

UW PROGRAM SPECIALIST SUPERVISOR

I. DEFINITION

UW PROGRAM SPECIALIST SUPERVISOR

Positions allocated to this job title manage the administrative activities of a college/school or major administrative department/unit, including participating in the development of administrative goals, objectives, policies and procedures, and establishing standards, procedures, and priorities for data resources; supervising staff support. Positions may be responsible for planning, directing, and managing the budget process. These activities support campus-wide programs or services. Work is performed under general supervision.

II. QUALIFICATIONS

The qualifications required for these positions will be determined at the time of recruitment.

III. RELATED TITLES

UW Administrative Program Supervisor