College of Natural Resources scholarships	Planned	\$2,369	\$2,369	\$2,369	FY17
College of Natural Resources - Wisconsin Center for Environmental Education- Support Services provided by the Wisconsin Environmental Education Foundation	Obligated	\$5,000	\$5,000	\$5,000	FY17



College of Natural Resources -Wisconsin Center for Environmental Education- Wisconsin Center for Environmental Education Outreach Program Manager New Employee Moving Expenses	Obligated	\$1,566	\$1,566	\$1,566	FY17
College of Natural Resources -Wisconsin Center for Environmental Education Moodle Educational Platform	Obligated	\$2,016	\$2,016	\$2,016	FY17
College of Natural Resources - Wisconsin Center for Environmental Education -Strategic Planning Facilitator	Obligated	\$500	\$500	\$500	FY17
College of Natural Resources - Wisconsin Center for Environmental Education- Fluid Review Software for Green and Healthy Schools Application	Planned	\$6,500	\$6,500	\$6,500	FY17
College of Natural Resources - Wisconsin Center for Environmental Education- Payment for FY2017 Project Learning Tree curriculum guides	Obligated	\$10,545	\$10,545	\$10,545	FY17
College of Natural Resources - Wisconsin Center for Environmental Education- Payment for Status and Needs Survey	Obligated	\$500	\$500	\$500	FY17
College of Natural Resources - Wisconsin Center for Environmental Education - Sustainability Education Resource and Communications Assistant wages and fringe	Planned	\$11,107	\$11,107	\$11,107	FY17
College of Natural Resources - Wisconsin Center for Environmental Education Sponsorship of North American Association for Environmental Education (NAAEE) 2016 Annual Conference, held in Madison, WI	Planned	\$2,000	\$2,000	\$2,000	FY17
College of Natural Resources - Wisconsin Center for Environmental Education- Funds to support English as a Second Language Course for visiting colleague	Planned	\$1,500	\$1,500	\$1,500	FY17
College of Natural Resources - Wisconsin Center for Environmental Education - Match to the Wisconsin Environmental Education Foundation	Planned	\$2,000	\$2,000	\$2,000	FY17
College of Natural Resources - Wisconsin Center for Environmental Education - Registration to the Society of American Foresters conference – Fall 2016	Planned	\$250	\$250	\$250	FY17
College of Natural Resources -Schmeeckle- FY17 Salary and fringe for 3 Consultants	Obligated	\$36,413	\$36,413	\$36,413	FY17
College of Natural Resources -Schmeeckle Salary and fringe/Overloads for 3 Consultants	Planned	\$65,965	\$65,965	\$65,965	FY17

College of Natural Resources -Schmeeckle - Various student internship pay	Planned	\$11,200	\$11,200	\$11,200	FY17
College of Natural Resources -Watershed/Water and Environmental Analysis Lab- Capital Equipment over next four years	Planned	\$65,331	\$646,000	\$646,000	FY18 - FY20
College of Natural Resources -Watershed/Water and Environmental Analysis Lab- Program revenue assessment for quarters 3 and 4 of 2016.	Planned	\$23,412	\$23,412	\$23,412	FY17
College of Natural Resources -Watershed/Water and Environmental Analysis Lab- Lab and office space remodel	Planned	\$133,368	\$133,368	\$133,368	FY17 - FY20
College of Natural Resources - COOP Fish - Equipment Upgrades (shock boat, motor, etc)	Planned	\$17,852	\$17,852	\$17,852	FY20
College of Natural Resources - Wisconsin Institute for Sustainable Technology (WIST) - Staff salary and fringe benefit costs	Obligated	\$286,987	\$286,987	\$286,987	FY17
College of Natural Resources - Wisconsin Institute for Sustainable Technology (WIST) - Staff salary and fringe benefit costs for FY18	Planned	\$72,803	\$72,803	\$72,803	FY18

Total

Obligated

Planned

\$4,576,273

\$3,125,714

\$1,450,559

### **Designated Funds**

#### **Major Balance Grouping**

#### **FY16 Designated Balance**

Executive - University Relations and Communications - Revenue from Matriculation Fee for: annual convocation event	\$22,675
Student Affairs - Athletics - Revenue from booster clubs/camps and ticket sales for: program expenses	\$265,025
Business Affairs - Sustainability - Revenue from Chevrolet Foundation for: future yet unnamed greenhouse gas reduction initiatives	\$32,259
University College - Tutoring-Learning Center - Revenue from remedial program and charges for services for: student wages	\$41,247

University College - Academic Success Office - Revenue from internship placements for: matching costs and the Career Ready program	\$23,400
University College - Disability Services - Revenue from campus funding for: programs and events	\$887
Academic Affairs - Academic Affairs Office - Revenue from International Education for: professional development needs	\$17,968
Academic Affairs - Revenue from Continuing Education for: Small Business Development program expenses, equipment, faculty development, programs	\$67,350
Academic Affairs - International Students and Scholars - Revenue from various programs for: travel emergencies	\$53,651
Academic Affairs - Office of the Registrar - Revenue from Matriculation Fee for: orientation programs	\$141,244
Information Technology - Revenue from department projects for: software, technical upgrades	\$232,694
College of Letters & Science - Mathematics - Revenue from remedial education for: new faculty start-up, equipment, tutor salaries, future obligations to Tutor Learning Center	\$74,134
College of Letters & Science - Revenue from sale/production of materials for: faculty development, start-up, course maintenance, equipment	\$170,187
College of Letters & Science - Physics - Revenue from planetarium and Continuing Education for: faculty development, planetarium	\$6,270
College of Professional Studies - School of Education - Revenue from external programs and testing for: programs, clinics, events, testing	\$54,746
College of Professional Studies - School of Health Promotion and Human Development - Revenue from café and external programs for: equipment, employee wellness and study abroad trips	\$54,915
College of Professional Studies - School of Business & Economics - Revenue from corporate partners for: events	\$38
College of Professional Studies - Interior Architecture - Revenue from events for: media lab and study tours	\$184
College of Fine Arts & Communication - Revenue from sale/production of materials for: programming, events, continuing education initiatives, internships, equipment	\$23,967

College of Fine Arts & Communication - Music - Revenue from concerts for: equipment updates, scholarships, music days	\$19,523
College of Natural Resources - Dean - Revenue from vehicle rental and copier fees and timber sales for: vehicle and equipment replacement, land management	\$54,350
College of Natural Resources - Revenue from sales and services for: lab and project expenses, events, materials, maintenance, personnel costs	\$304,053
College of Natural Resources - Global Environmental Management - Revenue certifications and seminar for: reinvestment back into College	\$252
College of Natural Resources - Wisconsin Center for Environmental Education - Revenue from programming for: program related expenses	\$115,654
College of Natural Resources - College of Natural Resources Extension - Revenue from Center for Land Use Education programming for: programming and replacement vehicle	\$50,831

Totals	\$1,827,504
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### **Reserves**

#### **Major Balance Grouping**

#### **FY16 Reserves Balance**

College of Natural Resources - Contingency for unexpected loss of grant funding	\$184,030
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Totals	\$184,030
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### **Undocumented Funds**

#### **Major Balance Grouping**

#### **FY16 Undocumented Balance**

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Totals	\$0
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## **Report on Other Unrestricted Program Revenue Balance in Excess of 12% of Fiscal Year Expenditures**

### **UW-Stevens Point**

**Fiscal Year: 2016**

Total Balance	\$4,425,667	46.0%
Obligated		\$4,167,748
Planned		\$41,564
<i>subtotal: Obligated and Planned</i>		\$4,209,312
Designated	\$216,355	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Student Affairs - Student Government - FY17 debt service costs	Obligated	\$9,182	\$9,182	\$9,182	FY17
Student Affairs - University Centers - FY17 debt service costs	Obligated	\$350,175	\$1,995,159	\$1,995,159	FY17
Student Affairs - Residential Living - FY17 debt service costs	Obligated	\$3,704,595	\$6,465,272	\$6,465,272	FY17
Business Affairs - Parking - FY17 debt service costs	Obligated	\$966	\$966	\$966	FY17
Academic Affairs - Continuing Education - Biennial Conference on University Education and Natural Resources (BCENR)	Obligated	\$13,440	\$13,440	\$13,440	FY18
Academic Affairs - Continuing Education - Unemployment for terminated employee	Obligated	\$9,620	\$9,620	\$9,620	FY17
Academic Affairs - Continuing Education - 2016 Camp COFAC (College of Fine Arts and Communication) dining, student and instructor costs	Obligated	\$41,019	\$41,019	\$41,019	FY17
Academic Affairs - Continuing Education - Travel expenses for Palma Spain trip held April 2-17, 2016	Obligated	\$3,230	\$3,230	\$3,230	FY17
Academic Affairs - Continuing Education - Hope Consortium Conference expenses	Obligated	\$2,818	\$2,818	\$2,818	FY17
Academic Affairs - Continuing Education - Music lesson instructor	Obligated	\$313	\$313	\$313	FY17

Academic Affairs - Continuing Education - Central Wisconsin Youth Symphony program (CWSOP) coordinator payment	Obligated	\$1,000	\$1,000	\$1,000	FY17
Academic Affairs - Continuing Education - Healthy Aging Summit	Obligated	\$15,027	\$15,027	\$15,027	FY17
Academic Affairs - Continuing Education - Interagency Agreement Best Practices in Physical Education and Health Conference	Obligated	\$5,236	\$5,236	\$5,236	FY17
Academic Affairs - Continuing Education - Crisis Intervention Conference	Planned	\$11,001	\$11,001	\$11,001	FY17
Academic Affairs - Continuing Education - Staff computer upgrades	Planned	\$9,516	\$9,516	\$9,516	FY17
Academic Affairs - Financial Aid - License Plate Scholarship Fund	Planned	\$6,261	\$6,261	\$6,261	FY17
College of Natural Resources - Cooperative Extension - Potential current year Annual Leave Reserve Account (ALRA) commitments	Obligated	\$11,128	\$11,128	\$11,128	FY17
College of Natural Resources - Cooperative Extension - Lake Leaders and Shoreland Trainings	Planned	\$10,686	\$10,686	\$10,686	FY17
College of Natural Resources - Cooperative Extension - Website maintenance	Planned	\$4,100	\$4,100	\$4,100	FY17

Total

Obligated

Planned

\$4,209,312
\$4,167,748
\$41,564

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Academic Affairs - Continuing Education - Intoxicated Driving Program, Small Business Development Center, UW-Extension non-credit programming growth	\$174,522
College of Letters & Science - Dean - Infrastructure repair/cost to continue Northern Aquaculture Demonstration Facility	\$6,995
College of Natural Resources - Cooperative Extension - Support for non-credit programming	\$34,838
Totals	\$216,355

**Reserves**

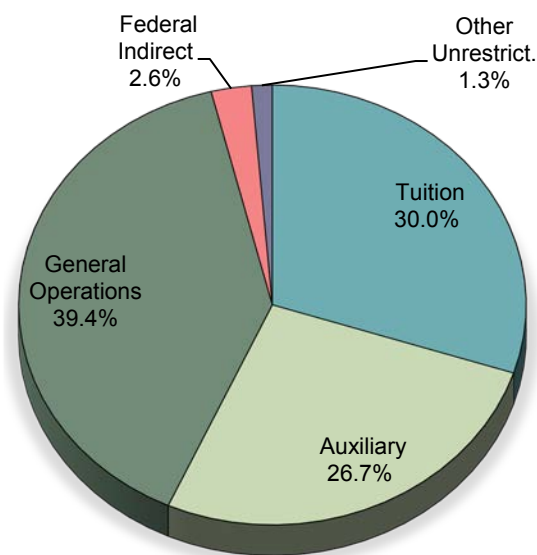
Major Balance Grouping	FY16 Reserves Balance
Totals	\$0

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

# UW-Stout FY 2016 PR Balances

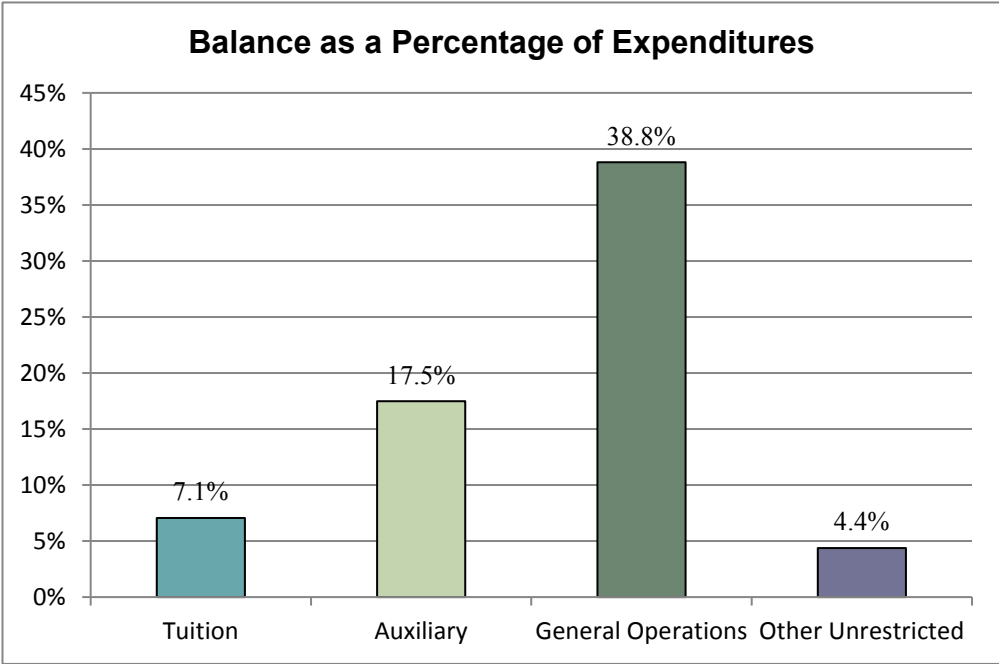
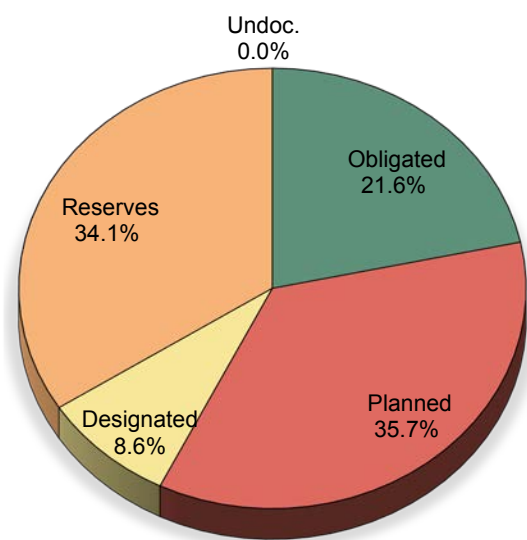
FY16 PR Balances by Category



PR Balances Highlights

- Auxiliary balances increased \$5.8 million largely as a result of construction delays associated with a campus residence hall
- No report was required for Tuition and Other Unrestricted funds, where the balances were less than 12% of expenditures
- The Tuition balance increased slightly, largely as a result of Systemwide funding transferred close to the end of the fiscal year

FY16 PR Balances by Commitment Level





**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW-Stout**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	286,950	15,000	1,485,910	4,337,442	0	6,125,302
Auxiliary	3,892,323	0	0	1,559,161	0	5,451,484
General Operations	235,538	6,764,820	0	1,035,286	0	8,035,644
Federal Indirect	0	497,782	0	28,059	0	525,841
Other Unrestricted	0	0	267,926	0	0	267,926
<b>Total</b>	<b>4,414,811</b> 21.6%	<b>7,277,602</b> 35.7%	<b>1,753,836</b> 8.6%	<b>6,959,948</b> 34.1%	<b>0</b> 0.0%	<b>20,406,197</b> 100.0%



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	6,052,115	-400,212	7,609,047	299,997	13,560,947	576,230	14,137,177
FY2015-16	6,125,302	5,451,484	8,035,644	267,926	19,880,356	525,841	20,406,197
Change	73,187 1.2%	5,851,696 1462.1%	426,597 5.6%	-32,071 -10.7%	6,319,409 46.6%	-50,389 -8.7%	6,269,020 44.3%
<b>Total Expenses</b>							
FY2014-15	92,603,220	32,634,235	20,148,288	6,182,113	151,567,856	598,094	152,165,950
FY2015-16	86,748,849	31,183,223	20,705,713	6,122,422	144,760,207	561,189	145,321,396
Change	-5,854,371	-1,451,012	557,425	-59,691	-6,807,649	-36,905	-6,844,554
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	6.5%	-1.2%	37.8%	4.9%			
FY2015-16	7.1%	17.5%	38.8%	4.4%			

**Report on Auxiliary Operations Balance (Funds 128 and 228) in Excess of 12% of Fiscal Year Expenditures**

**UW-Stout**  
**Fiscal Year: 2016**

Total Balance	\$5,451,484	17.5%
Obligated		\$3,892,323
Planned		\$0
<i>subtotal: Obligated and Planned</i>		\$3,892,323
Designated	\$0	
Reserves	\$1,559,161	
Undocumented Funds	\$0	
Remaining Balance	\$0	

**Obligated and Planned Funds**

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Open Purchase Orders	Obligated	\$75,826	\$75,826	\$75,826	FY17
Debt Service - 1 year	Obligated	\$3,816,497	\$3,816,497	\$3,816,497	FY17

Total	\$3,892,323
Obligated	\$3,892,323
Planned	\$0

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Totals	\$0

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
5% Reserve per UW-Stout Policy for Enrollment Fluctuations	\$1,559,161
Totals	\$1,559,161

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

## **Report on General Operations Balance (Fund 136) in Excess of 12% of Fiscal Year Expenditures**

**UW-Stout**

**Fiscal Year: 2016**

Total Balance	\$8,035,644	38.8%
Obligated		\$235,538
Planned		\$6,764,820
<i>subtotal: Obligated and Planned</i>		<i>\$7,000,358</i>
Designated	\$0	
Reserves	\$1,035,286	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Open Purchase Orders	Obligated	\$14,538	\$14,538	\$14,538	FY17
Marketing Support	Planned	\$335,000	\$335,000	\$335,000	FY17
Administrative Support	Planned	\$1,667,800	\$1,667,800	\$1,667,800	FY17
Financial Aid Office Staffing	Planned	\$75,445	\$75,445	\$75,445	FY17
Laptop Program Support	Planned	\$4,029,464	\$4,029,464	\$4,029,464	FY17
Risk/Safety Management Personnel	Planned	\$96,111	\$96,111	\$96,111	FY17
Polytechnic Scholarships	Planned	\$137,000	\$137,000	\$137,000	FY17
Chancellor Scholarships	Planned	\$289,000	\$289,000	\$289,000	FY17
Graduate Scholarships	Planned	\$30,000	\$30,000	\$30,000	FY17
Blue Devil Scholarships	Planned	\$20,000	\$20,000	\$20,000	FY17
Transfer Scholarships	Planned	\$30,000	\$30,000	\$30,000	FY17
Promising Student Scholarships	Planned	\$55,000	\$55,000	\$55,000	FY17
Polytechnic Scholarships	Obligated	\$83,000	\$83,000	\$83,000	FY17
Chancellor Scholarships	Obligated	\$93,000	\$93,000	\$93,000	FY17
Promising Student Scholarships	Obligated	\$45,000	\$45,000	\$45,000	FY17

Total	\$7,000,358
Obligated	\$235,538
Planned	\$6,764,820

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Totals	\$0

**Reserves**

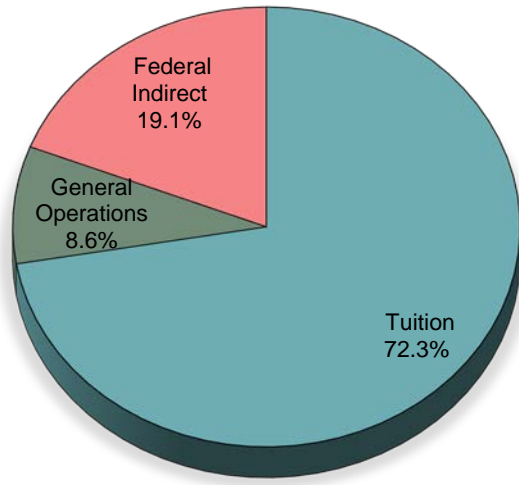
Major Balance Grouping	FY16 Reserves Balance
5% Reserve per UW-Stout Policy for Enrollment Fluctuations	\$1,035,286
Totals	\$1,035,286

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

# UW-Superior FY 2016 PR Balances

## FY16 PR Balances by Category

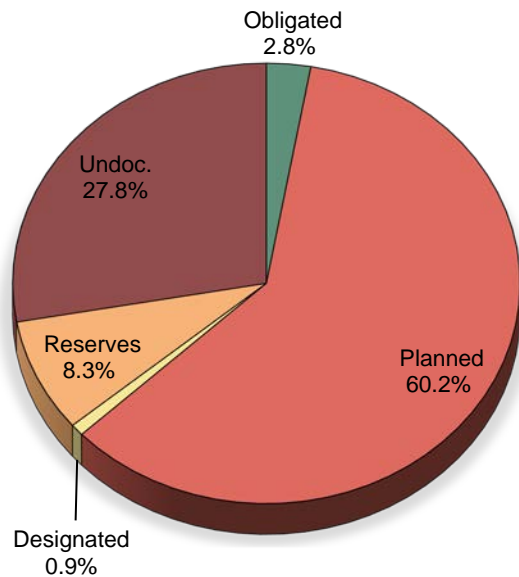


*Note:  
Negative  
balances not  
shown*

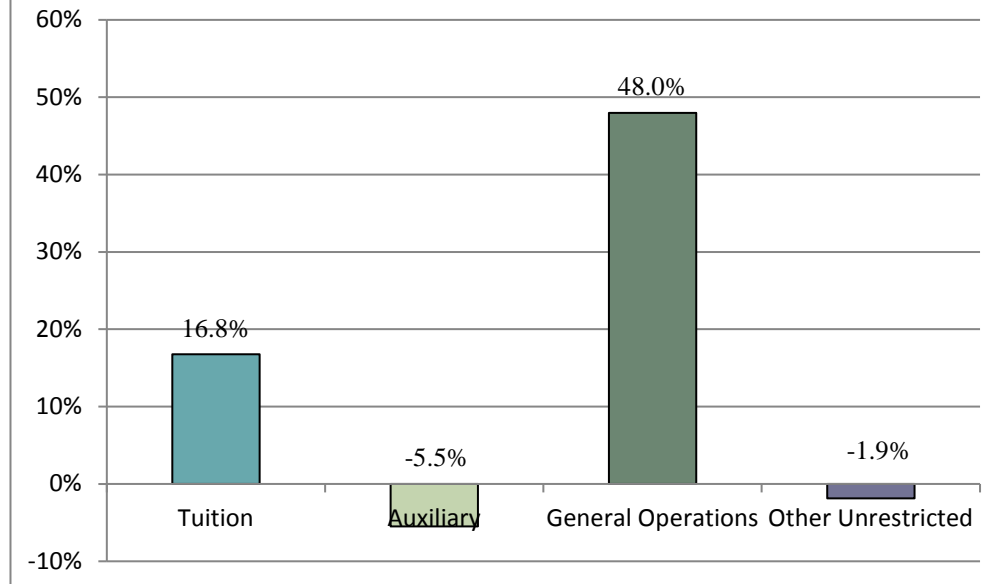
## PR Balances Highlights

- No report was required for Other Unrestricted, where the balances were less than 12% of expenditures
- A savings plan was required for Auxiliaries, but the negative balance decreased 78% from \$1.4 million to \$300,000
- The undocumented balance for General Operations is greater than 12% of expenditures

## FY16 PR Balances by Commitment Level



## Balance as a Percentage of Expenditures



**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW-Superior**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	153,919	4,180,394	61,431	1,000,000	453,818	5,849,562
Auxiliary	0	0	0	(297,635)	0	(297,635)
General Operations	46,733	311,458	5,645	0	333,512	697,348
Federal Indirect	17,204	161,648	0	0	1,364,461	1,543,313
Other Unrestricted	0	0	0	(56,960)	0	(56,960)
<b>Total</b>	<b>217,856</b> 2.8%	<b>4,653,500</b> 60.2%	<b>67,076</b> 0.9%	<b>645,405</b> 8.3%	<b>2,151,791</b> 27.8%	<b>7,735,628</b> 100.0%

UW System  
(excludes System Admin and Systemwide)



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	1,765,727	-1,376,458	341,095	-8,416	721,948	1,236,587	1,958,535
FY2015-16	5,849,562	-297,635	697,348	-56,960	6,192,315	1,543,313	7,735,628
Change	4,083,835 231.3%	1,078,823 -78.4%	356,253 104.4%	-48,544 576.8%	5,470,367 757.7%	306,726 24.8%	5,777,093 295.0%
<b>Total Expenses</b>							
FY2014-15	36,724,051	7,987,132	1,853,376	3,029,889	49,594,448	140,378	49,734,826
FY2015-16	34,887,699	5,421,836	1,453,592	3,055,569	44,818,696	134,930	44,953,626
Change	-1,836,352	-2,565,296	-399,784	25,680	-4,775,752	-5,448	-4,781,200
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	4.8%	-17.2%	18.4%	-0.3%			
FY2015-16	16.8%	-5.5%	48.0%	-1.9%			

## **Report on Tuition Balance (Funds 131 and 189) in Excess of 12% of Fiscal Year Expenditures**

### **UW-Superior Fiscal Year: 2016**

Total Balance	\$5,849,562	16.8%
Obligated		\$153,919
Planned		\$4,180,394
<i>subtotal: Obligated and Planned</i>		<i>\$4,334,313</i>
Designated	\$61,431	
Reserves	\$1,000,000	
Undocumented Funds	\$453,818	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Human and Animal Physiology System	Obligated	\$5,150	\$5,150	\$5,150	FY17
Storage Cabinets for Music Department	Obligated	\$9,098	\$9,098	\$9,098	FY17
Battery/Uninterruptible Power Supply	Obligated	\$9,024	\$9,024	\$9,024	FY17
Data Connection Points/Wireless Access	Obligated	\$26,017	\$26,017	\$26,017	FY17
Digital Signage/Display Server	Obligated	\$3,884	\$3,884	\$3,884	FY17
Digital Signage/Display Server	Obligated	\$8,635	\$8,635	\$8,635	FY17
Digital Signage/Display Server	Obligated	\$3,772	\$3,772	\$3,772	FY17
KUWS Remodel	Obligated	\$8,932	\$8,932	\$8,932	FY17
Carpet for Holden Fine Arts	Obligated	\$26,443	\$26,443	\$26,443	FY17
Desk/Cabinet Work - Holden Fine Arts	Obligated	\$2,607	\$2,607	\$2,607	FY17
Energy Conservation Upgrade - Infrared Leak Detection System	Obligated	\$6,450	\$6,450	\$6,450	FY17
Staff Contracts/Moving and Relocation Expenses	Obligated	\$10,500	\$10,500	\$10,500	FY17
Faculty Startup Funding/Contractual Agreements	Obligated	\$1,400	\$1,400	\$1,400	FY17
Matching Funds for Grants	Obligated	\$7,000	\$7,000	\$7,000	FY17
VSIP Payout	Obligated	\$25,007	\$25,007	\$25,007	FY17
FLSA Salary Impact Estimate	Planned	\$291,784	\$291,784	\$291,784	FY17
Institutional Need-Based Financial Aid/Financial Aid Carryover	Planned	\$261,316	\$261,316	\$261,316	FY17
Campus Safety Vehicle	Planned	\$32,535	\$32,535	\$32,535	FY17



Athletics Roster Expansion	Planned	\$829,726	\$829,726	\$829,726	FY17
Travel Needs/Department Carryover Requests/Grants	Planned	\$358,224	\$358,224	\$358,224	FY17
Student Help for Wellness Center	Planned	\$50,000	\$50,000	\$50,000	FY17
Common Systems Over Base Budget	Planned	\$265,000	\$265,000	\$265,000	FY17
Unmet Budget Reduction	Planned	\$396,517	\$396,517	\$396,517	FY17
Potential Tuition Revenue Shortfall	Planned	\$300,000	\$300,000	\$300,000	FY17
KUWS Remodel	Planned	\$47,842	\$47,842	\$47,842	FY17
Classroom Remodeling (across campus)	Planned	\$49,999	\$49,999	\$49,999	FY17
Heating Plant Conversion	Planned	\$764,308	\$764,308	\$764,308	FY17
Fiber Optic Project/Phone Upgrade	Planned	\$200,000	\$200,000	\$200,000	FY17
Energy Conservation Projects	Planned	\$318,143	\$318,143	\$318,143	FY17
HLC Reaccreditation Costs	Planned	\$15,000	\$15,000	\$15,000	FY17

Total	\$4,334,313
Obligated	\$153,919
Planned	\$4,180,394

**Designated Funds****Major Balance Grouping****FY16 Designated  
Balance**

Differential Tuition	\$61,431

Totals	\$61,431
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**Reserves****Major Balance Grouping****FY16 Reserves  
Balance**

Tuition Reserve	\$1,000,000
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Totals	\$1,000,000
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**Undocumented Funds****Major Balance Grouping****FY16  
Undocumented  
Balance**

Continuing Education/Extension Programs	\$453,818
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Totals	\$453,818
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## Report on General Operations Balance (Fund 136) in Excess of 12% of Fiscal Year Expenditures

### **UW-Superior Fiscal Year: 2016**

Total Balance	\$697,348	48.0%
Obligated		\$46,733
Planned		\$311,458
<i>subtotal: Obligated and Planned</i>		<i>\$358,191</i>
Designated	\$5,645	
Reserves	\$0	
Undocumented Funds	\$333,512	
Remaining Balance	\$0	

### Obligated and Planned Funds

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Matching Funds for Federal Grants	Obligated	\$44,274	\$44,274	\$44,274	FY17
Faculty Startup Funds	Obligated	\$2,459	\$2,459	\$2,459	FY17
Provost Needs - Student Help, Travel/Conferences, Faculty Search Costs, Provost Search, Study for Barstow and Holden Fine Arts, Staffing for Commencement	Planned	\$62,140	\$62,140	\$62,140	FY17
Academic Service Learning Community Engagement Project	Planned	\$4,144	\$4,144	\$4,144	FY17
Telephone System Replacement/Maintenance	Planned	\$100,111	\$100,111	\$100,111	FY17
Admissions Travel/Conferences/Communication Needs	Planned	\$3,269	\$3,269	\$3,269	FY17
Career Day - Fall 2018 College Fair	Planned	\$6,000	\$6,000	\$6,000	FY19
Faculty Travel and Technology/Supply Needs	Planned	\$43,236	\$43,236	\$43,236	FY17
Marketing for Graduate Programs	Planned	\$1,268	\$1,268	\$1,268	FY17
Purchase Library Books/Maritime Museum Supplies	Planned	\$626	\$626	\$626	FY17
Purchase Large Format Printer/Supplies and Student Help for IT	Planned	\$15,737	\$15,737	\$15,737	FY17
Marketing Efforts for Distance Learning Programs	Planned	\$30,000	\$30,000	\$30,000	FY17
Distance Learning Staff Training/Development	Planned	\$4,550	\$4,550	\$4,550	FY17
Lake Superior Research Institute Equipment Replacement	Planned	\$31,271	\$31,271	\$31,271	FY17
Youth Summer Camps	Planned	\$9,106	\$9,106	\$9,106	FY17

Total	\$358,191
Obligated	\$46,733
Planned	\$311,458

**Designated Funds****Major Balance Grouping****FY16 Designated  
Balance**

Campus Fees for Services/Programs	\$5,645
Totals	\$5,645

**Reserves****Major Balance Grouping****FY16 Reserves  
Balance**

Totals	\$0

**Undocumented Funds****Major Balance Grouping****FY16  
Undocumented  
Balance**

Continuing Education/Extension Programs	\$60,803
Distance Learning Programs	\$85,718
Campus Fees for Services	\$44,172
Technology Services Fees	\$7,253
Fee for Service Programming/Instruction	\$9,545
Lake Superior Research Institute	\$18,418
Graduate Programs	\$7,374
Chancellor Discretionary Funds	\$2,907
National Estuarine Research Reserve (NERR)	\$2,319
Provost	\$69,533
Facilities	\$25,470
Totals	\$333,512

## Savings Plan Template: Annual Program Revenue Balances Threshold Report

Date: 9/1/2016

Institution: UW-Superior

Submitted by: Gigi Koenig  
Vice Chancellor for  
Administration and Finance;  
Jeff Kahler - Administrative  
Officer

Fund: 128

Fiscal Year: 2016

Fiscal Year Balance: (\$297,635)

Prior Year Expenditures: \$5,364,531

### Policy

Institutions with negative balances for (1) Tuition and (2) Auxiliary Operations shall submit a savings plan on how they will eliminate the negative balance and within what time frame.

1. Please identify the reason for the negative balance, including the specific projects or functional areas that produced the negative balance.

The Residence Halls ended with a negative fund balance of (\$952,299) due to declines in enrollments from prior fiscal years.

2. Discuss any corrective actions already taken and associated fiscal savings/gain.

The Residence Halls has decreased its costs in the short-term by holding permanent staff positions open and utilizing student staff to perform the necessary functions of those positions. Some of the student positions in the Residence Halls have also seen their hours reduced in order to help balance the budget (student custodial workers, reduction in summer staffing, and reduction of staffing hours at the service desks). With the outsourcing of the custodial staff on campus, the operation is saving approximately \$100,000 per year in salary and benefit costs. Maintenance and renovation work (Crownhart restrooms, Curran McNeil windows, and upgrading wireless internet access) in some of the buildings has been postponed until the budget reaches a more solvent position.

The operation's fund balance is still continuing to feel the effects of the Ross and Hawkes Hall remodeling projects, but was able to increase its revenue from \$2,762,438 in FY15 to \$2,789,905 in FY16. The operation will continue to work on increasing revenues and decreasing expenses until a reasonable balance can be attained.

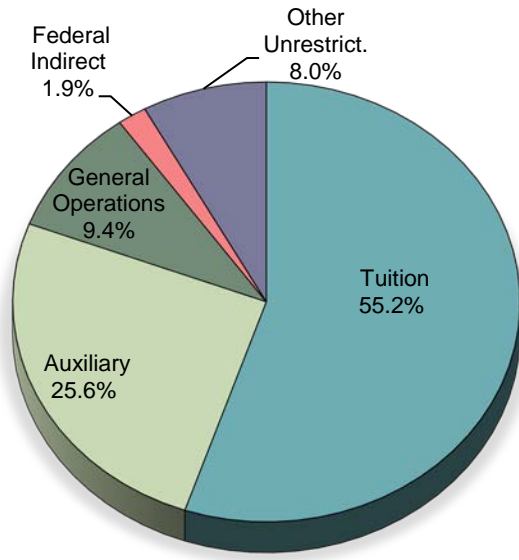
3. Describe any additional steps that will be taken to address the negative balance and achieve fiscal stability on an ongoing basis. Please provide the estimated financial savings and timeline for each of these action items.

On the revenue side, a stronger effort will be made to encourage the use and rental of the Residence Halls when camps and conferences are held.

As stated in last year's report, the deficit in the residence hall operation will need to be addressed over the next three to five years, and it cannot be fixed in just one or two years. While the operation will continue to look at cost saving measures, revenue growth will also continue to play a key role in resolving the deficit issue as well.

# UW-Whitewater FY 2016 PR Balances

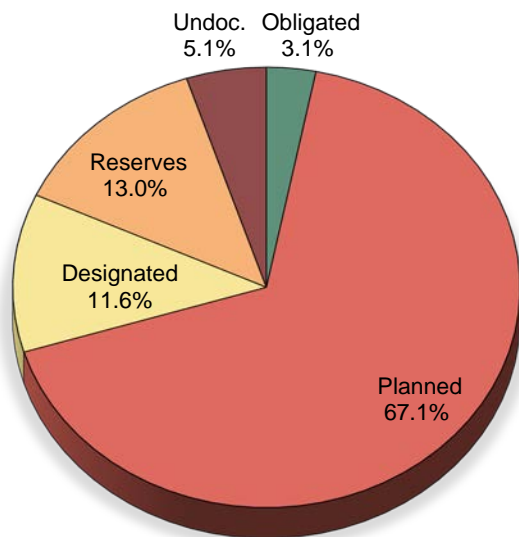
## FY16 PR Balances by Category



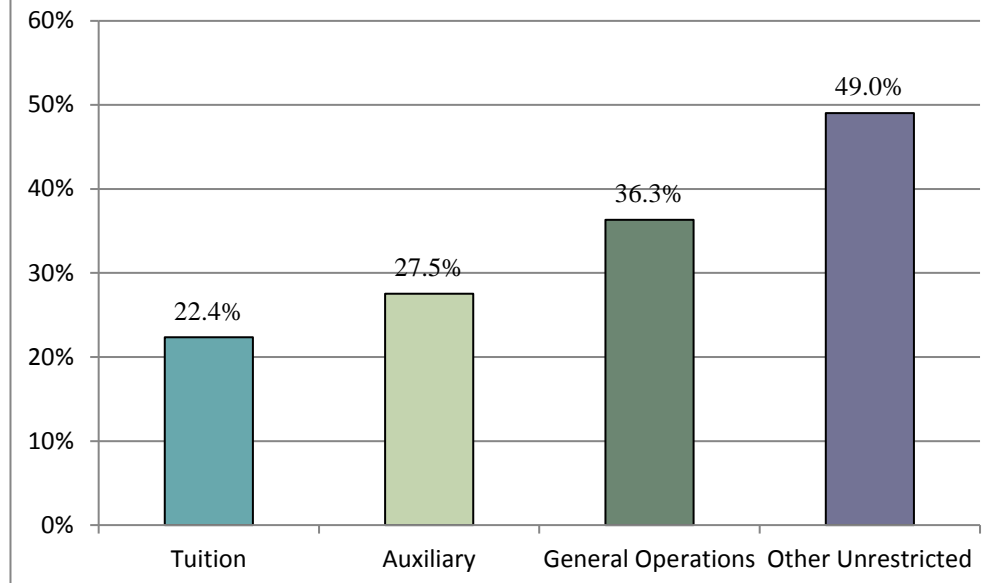
## PR Balances Highlights

- 82% of balances are either Obligated, Planned or Designated
- Auxiliary balances were impacted by delays in capital projects, and increased \$2.5 million
- Tuition balances increased largely as a result of Systemwide funding transferred close to the end of the fiscal year

## FY16 PR Balances by Commitment Level



## Balance as a Percentage of Expenditures



**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW-Whitewater**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	1,449,427	16,877,722	2,927,633	3,000,000	1,180,517	25,435,299
Auxiliary	0	7,400,000	1,377,247	3,000,000	0	11,777,247
General Operations	0	3,131,252	890,497	0	314,213	4,335,962
Federal Indirect	0	0	0	0	855,539	855,539
Other Unrestricted	0	3,507,364	163,406	0	0	3,670,770
<b>Total</b>	<b>1,449,427</b> 3.1%	<b>30,916,338</b> 67.1%	<b>5,358,783</b> 11.6%	<b>6,000,000</b> 13.0%	<b>2,350,269</b> 5.1%	<b>46,074,817</b> 100.0%



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	24,286,370	9,250,269	3,994,223	3,335,466	40,866,328	812,054	41,678,382
FY2015-16	25,435,299	11,777,247	4,335,962	3,670,770	45,219,278	855,539	46,074,817
Change	1,148,929 4.7%	2,526,978 27.3%	341,739 8.6%	335,304 10.1%	4,352,950 10.7%	43,485 5.4%	4,396,435 10.5%
<b>Total Expenses</b>							
FY2014-15	120,730,762	42,824,567	10,922,517	6,513,490	180,991,336	-97,199	180,894,137
FY2015-16	113,792,882	42,776,922	11,935,903	7,487,346	175,993,053	148,588	176,141,641
Change	-6,937,880	-47,645	1,013,386	973,856	-4,998,283	245,787	-4,752,496
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	20.1%	21.6%	36.6%	51.2%			
FY2015-16	22.4%	27.5%	36.3%	49.0%			



## **Report on Tuition Balance (Funds 131 and 189) in Excess of 12% of Fiscal Year Expenditures**

### **UW-Whitewater**

**Fiscal Year: 2016**

Total Balance	\$25,435,299	22.4%
Obligated		\$1,449,427
Planned		\$16,877,722
<i>subtotal: Obligated and Planned</i>		<i>\$18,327,149</i>
Designated	\$2,927,633	
Reserves	\$3,000,000	
Undocumented Funds	\$1,180,517	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Milwaukee Water Council Lease	Obligated	\$60,000	\$60,000	\$60,000	2016-17
Encumbered Expenditures	Obligated	\$1,134,989	\$1,134,989	\$1,134,989	2016-17
Inclusive Excellence Fellows	Obligated	\$254,438	\$254,438	\$254,438	2016-17
Need based Financial Aid	Planned	\$1,213,900	\$1,213,900	\$1,213,900	2016-17
Lump Sum payments for faculty from 2015-16 System Allocation	Planned	\$192,214	\$192,214	\$192,214	2016-17
Chancellor's Fellowship faculty sabbaticals	Planned	\$30,000	\$30,000	\$30,000	2016-17
Common Systems Charges and software charges	Planned	\$1,300,000	\$1,300,000	\$1,300,000	2016-17
Faculty/Academic Staff Promotions - 2017-18	Planned	\$200,000	\$200,000	\$200,000	2017-18
Campus Service Officer Program	Planned	\$90,011	\$90,011	\$90,011	2016-17
Supplemental Student Help	Planned	\$1,000,000	\$1,000,000	\$1,000,000	2016-17
Professional Development Funding	Planned	\$600,000	\$600,000	\$600,000	2016-17
Police Dispatch Center Costs	Planned	\$250,000	\$250,000	\$250,000	2016-17
Salary Adjustments for faculty and staff	Planned	\$450,000	\$450,000	\$450,000	2016-17
Sentry Lease and Leasehold Improvements	Planned	\$1,000,000	\$1,000,000	\$1,000,000	2016-17
Centrally Funded Facilities Projects	Planned	\$1,575,000	\$1,575,000	\$1,575,000	2016-17
Projects approved for carryforward into 2016-17	Planned	\$398,548	\$398,548	\$398,548	2016-17

Strategic Priorities in College of Business & Econ	Planned	\$6,560,000	\$6,560,000	\$6,560,000	2016-17 & beyond
Academic Affairs projects/purchases in 2016-17	Planned	\$1,298,346	\$1,298,346	\$1,298,346	2016-17
University Advancement projects/purchases in 2016-17	Planned	\$12,538	\$12,538	\$12,538	2016-17
Student Affairs projects/purchases in 2016-17	Planned	\$52,375	\$52,375	\$52,375	2016-17
School of Graduate Studies/Continuing Ed summer session and winterim planned expenditures 2016-17	Planned	\$654,790	\$654,790	\$654,790	2016-17

Total	\$18,327,149
Obligated	\$1,449,427
Planned	\$16,877,722

### **Designated Funds**

#### **Major Balance Grouping**

#### **FY16 Designated Balance**

Differential Tuition	\$1,116,504
Student Technology Fee	\$1,427,513
Lab Modernization and General Access Labs	\$383,616

Totals	\$2,927,633
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### **Reserves**

#### **Major Balance Grouping**

#### **FY16 Reserves Balance**

GPR Reserve in the event of enrollment fluctuations, changes in student mix between resident and non-resident students, or other unanticipated expenses	\$3,000,000
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Totals	\$3,000,000
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### **Undocumented Funds**

#### **Major Balance Grouping**

#### **FY16 Undocumented Balance**

Chancellor's Discretionary fund	\$1,180,517
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Totals	\$1,180,517
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**Report on Auxiliary Operations Balance (Funds 128 and 228) in Excess of 12% of Fiscal Year Expenditures**

**UW-Whitewater**  
**Fiscal Year: 2016**

Total Balance	\$11,777,247	27.5%
Obligated		\$0
Planned		\$7,400,000
<i>subtotal: Obligated and Planned</i>		<i>\$7,400,000</i>
Designated	\$1,377,247	
Reserves	\$3,000,000	
Undocumented Funds	\$0	
Remaining Balance	\$0	

**Obligated and Planned Funds**

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
University Housing - Costs related to Residence Hall Construction	Planned	\$3,700,000	\$6,000,000	\$6,000,000	by 2020
University Center and Dining planned costs	Planned	\$3,700,000	\$3,700,000	\$3,700,000	2016-17 & 2017-18
Total		\$7,400,000			
Obligated		\$0			
Planned		\$7,400,000			

**Designated Funds****Major Balance Grouping****FY16 Designated  
Balance**

Travel Study/International Ed. Fee	\$317,688
Library Technology Fees to Support Distance Education/ Lib Svcs	\$95,075
Special Course Fees	\$137,673
Segregated Fee Funded Student Organizations	\$110,647
Young Auditorium Equip Facility funds	\$46,844
First Year Experience Fees - Plan it Purple, Transformation, the fees support programming and provide funding for orientation events. Funds are spent down at the beginning of the academic year	\$413,033
Commencement Fund - Graduation fee collected and used for expenses related to commencement	\$256,287

Totals	\$1,377,247
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**Reserves****Major Balance Grouping****FY16 Reserves  
Balance**

University Housing Reserve	\$2,000,000
University Center and Dining Reserve	\$1,000,000

Totals	\$3,000,000
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**Undocumented Funds****Major Balance Grouping****FY16  
Undocumented  
Balance**

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Totals	\$0
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## **Report on General Operations Balance (Fund 136) in Excess of 12% of Fiscal Year Expenditures**

### **UW-Whitewater**

**Fiscal Year: 2016**

Total Balance	\$4,335,962	36.3%
Obligated		\$0
Planned		\$3,131,252
<i>subtotal: Obligated and Planned</i>		<i>\$3,131,252</i>
Designated	\$890,497	
Reserves	\$0	
Undocumented Funds	\$314,213	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Plans for Camp Funds	Planned	\$790,000	\$790,000	\$790,000	by 2018-19
Scholarships	Planned	\$543,000	\$543,000	\$543,000	FY17 to FY20
VoIP phone purchase/software funding	Planned	\$305,844	\$305,844	\$305,844	2016-17
Tech Fee - Supports technology in instructional delivery	Planned	\$1,213,655	\$1,213,655	\$1,213,655	by 2018-19
Technology Service and Support contracts and projects	Planned	\$278,753	\$278,753	\$278,753	2016-17

Total	\$3,131,252
Obligated	\$0
Planned	\$3,131,252

**Designated Funds****Major Balance Grouping****FY16 Designated  
Balance**

Projects in Progress Facilities Planning & Management. Departments have provided funds to purchase items	\$595,254
Intensive English Program - becomes self supporting in 2016-17	\$49,667
IT Infrastructure	\$203,984
Small, low balance accounts in self supporting programs	\$41,592

Totals	\$890,497
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**Reserves****Major Balance Grouping****FY16 Reserves  
Balance**

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Totals	\$0
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**Undocumented Funds****Major Balance Grouping****FY16  
Undocumented  
Balance**

Trademark and Licensing funding - distribution to be determined	\$314,213

Totals	\$314,213
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**Report on Other Unrestricted Program Revenue Balance in Excess of 12% of Fiscal Year Expenditures****UW-Whitewater****Fiscal Year: 2016**

Total Balance	\$3,670,770	49.0%
Obligated		\$0
Planned		\$3,507,364
<i>subtotal: Obligated and Planned</i>		<i>\$3,507,364</i>
Designated	\$163,406	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

**Obligated and Planned Funds**

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Debt Service	Planned	\$3,507,634	\$3,507,635	\$3,507,635	2016-17

Total	\$3,507,634
Obligated	\$0
Planned	\$3,507,634

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Non-Credit Continuing Education Programs	\$159,788
License Plate Scholarship	\$3,618
Totals	\$163,406

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
Totals	\$0

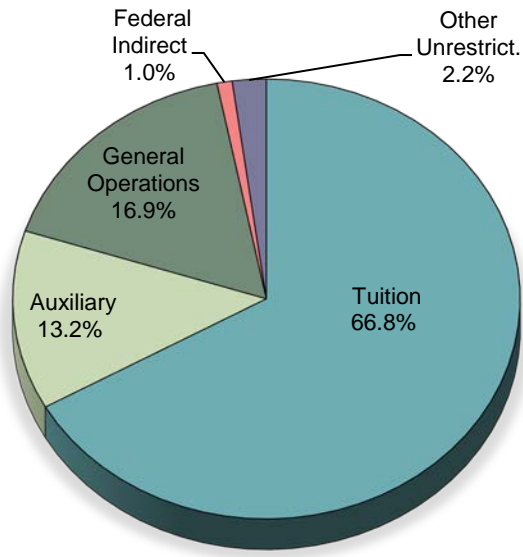
**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0



# UW Colleges FY 2016 PR Balances

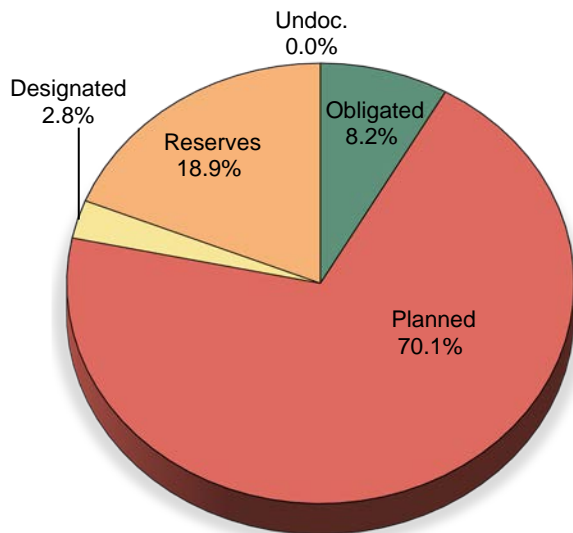
## FY16 PR Balances by Category



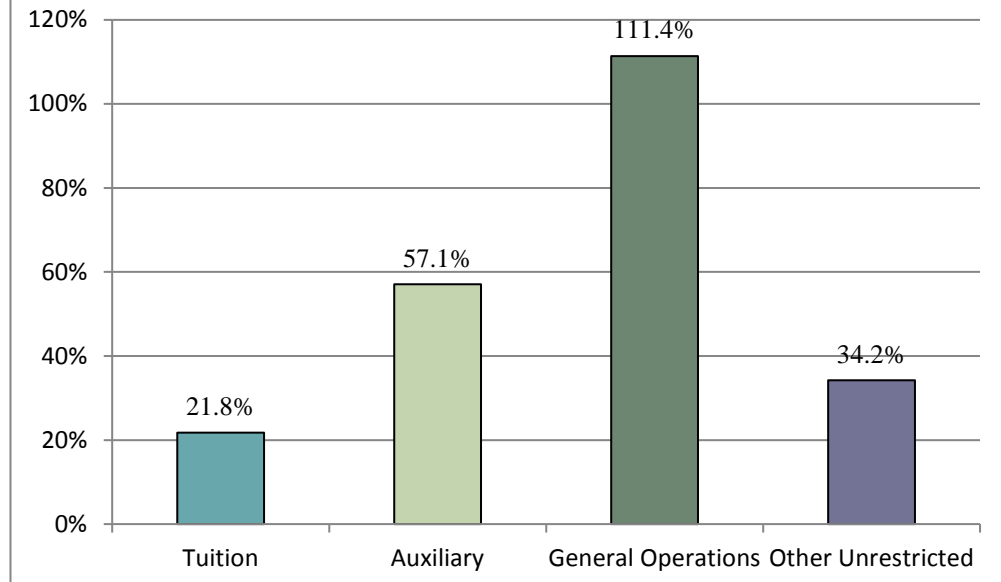
## PR Balances Highlights

- Tuition balances decreased \$1 million (5.5%)
- 81% of balances are Obligated, Planned or Designated
- All General Operations balances are Obligated or Planned

## FY16 PR Balances by Commitment Level



## Balance as a Percentage of Expenditures



**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW Colleges**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	901,221	11,695,205	0	4,832,558	0	17,428,984
Auxiliary	496,407	2,207,842	732,577	0	0	3,436,826
General Operations	553,053	3,847,798	0	0	0	4,400,851
Federal Indirect	0	248,427	0	5,042	0	253,469
Other Unrestricted	191,604	283,352	0	88,321	0	563,277
<b>Total</b>	<b>2,142,285</b> 8.2%	<b>18,282,624</b> 70.1%	<b>732,577</b> 2.8%	<b>4,925,921</b> 18.9%	<b>0</b> 0.0%	<b>26,083,406</b> 100.0%



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	18,442,820	3,186,951	3,446,326	417,315	25,493,412	229,477	25,722,889
FY2015-16	17,428,984	3,436,826	4,400,851	563,277	25,829,938	253,469	26,083,407
Change	-1,013,836 -5.5%	249,875 7.8%	954,525 27.7%	145,962 35.0%	336,526 1.3%	23,992 10.5%	360,518 1.4%
<b>Total Expenses</b>							
FY2014-15	81,139,370	6,418,333	4,775,982	1,860,432	94,194,117	70,178	94,264,295
FY2015-16	80,084,665	6,021,085	3,951,425	1,645,678	91,702,853	42,032	91,744,885
Change	-1,054,705	-397,248	-824,557	-214,754	-2,491,264	-28,146	-2,519,410
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	22.7%	49.7%	72.2%	22.4%			
FY2015-16	21.8%	57.1%	111.4%	34.2%			

## **Report on Tuition Balance (Funds 131 and 189) in Excess of 12% of Fiscal Year Expenditures**

### **UW Colleges**

**Fiscal Year: 2016**

Total Balance	\$17,428,984	21.8%
Obligated		\$901,221
Planned		\$11,695,205
<i>subtotal: Obligated and Planned</i>		<i>\$12,596,426</i>
Designated	\$0	
Reserves	\$4,832,558	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Support for Bachelor of Applied Arts and Sciences (BAAS) program salary and fringe beyond available budget	Obligated	\$253,928	\$253,928	\$253,928	FY17
Support for Bachelor of Applied Arts and Sciences (BAAS) program S&E and subsequent years' salary and fringe beyond available budget	Planned	\$1,143,677	\$1,143,677	\$1,143,677	FY17-FY20
New Era membership support	Planned	\$120,000	\$120,000	\$120,000	FY17-FY22
Engineering collaboration with UW Platteville	Planned	\$141,564	\$141,564	\$141,564	FY17-FY22
Support for Risk & Safety program salary and fringe beyond available budget	Obligated	\$66,034	\$66,034	\$66,034	FY17
Support for Risk & Safety program S&E and subsequent years' salary and fringe beyond available budget	Planned	\$527,966	\$527,966	\$527,966	FY17-FY22
SysNet Cost Increase	Planned	\$267,336	\$267,336	\$267,336	FY17-FY22
Additional Human Resources salary and fringe beyond available budget	Obligated	\$109,151	\$109,151	\$109,151	FY17
Additional Human Resources S&E and subsequent years' salary and fringe beyond available budget	Planned	\$735,505	\$735,505	\$735,505	FY17-FY22

Additional Budget Office salary and fringe beyond available budget	Obligated	\$87,174	\$87,174	\$87,174	FY17
Additional Budget Office salary and fringe in subsequent years beyond available budget	Planned	\$435,870	\$435,870	\$435,870	FY18-FY22
Support for Facilities Project Manager expenses beyond available budget	Planned	\$282,936	\$282,936	\$282,936	FY17-FY22
Academic Affairs summer stipends beyond available budget	Planned	\$37,852	\$37,852	\$37,852	FY17
Support for Voice Over Internet (VOIP) purchase	Planned	\$1,288,699	\$1,288,699	\$1,288,699	FY17-FY22
Institutional ID (OneCard)	Obligated	\$77,510	\$77,510	\$77,510	FY17
Institutional ID (OneCard)	Planned	\$145,453	\$145,453	\$145,453	FY18-FY22
UW Colleges Scheduling Software	Planned	\$582,500	\$582,500	\$582,500	FY17-FY22
UW Colleges Recruitment Software (PageUp)	Obligated	\$85,500	\$85,500	\$85,500	FY17
UW Colleges Recruitment Software (PageUp)	Planned	\$241,500	\$241,500	\$241,500	FY18-FY22
Support for expansion of marketing program beyond available budget	Planned	\$2,130,000	\$2,130,000	\$2,130,000	FY17-FY22
Blackboard Calling Campaign	Planned	\$298,800	\$298,800	\$298,800	FY17-FY22
Outreach to Underserved Populations	Planned	\$600,000	\$600,000	\$600,000	FY17-FY22
Multicultural Pedagogy Resources	Planned	\$83,000	\$83,000	\$83,000	FY17-FY22
CV technology transition to Skype	Planned	\$290,000	\$290,000	\$290,000	FY17
Server Standardization	Planned	\$20,000	\$20,000	\$20,000	FY17
Bridge funding to offset anticipated revenue shortfall at multiple campuses	Planned	\$1,613,739	\$3,542,622	\$3,542,622	FY17-FY19
Support for LEC 104 instruction to support mission beyond available budget at UW-Barron County	Planned	\$3,793	\$3,793	\$3,793	FY17
Additional support for high school, ITV and dual enrollment programs	Planned	\$83,291	\$83,291	\$83,291	FY17
Additional salary and fringe support for student services coordinator position to support mission at UW-Barron County beyond available budget	Obligated	\$23,612	\$23,612	\$23,612	FY17
Additional support for 50% Gallery Director position at UW-Fox Valley	Obligated	\$31,626	\$31,626	\$31,626	FY17
Additional support for Alumni Relations/Development Director position at UW-Fox Valley	Planned	\$60,000	\$60,000	\$60,000	FY17
Nevco Scoreboard for UW-Marinette	Obligated	\$13,180	\$13,180	\$13,180	FY17

Additional non-instructional hiring to support mission beyond available budget (MNT: student services coordinator salary and fringe)	Obligated	\$30,096	\$30,096	\$30,096	FY17
Art room repurposing project at UW-Marinette	Planned	\$6,300	\$6,300	\$6,300	FY17-FY18
Theatre upgrades at UW-Marinette	Planned	\$106,000	\$106,000	\$106,000	FY17
Additional support for Instructional Academic Staff hiring to support mission beyond available budget at UW-Rock County	Obligated	\$87,284	\$87,284	\$87,284	FY17
Additional support for Instructional Academic Staff hiring to support mission beyond available budget at UW-Rock County	Planned	\$12,419	\$12,419	\$12,419	FY17
Additional campus improvement supplies to support mission beyond available budget at UW-Rock County	Planned	\$116,505	\$116,505	\$116,505	FY17-FY20
Theatre lighting renovations at UW-Washington County	Planned	\$45,000	\$45,000	\$45,000	FY17
Support for Automation Specialist position beyond available budget	Planned	\$275,500	\$275,500	\$275,500	FY17-FY18
Cost for transitional staff beyond available budget related to UW Colleges administrative reorganization	Obligated	\$36,126	\$36,126	\$36,126	FY17

Total	\$12,596,426
Obligated	\$901,221
Planned	\$11,695,205

### **Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Totals	\$0

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
Reserves are held for unexpected declines/fluctuations in enrollment, emergencies, or other unforeseen circumstances. The Online operation is cost-recovery, and has a 25% reserve requirement. UW Colleges is heavily tuition dependent, and as an access institution, subject to great fluctuations in enrollment due to the broader economy and the small size of many of the campuses.	\$4,832,558
Totals	\$4,832,558

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

## **Report on Auxiliary Operations Balance (Funds 128 and 228) in Excess of 12% of Fiscal Year Expenditures**

### **UW Colleges**

**Fiscal Year: 2016**

Total Balance	\$3,436,826	57.1%
Obligated		\$496,407
Planned		\$2,207,842
<i>subtotal: Obligated and Planned</i>		\$2,704,249
Designated	\$732,577	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Science equipment purchases at UW-Baraboo/Sauk County	Planned	\$63,200	\$63,200	\$63,200	FY17
Student approved expenditures beyond segregated fee revenue at multiple campuses	Obligated	\$166,586	\$166,586	\$166,586	FY17
Vehicle purchase at UW-Barron County	Planned	\$23,500	\$23,500	\$23,500	FY17
Initial expenditures for new food service plan at UW-Barron County	Planned	\$30,384	\$30,384	\$30,384	FY17
Bridge funding to offset anticipated revenue shortfall at multiple campuses	Planned	\$857,198	\$3,925,209	\$3,925,209	FY17-FY19
Replacement of two campus vehicles at UW-Manitowoc	Planned	\$80,000	\$80,000	\$80,000	FY17
Vehicle replacement at UW-Marathon County	Planned	\$24,500	\$24,500	\$24,500	FY17
Additional support for non-instructional hiring beyond available budget	Planned	\$71,253	\$71,253	\$71,253	FY17
ABM janitorial services for residence hall	Obligated	\$42,562	\$42,562	\$42,562	FY17
Vehicle purchase at UW-Marinette	Obligated	\$22,304	\$22,304	\$22,304	FY17
Theatre technical assessment at UW-Marinette	Planned	\$1,250	\$1,250	\$1,250	FY17
Additional support for food service program at UW-Marinette	Planned	\$10,558	\$10,558	\$10,558	FY17
Leased housing	Obligated	\$130,704	\$130,704	\$130,704	FY17
Vehicle replacement at UW-Marshfield/Wood County	Obligated	\$22,992	\$22,992	\$22,992	FY17
Vehicle replacement at UW-Richland	Planned	\$25,000	\$25,000	\$25,000	FY18
Theatre curtain replacement at UW-Richland	Planned	\$19,300	\$19,300	\$19,300	FY17

Campus improvement purchases in support of mission beyond available budget (RCK: musical production expenses, groundskeeping, renew writing workshop, madrigal dinner and festival, digital sign, art and music synthesis program)	Planned	\$93,290	\$95,610	\$95,610	FY17-FY21
Salary and fringe to support Peer Mentoring Program at UW-Rock County beyond available budget	Planned	\$89,800	\$89,800	\$89,800	FY18-FY21
Technical Director/Theater Facility Manager (50% UNC Associate Artist) at UW-Rock County	Planned	\$108,196	\$108,196	\$108,196	FY18-FY21
Theatre lighting renovations at UW-Washington County	Planned	\$35,000	\$35,000	\$35,000	FY17
Additional Administration & Finance salary and fringe beyond available budget	Obligated	\$111,259	\$111,259	\$111,259	FY17
Additional Administration & Finance office S&E and subsequent years' salary and fringe support beyond available budget	Planned	\$675,413	\$675,413	\$675,413	FY17-FY22

Total	\$2,704,249
Obligated	\$496,407
Planned	\$2,207,842

**Designated Funds**

Major Balance Grouping

FY16 Designated Balance

Student segregated fees	\$732,577
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Totals	\$732,577
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**Reserves**

Major Balance Grouping

FY16 Reserves Balance

Reserves are held in auxiliary operations, including student segregated fee operations based on UW System policy, emergencies, and unexpected fluctuations in enrollments which may cause a loss of segregated fee or auxiliary revenue.	
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Totals	\$0
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**Undocumented Funds**

Major Balance Grouping

FY16 Undocumented Balance

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Totals	\$0
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## **Report on General Operations Balance (Fund 136) in Excess of 12% of Fiscal Year Expenditures**

### **UW Colleges**

**Fiscal Year: 2016**

Total Balance	\$4,400,851	111.4%
Obligated		\$553,053
Planned		\$3,847,798
<i>subtotal: Obligated and Planned</i>		<i>\$4,400,851</i>
Designated	\$0	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Science equipment purchases at UW-Baraboo/Sauk County	Planned	\$227,756	\$252,800	\$252,800	FY18-21
Additional non-instructional hiring to support mission beyond available budget (BRN: two developmental skills specialists and one student services coordinator; MNT: student services coordinator)	Obligated	\$64,192	\$64,192	\$64,192	FY17
Bridge funding to offset anticipated revenue shortfall at multiple campuses	Planned	\$1,606,090	\$3,643,652	\$3,643,652	FY17-FY21
Engineering program partnership initiative at UW-Fox Valley	Planned	\$139,371	\$139,371	\$139,371	FY17-FY22
3DC Research Project at UW-Fox Valley	Planned	\$4,732	\$4,732	\$4,732	FY17
enhancements, and library and theater improvements at UW-Fox Valley	Planned	\$325,912	\$325,912	\$325,912	FY17-FY22
Wisconsin Institute for Public Policy (WIPPS) program support	Planned	\$102,638	\$102,638	\$102,638	FY17
John Deere maintenance equipment at UW-Marathon County	Planned	\$6,641	\$6,641	\$6,641	FY17
Additional maintenance equipment for custodial services at UW-Marshfield/Wood County	Planned	\$13,358	\$13,358	\$13,358	FY17
STEM project equipment and facility needs	Planned	\$47,139	\$47,139	\$47,139	FY17
Additional support for ESL instruction salary and fringe beyond available budget at UW-Marshfield/Wood County	Obligated	\$62,854	\$62,854	\$62,854	FY17
Biology faculty investment in Smart Farm Research	Planned	\$47,748	\$48,000	\$48,000	FY17, FY19

Miscellaneous campus improvement supplies beyond available budget at UW-Richland (gym sound system, utility tractor, debris broom, display monitors, picnic tables, microplate reader, desk and chairs, computers)	Planned	\$71,251	\$186,737	\$186,737	FY17-FY21
Additional support for faculty and staff professional development beyond available budget at UW-Rock County	Planned	\$135,000	\$135,000	\$135,000	FY17-FY21
Campus improvement purchases in support of mission beyond available budget (RCK: Gator replacement, biology lab modernization equipment, stockroom support, computer upgrades for distance education, work study matching, Image Now software, truck, add'l supplies for student affairs, custodial, library, safety, commencement and instructional)	Planned	\$240,387	\$240,387	\$240,387	FY17-FY21
Additional instructional support beyond available budget for Chemistry Lab Tech LTE at UW-Rock County	Planned	\$12,144	\$12,144	\$12,144	FY18-FY21
Heavy duty truck replacement at UW-Rock County	Planned	\$60,000	\$60,000	\$60,000	FY17
Interior gym door and ramp creation at UW-Washington County	Planned	\$7,109	\$7,109	\$7,109	FY17
Cost for transitional staff beyond available budget related to UW Colleges administrative reorganization	Obligated	\$297,579	\$297,579	\$297,579	FY17
Additional Registrar's Office salary and fringe support beyond available budget	Obligated	\$128,428	\$128,428	\$128,428	FY17
Additional Registrar's Office S&E and subsequent years' salary and fringe support beyond available budget	Planned	\$800,522	\$800,522	\$800,522	FY17-FY22

Total

Obligated

Planned

\$4,400,851

\$553,053

\$3,847,798

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Totals	\$0

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
Totals	\$0

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

## Report on Other Unrestricted Program Revenue Balance in Excess of 12% of Fiscal Year Expenditures

### UW Colleges

Fiscal Year: 2016

Total Balance	\$563,277	34.2%
Obligated		\$191,604
Planned		\$283,352
<i>subtotal: Obligated and Planned</i>		<i>\$474,956</i>
Designated	\$0	
Reserves	\$88,321	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### Obligated and Planned Funds

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Additional support for continuing education staff salary and fringe beyond available budget at multiple campuses	Obligated	\$174,300	\$174,300	\$174,300	FY17
Bridge funding to offset anticipated revenue shortfall at multiple campuses	Planned	\$259,307	\$2,361,441	\$2,361,441	FY17-FY20
Lease contract for gymnastics space at UW-Marshfield/Wood County	Obligated	\$17,304	\$17,304	\$17,304	FY17
Additional continuing education supplies to support mission beyond available budget at UW-Richland (3D Printer Software License, Engineering Amusement Park Bundle, Engineering Bridge Bundle, STEAM School Beats, Drone with Dual Remote Controller, Dual Flight Simulator, Bricklab STEM Foundations Curriculum)	Planned	\$3,771	\$20,896	\$20,896	FY17-FY19
Additional continuing education supplies to support mission beyond available budget at UW-Rock County (3D Printer and Software License, STEAM school beats, dual flight simulator, Bricklab curriculum, Snap Circuits Kit, STEAM education packs)	Planned	\$20,274	\$23,567	\$23,567	FY17-FY19

Total	\$474,956
Obligated	\$191,604
Planned	\$283,352

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Totals	\$0

**Reserves**

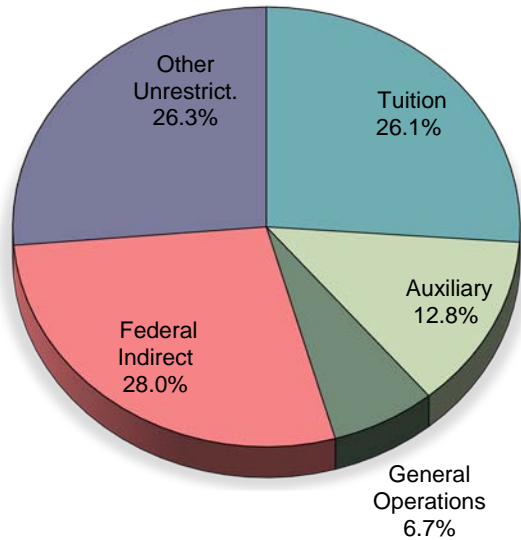
Major Balance Grouping	FY16 Reserves Balance
Reserves are held for unexpected declines in enrollment that affect fee revenue and emergencies.	\$88,321
Totals	\$88,321

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

# UW Extension FY 2016 PR Balances

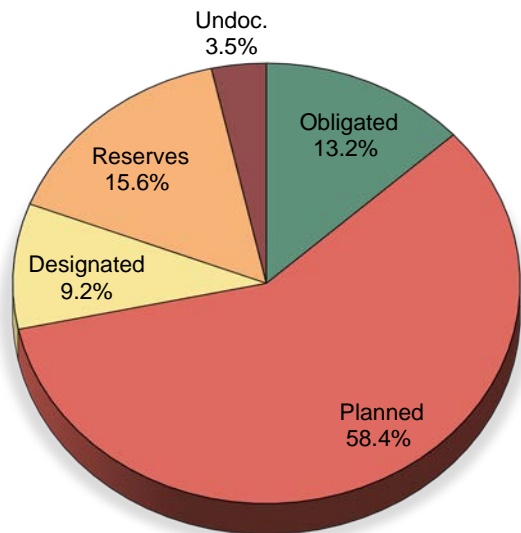
**FY16 PR Balances by Category**



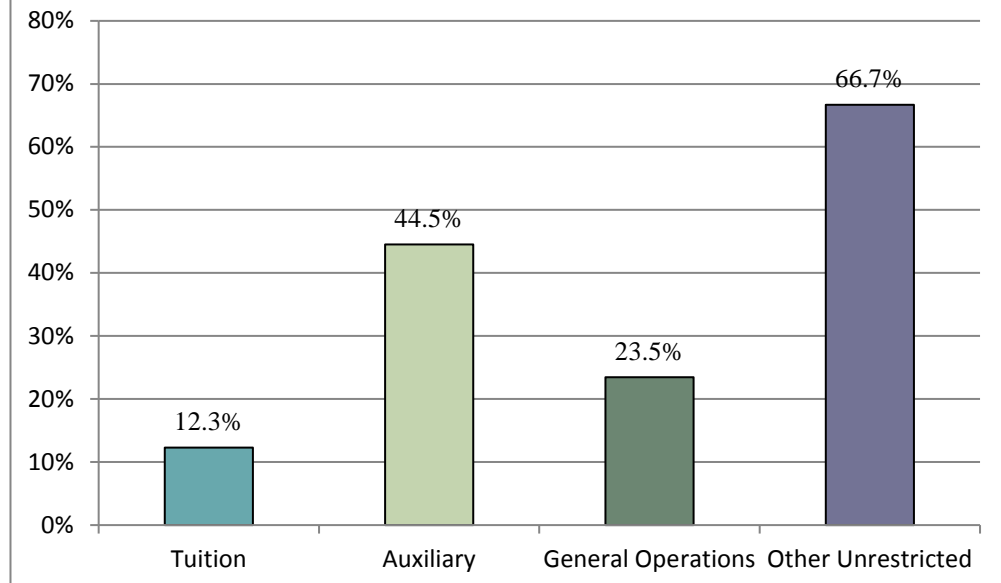
**PR Balances Highlights**

- Total unrestricted balances have declined \$1.5 million (5.8%)
- Tuition balance decreased by \$653,000 (9.3%)
- Other unrestricted balance decreased by \$946,000 (12.8%)
- 81% of balances are Obligated, Planned or Designated

**FY16 PR Balances by Commitment Level**



**Balance as a Percentage of Expenditures**



**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW Extension**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	1,028,128	3,390,044	946,294	1,031,838	0	6,396,304
Auxiliary	1,138,734	1,749,195	254,032	0	0	3,141,961
General Operations	178,515	708,836	748,604	0	0	1,635,955
Federal Indirect	76,000	3,424,430	0	2,516,074	854,349	6,870,853
Other Unrestricted	815,601	5,041,851	308,909	285,873	0	6,452,234
<b>Total</b>	<b>3,236,979</b> 13.2%	<b>14,314,355</b> 58.4%	<b>2,257,839</b> 9.2%	<b>3,833,785</b> 15.6%	<b>854,349</b> 3.5%	<b>24,497,306</b> 100.0%



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	7,049,035	2,902,893	1,448,832	7,398,028	18,798,788	7,194,277	25,993,065
FY2015-16	6,396,304	3,141,961	1,635,955	6,452,234	17,626,454	6,870,853	24,497,307
Change	-652,731 -9.3%	239,068 8.2%	187,123 12.9%	-945,794 -12.8%	-1,172,334 -6.2%	-323,424 -4.5%	-1,495,758 -5.8%
<b>Total Expenses</b>							
FY2014-15	54,563,708	7,129,793	6,449,171	7,480,954	75,623,626	1,463,565	77,087,191
FY2015-16	52,019,801	7,056,068	6,973,223	9,675,458	75,724,550	2,022,537	77,747,087
Change	-2,543,907	-73,725	524,052	2,194,504	100,924	558,972	659,896
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	12.9%	40.7%	22.5%	98.9%			
FY2015-16	12.3%	44.5%	23.5%	66.7%			

## Report on Tuition Balance (Funds 131 and 189) in Excess of 12% of Fiscal Year Expenditures

### UW Extension

Fiscal Year: 2016

Total Balance	\$6,396,304	12.3%
Obligated		\$1,028,128
Planned		\$3,390,044
<i>subtotal: Obligated and Planned</i>		<i>\$4,418,172</i>
Designated	\$946,294	
Reserves	\$1,031,838	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### Obligated and Planned Funds

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Business & Entrepreneurship UW System Incentive Grant "Capital Catalyst Commercialization Seed Fund with WEDC Match"	Planned	\$349,544	\$349,544	\$349,544	FY17-FY18
Business & Entrepreneurship Director's Office support	Planned	\$301,638	\$301,638	\$301,638	FY17
Extension Master Plan Study	Planned	\$275,000	\$275,000	\$275,000	FY17
nEXT Gen FY16 Carryover of outstanding expenses	Obligated	\$63,866	\$63,866	\$63,866	FY17
nEXT Gen FY17 Addtl Project Costs (Workgroup Coordinators, Huron Project Management, Travel and Related Meeting costs)	Planned	\$837,040	\$837,040	\$837,040	FY17
Extension Website Redesign	Obligated	\$36,965	\$36,965	\$36,965	FY17
Multicultural Awareness Program (MAP) Support for Office of Diversity	Planned	\$124,506	\$124,506	\$124,506	FY17-FY19
Facility Upgrade/Replacement Projects	Planned	\$501,000	\$501,000	\$501,000	FY17
Lowell Hall HVAC renovation	Obligated	\$500,000	\$500,000	\$500,000	FY17
Edible Alpha Program Support	Planned	\$650,000	\$650,000	\$650,000	FY17-FY21
Upham Woods Fiber Installation	Obligated	\$180,000	\$180,000	\$180,000	FY17



Upham Woods Fiber Maintenance	Planned	\$15,000	\$15,000	\$15,000	FY17-FY21
Impacts Initiative	Obligated	\$18,482	\$18,482	\$18,482	FY17
Joint Website Redesign	Obligated	\$11,207	\$11,207	\$11,207	FY17
Page Up Implementation & Annual Service Fee	Obligated	\$133,770	\$133,770	\$133,770	FY17-FY21
Deferred Equipment/Maintenance Support	Obligated	\$83,838	\$83,838	\$83,838	FY17
UW Flexible Option Start Up Funding from UWS	Planned	\$336,316	\$336,316	\$336,316	FY17

Total	\$4,418,172
Obligated	\$1,028,128
Planned	\$3,390,044

### **Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Continuing Education - support of programming activities	\$916,049
Other	\$14,459
Institutional Projects	\$15,786
Totals	\$946,294

### **Reserves**

Major Balance Grouping	FY16 Reserves Balance
Continuing Education reserve for emergencies or other unforeseen circumstances	\$1,031,838
Totals	\$1,031,838

### **Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

# Report on Auxiliary Operations Balance (Funds 128 and 228) in Excess of 12% of Fiscal Year Expenditures

## UW Extension

Fiscal Year: 2016

Total Balance	\$3,141,961	44.5%
Obligated		\$1,138,734
Planned		\$1,749,195
<i>subtotal: Obligated and Planned</i>		\$2,887,929
Designated	\$254,032	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

## Obligated and Planned Funds

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Cooperative Extension Upham Woods Food Service Billing - June 2016	Obligated	\$20,339	\$20,339	\$20,339	FY17
Lowell Hall HVAC renovation	Obligated	\$1,000,000	\$1,000,000	\$1,000,000	FY17
Conference Centers Website Redesign project	Obligated	\$46,400	\$46,400	\$46,400	FY17
Conference Centers Boiler repair	Obligated	\$28,620	\$28,620	\$28,620	FY17
Conference Centers Carpeting replacement	Obligated	\$25,375	\$25,375	\$25,375	FY17
Conference Centers Window shade replacement	Obligated	\$18,000	\$18,000	\$18,000	FY17
Conference Centers FY18-20 scheduled debt service	Planned	\$968,506	\$968,506	\$968,506	FY18-20
Lowell Hall Energy Efficiencies	Planned	\$129,660	\$129,660	\$129,660	FY18
Extension Mail Services Capital purchases	Planned	\$72,000	\$72,000	\$72,000	FY17
Extension Mail Services Capital purchase- new van	Planned	\$25,000	\$25,000	\$25,000	FY18
Bulk Mail Operations Capital purchases	Planned	\$300,000	\$300,000	\$300,000	FY19
Bulk Mail Operations Capital purchases	Planned	\$254,029	\$254,029	\$254,029	FY22

Total	\$2,887,929
Obligated	\$1,138,734
Planned	\$1,749,195

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Camps/Clinics	\$125,923
Other	\$128,109
Totals	\$254,032

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
Totals	\$0

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

## **Report on General Operations Balance (Fund 136) in Excess of 12% of Fiscal Year Expenditures**

### **UW Extension**

**Fiscal Year: 2016**

Total Balance	\$1,635,955	23.5%
Obligated		\$178,515
Planned		\$708,836
<i>subtotal: Obligated and Planned</i>		<i>\$887,351</i>
Designated	\$748,604	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Broadcast & Media Innovations WHA Radio production services - May & June 2016 services	Obligated	\$30,460	\$30,460	\$30,460	FY17
Broadcast & Media Innovations NPR programming fees	Obligated	\$32,016	\$32,016	\$32,016	FY17
Broadcast & Media Innovations American Public Media programming fees	Obligated	\$8,422	\$8,422	\$8,422	FY17
Business & Entrepreneurship Small Business Development Center support	Planned	\$2,688	\$2,688	\$2,688	FY17
Business & Entrepreneurship Food and Finance program support	Planned	\$11,998	\$11,998	\$11,998	FY17
Business & Entrepreneurship Business Dynamics Research Consortium support	Planned	\$153,168	\$153,228	\$153,228	FY17
Business & Entrepreneurship Center for Technology Commercialization support	Planned	\$46,826	\$46,826	\$46,826	FY17
Business & Entrepreneurship Ideadvance (Commercial Seed Grants)	Planned	\$10,018	\$10,018	\$10,018	FY17
Information Technology DoIT Help Desk Services	Obligated	\$71,905	\$71,905	\$71,905	FY17
Information Technology Firewall Upgrades	Planned	\$50,000	\$50,000	\$50,000	FY17
Information Technology Backup Infrastructure Refresh	Planned	\$157,016	\$157,016	\$157,016	FY17
Information Technology Staff Augmentation	Planned	\$48,511	\$48,511	\$48,511	FY17

Cooperative Extension Discovery Farms staff salary and fringe benefits	Planned	\$21,460	\$21,460	\$21,460	FY17
Cooperative Extension Local Government Center staff salary and fringes	Planned	\$10,102	\$10,102	\$10,102	FY17
Cooperative Extension Local Government Center WI Counties Association (WCA) County Officials Handbook support	Obligated	\$6,000	\$6,000	\$6,000	FY17
Cooperative Extension Local Government Center staff salary and fringes	Planned	\$9,875	\$9,875	\$9,875	FY17
Cooperative Extension Environmental Resource Center Marketing & Communications staff salary and fringes	Obligated	\$28,365	\$28,365	\$28,365	FY17
Cooperative Extension Environmental Resource Center Marketing & Communications staff salary and fringes	Planned	\$51,608	\$51,608	\$51,608	FY 17
Cooperative Extension Environmental Resource Center Pioneer Project staff salary and fringes	Planned	\$28,974	\$28,974	\$28,974	FY 17
Cooperative Extension Environmental Resource Center Evaluation Unit - Salary & Fringes	Planned	\$44,553	\$44,553	\$44,553	FY17
Cooperative Extension Publishing staff salary and fringes	Obligated	\$1,347	\$1,347	\$1,347	FY 17
Cooperative Extension Publishing staff salary and fringes	Planned	\$14,814	\$14,814	\$14,814	FY 17
Wisconsin Campus Compact use of balances for annual operating costs	Planned	\$47,223	\$47,223	\$47,223	FY17

Total	\$887,351
Obligated	\$178,515
Planned	\$708,836

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Service Centers	\$344,323
User Fees	\$194,387
Other Fund 136 Accounts	\$209,894
Totals	\$748,604

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
Totals	\$0

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

## **Report on Other Unrestricted Program Revenue Balance in Excess of 12% of Fiscal Year Expenditures**

### **UW Extension**

**Fiscal Year: 2016**

Total Balance	\$6,452,234	66.7%
Obligated		\$815,601
Planned		\$5,041,851
<i>subtotal: Obligated and Planned</i>		<i>\$5,857,452</i>
Designated	\$308,909	
Reserves	\$285,873	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Continuing Education 505 Rosa Road - Tenant Improvements	Obligated	\$65,000	\$65,000	\$65,000	FY17
Continuing Education 505 Rosa Road - Furniture & Installation	Obligated	\$83,173	\$83,173	\$83,173	FY17
Continuing Education Audio / Video Equipment & Installation	Obligated	\$26,391	\$26,391	\$26,391	FY17
Continuing Education Network Security - Login Authentication	Obligated	\$6,200	\$6,200	\$6,200	FY17
Continuing Education Health & Wellness Management - 2015-16 Revenues Sharing with Campus Partners	Obligated	\$32,769	\$32,769	\$32,769	FY17
Continuing Education Health Information Management & Technology - 2015-16 Revenues Sharing with Campus Partners	Obligated	\$49,592	\$49,592	\$49,592	FY17
Continuing Education Sustainable Management (MS) - 2015-16 Revenues Sharing with Campus Partners	Obligated	\$34,046	\$34,046	\$34,046	FY17
Computer Science - Curriculum Development	Obligated	\$150,000	\$150,000	\$150,000	FY17
Continuing Education Data Science - Curriculum Development	Planned	\$10,373	\$10,373	\$10,373	FY17
Continuing Education 505 Rosa Road - Network Switch & Conference Phone	Planned	\$8,719	\$8,719	\$8,719	FY17
Continuing Education Market Research - Adult Education Study	Planned	\$124,000	\$124,000	\$124,000	FY17
Continuing Education UW HELP Miler EPCS Interface to eApp Program	Planned	\$251,759	\$251,759	\$251,759	FY17
Continuing Education UW HELP Mobile App	Planned	\$47,000	\$47,000	\$47,000	FY17
Continuing Education UW HELP websites redesign	Planned	\$100,000	\$100,000	\$100,000	FY17

Continuing Education Lease / Purchase Office Building	Planned	\$4,500,000	\$4,500,000	\$4,500,000	FY20
Conference Centers FY17 scheduled debt service for G.O. Bonds issued	Obligated	\$368,431	\$368,431	\$368,431	FY17

Total	\$5,857,452
Obligated	\$815,601
Planned	\$5,041,851

### **Designated Funds**

#### **Major Balance Grouping**

#### **FY16 Designated Balance**

Continuing Educations School for Workers - program planning and development funds	\$308,508
Other	\$401

Totals	\$308,909
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### **Reserves**

#### **Major Balance Grouping**

#### **FY16 Reserves Balance**

Continuing Education reserve for emergencies or other unforeseen circumstances	\$285,873
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Totals	\$285,873
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### **Undocumented Funds**

#### **Major Balance Grouping**

#### **FY16 Undocumented Balance**

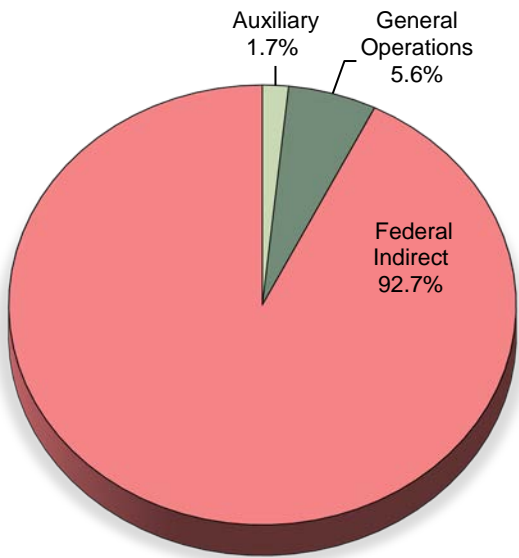
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Totals	\$0
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# UW System Administration FY 2016 PR Balances

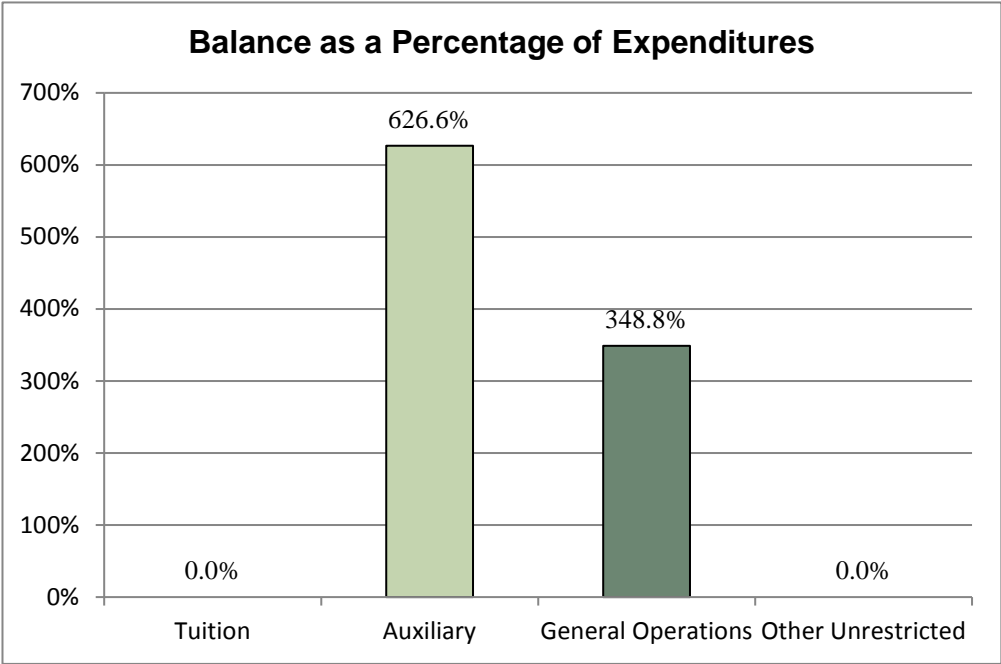
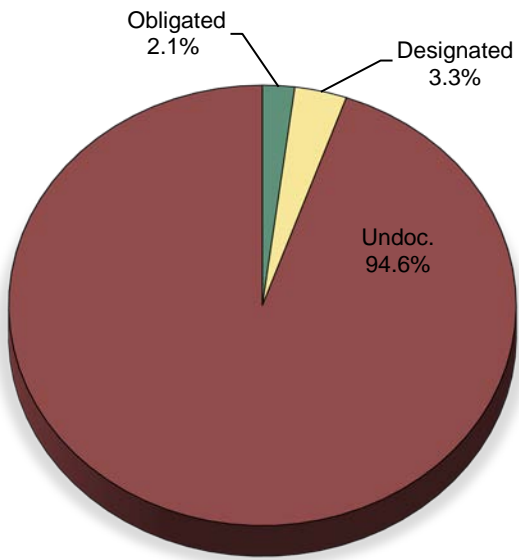
FY16 PR Balances by Category



PR Balances Highlights

- Total unrestricted balances increased \$1.4 million (16.4%) due to higher than expected revenues and significant salary and fringe benefit savings resulting from vacant positions
- Undocumented/Discretionary balances for General Operations are greater than 12% of expenditures

FY16 PR Balances by Commitment Level



# Summary of UW System Unrestricted PR Balances by Level of Commitment

FY 2016 ending balances as categorized by institution reports

## UW System Administration

	Obligated	Planned	Designated	Reserves	Undocumented (Discretionary)	Total
Tuition	0	0	0	0	0	0
Auxiliary	167,680	0	0	0	0	167,680
General Operations	0	0	335,767	0	234,430	570,197
Federal Indirect	39,740	0	0	0	9,325,273	9,365,013
Other Unrestricted	0	0	0	0	0	0
Total	207,420 2.1%	0 0.0%	335,767 3.3%	0 0.0%	9,559,703 94.6%	10,102,890 100.0%



	Tuition (131 and 189)	Auxiliary (128 and 228)	General Operations (136)	Other Unrestricted (xxx)	Subtotal	Federal Indirect (150)	Total Unrestricted
<b>Total PR Appropriation Balances</b>							
FY2014-15	0	194,339	555,090	0	749,429	7,926,538	8,675,967
FY2015-16	0	167,680	570,197	0	737,877	9,365,013	10,102,890
Change	0	-26,659 -13.7%	15,107 2.7%	0	-11,552 -1.5%	1,438,475 18.1%	1,426,923 16.4%
<b>Total Expenses</b>							
FY2014-15	0	180,277	180,106	0	360,383	6,059,725	6,420,108
FY2015-16	0	26,760	163,460	0	190,220	2,074,011	2,264,231
Change	0	-153,517	-16,646	0	-170,163	-3,985,714	-4,155,877
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15		107.8%	308.2%				
FY2015-16		626.6%	348.8%				

**Report on Auxiliary Operations Balance (Funds 128 and 228) in Excess of 12% of Fiscal Year Expenditures**

**UW System Administration**  
**Fiscal Year: 2016**

Total Balance	\$167,680	626.6%
Obligated		\$167,680
Planned		\$0
<i>subtotal: Obligated and Planned</i>		<i>\$167,680</i>
Designated	\$0	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

**Obligated and Planned Funds**

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Tax Sheltered Annuity program participant fees and vendor/partner support which must be applied to program per law and contracts	Obligated	\$15,124	\$15,124	\$15,124	FY17
Capital Planning program revenue support (already expended)	Obligated	\$152,556	\$152,556	\$152,556	\$152,556

Total	\$167,680
Obligated	\$167,680
Planned	\$0

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Totals	\$0

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
Totals	\$0

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

**Report on General Operations Balance (Fund 136) in Excess of 12% of Fiscal Year Expenditures**

**UW System Administration**  
**Fiscal Year: 2016**

Total Balance	\$570,197	348.8%
Obligated		\$0
Planned		\$0
<i>subtotal: Obligated and Planned</i>		\$0
Designated	\$335,767	
Reserves	\$0	
Undocumented Funds	\$234,430	
Remaining Balance	\$0	

**Obligated and Planned Funds**

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Total		\$0			
Obligated		\$0			
Planned		\$0			

**Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Systemwide Insurance Program Administration	\$335,767
Totals	\$335,767

**Reserves**

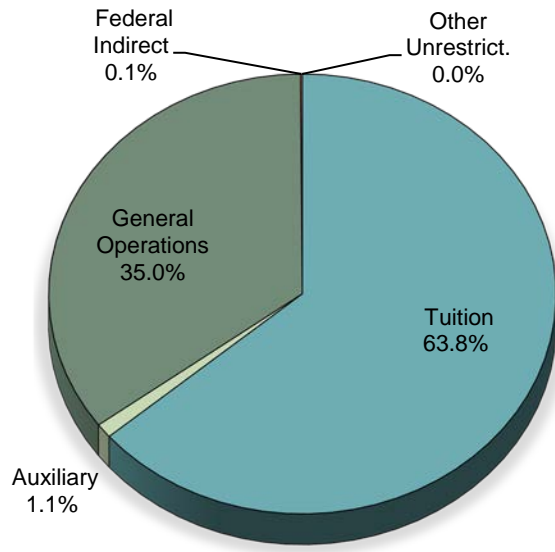
Major Balance Grouping	FY16 Reserves Balance
Totals	\$0

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Balance of funding for which commitments have not yet been documented	\$234,430
Totals	\$234,430

# UW Systemwide FY 2016 PR Balances

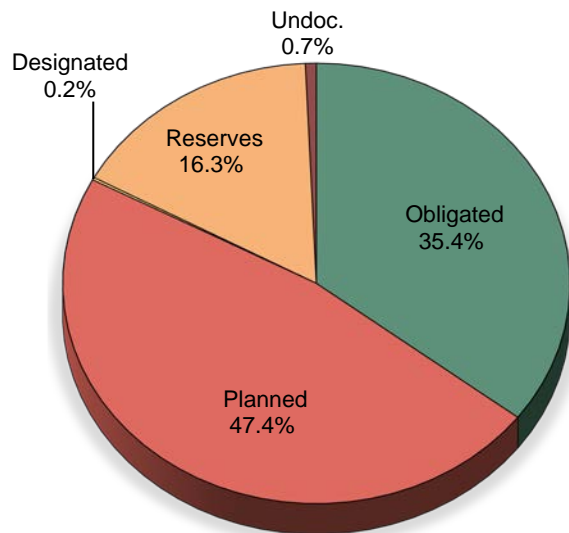
**FY16 PR Balances by Category**



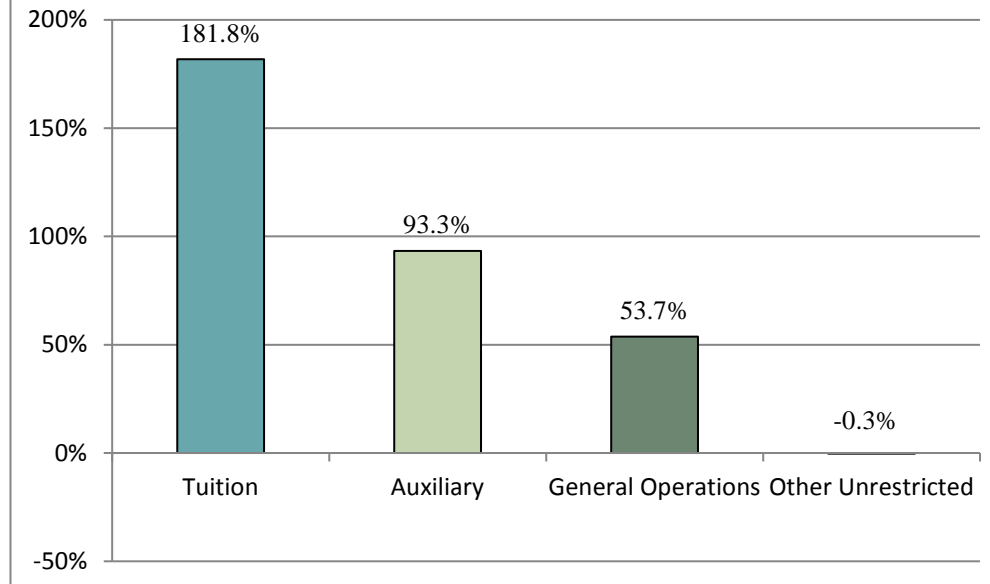
**PR Balances Highlights**

- Total unrestricted balances decreased by \$45.7 million (43%)
- Tuition Balance declined \$46.3 million (55%) as funding has been allocated to institutions in support of campus-based priorities and initiatives
- Undocumented/Discretionary balances for Auxiliary Funds are greater than 12% of expenditures
- While below the targeted \$20 million level, Reserve balance for Tuition Funds is greater than 12% of expenditures.

**FY16 PR Balances by Commitment Level**



**Balance as a Percentage of Expenditures**



**Summary of UW System Unrestricted PR Balances by Level of Commitment**  
FY 2016 ending balances as categorized by institution reports

**UW Systemwide**

	<b>Obligated</b>	<b>Planned</b>	<b>Designated</b>	<b>Reserves</b>	<b>Undocumented</b> (Discretionary)	<b>Total</b>
Tuition	214,191	28,142,793	0	9,659,361	0	38,016,345
Auxiliary	0	33,127	107,012	80,694	413,288	634,121
General Operations	20,889,094	0	0	0	0	20,889,094
Federal Indirect	0	66,512	0	0	0	66,512
Other Unrestricted	0	0	0	(5,252)	0	(5,252)
<b>Total</b>	<b>21,103,285</b> 35.4%	<b>28,242,432</b> 47.4%	<b>107,012</b> 0.2%	<b>9,734,803</b> 16.3%	<b>413,288</b> 0.7%	<b>59,600,820</b> 100.0%



	<b>Tuition</b> (131 and 189)	<b>Auxiliary</b> (128 and 228)	<b>General Operations</b> (136)	<b>Other Unrestricted</b> (xxx)	<b>Subtotal</b>	<b>Federal Indirect</b> (150)	<b>Total Unrestricted</b>
<b>Total PR Appropriation Balances</b>							
FY2014-15	84,294,957	386,328	20,478,914	0	105,160,199	149,662	105,309,861
FY2015-16	38,016,345	634,121	20,889,094	-5,252	59,534,308	66,512	59,600,820
Change	-46,278,612 -54.9%	247,793 64.1%	410,180 2.0%	-5,252	-45,625,891 -43.4%	-83,150 -55.6%	-45,709,041 -43.4%
<b>Total Expenses</b>							
FY2014-15	20,918,946	492,053	29,141,217	1,542,693	52,094,909	85,911	52,180,820
FY2015-16	20,907,391	679,580	38,867,196	1,514,771	61,968,938	83,150	62,052,088
Change	-11,555	187,527	9,725,979	-27,922	9,874,029	-2,761	9,871,268
<b>Balances as a Percentage of Expenditures</b>							
FY2014-15	403.0%	78.5%	70.3%	0.0%			
FY2015-16	181.8%	93.3%	53.7%	-0.3%			



## **Report on Tuition Balance (Funds 131 and 189) in Excess of 12% of Fiscal Year Expenditures**

### **UW Systemwide Fiscal Year: 2016**

Total Balance	\$38,016,345	181.8%
Obligated		\$214,191
Planned		\$28,142,793
<i>subtotal: Obligated and Planned</i>		<i>\$28,356,984</i>
Designated	\$0	
Reserves	\$9,659,361	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Outstanding encumbrances in Systemwide accounts	Obligated	\$214,191	\$214,191	\$214,191	FY17
WiSys Economic Development Initiative	Planned	\$3,000,000	\$3,000,000	\$3,000,000	FY17-FY19
UW System Network Support	Planned	\$445,489	\$445,489	\$445,489	FY17
WiscAMP (Wisconsin Alliance for Minority Participation) Support	Planned	\$330,000	\$330,000	\$330,000	FY17-FY19
UW-Stevens Point Student Information System (SIS) Support	Planned	\$500,000	\$500,000	\$500,000	FY17
UW-Milwaukee Lubar Welcome Center Matching Funds	Planned	\$2,300,000	\$2,300,000	\$2,300,000	FY18-FY24
Flex Option funding for a CBO Student Engagement System	Planned	\$6,500,000	\$6,500,000	\$6,500,000	FY17-FY26
Support for 50% of Fox World Travel Campus Booking Fees	Planned	\$184,725	\$184,725	\$184,725	FY17
50% support for Elsevier Freedom Scientific Journal Collection	Planned	\$614,182	\$614,182	\$614,182	FY17-FY20
LawRoom/CampusClarity Title IX Training Support	Planned	\$340,000	\$340,000	\$340,000	FY17-FY21
UW-Milwaukee "Investing in Advising" Initiative Support	Planned	\$2,200,000	\$2,200,000	\$2,200,000	FY17-FY18
UW Leadership Development Program	Planned	\$97,000	\$97,000	\$97,000	FY17
UW-River Falls Falcon Center Equipment Funding	Planned	\$1,504,837	\$1,504,837	\$1,504,837	FY17
eProcurement Consulting Support	Planned	\$24,000	\$24,000	\$24,000	FY17
Systemwide Continuity of Operations Training Support	Planned	\$792,000	\$792,000	\$792,000	FY17-FY19

Transfer Information System Carryforward Funding Request	Planned	\$58,000	\$58,000	\$58,000	FY17
New UW System Budget, Planning, and Forecasting System	Planned	\$8,152,560	\$8,152,560	\$8,152,560	FY17-FY23
Systemwide Funding Support to HRS/ Service Center	Planned	\$1,100,000	\$1,100,000	\$1,100,000	FY17

Total	\$28,356,984
Obligated	\$214,191
Planned	\$28,142,793

### **Designated Funds**

Major Balance Grouping	FY16 Designated Balance
Totals	\$0

### **Reserves**

Major Balance Grouping	FY16 Reserves Balance
Systemwide Reserve Balance	\$9,659,361
Totals	\$9,659,361

### **Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

## Report on Auxiliary Operations Balance (Funds 128 and 228) in Excess of 12% of Fiscal Year Expenditures

### **UW Systemwide Fiscal Year: 2016**

Total Balance	\$634,121	93.3%
Obligated		\$0
Planned		\$33,127
<i>subtotal: Obligated and Planned</i>		\$33,127
Designated	\$107,012	
Reserves	\$80,694	
Undocumented Funds	\$413,288	
Remaining Balance	\$0	

### Obligated and Planned Funds

Project/Initiative	Obligated or Planned?	FY16 Project Balance	Total Amount Planned to Accumulate	Total Amount Expected to Expend	When Funds will be Expended
Wisconsin Intercollegiate Athletic Conference (WIAC) FY2017 Planned Annual Budget Support from Fund Balances	Planned	\$33,127	\$33,127	\$33,127	FY17

Total	\$33,127
Obligated	\$0
Planned	\$33,127

### Designated Funds

Major Balance Grouping	FY16 Designated Balance
WIAC Conference revenues which were collected either through campus membership fees or from corporate partner sponsors	\$107,012
Totals	\$107,012

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
WIAC Reserve account balance	\$80,694
Totals	\$80,694

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Fund Balances not yet committed to specific projects	\$413,288
Totals	\$413,288

## **Report on General Operations Balance (Fund 136) in Excess of 12% of Fiscal Year Expenditures**

### **UW Systemwide**

**Fiscal Year: 2016**

Total Balance	\$20,889,094	53.7%
Obligated		\$20,889,094
Planned		\$0
<i>subtotal: Obligated and Planned</i>		<i>\$20,889,094</i>
Designated	\$0	
Reserves	\$0	
Undocumented Funds	\$0	
Remaining Balance	\$0	

### **Obligated and Planned Funds**

<b>Project/Initiative</b>	<b>Obligated or Planned?</b>	<b>FY16 Project Balance</b>	<b>Total Amount Planned to Accumulate</b>	<b>Total Amount Expected to Expend</b>	<b>When Funds will be Expended</b>
Outstanding encumbrances in Systemwide accounts	Obligated	\$18,491,833	\$18,491,833	\$18,491,833	FY17-FY19
Common Systems accounts - balance of campus assessments at yearend. These are the large, shared IT Systems used and paid for by all UW System institutions through annual assessments.	Obligated	\$2,397,261	\$2,397,261	\$2,397,261	FY17

Total	\$20,889,094
Obligated	\$20,889,094
Planned	\$0

### **Designated Funds**

<b>Major Balance Grouping</b>	<b>FY16 Designated Balance</b>
Totals	\$0

**Reserves**

Major Balance Grouping	FY16 Reserves Balance
Totals	\$0

**Undocumented Funds**

Major Balance Grouping	FY16 Undocumented Balance
Totals	\$0

# Appendices



## Board of Regents

## POLICIES

## Regent Policy Document 21-6

# Program Revenue Calculation Methodology and Fund Balances Policy

## Scope

This policy addresses program revenue account balances and appropriate reserve levels, and the methodology for calculating these levels, at UW System and UW System institutions.

## Purpose

The purpose of this policy is to ensure the financial health and stability of each UW System institution and the UW System as a whole and to communicate an accurate fiscal condition more broadly and clearly. The policy balances prudent fiscal management with adequate levels of resources to carry out the universities' missions, programs, strategic goals, and objectives in an effective and efficient manner.

The policy ensures that:

1. Individual institutions have the necessary flexibility to manage program revenue accounts to meet cash flow needs throughout the year, financial commitments, plans, and goals.
2. Reporting of program revenue cash balances is at a level that provides the Board of Regents, Legislature, and public with a complete, consistent and transparent understanding of end-of-year balances.
3. Institutions have the flexibility to continue to invest in and cultivate creative academic programs to reach all students seeking higher education.
4. Institutions have the flexibility to invest in facilities that provide a world-class education.
5. The University of Wisconsin is not incentivized to undertake unnecessary end-of-year spending in order to meet restrictive carry-forward caps.

## Definitions and Methodology for Calculating

Program revenue balances shall be calculated subsequent to year-end reconciliation. Balances will be calculated starting with the prior year's ending cash balance, adding revenues received, and deducting expenditures made during the fiscal year. This produces the budgetary fund balance at the end of a given fiscal year. Balances will not reflect accruals for advance deposits received for future academic terms, accounts payable, or accounts receivable.

Year-end program revenue balances shall be calculated for:

### Unrestricted Funds

1. Tuition (Academic Student Fees and Extension Student Fees)
2. Auxiliary Operations
3. General Operations
4. Other Unrestricted Program Revenue
5. Federal Indirect Cost Reimbursement

### Restricted Funds

6. Gifts
7. Nonfederal Grants and Contracts
8. Federal Grants and Contracts
9. Other Restricted Program Revenue

A description of UW appropriations included in each category of program revenue balances will be provided to aid in understanding the information presented (See attachment for RPD 21-6 ([https://www.wisconsin.edu/regents/download/policy\\_attachment/rpd21-6\\_Attachment.pdf](https://www.wisconsin.edu/regents/download/policy_attachment/rpd21-6_Attachment.pdf))).



Year-end balances in (1) Tuition (Academic Student Fees and Extension Student Fees), (2) Auxiliary Operations, (3) General Operations, and (4) Other Unrestricted Program Revenue shall be expressed in dollars for the UW System as a whole and for each UW institution. Year-end balances will be calculated as a percentage of the total expenditures by that fund for the fiscal year. Tuition balances shall be expressed as a percentage of the combined expenditures for GPR (less GPR-funded debt service) and Student Fees (tuition).

UW System Administration year-end balances will be reported as an institution. UW system-wide balances, which are those maintained for the support of all UW institutions, will be reported in dollars and as a percentage change over the prior year-end balance. Allocations from systemwide accounts to institutions will occur before an institution calculates its program revenue balance.

Federal Indirect Cost Reimbursement year-end balances shall be expressed in dollars for the UW System as a whole and for each UW institution and as a percentage change from the prior year-end balance.

Reported year-end balances in (1) Tuition (Academic Student Fees and Extension Student Fees), (2) Auxiliary Operations, (3) General Operations, (4) Other Unrestricted Program Revenue, and (5) Federal Indirect Cost Reimbursement shall be categorized by the methodology used in the Legislative Audit Bureau's Report 13-17. The categories are obligated, planned, designated, reserves, and undocumented.

Year-end balances for restricted funds (Gifts, Nonfederal Grants and Contracts, Federal Grants and Contracts, and Other Restricted Program Revenue) will be reported in total dollars for the UW System as a whole and for each UW institution.

### **Policy Statement**

It is the policy of the Board of Regents that the UW System and UW System institutions maintain appropriate balances to protect the institutions in cases of sudden shortfalls in revenue, to provide for extraordinary events, and to protect against unbudgeted future expenses or losses. Institutions with negative balances for (1) Tuition and (2) Auxiliary Operations shall submit a savings plan on how they will eliminate the negative balance and within what time frame.

The Board of Regents recognizes there are many instances where accumulation of balances is a prudent practice in order to achieve strategic priorities over a multi-year period (establishing new academic programs, purchasing major equipment, funding start-up packages for new faculty, etc.). Institutions with balances above 12% of total fiscal year expenditures shall submit justifications for the entire balance along with a defined multi-year spending plan for each of the following four categories: (1) Tuition (Academic Student Fees and Extension Student Fees), (2) Auxiliary Operations, (3) General Operations, and (4) Other Unrestricted Program Revenue. Total balances above the 12% threshold should be obligated, planned, or designated by the Chancellor for specific purposes.

The 12% threshold is established to determine an amount which will require a report and Board approval. It is not established as cap on end-of-year balances.

### **Oversight, Roles, and Responsibilities**

UW System Administration will provide the Board of Regents with estimates of year-end program revenue balances for use in determining UW System's annual budget and setting tuition rates for the subsequent academic year. Actual year-end balances categorized by each institution and the System as a whole shall be reported annually after the fiscal year-end reconciliation and for formal approval by the Board of Regents at the October meeting.

For those institutions with negative balances, the Board of Regents will determine by vote whether the institution has an adequate plan in place to eliminate the negative balance within a reasonable period of time. For those institutions with balances above 12% of total year-end expenditures, the Board of Regents will determine by vote whether balances are adequately justified. The Board of Regents will determine by vote whether the justification and multi-year spending plan submitted by UW System Administration for the entire UW system-wide balance is adequate. Justification for the balances should include:

1. the specific projects or initiatives for which the funds are being held;
2. the amount of funds held for each project or initiative;
3. the total amount of program revenue funds the institution plans to accumulate for each initiative or project;
4. the total amount of funds expected to be expended on each project or initiative; and,
5. the timeframe in which those funds will be expended.

A negative fund balance shall not be used by any institution as a justification for the request and approval of additional funds.

### **Related Regent Policies and Applicable Laws**

N/A

*History: Res. 10280, adopted 10/11/2013, created Regent Policy Document 21-6; Res. 10347, adopted 04/11/2014, amended 21-6; Res. 10371, adopted 06/06/2014, amended RPD 21-6 to address legislative modifications.*

## SEE ALSO:

Financial & Administrative Policies, F43: Financial Management of Auxiliary Operations (<https://www.wisconsin.edu/financial-administration/financial-administrative-policies-procedures/fppp/f43-financial-management-of-auxiliary-operations/>)

*[UW System Administration policies are included for reference and are separate from Regent Policy Documents adopted by the Board.]*

### OFFICE OF THE BOARD OF REGENTS

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## Definition

## Examples

1. Obligated	<p>Balances held for a purpose as indicated by documentation such as a contract or an encumbrance that would make it difficult for institutions to use the balance for other purposes. Firm commitments; cannot be easily redistributed; encumbrances; a purchase order or contract; likely for projects that already started spending money.</p> <p>Rescinding obligated commitments creates the risk of significant cost, legal action, or reputational damage.</p>	<ul style="list-style-type: none"> <li>• Signed contract for services with an external agency or business.</li> <li>• Purchase order or invoice.</li> <li>• A signed, organizationally-binding commitment from a chancellor or authorized authority that could not be changed without significant cost or reputational damage.</li> <li>• Signed contract for an employee for whom base resources (or a committed, ongoing funding stream) are not currently available.</li> <li>• Scholarships that have already been awarded.</li> <li>• One year of debt service justified by an amortization schedule or one year of funds for a building lease as shown on a lease contract.</li> <li>• Required lapse.</li> <li>• One year of estimated sabbatical or ALRA commitments.</li> <li>• Approved projects for which fixed cost expenditures are already being made.</li> <li>• Required cash deposit for an enumerated capital project or for a project that has been included for enumeration in the capital budget request approved by the Board of Regents.</li> </ul>
2. Planned	<p>Balances less committed than obligated balances and held for a purpose as indicated by documentation such as a budget document or a memorandum signed by a an appropriate approving authority. Those authorized to approve balance commitments include chancellors, vice chancellors, deans, directors, and designees in accordance with institutional policies and/or practices. Institutions may use planned balances for other purposes if the use complies with any funding source requirements.</p> <ul style="list-style-type: none"> <li>• Chancellor's or approving authority's directive for spending but no purchase order or contract (nothing obligating the funds)</li> <li>• Plan to hire new staff</li> <li>• Plan to set aside money for a scholarship</li> <li>• Plan to pay for debt service</li> </ul>	<ul style="list-style-type: none"> <li>• Plans for new faculty and staff, who are not replacing existing staff, and for whom there is not a signed contract.</li> <li>• A chancellor's or authorized authority's spending directive that can be modified without significant cost or reputational damage.</li> <li>• Documented institutional priorities or strategic plans if the documentation includes a clear description of the amount of funds to be used, the purpose of the funds, and an indication of when the funds should be used.</li> <li>• Planned financial aid funding that has not yet been awarded.</li> <li>• Debt service for up to three additional years beyond the first obligated year as shown on the amortization schedule or building lease funds for up to three additional years beyond the first obligated year as shown on a lease contract.</li> <li>• Annual, ongoing operations, including the salaries of existing staff, for up to three years for which base resources (or a committed, ongoing funding stream) are not currently available.</li> <li>• Planned renovations.</li> <li>• Planned expenditures to launch or to support academic programs or student programs for which base resources (or a committed funding stream) are not currently available.</li> <li>• Required cash deposit for a non-enumerated capital project that is in the approved six-year plan.</li> </ul>

## Definition

## Examples

3. Designated	<p>Balances held for purposes related to the original funding source, but for which there is no documentation of an obligation or specific plan. Institutions may use designated balances for other purposes only if the use complies with funding source requirements.</p>	<ul style="list-style-type: none"> <li>• Balances in Fund 136 (General Operations Receipts) are generally categorized as designated. However, this categorization does not apply to accounts from which funds have been reallocated one or more times to another purpose in the past six years. If this is the case, balances in these accounts would be undocumented unless sufficient documentation exists to categorize them as obligated or planned.</li> <li>• Fund 136 account balances often accumulate in advance of known expenses for the following years. Examples include study abroad, athletic camps, music camps, and remedial education.</li> <li>• Fund 132 (Extension Non-Credit Program Receipts) and Fund 189 (Extension Student Fees) balances must currently be used to support extension-related activities. Balances in these funds are also categorized as designated if they are not obligated or planned.</li> <li>• Fund 131 (Academic Student Fees) balances are classified as designated if the balances are for differential tuition and student technology fees as the funds can only be used for these purposes.</li> <li>• Balances from student-funded auxiliaries are also categorized as designated because current Board policy prohibits using these funds for other purposes unless approved by the Board for a one-time purpose.</li> </ul>
4. Reserves	<p>Balances for which documentation indicates amounts are purposefully held for contingencies, including institutional reserve policies. Contingencies may result from unexpected funding shortfalls that must be addressed in order to ensure the continuation of operations and from an unanticipated need.</p> <p>Balances can be documented as reserves in a memo from the chancellor or authorized authority identifying a specific dollar amount for a reserve, a percentage of revenue that should be held as a reserve, or target reserve goal. The memo should identify who can approve the use of reserve funds.</p> <p>Institutions should consider reserve designation procedures that prevent duplicate reserve designations for the same purpose.</p> <p>Reserves are not set aside for a specific purposes (e.g., academic initiative, faculty salaries) or for a routine use (e.g., annual debt service payments).</p>	<p>Reserves are maintained to mitigate the following risks:</p> <ul style="list-style-type: none"> <li>• Unexpected declines or fluctuations in enrollment resulting in a reduction in tuition, fee, or auxiliary revenue.</li> <li>• Significant declines or termination of federal or other external funding.</li> <li>• Emergencies or other unforeseen circumstances.</li> </ul>
5. Undocumented	<p>Balances which are not yet obligated or planned and for which there are no funding source requirements.</p>	<ul style="list-style-type: none"> <li>• Chancellor's or institutional discretionary funds, which are available to take advantage of strategic opportunities that emerge during the year, that have not yet been documented as planned or obligated.</li> </ul>

**FUNCTIONAL EXAMPLES ON THE APPLICATION OF  
THE FUND DESIGNATION CATEGORIES**

<b>CATEGORY</b>	<b>EXAMPLE</b>
<b>Obligated</b>	One UW institution has committed a portion of its Tuition fund balance to cover instructional-related expenses that have already been encumbered.
	One UW institution has committed a portion of its Auxiliary Operations fund balance for one year of debt service. The amount is set and documented in the Debt Service Amortization Schedule.
<b>Planned</b>	One UW institution plans to commit a portion of its Tuition fund balance to implement a Student Success Center. The Chancellor has signed off on the plan.
	One UW institution has established plans to use a portion of its Auxiliary fund balance to remodel the floors of the student health center.
<b>Designated</b>	One UW institution has designated a portion of its Tuition fund balance, which was generated from its extension programs, to enhance extension programming.
	A number of UW institutions have designated balances generated by their differential tuition fees to fund programming decisions reached in consultation with the appropriate student governance groups.
<b>Reserves</b>	A number of UW institutions have set aside a portion of their Tuition fund balance as reserves for enrollment declines and fluctuations.
	One UW institution has set aside a portion of its General Operations fund balance as reserves against revenue declines and program enrollment fluctuations.
<b>Undocumented</b>	One UW institution has set aside a portion its Tuition fund balance for program startup costs, faculty development, and equipment purchases. There are no documented plans, but the institution will be developing priorities.
	One UW institution has set aside a portion of its General Operations fund balance for distance learning programs. There are no documented plans, but the institution will be developing priorities.

### Report Methodology

Definitions and the methodology for calculating and displaying program revenue balances are detailed in Regent Policy Document (RPD) 21-6. Balances are to be calculated for nine funds which comprise the funds in the UW System. These include five unrestricted funds:

1. Tuition
2. Auxiliary operations
3. General operations
4. Other unrestricted program revenue, and
5. Federal indirect cost reimbursement.

Four restricted funds are also included:

1. Gifts
2. Non-federal grants and contracts
3. Federal grants and contracts, and
4. Other restricted program revenue.

A budgetary fund balance is calculated for each fund by beginning with the prior year's cash balance, adding revenues received, and deducting expenditures made in the fiscal year. The balances do not reflect advance deposits for future years, accounts payable or accounts receivable. Balances for each of the five unrestricted funds are allocated among the five "commitment" categories established by the legislative audit bureau, which are obligated, planned, designated, reserves and undocumented or discretionary.

Balances for auxiliary operations, general operations and other unrestricted program revenue are expressed in dollars and also are calculated as a percentage of each fund's fiscal year expenditures. Balances for tuition are expressed in dollars and as a percentage of the combined expenditures of GPR (less GPR-funded debt service) and student fees.

### Detailed Spending Plans

Institutions with balances above 12% of expenditures in their funds for tuition, auxiliaries, general operations or other unrestricted program revenue are required to provide additional information concerning those balances, including:

- The specific project(s) for which the funds are held;
- The amount of funds currently held for each project;
- The total amount of program revenue the institution plans to accumulate for that project;
- The total amount of funds which will be spent on that project; and,
- The timeframe in which the funds will be spent.

Detailed plans are also required of institutions which have a negative balance in their tuition or auxiliary operations funds. To address negative fund balances in tuition or auxiliary operations funds, institutions are required to submit a savings plan describing how, and within what timeframe, they will eliminate the negative fund balance.

## System Administration Implementation

To ensure compliance with RPD 21-6, System Administration staff designed a three-part report-development methodology to:

- establish clarity and agreement for expanded functional definitions of key reporting requirements, specifically the levels-of-commitment reporting categories established by the legislative audit bureau;
- provide practical and detailed guidance to institutions to enable them to understand the reporting requirements and how to report their balance information in a consistent and comparable manner; and
- provide prompt and actionable feedback to institutions on their reports to enable them to fully comply with reporting definitions and formatting requirements.

The goal of this three-part methodology was to obtain consistently interpreted data, reported by the institutions in a format which allows for a detailed analysis of each institution individually and in comparison with all other System institutions.

Two underlying principles guiding the reporting methodology were transparency and collaboration with stakeholders. The work included extensive discussions with Legislative Audit Bureau staff to establish agreement on, and mutual understanding of improved functional definitions and examples in each of the five commitment categories that form a central portion of the program revenue balance reporting effort. Further, the methodology included multiple, ongoing channels for frequent communication and collaboration between System and institution leaders and staff to ensure that all reporting requirements were adequately and fully explained, that standardized reporting templates were developed in recognition of both reporting requirements and the reporting capabilities of the institutions, and that adequate feedback loops were established to provide additional guidance to institutions as needed. Feedback included frequent statewide and institution-specific teleconferences during the development of reporting definitions and the reporting templates, and a centralized electronic clearinghouse accessible by all institutions for obtaining information and submitting reports.

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FY 2015-16 Balances as of June 30, 2016

**Total Program Revenue Appropriation Balances**

	Tuition (Academic and Extension Student Fees) (131 and 189)*	Auxiliary Operations (128 and 228)	General Operations (136)	Other Unrestricted Program Revenue (xxx)**	Federal Indirect Cost Reimbursement (150)	TOTAL Unrestricted	Gifts (134,135,233,533)	Nonfederal Grants and Contracts (133)	Federal Grants and Contracts (144)	Other Restricted Program Revenue (xxx)	TOTAL Restricted	GRAND TOTAL Program Revenue
UW-Colleges	17,428,984	3,436,826	4,400,851	563,277	253,469	26,083,407	684,439	345,671	128,490	48,316	1,206,916	27,290,323
UW-Eau Claire	10,742,222	26,615,618	5,042,071	(71,111)	680,141	43,008,941	(622,778)	499,440	(277,658)	1,112,671	711,675	43,720,616
UW-Extension	6,396,304	3,141,961	1,635,955	6,452,234	6,870,853	24,497,307	1,103,066	2,825,518	657	(1,802,490)	2,126,751	26,624,058
UW-Green Bay	10,139,906	6,208,356	2,454,460	591,959	1,327,722	20,722,403	432,915	635,521	80,072	117,652	1,266,160	21,988,563
UW-La Crosse	11,982,572	8,409,522	9,439,592	193,253	699,524	30,724,463	2,842,995	312,656	(203,305)	290,665	3,243,011	33,967,474
UW-Madison	65,355,371	115,819,093	19,471,818	42,503,665	126,243,723	369,393,670	220,974,334	42,042,514	12,645,687	13,343,785	289,006,320	658,399,990
UW-Milwaukee	39,919,323	26,480,468	12,204,074	266,177	3,056,151	81,926,193	(10,864)	(1,610,373)	(576,189)	1,550,409	(647,017)	81,279,176
UW-Oshkosh	8,648,196	19,076,427	9,956,494	182,609	876,100	38,739,826	113,662	3,551,584	(865,287)	448,672	3,248,631	41,988,457
UW-Parkside	12,871,536	(305,455)	1,735,889	415,046	150,542	14,867,558	186,955	336,382	6,994	363,947	894,278	15,761,836
UW-Platteville	14,783,940	9,282,735	772,603	7,115,405	358,004	32,312,687	(82,227)	78,793	(124,451)	614,490	486,605	32,799,292
UW-River Falls	10,656,001	3,651,286	318,785	4,658,209	231,274	19,515,555	75,219	5,929	(130,788)	1,117,237	1,067,597	20,583,152
UW-Stevens Point	11,253,237	14,022,136	6,587,807	4,425,667	1,268,225	37,557,072	266,735	(947,910)	619,336	1,787,695	1,725,856	39,282,928
UW-Stout	6,125,302	5,451,484	8,035,644	267,926	525,841	20,406,197	(414,887)	326,938	(423,441)	2,756,849	2,245,459	22,651,656
UW-Superior	5,849,562	(297,635)	697,348	(56,960)	1,543,313	7,735,628	(113,931)	407,910	(580,155)	74,328	(211,848)	7,523,780
UW-System Admin	-	167,680	570,197	-	9,365,013	10,102,890	-	594,137	-	-	594,137	10,697,027
UW-Systemwide	38,016,345	634,121	20,889,094	(5,252)	66,512	59,600,820	5,276,318	(26,798,124)	17,893,315	-	(3,628,491)	55,972,329
UW-Whitewater	25,435,299	11,777,247	4,335,962	3,670,770	855,539	46,074,817	(483,757)	540,321	115,003	1,707,113	1,878,680	47,953,497
	295,604,100	253,571,870	108,548,644	71,172,874	154,371,946	883,269,434	230,228,194	23,146,907	28,308,280	23,531,339	305,214,720	1,188,484,154

\* \$144,651,736 to cover carryover amounts and 189 Pooled amounts are allocated to respective institutions.

\*\* 132 Pooled amounts are allocated to respective institutions.

**Total Expenses**

	Tuition (Academic (131 and 189)	Auxiliary (128 and 228)	General (136)	Other Unrestricted (xxx)	Federal Indirect (150)	TOTAL	Gifts (134,135,233,533)	Nonfederal Grants (133)	Federal Grants (144)	Other Restricted (xxx)	TOTAL Restricted	GRAND TOTAL
UW-Colleges	80,084,665	6,021,085	3,951,425	1,645,678	42,032	91,744,885	3,011,981	253,424	1,170,502	34,857,383	39,293,290	131,038,175
UW-Eau Claire	110,632,392	42,876,402	8,738,747	5,193,541	741,982	168,183,064	2,464,521	3,146,369	2,631,144	53,231,353	61,473,387	229,656,451
UW-Extension	52,019,801	7,056,068	6,973,223	9,675,458	2,022,537	77,747,087	3,680,335	16,864,823	14,326,767	11,359,356	46,231,281	123,978,368
UW-Green Bay	54,958,902	20,921,665	3,488,537	1,373,908	264,167	81,007,179	3,804,742	1,137,912	2,474,626	33,778,154	41,195,434	122,202,613
UW-La Crosse	122,800,198	44,830,972	23,869,114	8,163,994	400,553	200,064,831	1,918,844	1,932,194	2,816,188	54,481,513	61,148,739	261,213,570
UW-Madison	974,571,186	408,994,185	229,870,099	170,188,478	143,779,576	1,927,403,524	439,934,663	97,610,194	516,954,316	198,941,240	1,253,440,413	3,180,843,937
UW-Milwaukee	363,799,255	86,423,448	20,031,179	11,773,854	9,425,377	491,453,113	1,726,203	14,858,212	41,880,262	177,690,705	236,155,382	727,608,495
UW-Oshkosh	97,440,984	41,923,750	18,084,748	7,449,063	1,310,747	166,209,292	1,133,073	4,708,641	8,479,427	65,015,994	79,337,135	245,546,427
UW-Parkside	45,354,594	8,893,379	1,468,754	3,997,966	48,054	59,762,747	1,395,093	496,708	708,488	28,449,692	31,049,981	90,812,728
UW-Platteville	80,189,421	31,375,137	12,228,749	6,312,595	128,977	130,234,879	1,715,493	215,618	2,480,283	44,731,925	49,143,319	179,378,198
UW-River Falls	57,569,283	34,571,180	4,429,306	4,231,513	393,535	101,194,817	2,321,455	840,733	2,479,544	33,953,899	39,595,631	140,790,448
UW-Stevens Point	89,261,191	40,176,661	10,272,124	9,614,712	416,236	149,740,924	2,333,462	2,978,816	2,301,902	58,429,142	66,043,322	215,784,246
UW-Stout	86,748,849	31,183,223	20,705,713	6,122,422	561,189	145,321,396	2,867,063	846,236	6,931,079	51,897,336	62,541,714	207,863,110
UW-Superior	34,887,699	5,421,836	1,453,592	3,055,569	134,930	44,953,626	1,212,946	593,501	2,586,391	16,655,336	21,048,174	66,001,800
UW-System Admin	-	26,760	163,460	-	2,074,011	2,264,231	-	341,303	-	-	341,303	2,605,534
UW-Systemwide	20,907,391	679,580	38,867,196	1,514,771	83,150	62,052,088	(859,848)	(1,290,989)	(4,632,756)	-	(6,783,593)	55,268,495
UW-Whitewater	113,792,882	42,776,922	11,935,903	7,487,346	148,588	176,141,641	1,176,030	2,452,662	1,089,004	75,602,411	80,320,107	256,461,748
	2,385,018,693	854,152,253	416,531,869	257,800,868	161,975,641	4,075,479,324	469,836,056	147,986,357	604,677,167	939,075,439	2,161,575,019	6,237,054,343



**Total Program Revenue Appropriation Balances**

	Tuition (Academic and Extension Student Fees) (131 and 189)*	Auxiliary Operations (128 and 228)	General Operations (136)	Other Unrestricted Program Revenue (xxx)**	Federal Indirect Cost Reimbursement (150)	TOTAL Unrestricted	Gifts (134,135,233,533)	Nonfederal Grants and Contracts (133)	Federal Grants and Contracts (144)	Other Restricted Program Revenue (xxx)	TOTAL Restricted	GRAND TOTAL Program Revenue
UW-Colleges	18,442,820	3,186,951	3,446,326	417,315	229,477	25,722,889	544,762	387,256	165,920	306	1,098,244	26,821,133
UW-Eau Claire	10,321,824	16,902,566	6,147,443	4,653,889	1,219,583	39,245,305	409,998	929,696	(267,101)	774,408	1,847,001	41,092,306
UW-Extension	7,049,035	2,902,893	1,448,832	7,398,028	7,194,277	25,993,065	624,544	1,902,491	(512,774)	(1,087,386)	926,875	26,919,940
UW-Green Bay	8,608,742	7,318,451	2,808,206	571,094	1,290,446	20,596,939	249,040	439,201	(176,055)	203,701	715,887	21,312,826
UW-La Crosse	21,837,143	18,446,576	21,197,135	276,609	721,218	62,478,681	2,825,510	177,294	(19,730)	581,819	3,564,893	66,043,574
UW-Madison	71,104,967	116,984,330	17,874,441	31,593,610	139,693,817	377,251,165	201,570,903	34,117,751	10,275,712	3,906,325	249,870,691	627,121,856
UW-Milwaukee	34,635,899	16,855,091	7,343,707	2,702,361	3,578,166	65,115,224	(54,273)	(1,278,657)	(279,686)	973,883	(638,733)	64,476,491
UW-Oshkosh	8,855,840	19,299,107	13,804,016	156,885	1,533,118	43,648,966	131,323	4,187,407	(428,125)	505,320	4,395,925	48,044,891
UW-Parkside	9,782,514	(760,907)	1,269,715	347,731	138,922	10,777,975	111,381	123,209	(121,669)	280,668	393,589	11,171,564
UW-Platteville	11,466,823	6,193,679	1,101,004	6,588,302	287,826	25,637,634	(152,791)	68,348	(286,964)	865,040	493,633	26,131,267
UW-River Falls	7,414,142	9,434,332	626,454	4,415,258	319,054	22,209,240	200,540	(206,099)	(306,061)	1,155,272	843,652	23,052,892
UW-Stevens Point	11,436,598	15,570,494	2,577,940	2,832,229	1,065,848	33,483,109	697,759	(808,597)	805,882	2,945,821	3,640,865	37,123,974
UW-Stout	6,052,115	(400,212)	7,609,047	299,997	576,230	14,137,177	(347,168)	408,615	(316,687)	2,388,343	2,133,103	16,270,280
UW-Superior	1,765,727	(1,376,458)	341,095	(8,416)	1,236,587	1,958,535	(119,045)	165,733	(607,346)	64,586	(496,072)	1,462,463
UW-System Admin	-	194,339	555,090	-	7,926,538	8,675,967	-	765,063	-	-	765,063	9,441,030
UW-Systemwide	84,294,957	386,328	20,478,914	-	149,662	105,309,861	4,416,485	(28,198,311)	10,511,819	-	(13,270,007)	92,039,854
UW-Whitewater	24,286,370	9,250,269	3,994,223	3,335,466	812,054	41,678,382	(286,462)	624,783	(9,828)	1,902,899	2,231,392	43,909,774
	337,355,516	240,387,829	112,623,588	65,580,358	167,972,823	923,920,114	210,822,506	13,805,183	18,427,307	15,461,005	258,516,001	1,182,436,115

\* \$140,575,477 to cover carryover amounts and 189 Pooled amounts are allocated to respective institutions.

\*\* 132 Pooled amounts are allocated to respective institutions.

**Total Expenses**

	Tuition (Academic (131 and 189)	Auxiliary (128 and 228)	General (136)	Other Unrestricted (xxx)	Federal Indirect (150)	TOTAL	Gifts (134,135,233,533)	Nonfederal Grants (133)	Federal Grants (144)	Other Restricted (xxx)	TOTAL Restricted	GRAND TOTAL
UW-Colleges	81,139,370	6,418,333	4,775,982	1,860,432	70,178	94,264,295	2,090,049	571,305	1,173,444	41,798,068	45,632,866	139,897,161
UW-Eau Claire	120,320,853	36,929,928	7,994,595	5,260,475	625,013	171,130,864	1,306,084	3,439,370	3,486,318	54,116,027	62,347,799	233,478,663
UW-Extension	54,563,708	7,129,793	6,449,171	7,480,954	1,463,565	77,087,191	3,383,911	16,244,315	14,718,703	10,056,015	44,402,944	121,490,135
UW-Green Bay	56,394,572	18,542,488	4,047,747	1,500,200	529,799	81,014,806	3,096,767	935,084	2,624,746	34,827,888	41,484,485	122,499,291
UW-La Crosse	111,818,139	45,422,972	16,586,330	7,195,640	412,370	181,435,451	1,750,987	1,991,004	2,827,594	56,474,402	63,043,987	244,479,438
UW-Madison	974,621,295	403,936,515	196,347,532	169,719,567	126,070,294	1,870,695,203	409,538,110	86,272,131	487,512,727	203,180,626	1,186,503,594	3,057,198,797
UW-Milwaukee	380,994,017	88,542,169	22,515,565	11,260,980	11,233,721	514,546,452	1,541,368	14,051,728	40,330,907	186,686,566	242,610,569	757,157,021
UW-Oshkosh	106,907,461	41,159,826	12,883,725	7,932,095	292,599	169,175,706	971,040	3,878,757	9,401,755	68,736,870	82,988,422	252,164,128
UW-Parkside	46,279,235	8,932,652	1,511,739	4,330,770	55,255	61,109,651	1,307,764	677,457	765,640	30,027,649	32,778,510	93,888,161
UW-Platteville	82,548,433	31,176,779	12,231,682	5,221,035	132,617	131,310,546	2,093,906	396,141	2,427,106	46,033,207	50,950,360	182,260,906
UW-River Falls	62,593,911	25,039,594	4,982,732	4,227,000	296,276	97,139,513	1,967,236	642,861	2,584,538	35,239,828	40,434,463	137,573,976
UW-Stevens Point	102,149,149	44,008,148	8,722,130	9,401,329	569,591	164,850,347	2,083,585	3,595,894	2,560,923	62,166,567	70,406,969	235,257,316
UW-Stout	92,603,220	32,634,235	20,148,288	6,182,113	598,094	152,165,950	2,698,400	751,243	5,625,427	53,175,959	62,251,029	214,416,979
UW-Superior	36,724,051	7,987,132	1,853,376	3,029,889	140,378	49,734,826	1,103,435	865,611	2,728,586	18,492,099	23,189,731	72,924,557
UW-System Admin	-	180,277	180,106	-	6,059,725	6,420,108	-	640,679	-	-	640,679	7,060,787
UW-Systemwide	20,918,946	492,053	29,141,217	1,542,693	85,911	52,180,820	7,670,352	2,281,197	10,715,387	-	20,666,936	72,847,756
UW-Whitewater	120,730,762	42,824,567	10,922,517	6,513,490	(97,199)	180,894,137	1,109,417	1,849,046	1,299,156	78,268,427	82,526,046	263,420,183
	2,451,307,122	841,357,461	361,294,434	252,658,662	148,538,187	4,055,155,866	443,712,411	139,083,823	590,782,957	979,280,198	2,152,859,389	6,208,015,255

## Summary of UW System Unrestricted PR Balances by Level of Commitment

### Grand Totals - All Unrestricted Funds

	Obligated	Planned	Designated	Reserves	Undocumented (Discretionary)	Total
<b>Fiscal Year 2016 Ending Cash</b>						
Madison	143,173,675	167,012,782	22,518,499	36,688,713	-	369,393,669
Milwaukee	14,399,909	45,694,441	19,331,845	2,500,000	-	81,926,195
Eau Claire	6,345,541	15,439,747	9,551,414	7,969,484	3,702,755	43,008,941
Green Bay	712,220	9,910,784	3,893,824	6,023,428	182,147	20,722,403
La Crosse	11,281,353	11,313,476	7,191,402	938,232	-	30,724,463
Oshkosh	13,794,543	18,836,461	929,424	5,179,399	-	38,739,827
Parkside	461,935	10,393,843	1,613,039	(305,455)	2,704,196	14,867,558
Platteville	11,517,027	13,169,543	4,071,315	3,266,463	288,339	32,312,687
River Falls	6,030,491	9,305,324	1,624,726	898,151	1,656,863	19,515,555
Stevens Point	13,002,612	16,223,088	3,087,764	3,091,860	2,151,748	37,557,072
Stout	4,414,811	7,277,602	1,753,836	6,959,948	-	20,406,197
Superior	217,856	4,653,500	67,076	645,405	2,151,791	7,735,628
Whitewater	1,449,427	30,916,338	5,358,783	6,000,000	2,350,269	46,074,817
Colleges	2,142,285	18,282,624	732,577	4,925,921	-	26,083,407
Extension	3,236,978	14,314,356	2,257,839	3,833,785	854,349	24,497,307
System Admin	207,420	-	335,767	-	9,559,703	10,102,890
Systemwide	21,103,285	28,242,432	107,012	9,734,803	413,288	59,600,820
	253,491,368	420,986,341	84,426,142	98,350,137	26,015,448	883,269,436
	29%	48%	10%	11%	3%	100%
Prior Year Total	269,239,899	435,446,532	73,983,730	115,239,088	30,010,865	923,920,114
	29%	47%	8%	12%	3%	100%

## Summary of UW System Unrestricted PR Balances by Level of Commitment

### Tuition Funds

	Obligated	Planned	Designated	Reserves	Undocumented (Discretionary)	Total
<b>Fiscal Year 2016 Ending Cash</b>						
Madison	9,002,149	50,678,390	1,468,513	4,206,319	-	65,355,371
Milwaukee	7,371,303	28,364,705	4,183,316	-	-	39,919,324
Eau Claire	101,536	2,114,589	546,937	5,531,620	2,447,540	10,742,222
Green Bay	37,215	6,953,690	-	3,149,000	-	10,139,905
La Crosse	2,807,446	3,548,357	5,136,288	490,481	-	11,982,572
Oshkosh	444,547	5,865,332	-	2,338,317	-	8,648,196
Parkside	358,977	9,844,629	284,775	-	2,383,155	12,871,536
Platteville	1,195,264	9,962,557	407,021	3,219,098	-	14,783,940
River Falls	1,452,300	6,811,887	208,058	650,151	1,533,605	10,656,001
Stevens Point	3,658,739	4,846,545	-	1,909,359	838,594	11,253,237
Stout	286,950	15,000	1,485,910	4,337,442	-	6,125,302
Superior	153,919	4,180,394	61,431	1,000,000	453,818	5,849,562
Whitewater	1,449,427	16,877,722	2,927,633	3,000,000	1,180,517	25,435,299
Colleges	901,221	11,695,205	-	4,832,558	-	17,428,984
Extension	1,028,128	3,390,044	946,294	1,031,838	-	6,396,304
System Admin	-	-	-	-	-	-
Systemwide	214,191	28,142,793	-	9,659,361	-	38,016,345
	30,463,312	193,291,839	17,656,176	45,355,544	8,837,229	295,604,100
	10%	65%	6%	15%	3%	100%
Prior Year Total	37,337,557	223,969,893	15,293,736	51,192,931	9,561,399	337,355,516
	11%	66%	5%	15%	3%	100%

## Summary of UW System Unrestricted PR Balances by Level of Commitment

### Auxiliary Funds

	Obligated	Planned	Designated	Reserves	Undocumented (Discretionary)	Total
<b>Fiscal Year 2016 Ending Cash</b>						
Madison	66,314,434	37,220,649	12,284,009	-	-	115,819,092
Milwaukee	4,632,174	10,099,902	11,748,392	-	-	26,480,468
Eau Claire	6,079,619	10,140,527	7,881,877	2,373,975	139,620	26,615,618
Green Bay	210,029	1,980,848	1,925,312	2,092,167	-	6,208,356
La Crosse	1,359,695	5,539,654	1,510,173	-	-	8,409,522
Oshkosh	11,718,113	6,833,533	155,508	369,274	-	19,076,428
Parkside	-	-	-	(305,455)	-	(305,455)
Platteville	3,143,997	3,176,452	2,962,286	-	-	9,282,735
River Falls	-	2,101,008	1,302,278	248,000	-	3,651,286
Stevens Point	1,836,638	9,308,326	1,043,905	629,634	1,203,633	14,022,136
Stout	3,892,323	-	-	1,559,161	-	5,451,484
Superior	-	-	-	(297,635)	-	(297,635)
Whitewater	-	7,400,000	1,377,247	3,000,000	-	11,777,247
Colleges	496,407	2,207,842	732,577	-	-	3,436,826
Extension	1,138,734	1,749,195	254,032	-	-	3,141,961
System Admin	167,680	-	-	-	-	167,680
Systemwide	-	33,127	107,012	80,694	413,288	634,121
	100,989,843	97,791,063	43,284,608	9,749,815	1,756,541	253,571,870
	40%	39%	17%	4%	1%	100%
Prior Year total	108,669,115	84,660,487	37,240,577	7,526,884	2,290,766	240,387,829
	45%	35%	15%	3%	1%	100%

## Summary of UW System Unrestricted PR Balances by Level of Commitment

### General Operations Funds

	Obligated	Planned	Designated	Reserves	Undocumented (Discretionary)	Total
<b>Fiscal Year 2016 Ending Cash</b>						
Madison	14,160,075	-	5,311,743	-	-	19,471,818
Milwaukee	327,605	6,069,926	3,306,544	2,500,000	-	12,204,075
Eau Claire	161,217	2,567,892	1,122,600	135,000	1,055,362	5,042,071
Green Bay	464,976	79,077	1,561,553	348,854	-	2,454,460
La Crosse	6,961,898	1,841,998	468,696	167,000	-	9,439,592
Oshkosh	1,631,883	5,875,696	603,987	1,844,928	-	9,956,494
Parkside	16,025	522,214	1,027,151	-	170,499	1,735,889
Platteville	76,592	-	696,011	-	-	772,603
River Falls	-	247,177	71,608	-	-	318,785
Stevens Point	3,125,714	1,450,559	1,827,504	184,030	-	6,587,807
Stout	235,538	6,764,820	-	1,035,286	-	8,035,644
Superior	46,733	311,458	5,645	-	333,512	697,348
Whitewater	-	3,131,252	890,497	-	314,213	4,335,962
Colleges	553,053	3,847,798	-	-	-	4,400,851
Extension	178,515	708,836	748,604	-	-	1,635,955
System Admin	-	-	335,767	-	234,430	570,197
Systemwide	20,889,094	-	-	-	-	20,889,094
	48,828,918	33,418,703	17,977,910	6,215,098	2,108,016	108,548,645
	45%	31%	17%	6%	2%	100%
Prior Year Total	45,508,132	43,121,944	13,672,043	3,323,869	6,997,600	112,623,588
	40%	38%	12%	3%	6%	100%

## Summary of UW System Unrestricted PR Balances by Level of Commitment

### Federal Indirect Funds

	Obligated	Planned	Designated	Reserves	Undocumented (Discretionary)	Total
<b>Fiscal Year 2016 Ending Cash</b>						
Madison	14,647,586	79,113,743	-	32,482,394	-	126,243,723
Milwaukee	2,068,827	987,324	-	-	-	3,056,151
Eau Claire	3,169	616,739	-	-	60,233	680,141
Green Bay	-	772,169	-	373,407	182,147	1,327,723
La Crosse	152,314	266,459	-	280,751	-	699,524
Oshkosh	-	261,900	-	614,200	-	876,100
Parkside	-	-	-	-	150,542	150,542
Platteville	-	22,300	-	47,365	288,339	358,004
River Falls	-	108,016	-	-	123,258	231,274
Stevens Point	213,773	576,094	-	368,837	109,521	1,268,225
Stout	-	497,782	-	28,059	-	525,841
Superior	17,204	161,648	-	-	1,364,461	1,543,313
Whitewater	-	-	-	-	855,539	855,539
Colleges	-	248,427	-	5,042	-	253,469
Extension	76,000	3,424,430	-	2,516,074	854,349	6,870,853
System Admin	39,740	-	-	-	9,325,273	9,365,013
Systemwide	-	66,512	-	-	-	66,512
	17,218,613	87,123,543	-	36,716,129	13,313,662	154,371,947
	11%	56%	0%	24%	9%	100%
Prior Year Total	26,997,839	77,015,159	259,119	52,547,186	11,153,520	167,972,823
	16%	46%	0%	31%	7%	100%

## Summary of UW System Unrestricted PR Balances by Level of Commitment

### Other Unrestricted Funds

	Obligated	Planned	Designated	Reserves	Undocumented (Discretionary)	Total
<b>Fiscal Year 2016 Ending Cash</b>						
Madison	39,049,431	-	3,454,234	-	-	42,503,665
Milwaukee	-	172,584	93,593	-	-	266,177
Eau Claire	-	-	-	(71,111)	-	(71,111)
Green Bay	-	125,000	406,959	60,000	-	591,959
La Crosse	-	117,008	76,245	-	-	193,253
Oshkosh	-	-	169,929	12,680	-	182,609
Parkside	86,933	27,000	301,113	-	-	415,046
Platteville	7,101,174	8,234	5,997	-	-	7,115,405
River Falls	4,578,191	37,236	42,782	-	-	4,658,209
Stevens Point	4,167,748	41,564	216,355	-	-	4,425,667
Stout	-	-	267,926	-	-	267,926
Superior	-	-	-	(56,960)	-	(56,960)
Whitewater	-	3,507,364	163,406	-	-	3,670,770
Colleges	191,604	283,352	-	88,321	-	563,277
Extension	815,601	5,041,851	308,909	285,873	-	6,452,234
System Admin	-	-	-	-	-	-
Systemwide	-	-	-	(5,252)	-	(5,252)
	55,990,682	9,361,193	5,507,448	313,551	-	71,172,874
	79%	13%	8%	0%	0%	100%
Prior Year Total	50,727,256	6,679,049	7,518,255	648,218	7,580	65,580,358
	77%	10%	11%	1%	0%	100%

UW-Madison Contractual Agreement  
with Lilly USA, LLC

BUSINESS AND FINANCE COMMITTEE

Resolution:

That, upon the recommendation of the Chancellor of the University of Wisconsin-Madison and the President of the University of Wisconsin System, the Board of Regents approves the contractual agreement between the Board of Regents of the University of Wisconsin System, doing business as UW-Madison, and Lilly USA, LLC.



**UW-MADISON CONTRACTUAL AGREEMENT  
WITH LILLY USA, LLC**

**EXECUTIVE SUMMARY**

**BACKGROUND**

UW System Board of Regents policy requires any grant or contract with private profit-making organizations in excess of \$1,000,000 be presented to the Board for formal approval prior to execution.

**REQUESTED ACTION**

Adoption of Resolution I.2.d., approving the contractual agreement between the Board of Regents and Lilly USA, LLC.

**DISCUSSION**

The University of Wisconsin-Madison School of Medicine and Public Health, with assistance from the Office of Research and Sponsored Programs at the University of Wisconsin-Madison, has negotiated a Master Clinical Trial Agreement with Lilly USA, LLC. In consideration for providing the requested clinical research, Lilly USA, LLC could potentially pay the University in excess of \$1,000,000. The research project is anticipated to be conducted during the period from November 1, 2016 through completion of the studies.

**RELATED REGENT POLICIES**

Regent Policy Document 13-1, General Contract Signature Authority, Approval, and Reporting

UW-Madison Contractual Agreement  
with MacroGenics, Inc.

BUSINESS AND FINANCE COMMITTEE

Resolution:

That, upon the recommendation of the Chancellor of the University of Wisconsin-Madison and the President of the University of Wisconsin System, the Board of Regents approves the contractual agreement between the Board of Regents of the University of Wisconsin System, doing business as UW-Madison, and MacroGenics, Inc.

**UW-MADISON CONTRACTUAL AGREEMENT  
WITH MACROGENICS, INC.**

**EXECUTIVE SUMMARY**

**BACKGROUND**

UW System Board of Regents policy requires any grant or contract with private profit-making organizations in excess of \$1,000,000 be presented to the Board for formal approval prior to execution.

**REQUESTED ACTION**

Adoption of Resolution I.2.e., approving the contractual agreement between the Board of Regents and MacroGenics, Inc.

**DISCUSSION**

The University of Wisconsin-Madison School of Medicine and Public Health, with assistance from the Office of Research and Sponsored Programs at the University of Wisconsin-Madison, has negotiated a Master Clinical Trial Agreement with MacroGenics, Inc. In consideration for providing the requested clinical research, MacroGenics, Inc. could potentially pay the University in excess of \$1,000,000. The research project is anticipated to be conducted during the period from November 1, 2016 through completion of the studies.

**RELATED REGENT POLICIES**

Regent Policy Document 13-1, General Contract Signature Authority, Approval, and Reporting

UW-Madison Contractual Agreement  
with Genentech, Inc.

BUSINESS AND FINANCE COMMITTEE

Resolution:

That, upon the recommendation of the Chancellor of the University of Wisconsin-Madison and the President of the University of Wisconsin System, the Board of Regents approves the contractual agreement between the Board of Regents of the University of Wisconsin System, doing business as UW-Madison, and Genentech, Inc.

**UW-MADISON CONTRACTUAL AGREEMENT  
GENENTECH, INC.**

**EXECUTIVE SUMMARY**

**BACKGROUND**

UW System Board of Regents policy requires any grant or contract with private profit-making organizations in excess of \$1,000,000 be presented to the Board for formal approval prior to execution.

**REQUESTED ACTION**

Adoption of Resolution I.2.f., approving the contractual agreement between the Board of Regents and Genentech, Inc.

**DISCUSSION**

The University of Wisconsin-Madison School of Medicine and Public Health, with assistance from the Office of Research and Sponsored Programs at the University of Wisconsin-Madison, has negotiated a Master Clinical Trial Agreement with Genentech, Inc. In consideration for providing the requested clinical research, Genentech, Inc. could potentially pay the University in excess of \$1,000,000. The research project is anticipated to be conducted during the period from November 1, 2016 through completion of the studies.

**RELATED REGENT POLICIES**

Regent Policy Document 13-1, General Contract Signature Authority, Approval, and Reporting

UW System Trust Funds  
Exception to Board Policy on  
Large Unendowed Bequests/Gifts  
For the Marion Lou Coyle Bequest

BUSINESS AND FINANCE COMMITTEE

Resolution:

That, upon recommendation of the Chancellor of UW-Madison and the President of the University of Wisconsin System, an exception to RPD 31-15 be granted to allow for the expenditure of the principal of the Marion Lou Coyle bequest.

**UW SYSTEM TRUST FUNDS EXCEPTION  
TO BOARD POLICY ON  
LARGE UNENDOWED BEQUESTS FOR THE  
MARION LOU COYLE BEQUEST**

**BACKGROUND**

In the event a donor gives no direction as to the use of a gift's principal, current Board of Regents policy requires that all such bequests equal to or greater than \$250,000 become Board-designated endowments. As a designated endowment, only the income from the gift is made available for expenditure. If an exception to this restriction is desired, whether at the time of initial gift acceptance or at a later date, a request with appropriate justification must be submitted to the Vice President for Finance for consideration at the next meeting of the Business and Finance Committee.

**REQUESTED ACTION**

Approval of Resolution I.2.g., request for expenditure of principal.

**DISCUSSION**

A specific bequest in the amount of \$500,000 has been received from the Marion Lou Coyle Trust. The Trust document states the following under section 4.2 (m):

“The Trustee shall distribute to the University of Wisconsin, currently located in Madison, Wisconsin, Five Hundred Thousand and no/100 Dollars (\$500,000.00) to be used for the support of its tennis program.”

Marion’s connection to the UW was through her husband, Douglas Jay Coyle, who graduated in 1939 with a Bachelor of Philosophy degree, having majored in Commerce. While we were unable to locate an obituary for Douglas Coyle, the following is an excerpt from an obituary for Marion Lou Waldmann Coyle in the Darien Times:

Bridge players in heaven have a new challenge! Marion “Lou” Coyle began bidding her celestial hand on December 18, 2013. She is survived by her Dallas family: daughter, Deborah Cassen, son-in-law Jay; grand-daughter Elisa Eckel and husband John; grand-son Sean Slaton, wife Alison, sons Douglas and Hudson; and son Richard, daughter-in-law Lynn of Arizona.

The daughter of Colonel Carl Andrew Waldmann and DAR member Marion Marie Sears, Lou was born September 2, 1919 on the Rock Island Arsenal in Illinois.... She was a 1941 graduate of the University of Illinois where she received a Bachelor of Science degree and was a member of its Delta Chapter of Kappa Alpha Theta sorority.

Lou married Douglas Jay Coyle on October 27, 1945. For 59 years they resided in Darien, Connecticut. As active members of their community, they were co-founders of St. Paul's Episcopal Church and The Country Club of Darien and members of the Wee Burn Country Club. Both Lou and Doug enjoyed traveling and were involved with People to People, an international exchange program between America and foreign tennis and golf players. Lou moved to Dallas after the death of her husband in 2004.

Chancellor Blank of UW-Madison and Director of Athletics Barry Alvarez are requesting an exception to Regent Policy 31-15 to allow for the expenditure of the principal of this bequest. The attached letters from the Chancellor and the Director indicate that the gift would be used for tennis facility enhancements. Furthermore, the Coyle bequest would be announced as a leadership gift for a fundraising campaign for the tennis facility.

## **RELATED REGENT POLICIES**

Regent Policy Document 31-15: *Policy on Large Unendowed Bequests/Gift*





September 15, 2016

Mr. Douglas J. Hoerr  
Director and Assistant Trust Officer  
780 Regent Street, Suite 305  
Madison, WI 53715

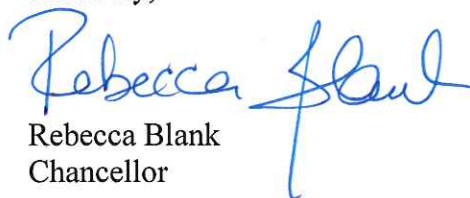
Dear Mr. Hoerr:

Thank you for your letter informing me of the \$500,000 bequest from the Marion Lou Coyle Trust to the University of Wisconsin-Madison to benefit the UW tennis program. We are pleased to accept this generous gift.

After consultation with the Division of Intercollegiate Athletics, I recommend that a new account be established in A420100, creating a fund named the "Marion Lou Coyle Trust" with Mario Morris as the PI, and James Muller as the financial contact. In addition, I would like to request an exception to the Regent Policy which classifies this bequest as a "designated endowment," so that the Division of Intercollegiate Athletics is able to access and utilize the full principle of this gift as described in the attached letter.

Thank you for your assistance.

Sincerely,



Rebecca Blank  
Chancellor

Attachment

cc: Barry Alvarez  
Mario Morris  
Marija Pientka  
James Muller  
Laurent Heller

Chancellor Rebecca M. Blank  
Morgridge Friends Distinguished Chair of Leadership  
Bascom Hall University of Wisconsin-Madison 500 Lincoln Drive Madison, Wisconsin 53706  
608-262-9946 Fax: 608-262-8333 TTY 608-263-2473



September 12, 2016

Chancellor Rebecca Blank  
161 Bascom Hall  
500 Lincoln Drive  
Madison, WI 53706

Dear Chancellor Blank,

The UW Division of Intercollegiate Athletics is pleased to accept a \$500,000 bequest from the Marion Lou Coyle Trust to benefit the UW tennis programs. We are writing to request an exception to the Board of Regents policy of placing all bequests greater than \$250,000 into an endowment.

We would like to use this gift to help fund necessary facility improvements to Nielsen Tennis Stadium's outdoor courts. Enhancements include adding courts, scoreboards and permanent spectator seating.

A gift of this size is always significant but particularly so when designated to a sport like tennis. We believe the Coyle bequest will stimulate additional private support, and as such, would like to announce it as a leadership gift for a fundraising campaign for our tennis facility.

If designated to facility enhancements, this gift will have a significant impact not only on our intercollegiate tennis programs, but also the sport of tennis on campus and across the state. Additional courts will allow more events – intercollegiate, intracollegiate and youth/adult recreational – to be hosted on our campus. Hosting such event on our wonderful campus generates significant goodwill and boasts the local economy.

Additionally, the improved outdoor tennis complex will provide a wonderful opportunity for us to recognize the donor in a place where others can enjoy the sport that brought him such joy.

As an aside, UW men's and women's tennis scholarships are funded by a significant number of sport-specific endowed funds and annual gifts. The facility project is the greatest need for our tennis program.

Our tennis coaches and development staff members have had the opportunity to visit with one of Marion Lou and Douglas Jay Coyle's surviving children. He indicated support for designating this gift to tennis facility needs.

Thank you for considering this request. Should you have any questions, please contact me directly or athletics senior staff members: Mario Morris, Associate Athletic Director for Business Operations, at [mgm@athletics.wisc.edu](mailto:mgm@athletics.wisc.edu) or Marija Pientka, Senior Associate Athletic/Sport Administrator for Men's and Women's Tennis (herself a former Badger tennis player) at [mtp@athletics.wisc.edu](mailto:mtp@athletics.wisc.edu).

On Wisconsin!

A handwritten signature in black ink, appearing to read 'Barry Alvarez'. The signature is fluid and cursive, with a large, sweeping 'B' and 'A'. It is positioned below the 'On Wisconsin!' text and above the printed name.

Barry Alvarez  
Director of Athletics

CC: Doug Hoerr, Director of UW Trust Funds

**University of Wisconsin • Intercollegiate Athletics**

Kellner Hall • 1440 Monroe Street • Madison, Wisconsin 53711  
(608) 262-1866 • [www.uwbadgers.com](http://www.uwbadgers.com)

Regent Policy Document, Approval of new  
“Health, Safety, and Security at UW System Institutions”

BUSINESS AND FINANCE COMMITTEE

Resolution:

That, upon the recommendation of the President of the University of Wisconsin System, the Board of Regents approves the attached proposed Regent Policy Document to be titled *Health, Safety, and Security at UW System Institutions*.

Removal of Regent Policy Document 19-10,  
“Procedures for Security Lighting and Emergency Telephones”

BUSINESS AND FINANCE COMMITTEE

Resolution:

That, upon the recommendation of the President of the University of Wisconsin System, the Board of Regents directs the removal from the Regent Policy Documents of Regent Policy Document 19-10, “Procedures for Security Lighting and Emergency Telephones,” because it is obsolete.

**REGENT POLICY DOCUMENT REVIEW:  
HEALTH, SAFETY, AND SECURITY AT UW SYSTEM INSTITUTIONS**

**BACKGROUND**

The UW System Board of Regents policies are codified in Regent Policy Documents (RPDs) that have been adopted over time, some dating back to the creation of the UW System. The Board has adopted these policies under the authority granted in Chapter 36 of the Wisconsin Statutes. The Regent Policy Documents address a wide array of subjects, including academic policies and programs, contracts, student activities, and trust and investment policies.

In 2011, the President of the Board of Regents formally announced the beginning of a process to review and update the RPDs. This process has resulted in the updating and revision of current policies, the elimination of obsolete ones, and the identification of areas in which new policies are needed. Each policy is analyzed in light of its original purpose, whether that purpose still exists, and the likely effects of any revisions. The principles that govern this process include: consideration of the extent to which a policy establishes a fundamental principle, serves as an enduring statement, and provides broad and strategic statements that memorialize and communicate the Board's expectations for the UW System and/or UW System institutions.

At its October 2016 meeting, the Business and Finance Committee will consider removing Regent Policy Document 19-10, "Procedures for Security Lighting and Emergency Telephones" and approving a new, more comprehensive policy titled, "Health, Safety, and Security at UW System Institutions."

**REQUESTED ACTION**

Adoption of Resolution I.2.h.1., which creates a new Regent Policy Document titled, "Health, Safety, and Security at UW System Institutions."

Adoption of Resolution I.2.h.2., which removes Regent Policy Document 19-10, "Procedures for Security Lighting and Emergency Telephones."

**DISCUSSION**

In April 1991, the Board of Regents adopted Resolution 5744, codified as RPD 19-10, prescribing annual night-walks be conducted by a campus safety inspection team to review the status of exterior lighting and emergency telephones at each UW System institution. The policy

requires that lighting projects identified in each biennial capital budget be expedited, and that safety issues raised by the institutions and reported to the then-Vice President for Physical Planning and Development be presented annually to the then-Physical Planning and Development Committee.

RPD 19-10 is limited to specific elements of campus safety—exterior lighting and telephones. Removing RPD 19-10 does not prevent campuses from conducting night walks to further inform the more comprehensive planning detailed above, or from conducting other security and safety planning required under other federal and state laws and regulations. The recently updated RPD 19-15, “Physical Development Principles” provides a more comprehensive and integrated approach to campus safety and capital project planning and development by requiring that comprehensive campus master plans address health and safety.

The proposed Regent policy titled “Health, Safety, and Security at UW System Institutions” is significantly more comprehensive in its approach to safety. It requires that each Chancellor maintain institution-specific policies to advance health, safety, and security and that each Chancellor make the health, safety, and security of their institution an integral part of campus operations.

Attachment 1 is the proposed new policy. Attachment 2 is the policy proposed for removal.

## **RELEVANT REGENT POLICY DOCUMENTS**

Regent Policy Document 19-15, Physical Development Principles

**Proposed Regent Policy Document 23-xx**  
**Health, Safety, and Security at UW System Institutions****Scope**

This policy addresses the health, safety and security of persons who use university resources, facilities and services or who participate in university events.

**Purpose**

The purpose of this policy is to communicate the Board of Regents' expectation that UW System institutions are safe environments in which to learn and work.

**Policy Statement**

It is the policy of the UW System Board of Regents that each UW System institution shall seek to provide a safe, secure and healthy environment in which members of the university community can achieve their educational, research, outreach, service and employment goals.

The Board of Regents delegates to all chancellors the responsibility for making the health, safety, and security of students, faculty, staff, and visitors an integral part of UW System institutions' operations. As part of this responsibility, Chancellors shall maintain institution-specific policies for the purpose of advancing:

- personal security;
- violence prevention;
- responses to behavioral and mental health issues;
- workplace safety;
- public health and public safety;
- emergency preparedness and planning;
- a safe campus infrastructure;
- a strong communication infrastructure; and
- risk management.

Members of the university community shall comply with applicable health and safety policies to fulfill their shared responsibility for maintaining a safe and healthy campus environment. Chancellors shall monitor and address any emerging health and safety issues that may arise within an institution.

## **Oversight, Roles, and Responsibilities**

Chancellors have responsibility for the development, maintenance, disclosure, and review of health, safety, and security policies and compliance with related laws, regulations, and UW System policies. The Board of Regents recognizes that Chancellors may delegate this responsibility as appropriate.

UW System Administration offices may provide support to the Chancellors in performing their responsibilities and may assist in coordinating activities under this policy.

## **Related Regent Policies and Applicable Laws**

Chapter UWS 17, Wis. Admin. Code, “Nonacademic Student Disciplinary Procedures”

Chapter UWS 18, Wis. Admin. Code, “Conduct on University Lands”

Jeanne Clery Disclosure Act [20 U.S.C. § 1092(f)]

US Code of Federal Regulations [34 C.F.R. 668.46]

RPD 19-15 Physical Development Principles and Physical Asset Stewardship Goals

Laws and Code of Federal Regulations on Environmental, Health and Safety

*History: Res. 5744, adopted 4/11/1991, created Regent Policy Document 91-2; subsequently renumbered 19-10; Res. 10xxx, adopted, xx/yy/zzzz, removed Regent Policy Document 19-10; Res. 10xxx, adopted xx/yy/zzzz, created Regent Policy Document 23-x.*





## Board of Regents POLICIES

### Regent Policy Document 19-10

# Procedures for Security Lighting and Emergency Telephones

In an effort to promote physical security on the campuses, the Board directs the Vice President for Physical Planning and Development to implement the following recommendations:

1. Define the minimal composition of a campus security inspection team (i.e., chancellor, campus security officer, campus risk management personnel, physical plant staff, students, community representatives) with assurances of female participation.
2. Request that each campus security inspection team conduct an annual night-walk inspection on all campus grounds to assess the adequacy of emergency telephones and exterior lighting, including building, area, walkway, mall, and parking lot lighting. The team's findings should be reported to the chancellor, campus facilities planning office, and the Vice President for Physical Planning and Development by a date certain each year.
3. Request campus facilities planning offices to develop a plan of action that will correct exterior lighting, emergency telephone, and other deficiencies identified by the campus security inspection team.
4. Expedite implementation of lighting projects identified in each biennial capital budget.
5. Schedule the appearance of the administrator of the University of Wisconsin System Administration's Office of Equal opportunity Programs and Policy Studies at an annual meeting of the Board's Physical Planning and Development Committee to identify and discuss the specific safety issues reported annually by the campuses.

*History: Res. 5744 adopted 4/11/91.*

#### OFFICE OF THE BOARD OF REGENTS

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## **REVISIONS TO UW SYSTEM ADMINISTRATIVE POLICIES**

### **BACKGROUND**

Systemwide administrative policies govern a broad range of academic, financial, and operational issues. These policies provide specific implementation direction to institutions about matters from study abroad to extramural support administration. *Wis. Stats.* 36.09 (2) requires the President and UW System Administration to monitor, review, and evaluate systemwide policies.

On October 1, 2016, several revisions to how systemwide policies are developed, communicated, and organized came into effect. These changes were recommended based on a review of the structure, format and history of the various systemwide policies and best practices at peer university systems and other higher education institutions. Vice President for Administration David Miller will summarize the primary changes and review the new website that has been developed to host the new policy series.

### **REQUESTED ACTION**

This report is for information only.

### **DISCUSSION**

The following changes went into effect October 1, 2016 with respect to systemwide administrative policies:

- Similar to the renumbering of the Regent Policy Document series in 2007, a single numbering methodology for academic, financial, and general administration systemwide policies has been developed. The unified numbering methodology includes existing policies in the:
  - Academic Information Series (ACIS)
  - Academic Planning Statements (ACPS)
  - Financial and Administrative Policies and Procedures (FAPPs), and
  - Travel Series

The combined series will be referred to as UW System Administrative Policies with an SYS abbreviation before the policy number.

- A new website has been developed that allows stakeholders to find systemwide policies more easily, instead of across several different websites. Prior policy numbers are referenced for ease of use and appear on the website. Policies in the University Personnel

System (UPS) remain separate, but will be accessible from the main portal for all UW System policies.

- Standard templates for systemwide policies are being used when new policies are developed. When existing policies are revised, as in the case of the recently revised SYS 185, *College Credits in High Schools*, each will be converted into the new template. Our objective is to make the UW System's academic, financial, and general administration policies more accessible, clearer, and up-to-date for internal and external stakeholders.
- The review of existing systemwide policies has been prioritized for fiscal year 2017 and will be for each fiscal year moving forward. When distributed, the policy review schedule notified stakeholders of forthcoming policy reviews in advance, permitting interested individuals to provide input in a timely manner. Routine policy review helps to ensure policies are updated more regularly to meet contemporary needs.
- Distinctive policy review processes have been developed for both academic and financial/general administration policies. These processes encourage more cross-functional review of policies among units within UW System Administration. Institutional consultation with affected stakeholders will still occur and be enhanced, both through a more formal process and through technological enhancements that are built into the new website. The new policy review process has been used to review the newly adopted information security policies and procedures. Systemwide work groups will still be of central importance and the inter-unit review process at UW System Administration assists in recommendations from these groups being converted into policy more efficiently.

## **UW SYSTEM ADMINISTRATIVE POLICIES INFORMATION SECURITY UPDATE**

### **BACKGROUND**

In February 2016, the Board of Regents adopted Regent Policy Document 25-5, *Information Technology: Information Security*. The policy requires the UW System President to develop and maintain a comprehensive information security program.

The Information Assurance Council (IAC) has led work on developing five information security policies and three associated procedures in the first phase of this effort. These UW System Administrative policies were reviewed and feedback provided by a broad cross-section of UW System Administration staff and institutional stakeholders. The eight policies and procedures were approved by President Cross and Vice President for Administration David Miller on September 14, 2016.

Work on an information security program reference manual describing best practices and planning for phase two of the program is close to completion. Further progress reports on the information security program will be provided regularly to the Board.

### **REQUESTED ACTION**

This report is for information only.

### **DISCUSSION**

Attached are the following UW System Administrative Policies and Procedures:

UW System Administrative Policy 1030	<i>Information Security: Authentication</i>
UW System Administrative Procedure 1030.A	<i>Information Security: Authentication</i>
UW System Administrative Policy 1031	<i>Information Security: Data Classification</i>
UW System Administrative Procedure 1031.A	<i>Information Security: Data Classification</i>
UW System Administrative Policy 1032	<i>Information Security: Awareness</i>
UW System Administrative Procedure 1032.A	<i>Information Security: Awareness</i>
UW System Administrative Policy 1033	<i>Information Security: Incident Response</i>
UW System Administrative Policy 1034	<i>Information Security: Acceptable Use</i>

### **RELATED REGENT POLICIES**

Regent Policy Document 25-5, Information Technology: Information Security

# The University of Wisconsin System Administrative Policy 1030



**Title:** Information Security: Authentication

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**Original Issuance Date:** September 14, 2016

**Last Revision Date:** September 14, 2016

## 1. POLICY PURPOSE

The purpose of this policy is to establish specific minimum standards for authentication and authentication management across the University of Wisconsin System. This policy is designed to ensure that the UW System manages authentication in a consistent manner and to appropriately safeguard account-based access to information assets.

## 2. RESPONSIBLE UW SYSTEM OFFICER

UW System Chief Information Officer (CIO)

## 3. SCOPE

This policy applies to all authentication administered throughout the UW System, whether centrally managed, managed in a distributed fashion, or departmentally managed. This policy applies to all individuals and entities who intends to access the University's IT systems and data. To the extent possible, the elements of Section 6 of this policy should be incorporated into contracts with third party providers.

## 4. BACKGROUND

The President of the University of Wisconsin System is empowered to establish information security policies under Regent Policy Document 25-5. The UW System is committed to a secure information technology environment in support of its mission. This policy is designed to help ensure strong and consistent authentication standards throughout the computing environments of the UW System.

## 5. DEFINITIONS

**Authentication:** The process of verifying that someone who holds an account on an IT system is who they purport to be.

**Level of Assurance:** The degree of confidence that someone who holds an account on an IT system is who they purport to be.

**Low Risk Data:** Data assets classified as being of low risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

**Moderate Risk Data:** Data assets classified as being of moderate risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

**High Risk Data:** Data assets classified as being of high risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

## 6. POLICY STATEMENT

Any access to data not defined as low risk must meet, at a minimum, the current National Institute of Standards and Technology (NIST) Special Publication 800-63 Level of Assurance requirements. Access to low risk data does not require authentication.

- Authentication methods to access moderate risk data, must meet Level of Assurance 2 (LOA 2) requirements.
- Authentication methods to access high risk data must meet Level of Assurance 2 (LOA 2) requirements and in addition employ multi-factor authentication.

These levels of assurance, the associated authentication requirements, and the required procedures to implement this policy are outlined in UW System Administrative Procedure 1030.A, *Information Security: Authentication*.

## 7. RELATED DOCUMENTS

Regent Policy Document 25-5, *Information Security*

UW System Administrative Procedure 1030.A, *Information Security: Authentication*

UW System Administrative Policy 1031, *Information Security: Data Classification*

NIST Special Publication 800-63, *Electronic Authentication Guideline*

## 8. POLICY HISTORY


First approved: September 14, 2016

## 9. SCHEDULED REVIEW

March 2017

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### APPROVED BY:

  
Raymond W. Cross  
President  
University of Wisconsin System



# The University of Wisconsin System Administrative Procedure 1030.A



**Title:** Information Security: Authentication

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**Original Issuance Date:** September 14, 2016

**Last Revision Date:** September 14, 2016

## 1. PURPOSE OF PROCEDURES

The purpose of these procedures is to define the specific authentication methods employed in the day-to-day operations of systems that are subject to the information security policies of the University of Wisconsin System.

## 2. RESPONSIBLE UW SYSTEM OFFICER

UW System Chief Information Officer (CIO)

## 3. DEFINITIONS

**Authentication:** The process of verifying that someone who holds an account on an IT system is who they purport to be.

**Level of Assurance:** The degree of confidence that someone who holds an account on an IT system is who they purport to be.

**Level of Assurance 2:** National Institute of Standards and Technology (NIST) Special Publication 800-63 level of assurance 2 authentication requires a strong password and that the account holder's identity has been validated.

**Level of Assurance 3:** National Institute of Standards and Technology (NIST) Special Publication 800-63 level of assurance 3 requires a strong password, and that the account holder's identity has been validated, and that a second factor (such as an external device or biometrics) is used for authentication.

**Moderate Risk Data:** Data assets classified as being of moderate risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

**High Risk Data:** Data assets classified as being of high risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

**Compensating Control:** A data security measure that is designed to satisfy the requirement for some other security measure that is deemed too difficult or impractical to implement and that meets the intent and rigor of the original control.

**Institutions:** All four year campuses of the UW System, UW Colleges, the University of Wisconsin-Extension, and UW System Administration.

#### 4. PROCEDURES

These procedures establish a minimum baseline for authentication to all current and future systems. It may be permissible to substitute a compensating control for a particular item below provided it meets the rigor and intent of the original control. Compensating controls and their rationale must be documented in writing and submitted by the institutional CIO to the UW System CIO for approval. If there are any concerns, the two CIOs will engage with subject matter experts as needed. Resolution will be documented by the UW System CIO and forwarded to the institutional CIO.

At a minimum, authentication systems must adhere to the following:

- i. Authentication systems used by the UW System for access to moderate and high risk data that employ passwords must meet these requirements:
  - a. Passwords must be at least 12 characters long
  - b. Passwords must include characters from any 3 of the following 4 categories:
    - Uppercase letters: e.g. A - Z
    - Lowercase letters: e.g. a - z
    - Digits: e.g. 0 - 9
    - Non-alphanumeric characters: e.g. ~ ` @ # \$ % ^ & \* ( ) + = \ | [ ] { } ? < >
  - c. Passwords may not contain a string of characters that is identical in whole to the account holder's login ID.
  - d. Password history requirements are enforced such that either:
    - A user defined password associated with a user account cannot be the same as was used in the last four passwords within the previous year; or
    - A user defined password associated with a user account cannot be the same as any of the last 99 passwords for that account.
  - e. Passwords associated with any user account must not be older than 180 days.
  - f. Default passwords for user accounts must be changed either on the first use or, if that is not technically feasible, within thirty days of the first use.
  - g. Accounts must be temporarily locked after 7 incorrect password login attempts. Accounts can be automatically unlocked after a period of not less than 30 minutes.
  - h. Accounts with access to moderate and high risk data must re-authenticate after 30 minutes of inactivity.
  - i. Individuals with access to moderate and high risk data must not use a shared account. If, due to system limitation or problems, the shared account must be used, campus must establish procedures for documenting, approving, and monitoring the use of the shared account.
- ii. The current NIST entropy calculator must be used to determine the strength of the password which must meet LOA2 requirements.
- iii. Access for staff members that have been discharged must be revoked immediately. The University will work with the former employee to arrange appropriate access to data for a limited period of time.



- iv. If the account credentials of a user or system have been disclosed or otherwise compromised, the password must be changed immediately.
- v. Each UW System institution should have appropriate controls in place to provide reasonable assurance that both end users and those with administrative privileges:
  - a. Do not use the same password for more than one account;
  - b. Are trained in detecting social engineering practices, which are designed to steal account credentials;
  - c. Are trained in techniques to create strong passwords;
  - d. Are advised to never write down a password, or communicate a password by telephone, e-mail, or instant messaging; and
  - e. Are trained to not use easily guessed passwords or passwords that could be easily compromised through a brute force attack.
- vi. Authentication for users with access to high risk information must employ multi-factor authentication mechanisms and commensurate controls to
  - a. Ensure integrity of the credentialing process;
  - b. Secure control of the credentials (i.e., devices); and,
  - c. Determine the de-authorization of the credential.

## 5. RELATED DOCUMENTS

Regent Policy Document 25-5 - Information Security

UW System Administrative Policy 1030, *Information Security: Authentication*

UW System Administrative Policy 1031, *Information Security: Data Classification*

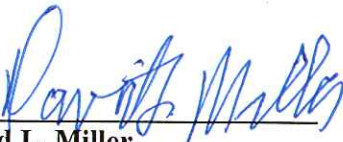
NIST Special Publication 800-63 *Electronic Authentication Guideline*

## 6. HISTORY

First approved: September 14, 2016

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### APPROVED BY:



**David L. Miller**  
Vice President for Administration  
University of Wisconsin System

# The University of Wisconsin System Administrative Policy 1031



## Title: Information Security: Data Classification

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**Original Issuance Date:** September 14, 2016  
**Last Revision Date:** September 14, 2016

### 1. POLICY PURPOSE

The purpose of this policy is to establish a method of categorizing data assets based on risk to the University of Wisconsin System and to facilitate the application of appropriate controls to adequately protect data of all types.

### 2. RESPONSIBLE UW SYSTEM OFFICER

UW System Chief Information Officer (CIO)

### 3. SCOPE

This policy applies to all University of Wisconsin System data.

### 4. BACKGROUND

The President of the University of Wisconsin System is empowered to establish information security policies under Regent Policy Document 25-5. The UW System is committed to a secure information technology environment in support of its mission. The data classification types described within this policy are designed to help ensure satisfactory and consistent data classification throughout the computing environments of all UW System institutions.

### 5. DEFINITIONS

**Data Steward:** An individual who has direct responsibility to ensure that a data set is classified appropriately. The data steward collaborates with institutional Security, Privacy and Data Officers.

**Institutions:** All four year campuses of the UW System, UW Colleges, the University of Wisconsin- Extension, and UW System Administration.

### 6. POLICY STATEMENT

In order to establish the safeguards required for particular types of data, it is necessary to determine the level of risk associated with the data. Data classification assigns such levels and determines the extent to which technical, administrative, and physical controls should be applied to protect the data from theft, alteration, loss of integrity, and/or misuse.



Data may be classified as:

**a. High Risk:** Any data where the unauthorized disclosure, alteration, loss, or destruction may:

- cause personal or institutional financial loss or the unauthorized release of which would be a violation of a statute, act or law;
- constitute a violation of confidentiality agreed to as a condition of possessing or producing or transmitting data;
- cause significant reputational harm to the University; or,
- require the UW System to self-report to the government and/or provide public notice if the data is inappropriately accessed.

**b. Moderate Risk:** Any data if released to unauthorized individuals could have a mildly adverse impact on the institution or UW System mission, safety, finances, or reputation. Data not specifically identified in another level is categorized as a “Moderate Risk”.

**c. Low Risk:** Any data where the unauthorized disclosure, alteration, loss, or destruction would have no adverse impact on the mission, safety, finances, or reputation of the institution or UW System. Generally public information is classified as low risk.

There may be data which may be catastrophic to human life if there were unauthorized disclosure, alteration, loss, or destruction. This type of data is outside the scope of this policy and should be evaluated on a case-by-case basis.

It is the responsibility of the applicable data steward(s) to evaluate and classify data for which he or she is responsible according to the definitions in this policy. A data steward may classify specific data elements at a higher level than identified in UW System Administrative Procedure 1031.A, *Information Security: Data Classification*. A data steward may not reclassify to a lower level for any data that is specifically classified in the procedure.

Proper data security handling must be implemented commensurate with the sensitivity of the data and the risk to the UW System.

The required data classification procedures to implement this policy are specified in UW System Administrative Procedure 1031.A, *Information Security: Data Classification*.

## 7. RELATED DOCUMENTS

Regent Policy Document 25-5, *Information Security*

UW System Administrative Policy 1030, *Information Security: Authentication*

UW System Administrative Procedure 1030.A, *Information Security: Authentication*

UW System Administration Procedure 1031.A, *Information Security: Data Classification*

## 8. POLICY HISTORY

First approved: September 14, 2016

## 9. SCHEDULED REVIEW

March 2017

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**APPROVED BY:**



Raymond W. Cross  
President  
University of Wisconsin System

# The University of Wisconsin System Administrative Procedure 1031.A



## Title: Information Security: Data Classification

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**Original Issuance Date:** September 14, 2016

**Last Revision Date:** September 14, 2016

### 1. PURPOSE OF PROCEDURES

These procedures outline a method to classify data according to risk to the University of Wisconsin System and assign responsibilities and roles that are applicable to data.

### 2. RESPONSIBLE UW SYSTEM OFFICER

UW System Chief Information Officer (CIO)

### 3. DEFINITIONS

**High Risk:** Any data where the unauthorized disclosure, alteration, loss, or destruction may;

- cause personal or institutional financial loss or the unauthorized release of which would be a violation of a statute, act or law;
- constitute a violation of confidentiality agreed to as a condition of possessing or producing or transmitting data;
- cause significant reputational harm to the University; and
- require the University of Wisconsin System to self-report to the government and/or provide public notice if the data is inappropriately accessed.

**Moderate Risk:** Any data if released to unauthorized individuals could have a mildly adverse impact on the institution or UW System mission, safety, finances, or reputation. Data not specifically identified in another level is categorized as a "Moderate Risk."

**Low Risk:** Any data where the unauthorized disclosure, alteration, loss, or destruction would have no adverse impact on the mission, safety, finances, or reputation of the institution or UW System. Generally public information is classified as low risk.

**Data Steward:** An individual who has direct responsibility to ensure that a data set is classified appropriately. The data steward collaborates with institutional Security, Privacy and Data Officers.

**Compensating Control:** A data security measure that is designed to satisfy the requirement for some other security measure that is deemed too difficult or impractical to implement and that meets the intent and rigor of the original control.

**Institutions:** All four year campuses of the UW System, UW Colleges, the University of Wisconsin-Extension, and UW System Administration.

## 4. PROCEDURES

These procedures establish a minimum baseline for data classification. It may be permissible to substitute a compensating control for a particular item below provided it meets the intent and rigor of the original control. Compensating controls must be documented in writing and submitted by the institutional CIO to the UW System CIO for approval. If there are any concerns, the two CIOs will engage with subject matter experts as needed. Resolution will be documented by the UW System CIO and forwarded to the institutional CIO.

- i. Each institution must identify a qualified data steward(s) for each data controlled by the institution. For the purpose of these procedures, it is the responsibility of the data steward to work with Security, Privacy, and/or Data Officers to assure that the data is classified appropriately.
- ii. Each institution must provide training for their data stewards to ensure they understand their responsibilities and to enhance consistent classification of data.
- iii. Each data steward must identify the major system(s) where their data resides, classify those systems according to the classifications defined in UW System Administrative Policy 1031, *Information Security: Data Classification*, document this classification in a hard copy or electronic format, and implement appropriate controls.
- iv. Data stewards must review data classification(s) at least annually.
- v. Examples of data elements for each of the classifications include:

### **High Risk:**

- information protected from unauthorized disclosure by legislation such as the Health Insurance Portability and Accountability Act (HIPAA), or industry standards such as Payment Card Industry Data Security Standard (PCI DSS));
- information referenced in s. 134.98, Wis. Stats.. An individual's last name and the individual's first name or first initial, in combination with and linked to any of the following elements, if the element is not publicly available information and is not encrypted, redacted, or altered in a manner that renders the element unreadable:
  - Social Security Numbers;
  - driver's license numbers and state resident/personal identification numbers;
  - financial account numbers (including credit or debit card numbers, bank account numbers) and associated security codes or passwords granting access to an individual's account; or
  - deoxyribonucleic acid profile (as defined in s. 939.74(2d)(a)), Wis. Stats., or other unique physical biometric data (incl. fingerprint, voice print, retina/iris image) that can be used to identify an individual.
- protected health information (e.g., any information about the health status, provision of health care, or payment, excepting workers compensation);
- student educational records with identifying references not including directory data
- login/password credentials granting access to high risk data;
- trade secrets or information which the UW System, by choice, contract, or other agreement, has committed to ensuring confidentiality;

- information and/or documentation where release would significantly impair the ability to secure the UW System data, operations and facilities;
- University information that is statutorily exempt from public records requests per s. 19.31, et seq. of the Wisconsin Statutes.

**Moderate Risk:**

- information that is proprietary or produced only for use by members of the UW System community, such as project plans, email reports, and procedure documents plans;
- student educational records without identifying references;
- Family Educational Rights and Privacy Act (FERPA)-related information not specifically classified as high risk;
- institutionally developed and/or owned computer applications and/or source code not designated as in the public domain;
- directory information for employees who have chosen to withhold their personal information;
- information used for internal purposes or exchanged pursuant to contract that is not considered high risk such as drafts;
- donor or other third party partner information maintained by the University;
- proprietary financial, budgetary or personnel information not explicitly authorized for public release;
- emails and other communications regarding internal UW System matters which have not been specifically approved for public release;
- unpublished research data not considered high risk.

**Low Risk:**

- published “white pages” directory information;
- maps, university websites or brochures intended for public use;
- course catalogs and timetables;
- press releases; and
- institutional statements and other reports filed with federal or state authorities and generally available to the public.

## **5. RELATED DOCUMENTS**

Regent Policy Document 25-5, *Information Security*

UW System Administrative Policy 1031, *Information Security: Data Classification*

## **6. HISTORY**

First Approved: September 14, 2016



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**APPROVED BY:**



**David L. Miller**

Vice President for Administration  
University of Wisconsin System



# The University of Wisconsin System Administrative Policy 1032



**Title:** Information Security: Awareness

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**Original Issuance Date:** September 14, 2016

**Last Revision Date:** September 14, 2016

## 1. POLICY PURPOSE

The purpose of this policy is to ensure that all individuals and organizations that access University of Wisconsin System information technology assets are exposed to Information Security awareness materials and have a level of understanding commensurate with their role within the University.

## 2. RESPONSIBLE UW SYSTEM OFFICER

UW System Chief Information Officer (CIO)

## 3. SCOPE

This policy applies to any individual or entity that has access to non-public University of Wisconsin System information. This policy does not cover members of the general public, who may have casual or incidental access to publically accessible information technology resources made available by the UW System.

## 4. BACKGROUND

The President of the University of Wisconsin System is empowered to establish information security policies under Regent Policy Document 25-5. The UW System is committed to a secure information technology environment in support of its mission. The information security awareness training described within this policy is designed to help ensure satisfactory and consistent information security awareness throughout all UW System institutions.

## 5. DEFINITIONS

**Moderate Risk Data:** Data assets classified as being of moderate risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

**High Risk Data:** Data assets classified as being of high risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

**Institutions:** All four year campuses of the UW System, UW Colleges, the University of Wisconsin-Extension, and UW System Administration.

## 6. POLICY STATEMENT

Any individual or entity that has access to moderate or high risk data must:

- a. Upon hire and annually thereafter, acknowledge and accept the UW System Acceptable Use Policy and any applicable institutional Acceptable Use Policy. Access to UW System data and information technology resources may be withheld until the Acceptable Use Policy(s) have been accepted.
- b. Annually complete information security awareness training, which acknowledges that they are aware of security best practices, and their roles in protecting the university's systems and data. All newly hired employees are required to complete the information security awareness training within 30 days of their initial hire date.
- c. All contractors, consultants and business partners are required to abide by UW System acceptable use policies prior to being given access to university systems and data resources, when possible.

Students with access to only their own data, will on an annual basis:

- a. Receive notification of the UW System Acceptable Use Policy and any applicable institutional Acceptable Use Policy.
- b. Have access to an information security awareness training which includes security best practices, and their roles in protecting the University's systems and data.

Each UW System institution will implement an information security awareness program which:

- a. Ensures individuals are aware that information security is an integral part of their day-to-day activities.
- b. The content of the information security awareness training must be reviewed and updated as appropriate on an annual basis.

Persons will undergo information security awareness training, as determined by the institution, appropriate to their role and risk classification of the data they can access.

Each UW System institution will keep an up-to-date record of who has completed information security awareness training. Any individual or entity who fails to complete the required annual training, may be subject to disciplinary action including but not limited to removal of access to UW System non-public data until such requirements have been met.

The required procedures to implement this policy are specified in UW System Administrative Procedure 1032.A, *Information Security: Awareness*.

## 7. RELATED DOCUMENTS

Regent Policy Document 25-5, *Information Security*

UW System Administrative Policy 1031, *Information Security: Data Classification*

UW System Administrative Procedure 1032.A, *Information Security: Awareness*

## 8. POLICY HISTORY

First approved: September 14, 2016

## 9. SCHEDULED REVIEW

March 2017

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APPROVED BY:

  
\_\_\_\_\_  
Raymond W. Cross  
President  
University of Wisconsin System



# The University of Wisconsin System Administrative Procedure 1032.A



**Title:** Information Security: Awareness

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**Original Issuance Date:** September 14, 2016  
**Last Revision Date:** September 14, 2016

## 1. PURPOSE OF PROCEDURES

The purpose of these procedures is to define the methodology for information security awareness training as required by the information security policies of the University of Wisconsin System.

## 2. RESPONSIBLE UW SYSTEM OFFICER

UW System Chief Information Officer (CIO)

## 3. DEFINITIONS

**Moderate Risk Data:** Data assets classified as being of moderate risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

**High Risk Data:** Data assets with classified as being of high risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

**Compensating Control:** A data security measure that is designed to satisfy the requirement for some other security measure that is deemed too difficult or impractical to implement and that meets the intent and rigor of the original control.

**Institutions:** All four year campuses of the UW System, UW Colleges, the University of Wisconsin-Extension, and UW System Administration.

## 4. PROCEDURES

These procedures establish a minimum baseline for information security awareness training. It may be permissible to substitute a compensating control for a particular item below provided it meets the intent and rigor of the original control. Compensating controls and their rationale must be documented in writing and submitted by the institutional CIO to the UW System CIO for approval. If there are any concerns, the two CIOs will engage with subject matter experts as needed. Resolution will be documented by the UW System CIO and forwarded to the institutional CIO.

- i. Information Security awareness may be delivered through multiple or combination of methods. Examples of such methods are:
  - An information security website
  - Information provided via mass email

- Information security awareness training sessions
  - Information provided via new employee orientation
  - Awareness campaign such as targeted phishing or other social engineering methods
  - Online information security awareness training
- ii. UW System institutions must track their covered parties with access to moderate and high risk data for:
    - a) Acceptance of the UW System Acceptable Use Policy and any applicable institution Acceptable Use Policy.
    - b) Completion of all required information security awareness course(s).
    - c) Notification to all contractors, consultants and business partners that they are required to abide by UW System acceptable use policies prior to being given access to university systems and data resources, when possible.
  - iii. UW System institutions will follow-up with individuals and entities who have not completed the training and may take appropriate action, including but not limited to the removal of access to UW System non-public data until such requirements have been met.
  - iv. UW System institutions must provide for their students who have access to only their own data:
    - a) Notification of the UW System Acceptable Use Policy and any applicable campus Acceptable Use Policy.
    - b) Access to information security awareness training.
  - v. UW System institutions will update the Information Security Awareness training annually to include recent best practices.
  - vi. UW System institutions will promote information security as an integral part of their day-to-day activities and as appropriate to the role and covers applicable laws, regulations, and industry standards.

## 6. RELATED DOCUMENTS

Regent Policy Document 25-5, *Information Security*

UW System Administrative Policy 1031, *Information Security: Data Classification*

UW System Administrative Policy 1032, *Information Security: Awareness*

## 7. HISTORY

First approved: September 14, 2016

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### APPROVED BY:



**David L. Miller**  
Vice President for Administration  
University of Wisconsin System



# The University of Wisconsin System Administrative Policy 1033



## Title: Information Security: Incident Response

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**Original Issuance Date:** September 14, 2016  
**Last Revision Date:** September 14, 2016

### 1. POLICY PURPOSE

The purpose of this policy is to require the creation of an information security incident response procedure at each UW System institution. This policy facilitates the consistent implementation of the procedures necessary to detect and react to information security incidents, determine their scope and risk, respond appropriately to the incident, mitigate the risks, communicate the results to all stakeholders, and reduce the likelihood of the incident from reoccurring. This policy identifies those elements that should be contained in the information security incident response procedures. This policy also defines the requirements for notification of incident information between UW System institutions and University of Wisconsin System Administration.

### 2. RESPONSIBLE UW SYSTEM OFFICER

UW System Chief Information Officer (CIO)

### 3. SCOPE

This policy applies to all information not classified as low risk data regardless of form at each University of Wisconsin System institution. This policy also includes requirements for procedures for other computer system and network related incidents that do not involve the potential unauthorized disclosure or use of information.

### 4. BACKGROUND

The President of the University of Wisconsin System is empowered to establish information security policies under the provisions of Regent Policy Document 25-5. The UW System is committed to a secure information technology environment in support of its mission. This policy is designed to help ensure effective and consistent information security incident response procedures throughout the University of Wisconsin System.

### 5. DEFINITIONS

**Low Risk Data:** Data assets classified as being of low risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

**Moderate Risk Data:** Data assets classified as being of moderate risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

**High Risk Data:** Data assets classified as being of high risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

**Institutions:** All four year campuses of the UW System, UW Colleges, the University of Wisconsin-Extension, and UW System Administration.

## 6. POLICY STATEMENT

This policy requires that any individual, who suspects that an information security incident has likely occurred, must report it to the appropriate institution personnel.

This policy requires the creation of an information security incident response procedure at each UW System institution. These information security incident response procedures must contain the following:

- Procedures for submitting information of a potential incident to appropriate incident response personnel
- Identification of specific position(s) and/or team(s), and their roles and responsibilities, for those involved in incident response. This may include management, departmental representatives, IT response staff, institutional risk management, university communications, and legal advice
- Procedures for initial investigation and assignment of severity for a potential incident
- Procedures for investigation of a confirmed incident
- Procedures to identify actions to be taken in response to an incident
- Procedures that identify an appropriate escalation path for the incident based on severity
- Procedures for meeting the requirements for internal notification and legal requirements for external reporting and meeting notification periods.
- Identification of documentation to be collected during the response to the incident
- Procedures for close-out of incidents
- Procedures for the tracking and management of incident related information

This policy requires that the institutional information security incident response procedure include steps for notification to the UW System CIO. Notification to the UW System CIO is required within one business day if a confirmed incident involves the reasonable likelihood of a compromise of high or moderate risk data. Institutions must update the UW System CIO of the resolution of the incident. The UW System CIO will maintain a record of all confirmed incidents and their resolutions.

Each Chancellor or designee is required by this policy to annually review and approve their institution's information incident response procedure. The UW System President or designee is required by this policy to annually review and approve UW System Administration's information security incident response procedure.

## 7. RELATED DOCUMENTS

Regent Policy Document 25-5, *Information Security*  
UW System Administrative Policy 1031, *Information Security: Data Classification*

## 8. POLICY HISTORY

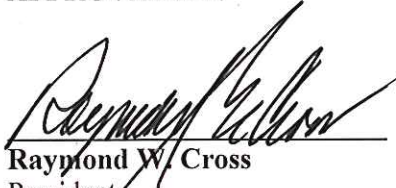
First approved: September 14, 2016

## 9. SCHEDULED REVIEW

March 2017

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### APPROVED BY:

  
Raymond W. Cross  
President  
University of Wisconsin System



# The University of Wisconsin System Administrative Policy 1034



## Title: Information Security: Acceptable Use

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**Original Issuance Date:** September 14, 2016

**Last Revision Date:** September 14, 2016

### 1. POLICY PURPOSE

The purpose of this policy is to establish parameters for the acceptable use of information technology resources owned or under the control of the University of Wisconsin System. This policy establishes the behaviors for acting in a responsible, ethical, and legal manner that respects the rights of community members who access or rely upon the information technology resources of the UW System, or who may have personal, confidential, private, proprietary, or copyrighted data and information stored within the UW System's information technology resources.

### 2. RESPONSIBLE UW SYSTEM OFFICER

UW System Chief Information Officer (CIO)

### 3. SCOPE

This policy covers all those who access information technology resources under the control of UW System institutions. These information technology resources include:

- Information technology assets and systems administered by UW System institutions
- Authorized and unauthorized information technology resources operated by others residing on UW System networks, off-site networks, or within cloud-based services
- Personally owned computers and devices used to access UW System information technology resources
- All devices that connect by wired or wireless connections to UW System networks.

### 4. BACKGROUND

The President of the University of Wisconsin System is empowered to establish information security policies, under Regent Policy Document 25-5. The UW System is committed to a secure information technology environment in support of its mission. The UW System aims to afford broad access to information resources for university students, faculty, and staff for use in fulfilling the University's missions and for appropriate university-related activities. Information technology resources support the research and instructional missions, as well as the administrative operations of the UW System. The access and use of these resources is a privilege granted to authorized individuals. These persons have access to valuable UW System resources that might include moderate or high risk data, as well as access to internal and external networks, systems, and data connected through the UW System's computing infrastructure.

## 5. DEFINITIONS

**Low Risk Data:** Data assets classified as low risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

**Moderate Risk Data:** Data assets classified as moderate risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

**High Risk Data:** Data assets classified as high risk as defined in UW System Administrative Policy 1031, *Information Security: Data Classification*.

**Institutions:** All four year campuses of the UW System, UW Colleges, the University of Wisconsin-Extension, and UW System Administration.

## 6. POLICY STATEMENT

All individuals granted access to University of Wisconsin System information technology resources must agree to and accept responsibility for:

- i. Using only the information technology resources for which they are authorized.
- ii. Utilizing appropriate authentication mechanisms to access information technology resources.
- iii. Not attempting to access information technology resources for which their authorization may be erroneous or inadvertent.
- iv. Only using accounts, passwords, and/or authentication credentials that they have been authorized to use consistent with their role at the UW System institution.
- v. Protecting and not sharing their account, password, and/or authentication credentials.
- vi. Only sharing data with others as defined by applicable policies and procedures.
- vii. Not using UW System information technology resources to represent the interests of any non-University group or organization unless authorized by an appropriate University department or office.
- viii. Not using any hardware or software which is designed to assess or weaken security strength unless authorized by the institutional CIO or their designee(s).
- ix. Not engaging in disruptive "spamming" (i.e., sending unsolicited electronic communication to groups of recipients at the same time).
- x. Not forging identities or sending anonymous messages unless the recipient has agreed to receive anonymous messages.
- xi. Only acting in a way that will not harm, damage, corrupt, or impede authorized access to information resources, systems, networks, equipment, and/or data.
- xii. Not using UW System information technology resources to alter, disrupt, or damage information technology resources of another person or entity.
- xiii. Not using UW System information technology resources to upload, download or distribute copyrighted or illegal material which results in violation of law.
- xiv. Complying with all licenses and contracts relative to information technology systems which are owned, leased, or subscribed to by the UW System.
- xv. Not using UW System information technology resources to sell or solicit sales for any



goods, services, or contributions for commercial, political or non-university activities unless such use conforms to UW System policies governing the use of University resources.

- xvi. Complying with applicable local, state or federal laws, and institutional policies, rules, and guidelines as they relate to information technology resources.

Employees will only access UW System information for purposes consistent with their status as employees. Employees may not use these resources to support the nomination of any person for political office or to influence a vote in any election or referendum.

In the interest of making the use of information technology resources a natural part of the day-to-day learning and work of all members of the University community, incidental personal use is permitted. However, people should use non-University sources of email, internet access, and other information technology services for activities of an extensive nature that are not related to University purposes.

If an individual or group is determined to have violated this Acceptable Use Policy, the UW System institutions may elect to take action, which includes:

- The restriction and possible loss of information technology resource access privileges
- Appropriate disciplinary action including, but not limited to, termination from employment with the UW System.

## **7. RELATED DOCUMENTS**

Regent Policy Document 25-5, *Information Security*

Regent Policy Document 25-3, *Policy on Use of University Information Technology Resources*

UW System Administrative Policy 1031, *Information Security: Data Classification*

UW System Administrative Procedure 1031.A, *Information Security: Data Classification*

## **8. POLICY HISTORY**

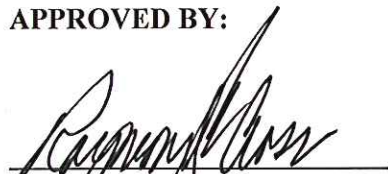
First approved: September 14, 2016

## **9. SCHEDULED REVIEW**

March 2017

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**APPROVED BY:**

  
Raymond W. Cross  
President  
University of Wisconsin System