

WORKER'S COMPENSATION EXAMINER TITLE SERIES DEFINITIONS

I. DEFINITIONS

WORKER'S COMPENSATION EXAMINER

This is an entry level progressing to objective level for positions performing claims examiner work. Work is performed under close progressing to general supervision.

Positions at this level administer and coordinate worker's compensation disability claims filed by employees; analyze claims and obtain legal interpretations of the Worker's Compensation Act; conduct claims investigations; make compensability of claims decisions; make case referrals for claims services (i.e., medical case management, utilization review, loss of earnings capacity evaluations, etc.); make referrals to rehabilitation, return to work programs, and vocational services; conduct benefit calculations and setting general case reserves under initial authority levels; prepare independent medical exam referrals; recognize and recommend third party settlements; develop litigated claims and prepare settlements; and assist with training and technical assistance for UW System institutions or divisions. These positions also evaluate medical conditions and medical reports prior to approving treatment plans and recommend improvements to electronic claims management systems and policies and procedures. This classification may also be used as a development level for those positions expected to perform work as described at the Senior level.

WORKER'S COMPENSATION EXAMINER - SENIOR

Positions allocated to this level administer and coordinate highly complex worker's compensation disability claims filed by employees. In addition to the activities described at the Worker's Compensation Examiner level, positions negotiate and authorize third party settlements; prepare litigated claims and negotiate settlements and represent the State at administrative hearings; and design, develop, and provide training and technical assistance for internal claims personnel, UW System institutions, and other interested parties. Positions serve as a technical resource to the Examiner level positions, and in the absence of the supervisor, evaluate and assign claims to the Examiner level. Positions may also assist in the development and implementation of electronic claims management systems, and develop, recommend and implement changes in policies and procedures. Work is performed under general supervision.

II. QUALIFICATIONS

The qualifications required for these positions will be determined at the time of recruitment.