

PHARMACY TECHNICIAN TITLE SERIES DEFINITIONS

I. DEFINITIONS

PHARMACY TECHNICIAN-ENTRY

This is entry-level technical pharmaceutical work in a, UW-institution. The work performed is identical to that described at the objective level but is performed under the close, progressing to limited, supervision of a Pharmacy Technician Supervisor or Pharmacist Supervisor.

PHARMACY TECHNICIAN-OBJECTIVE

This is objective-level technical pharmaceutical work. Positions allocated to this title definition perform any combination of the following duties to assist professional pharmacy staff provide pharmaceutical services in, UW- institution prepare prescriptions for delivery by completing assembly and/or compounding functions- calculate and mix solutions, suspensions, creams and ointments of medication as prescribed; package and label pharmaceuticals and affix prescription labels; maintain a supply of prefilled medications and bulk supplies and store in an orderly fashion; check expiration dates of pharmaceutical supplies and remove expired products from stock; receive and review returned supplies of pharmaceuticals, identify unusable and usable items and dispose or reuse, as appropriate; assist with unit-dose preparation and distribution; assist with computer order entry of prescription orders and requisitions; IV compounding; narcotic medication processing and record keeping; assist in inventory management; assist with onsite reviews; assist in orientation and training of new staff; maintain written and/or computerized records, and prepare reports; and perform related work, as requested. Work is performed under the general supervision of a Pharmacy Technician Supervisor or Pharmacist Supervisor.

II. QUALIFICATIONS

The qualifications required for these positions will be determined at the time of recruitment.