

Lakeshore Nature Preserve Outreach Center
Q&A
Project No. A-22-007 / 9950-2218

- 1. I would like clarification of the qualification requirement "...experience in the execution of similar projects at higher education facilities to the one under consideration and have acted as the responsible, prime A/E from design through substantial completion of at least \$4,000,000 of construction value."**

How strictly is this requirement being defined? Given the unique character of the Lakeshore Nature Preserve Outreach Center, what, exactly, constitutes a "similar project"?

- A similar project would include those with both an educational and maintenance side but does not necessarily need to be on a higher education campus. For example, other nature or welcome/outreach center projects could be provided to meet this requirement.

For reference, the Lakeshore Nature Preserve needs to run its small staff including its field management equipment from this location and the building will welcome people to the Lakeshore Nature Preserve affording some gathering space for classes that use the Preserve for education and research.

- 2. Do we need to be pre-registered with the University or State in order to submit? If so, is it possible to do so immediately or are we precluded from submitting?**
 - No, you do not need to be pre-registered with the University or State to submit a Statement of Qualifications.
- 3. Is it acceptable to provide a more graphically composed RFQ response with our team and portfolio information and then provide the required SF 330 information as an appendix? Or do you want ONLY the SF Form 330 to be submitted?**
 - Please only submit the Federal SF330.
- 4. Is there a limit to how many projects can be presented in Section F? Do you want to see only the lead architect's portfolio or can we additionally provide project examples from our consultant team as well?**
 - No, there is no limit to the number of projects to be presented in Section F. Please include examples of work from your entire team.
- 5. Is the intent for the information requested for Section H to be a separately formatted series of pages inserted into the SF330 Form?**
 - Yes.
- 6. How will interpretive planning and design be handled for this project? Should submitting A/E teams include this as part of the Phase 1 scope?**
 - This will be a separate project for the Preserve. During this project we will discuss the space for interpretive planning but not design the displays or the content.

- 7. Are third party sustainable certifications other than LEED being considered (i.e. Living Building Challenge)? Does the listed \$120,000 Phase I design fee include registration, documentation, and submittals for any third party certification?**
 - No, not for the advance plan but perhaps for the Phase II work. At that time, we'll be interested in discussing either LEED certification, Living Building Challenge, or Well Building certification.

- 8. Will a traffic study be required as part of Phase I?**
 - If we change the road as part of the project, then yes we'll need a traffic impact analysis. Road discussions on other projects may impact this area and we will keep coordinated during this project.

- 9. Will any additional archaeological survey be required?**
 - No, the Outreach Center site is not within a mapped or known archaeological site.

- 10. Is it allowable to place pictures on facing pages of SF330 forms that would otherwise be identified as "page intentionally left blank" such that they do not apply toward page count?**
 - Yes, but they will count as pages of your submitted SOQ. Please keep your submission to 30 electronic pages.

- 11. Page 4 of the RFQ notes that geotechnical is part of the scope of services. This work does not typically fall under an architecture team's contract. Is this service to be provided by the AE team?**
 - Yes, the AE team will need to subcontract, as a reimbursable, a set of soil borings to understanding the general bearing capacity and any water table issues for foundations.

- 12. Should we include a completed SF330 Part II A-E Qualifications form for each subconsultant, as well as the lead architecture firm?**
 - Yes for each sub and the lead AE firm.

- 13. If we do need to include a completed SF330 Part II form for all subconsultants, do these pages count toward the 30-page limit?**
 - Yes.

- 14. Can we include a front cover to our qualifications? If so, does the front cover count toward the 30-page limit?**
 - Yes, please include a cover. It does not count toward the 30-page limit.

- 15. Should we include a cover letter? If so, does the cover letter count toward the 30-page limit?**
 - A cover letter would be appropriate and yes it would count toward the 30-page limit.