

The University of Wisconsin System
UPS OPERATIONAL POLICY: GEN 29



SUBJECT: Relocation (Household Moves) and
Temporary or Indefinite Work Assignments

Original Issuance Date: July 1, 2015

Last Revision Date:

1. POLICY PURPOSE:

The purpose of this policy is to provide guidance and outline the parameters related to relocation (household moves) and temporary or indefinite work assignments.

2. POLICY BACKGROUND:

[Wis. Stat. § 230.047](#) outlined the procedures for temporary interchange of state personnel. Intergovernmental cooperation, including that specified in the [Intergovernmental Personnel Act of 1970](#), is an essential factor in resolving problems affecting the state. The interchange of personnel on a temporary basis between and among governmental agencies at the same or different levels of government and with institutions of higher education is a significant factor in achieving such cooperation.

Effective July 1, 2015, UW System institutions maintained the authority to temporarily interchange employees as outlined in this policy.

3. POLICY DEFINITIONS:

Please see UPS Operational Policy [GEN 0: General Terms and Definitions](#) for a list of general terms and definitions.

4. POLICY:

[UW System Administrative Policy 240, Relocation \(Household Moves\) and Temporary or Indefinite Work Assignments](#) outlines the parameters for reimbursement of relocation expenses of new, reemployed, or presently employed employees assigned to new locations and how the reimbursement may be authorized.

5. RELATED DOCUMENTS:

[UW System Administrative Policy 240, Relocation \(Household Moves\) and Temporary or Indefinite Work Assignments](#)
[Regent Policy Document 21-5, University Travel Policies](#)
[UW System Administrative Policy 324, Inter-Institutional Financial Transactions](#)
[UW System Administrative Policy 405, Travel and Expense – General Travel & Expense Policy](#)

UPS Operational Policy: [GEN 18 Temporary Interchange](#)

6. POLICY HISTORY: