STATE OF WISCONSIN
TITLE DEFINITION

CRAFTS OPERATIONS MANAGER – UW-MILWAUKEE

I. DEFINITION

This position reports directly to the Director of Physical Plant Sciences and is responsible for the ongoing maintenance and craft projects in all buildings on the UW-Milwaukee campus. This is highly responsible administrative work which includes the development of the annual operating budget as it related to the maintenance of the buildings, monitoring the expenditures of funds, prioritizing the work schedules of staff through subordinate supervisors (including Shop Supervisor), testing and qualifying new materials and equipment, as well as the overall responsibility for the operation of the Energy Management System on Campus. Work is performed with a high degree of independence.

II. QUALIFICATIONS

Evidence of completion of a craftworker apprenticeship by the Department of Workforce Development. Other qualifications required for these positions will be determined at the time of recruitment. Such determinations will be made based on an analysis of the goals and worker activities performed, and by an identification of the education, training, work, or other life experience which would provide reasonable assurance that the knowledge and skills required upon appointment have been acquired.