

## POLICE CAPTAIN

### I. DEFINITION

#### POLICE CAPTAIN

These professional law enforcement positions are responsible for performing the following types of duties: providing administrative direction; assisting in policy development and implementation; reviewing and evaluating the effectiveness of programs implemented; investigating and resolving complaints about departmental services or personnel; preparing reports; coordinating responses to various requests for the department; establishing and maintaining effective working relationships with other agencies in the criminal justice system; coordinating and planning special events on campus; reviewing all personnel transactions; and evaluating the performance of employees. These positions are also responsible for analyzing current crime trends, traffic accidents, and security problems to develop personnel assignments, procedures, and public information to prevent future occurrences; speaking before community organizations; supervising training programs for all personnel; and testifying in court matters. These positions report directly to the Chief of Police.

Field Services Captain: This position is responsible for the patrol, investigative, communications, and security functions of UW Madison. This position supervises Police Lieutenants, Police Sergeants, Security Supervisors, Police Detectives, Police Officers, Police Communications Operators, and administrative positions.

Support Services Captain: This position is responsible for the support service section, which includes budgeting, court services, training, purchasing, records, and crime prevention. This position supervises Police Lieutenants, Police Sergeants, Security Supervisors, a Management Information Specialist, and administrative positions.

### II. QUALIFICATIONS

The qualifications required for these positions will be determined at the time of recruitment.