

## **POLICE SERGEANT TITLE DEFINITION**

### **I. DEFINITION**

Positions at this level function under the general direction of a Police Lieutenant or other comparable title(s). There are two allocation patterns in this classification.

#### **FIELD SERGEANT**

Positions in this allocation supervise Police Officer(s), and may supervise Police Communications Operator(s), Security Officer(s) or other support staff. These positions arrange schedules, coordinate field operations, maintain liaison with local law enforcement agencies, courts, etc., coordinate criminal investigations and prepare correspondence, operational reports, summaries, and recommendations. They also evaluate the performance of employees and conduct training. These positions may also perform the same tasks as the Police Officer(s) they supervise, but not for a majority of the time.

#### **SPECIALTY SERGEANT**

Positions in this allocation supervise Police Officer(s), and may also supervise Police Communications Operator(s), Security Officer(s) or other support staff. These positions function as the Sergeant in charge of a specialty area, such as court services, records, safety, the Clinical Sciences Center, technical services, or crime prevention. Positions in this allocation pattern function as the Sergeant in charge of a specialty area, such as court services, records, safety, training, emergency management, infrastructure security, continuity of operations, the Medical Complex, technical services, or crime prevention.

### **II. QUALIFICATIONS**

The qualifications required for these positions will be determined at the time of recruitment. Such determinations will be made based on an analysis of the goals and worker activities performed and by an identification of the education, training, work or other life experience which would provide reasonable assurance that the knowledge and skills required upon appointment have been acquired.