



Academic and Student Affairs

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November 9, 2018

TO: Chancellors
FROM: Karen Schmitt, Interim Vice President for Academic and Student Affairs
RE: Regents' Academic Staff Excellence Awards

A handwritten signature in black ink, appearing to be "KS", located to the right of the recipient information.

Nominations Due: March 1, 2019

On behalf of the Board of Regents, I am pleased to invite each University of Wisconsin System institution to submit nominations for the **2019 Regents' Academic Staff Excellence Awards**. With these awards, the Regents demonstrate their strong appreciation for the dedicated work, vital services, and outstanding contributions of the UW System's non-instructional academic staff. In addition to two individual recipients, a third award will be made to honor an outstanding program. Each award will be for \$5,000, which we expect will be presented at the **June 7, 2019** meeting of the Board of Regents in **Milwaukee**.

Your nominee for the individual award should be a non-instructional academic staff member, and your nomination for the program award should be one that is staffed primarily by UW System non-instructional academic staff members. The Regent awards committee will screen nominees based on four criteria: excellence of performance, personal interaction, initiative and creativity, and outstanding achievement. Similar criteria will be applied to nominated programs. Although the nomination procedures and materials submitted are left to the individual institution, we ask that documentation that explicitly addresses these criteria accompany the nomination materials. The enclosed guidelines provide detailed information on the criteria for both award categories and the supporting documentation needed. Additional information can be found at:

<https://www.wisconsin.edu/regents/regent-awards-2/regents-academic-staff-excellence-awards/>

*Please submit all nomination materials electronically by **March 1, 2019**, to the attention of Sal Carranza at apei@uwsa.edu. Should you have any questions, please contact Sal Carranza, Senior Policy Advisor, at 608.265.9177 or scarranza@uwsa.edu.*

Thank you for your support of this very important award.

Attachments

cc: Regent Janice Mueller, Chair, Academic Staff Excellence Awards Committee
Ray Cross, President
President's Cabinet
Provosts & Vice Chancellors
Jess Lathrop, Executive Director and Corporate Secretary
Carleen Vande Zande, Associate VP Academic Programs and Educational Innovation
Sal Carranza, Senior Policy Advisor
Academic Staff Representatives