

Questions and Answers

Below are questions received from potential Proposers:

Q1. Is it a requirement for the submitting firm to have a Wisconsin office?

A1. It is not a requirement to have a WI office, however firm must hold respective architectural and engineering licenses in Wisconsin, per Section D.

Q2. Do you have any information on the anticipated square footage of the addition?

A2. Our current projection is it will be 34,500 gross square feet.

Q3. It is noted in the RFQ that Phase 2 is dependent on additional funding - has fundraising already begun for Phase 2? How much more is needed to meet the budget?

A3. The Design phase is fully funded, and UW is actively engaged in donor discussions to secure the remaining funds. Bringing an AE on board will provide a clearer understanding of parameters, which could help fundraising strategy. Additionally, constructing the project in two phases remains an option allowing work to begin as soon as we reach funding targets. Additional information to be discussed with the awarded firm as it becomes available.

Q4. If the content required per form within SF 330 Part I and II remains intact, is it possible to customize their layout and presentation (i.e. different font, additional images, etc.)?

A4. The exact graphical layout doesn't need to be the SF330 template form, however the content layout needs to follow the SF330 form to remain easy to ascertain the same information from other submitting firms.

Q5. Noted that the 35 maximum page count is "inclusive of any cover letter, SF 330 forms, and 'other materials'" -- are divider pages considered "other materials"?

A5. Page count included all provided pages, regardless of content.

Q6. Are front/back cover pages considered "other materials"?

A6. Maximum page count is 35. Front and Back covers would be included in that count. Covers are not necessary with submission.

Q7. Is a completed SF 330 Part II required for each subconsultant?

A7. No, a separate SF330 form from each subconsultant will not be accepted. The submitting consultants SF330 submission shall include subconsultants information appropriately.

Q8. If a SF 330 Part II is required for each subconsultant, does each completed SF 330 Part II count as "other materials" that count toward the 35 page limit?

A8. See Answer A7.

Amendment 1 – Questions and Answers

A-24-012

Music Hall Renovations and Additions

Q9. Noted that “the last page of the SOQ PDF must be ‘PART II – General Qualifications’ from the Federal Architect-Engineer Qualifications document 330” – are we able to follow our SF 330 Part II with a divider/back cover page or does the submission’s final page need to be the PART II document itself?

A9. The SF330 Form Part II General Qualifications page is to be the final page of the submission.

Q10. The link that’s provided at the bottom of the document is not active [“Attachments: UW’s modified version of the AIA B101, available here.”] Will you provide a new link or alternate way to access and review the modified version of the contract?

A10. The RFQ document itself is the UW’s modified version of the AIA B101, no link needed.