

Effective Date: July 1, 2015

MEDIA SUPERVISOR

I. DEFINITION

MEDIA SUPERVISOR

The positions in this classification are technical supervisory positions which are responsible for the day-to-day operation and maintenance of an advanced telecommunications system or function as a shift supervisor of an advanced telecommunications system. Positions allocated to this classification supervise all activities and staff in radio maintenance and/or production areas or supervise the day-to-day operation of a shift in a television facility.

Radio: Positions allocated to this class are responsible for supervising all activities and staff involved in the day-to-day operation and maintenance of a transmitter and uplink site; the operation and scheduling of audio production facilities; and the maintenance of broadcast equipment.

Shift Supervisors: Positions allocated to this class function as the supervisory engineer for a specific shift within the schedule of a major telecommunications facility. Positions function as the shift supervisor for ongoing shift assignment at a time when no other managerial or supervisory employees are scheduled to be on the premises. The shift supervisor is responsible for all operations and maintenance activities occurring on the shift. Priorities are set in consultation with higher level supervisors. Work comparable to a shift worker may be assigned as a maintenance supervisor in a major telecommunications facility. These positions have primary responsibility for maintenance and supervise lower level technical staff on a routine basis.

II. QUALIFICATIONS

The qualifications required for these positions will be determined at the time of recruitment.