

College of Agricultural & Life Sciences Facilities Master Plan
Q&A
Project No. A-21-005 / 9950-2101

- 1. Does the prime A/E firm need to be registered in Wisconsin at the time of submission for this SOQ or can we apply for reciprocity after submitting? If required at the time of submission, would inclusion of a Wisconsin-based firm on the project team meet the requirement?**

 - No, the firm submitting does not need to be registered in Wisconsin. It is also not required to become registered after submitting.
- 2. Is the cover, cover letter, tab dividers, and SF 330 Part IIs (for prime firm and each consultant) excluded from the 25-page limit?**

 - Only the cover, cover letter, and tab dividers are excluded from the 25-page limit.
- 3. For the key personnel Section E resumes listed on page 10 of the SOQ do you require a resume for a lead structural engineer?**

 - If the team is proposing a structural engineer as part of the overall team then yes, a resume is required.
- 4. First bullet on page 1 could be interpreted as developing a new space inventory for the College. Is that the requirement, or is the task to update the existing inventory to use as a basis for the College space analysis?**

 - UW Space Management has been conducting a space inventory of CALS facilities over the past year. The selected team will review the UW information to make sure that it is accurate and complete and will complete a space inventory for any buildings or spaces that were not completed by the UW.
- 5. The 5th bullet on page 1 states: "Projections of space needs based on factors in the checklist...". Is the checklist the bullet list at the bottom of page 1 and the top of page 2, or a different list? Please clarify.**

 - Yes - the checklist is the bullet list at the bottom of page 1 and top of page 2.
- 6. Under heading 'E', the RFQ indicates, "Using the criteria listed below, the firm will be evaluated by a selection committee." Are there specific criteria that are to be reviewed by the committee and, if so, can they be shared?**

 - The criteria mentioned in Section E. is listed under Section F. Submitting Qualifications.