

# YBP Technical Services Price List

July 2010 through June 2011

## BOOK PROCESSING

### Physical Processing

A minimum physical processing charge of \$1.20 per volume applies for **all** items shipped on treated subaccounts. The minimum fee covers up to four of the following book processing services. Additional listed physical processing services are \$.30 each.

- supply security device
- affix security device
- 1 or 2 impressions of a library ownership stamp
- supply & affix generic date due slip
- supply & affix generic book pocket
- apply library-supplied barcode
- scan barcode

The supply and application of spine label protectors as barcode label protectors increases the minimum physical processing charge to \$1.30 per volume.

### Cataloging Products

Charges apply to **every** volume shipped on treated subaccounts.

- generate & apply book or card label from YBP record .....\$35
- generate & apply book or card label from PromptCat record .....\$40
- generate adhesive spine label .....\$35
- generate Se-Lin spine label.....\$40

Labels can be supplied for clients who do not wish to receive any cataloging records. YBP generates the products from the 'best available' record prepared for YBP Cataloging Service clients. This 'labels without records' service attracts a one-time cataloging profile fee of \$200.00 and an ongoing \$.75 per line record search and retrieval charge.

- apply adhesive spine label & protector from YBP record .....\$35
- apply adhesive spine label & protector from PromptCat record .....\$40
- apply Se-Lin® spine label from YBP record .....\$40
- apply Se-Lin® spine label from PromptCat record .....\$45

## BINDING, JACKETING, & COVERING TREATMENTS

### Jacketing & Covering

Charges apply only to items receiving treatment.

- EasyCover®: Two-piece cover for paperbacks; front & back 15 mil, spine 2 mil .....\$2.30
- Lyfguard®: Similar to above; 12 mil polyester has more flexible spine .....\$3.45
- Easy Bind hinge reinforcement can be applied to the covering treatments listed above.....additional \$1.05
- Polyester jacket covers: 1.5 mil covers with white backing paper & PVA adhesive .....\$1.25

### Paperback Binding Services

Prices subject to change with 30 days notice – YBP does not absorb increases in service providers' charges. Charges apply only to items receiving treatment.

- CopyCover®: Color copied cover mounted on board & laminated with matte finish. 1-2 weeks...\$7.20
- Lamilar®: Color copied cover mounted on board & laminated. 2-3 weeks .....\$7.25
- Norlam®: Adhesive bind; cover mounted on board & laminated. 1-2 weeks .....\$9.15
- Acmebind®: Adhesive bind; front & back covers retained on piece; encased in cloth-covered board. 1-2 weeks .....\$10.75

In order to provide variety in product and price, YBP uses two different binderies to supply the services listed above. Due to the variations in the process, different binding options often have different constraints regarding the paperback prior to binding. The more restrictive the bindery is, regarding size, thickness, and proximity of print to spine, the lower the percentage of paper titles that are suitable for binding. For this reason, some of the paper titles may be shipped to the customer as "unbindable." Typically, 99% of paper titles slated for Norlam® or Acmebind®, 90% of paper titles slated for CopyCover® and 80% of paper titles slated for Lamilar® or are deemed "bindable" by their respective binderies.

## OPERATIONS SUPPORT

### GobiExport Records

MARC formatted files of titles selected from GOBI. Mapping of data to MARC fields is pre-defined and cannot be customized. Libraries load GobiExport records to local systems to support the creation of orders without the need to key the data. The records are derived from the GOBI database.

- GobiExport service (ftp pick-up only) .....annual subscription

### Electronic Orders

YBP accepts electronic orders though GOBI and in a variety of external e-order formats including EDI, EDIFACT,

email, and formatted text. There is no charge for processing e-orders. Any library seeking to implement non-GOBI e-ordering must first submit test files for processing. Custom development of new e-order interfaces is prioritized; support for new or novel formats may not be immediate.

#### **Electronic Order Confirmation Records (EOCRs)**

Available for orders placed on GOBI. Output in MARC format. Customized field mapping is available at no additional charge. EOCRs load to local systems to provide a record of items on order without requiring local keying of data. For libraries using Innovative Interfaces Inc. systems *and* receiving cataloging or invoicing support for items ordered on GOBI, EOCRs are used in GobiLink processing to supply order record numbers thus allowing the cataloging/invoicing records to link to the order records in the local III system. EOCRs are derived from the GOBI database.

- EOCR service (ftp pick-up only) .....annual subscription

#### **Electronic Invoices**

YBP fully supports the output of invoice data to MARC records. Electronic invoices are also available in a number of standard formats, such as EDIFACT and X12. The proprietary Innovative format for serials is fully supported and the Aleph and Endeavor EDIFACT implementation includes serials. Support for invoicing formats for other systems is developed as specifications and demand emerges. There is no charge for invoices unless support also requires the supply of duplicate files in an otherwise gratis format such as GobiShip records. Libraries receiving invoices continue to receive printed invoices.

#### **GobiShip Records**

GobiShip records are rudimentary bibliographic records that can also convey invoicing and pricing data. Limited customization is available for shipping records.

- GobiShip records (ftp pick-up only).....no charge

### **CATALOGING SERVICE**

#### **Standard YBP Cataloging Service**

For English-language printed materials ordered on US-sourced subaccounts. Assemble the service package that best meets local needs. Choice points are (1) whether to contract for CIP upgrades, and (2) how to handle material for which no LC copy is available. Options for no-hits are (i) send no records, (ii) supply Provisional records – brief bibliographic records that serve as carriers for local data and/or as place-holders in local catalogs, or (iii) supply Provisional+ records which include full LC classification, book numbering for LC classed materials, and one LC Subject Heading when applicable. Provisional+ records support spine label generation. Neither Provisional nor Provisional+ records are guaranteed to be AACR2-compliant.

Libraries define the preferred service package for each serviced subaccount. Pricing is additive, with **the cost for the selected options applying to all items** in the subaccount.

- LC-distributed full/core/CIP record as is if available, else no record..... \$1.00 per invoice line
- upgrade of all CIP records to full/core level .....add \$0.50 per invoice line
- supply of Provisional records for no-hits, *or* .....add \$0.25 per invoice line
- supply of Provisional+ records for no-hits .....add \$2.00 per invoice line

#### **Cuttering or Book/Author Numbering for Dewey Class Numbers**

For application of a single Cutter/book/author numbering scheme to all materials; the fee is added to the per line price for the Standard YBP Cataloging Service (above):

- Cuttering or Book/Author numbering for Dewey .....\$0.30 per invoice line

#### **YBP Medical Cataloging Service**

For English-language printed materials supplied on US-sourced subaccounts, the medical cataloging service provides NLM classification and MeSH heading enhancements in subjects covered by the following LC classes: QM, QR, R, K (only for legal works relating to medicine), QD (works on biochemistry or pharmacology only), QH (works on cytology and genetics only), QK (works on medicinal plants and herbal medicines only), QL (works on pathogenic invertebrates, and the care and clinical use of laboratory animals), QP (only for works relating to humans) and T (works on biomedical engineering only).

For items for which cataloging copy is available from LC or NLM, the medical cataloging service is an upgrade service which ensures that every national agency record includes LC and MeSH subject headings *and* complete LC and NLM call numbers, with all CIPs upgraded. For items for which no national agency copy is available at the time of shipping, libraries choose one of the following options (1) no records, (2) Provisional records – basic bibliographic records with no authority control, or (3) Provisional+ records – basic bibliographic records with no authority control, one LC subject heading, one MeSH heading, and full LC and NLM classification and book numbers supporting spine label generation in either classification.

Pricing for the selected level of service applies to *all* materials in a subaccount.

- enhanced LC/NLM records, else no record ..... \$3.00 per invoice line
- supply of Provisional records for no-hits, *or* ..... add \$0.25 per invoice line
- supply of Provisional+ records for no-hits ..... add \$3.00 per invoice line

#### **YBP eBook Cataloging Service**

YBP eBook Cataloging Service provides cataloging support for:

- eBooks ordered and invoiced as individual titles on a designated eBook subaccount.
- eBooks ordered and invoiced as an eBook collection.

YBP eBook Cataloging Service records conform to the Program for Cooperative Cataloging (PCCs) MARC Record Guide for Monograph Aggregator Vendors. YBP eBook Cataloging records contain site-specific URLs and can be customized to meet various bibliographic and local data requirements.

YBP eBook Cataloging record ..... \$2.00 per invoice line

#### **YBP-OCLC Cataloging Plus Service**

The YBP-OCLC Cataloging Plus Service enables YBP to deliver OCLC cataloging copy directly to customers.

YBP-OCLC Plus Cataloging Plus customers assemble the service package that best meets local needs. Choice points are (1) whether to contract for CIP upgrades, and (2) how to handle material for which no LC copy is available.

Options for no-hits are (i) send machine generated records, (ii) supply Provisional records – brief bibliographic records that serve as carriers for local data and/or as place-holders in local catalogs, or (iii) supply Provisional+ records which include full LC classification, book numbering for LC classed materials, and one LC Subject Heading when applicable. Provisional+ records support spine label generation. Neither Provisional nor Provisional+ records are guaranteed to be AACR2-compliant. The YBP-OCLC Cataloging Plus Service can also be used to set holdings against the master record in WorldCat.

- YBP-OCLC Cataloging Plus Service ..... customized quote available on request

#### **Cataloging Service Fees**

A one-time profiling fee applies to new YBP Cataloging Service and YBP-OCLC Cataloging Plus Service customers.

- Profiling fee ..... \$200.00

Programming charges may apply for the customization of cataloging records or products. The minimum fee is \$500.00. Firm quotes are provided when service specifications are finalized.

- Custom programming charge ..... as applicable

#### **PromptCat Service Fee**

OCLC bills PromptCat record charges direct to libraries. YBP levies a separate charge for PromptCat service support; YBP bills the charge semi-annually unless incorporated into service charges for physical processing.

- YBP PromptCat service fee ..... \$20 per invoice line submitted to PromptCat

#### **Record Delivery**

YBP cataloging records are made available for pick-up from the YBP ftp site.

PromptCat service records are retrieved from OCLC.

**STANDARD SERVICE PACKAGES FOR BOOK PROCESSING & CATALOGING**

YBP encourages libraries to develop cataloging and processing packages which meet their specific needs. Element-by-element pricing applies to custom packages. The following standard packages are available at the discounted prices shown. Package pricing applies only to the listed services; **no additions or substitutions** are accommodated; deletions can be implemented without affecting price. **Charges apply to every volume in a subaccount.** When provided, binding, jacketing and covering treatments are billed as incurred, separate from any package pricing arrangement.

**PromptCat Processing Package** ..... \$1.65/volume  
 plus service fee of \$.20/line

Apply up to 2 property stamp impressions  
 Supply and affix security device  
 Supply and affix date due slip  
 Apply and scan barcode

**PromptCat Shelf-Ready Package** ..... \$2.20/volume (foil)  
 \$2.45/volume (Se-Lin)  
 plus service fee of \$.20 per line

Apply up to 2 property stamp impressions  
 Supply and affix security device  
 Supply and affix date due slip  
 Receive spine label data from OCLC  
 Print spine label  
 Apply spine label  
 Apply and scan barcode

**YBP Cataloging Start-up Package** ..... \$3.10/volume (foil)  
 \$3.25/volume (Se-Lin)  
 Dewey \$3.30/volume (foil)

National agency records (full, core, or CIP)  
 Generate and affix spine labels  
 Apply up to 2 property stamp impressions  
 Supply and affix security device  
 Supply and affix date due slip  
 Apply and scan barcode

**YBP Cataloging Basic Package** ..... \$3.50/volume (foil)  
 \$3.65/volume (Se-Lin)  
 Dewey \$3.75/volume (foil)  
 Medical \$5.00 (foil)

National agency record, with all CIPs upgraded  
 Generate and apply spine labels  
 Apply up to 2 property stamp impressions  
 Supply and affix security device  
 Supply and affix date due slip  
 Apply and scan barcode

**Enhanced YBP Cataloging Package** ..... \$5.45/volume (foil)  
 \$5.65/volume (Se-Lin)  
 Dewey \$5.65/volume (foil)  
 Medical \$8.00/volume (foil)

National agency record, else CIP upgrade, else YBP Prov+  
 Generate and affix spine labels for all items  
 Apply up to 2 property stamp impressions  
 Supply and affix security device  
 Supply and affix date due slip  
 Apply and scan barcode